



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 4, 2016 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, October 4, 2016 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Bailey called the meeting to order at 9:00 a.m. Pastor Barry Johnson of the New Song Bible Church led Invocation and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Sudick made a motion to amend the order of the agenda:

Add Airport Item 3) Discussion/Decision Regarding Permission for Priest River Airport to Solicit Bids for the Construction of a Maintenance Shed: Up to \$55,000

Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Sudick made a motion to adopt the order of the agenda as amended. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – Doug Patterson: Spoke in regards to the subdivision Ordinance.

CONSENT AGENDA

Commissioner Sudick made a motion to approve the Consent Agenda as presented.

- 1) Bonner County Commissioners' Minutes for September 27, 2016
- 2) Liquor License: Panhandle Pizza, Priest River, ID
- 3) Catering Permit: 7B Wine Club, Sandpoint, ID

Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

- 1) Discussion/Decision Regarding Request for Petty Cash Fund, Sheriff's Office; \$100

Commissioner Sudick made a motion to authorize the County Treasurer to transfer \$100 from the Treasurer's Account to the Sheriff's Office Petty Cash Drawer. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

ASSISTANCE – Kevin Rothenberger

- 1) Discussion/Decision Regarding Appointment of a New Member to the Board of Community Guardian; **Resolution**

Commissioner Sudick made a motion to approve Resolution 16-70 for the appointment of D. Scott Bauer to the Bonner County Board of Community Guardian. Commissioner Bailey stepped down from the Chair to second the motion. All in favor. The motion passed.

HUMAN RESOURCES/RISK MANAGEMENT – Cindy Binkerd

- 1) Discussion/Decision Regarding Employee Paysheets

Commissioner Sudick made a motion to approve the Paysheets as presented: Sheriff's Office: 1 Full Time Employee; New Hire Patrol; Filling vacated position; BCEMS: 1 Part Time Employee; New Hire EMT; Filling Vacated Position; Bonner County Airports: 1 Part Time Employee; New Hire Maintenance Tech; New Position 2016/17 Budget. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Policy Change to At Will Employment for Employed Personnel
Commissioner Sudick made a motion to approve adopting the revised Bonner County Personnel Policy Manual to include a policy change from "For Cause" to "At Will" employment for all Bonner County exempt and non-exempt employees. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Destruction of Records; **Resolution**
Commissioner Sudick made a motion to approve Resolution 16-71 allowing HR/ Risk Management to destroy the above described files, following Title 74, Chapter 1 Public Records Act rules. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

AIRPORTS – Jim Kaiser

1) Discussion/Decision Regarding Sandpoint Airport Leased Lot #8
Commissioner Sudick made a motion to allow Mr. Wade Burnett to encumber the lease agreement for Lot 8 at Sandpoint Airport via a mortgage with Allen M. Mangum and Natalya V. Mangum. I further move to authorize the Chairman to sign the contract administratively. Commissioner Bailey stepped down from the Chair to second the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Priest River Airport Advisory Board Proposal to Change Meetings from Monthly to Quarterly
Commissioner Sudick made a motion to approve the Priest River Airport Advisory Board request to change the frequency and meeting time to Quarterly and 12:00 noon. I further move to authorize the Chairman to sign the contract administratively. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion. Passed.

3) Discussion/Decision Regarding Permission for Priest River Airport to Solicit Bids for the Construction of a Maintenance Shed: Up to \$55,000
Commissioner Sudick made a motion to grant permission for Priest River Airport to Solicit Bids for the Construction of a Maintenance Shed at Priest River Airport with total construction cost not to exceed \$55,000 per IC 67-2805 (2). I further move to authorize the Chairman to sign the Memorandum administratively. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

1) Discussion/ Decision Regarding the Bonner County 2016-2018 Memorandum of Agreement to Support the Community Incentive Program, the Re-Entry Program, and/or the Mental Health Program

Commissioner Sudick made a motion to approve the Bonner County Memorandum of Agreement to support the Community Incentive Program (CIP); the Re-Entry Program (REP); and/or the Mental Health Program (MHP). This agreement provides state funding for the 2016-2017 and 2017-2018 fiscal years for approved treatment programs for juvenile offenders and has been approved by legal. The MOA begins on October 1, 2016 and ends on September 30, 2018.

EMS – Bob Bussey

- 1) Discussion/Decision Regarding Northern Lights Right-of-Way Easement, Multi-Purpose Facility, Sagle

Commissioner Sudick made a motion to approve the Right-Of-Way Easement Contract with Northern Lights, Inc. for the new EMS building site located in Sagle, Idaho. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney

- 1) Discussion/Decision Regarding Conflict Public Defender Contract, First Level

Commissioner Sudick made a motion to offer the Conflict Public Defender First level Contract to Serra Woods at the hourly rate of \$70.00 for court time and \$65.00 for case review and preparation. For misdemeanor, child protection, and juvenile justice cases the authorized hourly rate is \$65.00 for court time and \$55.00 for case review and preparation. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Conflict Public Defender Contract, Second Level

Commissioner Sudick made a motion to offer the Conflict Public Defender Second Level Contract to Bruce H. Greene at the hourly rate of \$70.00 for court time and \$65.00 for case review and preparation. For misdemeanor, child protection, and juvenile justice and post-conviction cases the authorized hourly rate is \$65.00 for court time and \$55.00 for case review and preparation. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Conflict Public Defender Contract, CASA Contract

Commissioner Sudick made a motion to offer the contract for services of Court-Appointed Special Advocate to Margaret Williams in the amount of \$28,000. This contract is conditioned on acceptance in writing within seven days. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton

- 1) Discussion/Decision Regarding Construction Proposal from Colin Construction for the Remodel of the Planning Departments Reception Area; \$24,965

Commissioner Sudick made a motion to approve the Colin Construction Inc. proposal to remodel the reception area in the Planning Department. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Don Hutson

- 1) Discussion/Decision Regarding Eastriver Spur Easement #100114 (IDL); \$3900

Commissioner Sudick made a motion to approve Easement # 100114 as prepared by the Idaho Department of Lands for the adoption and maintenance of Eastriver Spur Rd, and to allow the board to sign the easement and for the Road and Bridge Department to move forward with planning for the replacement of the bridge and maintenance of the road. Commissioner Bailey stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Bailey adjourned the meeting at 10:00 A.M.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive
Sessions, Emergency Meetings and Hearings held during the week of September 27, 2016 – October 4,
2016

Copies of the complete meeting minutes are available upon request.

On Wednesday, September 28, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP54N04W133001A, Corrected

On Wednesday, September 28, 2016 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2016-087 Suspended

On Thursday, September 29, 2016 a Bid opening was held, pursuant to Idaho Code §74-204(2). Commissioner Sudick made a motion to turn these bids over to our Road & Bridge Director, Don Hutson for review and recommendation. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

On Friday, September 30, 2016 an Executive Session was held pursuant to Idaho Code §74-206 (1)(c).

On Monday, October 3, 2016 a Department Head Meeting was held, pursuant to Idaho Code §74-204(2).

On Monday, October 3, 2016 a Bid Opening was held, pursuant to Idaho Code §74-204(2).

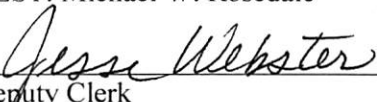


Cary Kelly, Chairman

10/11/16

Date

ATTEST: Michael W. Rosedale

By 

Deputy Clerk