

**KFB Board Meeting
Minutes
March 28, 2017**

Board members in attendance

Sherry Goen

Kaye Corey

Tom Goodwin

Susan Stephens

Todd Mendenhall

Tammy Zurwaski

Shawn Potter

Frank Garza

Natasha McAdoo

Patty Steinke

Mary Piwetz

Martha Cotton

Paul Marx

Tim Anderson

James Toney, Director of Parks and Recreation

Kimberly Ramirez, Staff

Girl Scout, Guest

1. Call to order: The meeting was called to order at 6:30PM.

2. Discussion/approval of January 24, 2017 minutes: Susan made a motion to approve the minutes as presented, Natasha second the motion and the motion was passed unanimously.

3. Communications/Guest-Cease the Grease and Girl Scout: The Girl Scouts were in attendance to present their Silver project. They have done a bronze project which they planted a flower bed at a church. Three scouts presented their project and are interested in a little library for Stevenson Park. They gathered info for the project. One of them would be a small shed, a small file cabinet shape to store the books or an elevated storage box for the books. Scouts asked KFB's opinion. They would like to house the little library in Stevenson. The city will maintain it after it's complete. Mary asked if their installing one? GS stated yes. The location is planned by the playground. Sherry asked about any instruction on the little library? Their idea was to "Take a book, go on the next adventure, and leave a book to go on the next adventure too." Start off with the children's book first. KFB suggested the elevated container project would be idea. Todd suggested no flowers around it, stabilized in concrete. Paul made a motion to donate \$150 in materials for the Girl Scout project for KFB, Natasha second it. Sherry thanked the group for coming and said they did a fantastic job.

Galveston Bay Foundation was in attendance to the meeting Kaitlyn presented a PowerPoint on the Cease the Grease campaign. Informed the board that grease is a problem when it's disposed of. It's also not good for the bay; it limits the amount of water that goes thru the drain which makes sewage backup in streets and neighborhoods during a rain storm. She explained this is costly to repair lift stations. Repairs are done multiple times a year. FHS Recycling club is interested in building it; Galveston bay can cover the cost. The samples she showed to the board were modeled after Dallas and they have been doing this for years. Fire stations would be a good location. Galveston Bay Foundation will publicize the location, track program success, will pick up oil to a local oil recycling facility, and clean up bin areas at no charge. The responsibility on the city's side shouldn't take up too much time. The haulers contact info will be on the storage container. Response is within 24 hours. Contact other cities. Paul will research this before KFB decides to move forward with this project.

A. Volunteers hours: Sherry requested to have the board members submit their hours.

B. Committee Reports

****Executive Committee-**

****Keep Texas Beautiful-Susan Stephens:** GAC, Spring Sparkle registered. Hazardous waste drops off at greyhound park on April 8th. Adopt a spot, not sure if it's available. Advertise on FB. The area for the adopt a spot highway is by Sunmeadow.

****Public Awareness-Natasha McAdoo:** Natasha stated that the most reached post on Facebook was the Tree giveaway. Page views went up 60%. We are now working on the Photo contest and reaching out to sponsors. Talking to Baybrook Mall, Shawn will contact HomeTown Bank. Brassier 1828 Restaurant has agreed to sponsor. The plan is to send out press release on photo contest on April 10th. May 5th is the deadline for the photo contest. We also have started on the Welcome bags that utility billing is going to hand out.

****Education—Patty Steinke:** Patty stated they visited the Wolf Scout group, on Feb 24th we visited Kid City. KFB is scheduled to participate at Mary Queen for their Earth Day event. Schools out for summer, attempt to contact principals if we could come to the schools and promote the schools out for summer.

****Beautification—Kaye Corey:** Kaye informed us that Heritage Gardeners did pull their sign from the post office, timers and hoses and informed the Post Office that they were pulling out. There will be an article written later. Spring planting has been completed at the entry sign and Stevenson Park; new signs will be installed at the medians soon. New street banners will be installed this week. Manor Maintenance will be starting the FM2351 landscaping project within the next couple weeks. Replacing dead plants, weeding all the beds, and blowing mulch in all of the beds. We're adding Aztec grass and some will be sodded over. The job will be finished by the end of April. Paint the gazebo before Concert in the Park is scheduled hasn't been confirmed yet. Monument behind city hall was painted, library beds, fresh mulch has been added. Met with Rotary and Barbara Wiley for the ground breaking of the new butterfly garden near the bridge. Working with Rotary and Barbara Wiley on a service project on

April 15th, 20 volunteers to help plant milkweed and nectar plants. Requested \$200 to buy the plants from the Rotary. Matching grants, we received an application from the Orchard. In addition to that HG is working on an application as well. Deadline is March 31st, talking to code enforcement, on the business on the corner of FM2351 and FM518 and updating their sign, if they could make it better, asked to beautify his corner. After 2 notices the old fig plant finally trimmed high grass. Watersmart, should receive an answer soon on the grant. Monarch host city, Shawn made a motion that KFB supports Friendswood becoming a monarch gateway, Tom second the motion and the motion passed unanimously.

****Parks-Tom Goodwin:** Jeff Smith has done a great job checking all of the parks. We now have 3 part time employees out there. Portable toilets will hopefully go away by summertime; we will have approval of the pavilion bid soon. Lake has been getting a lot of traffic thru there. Basketball is almost done, painting, hydro mulching and should be ready for spring sparkle. Dog park is in full swing, should have a full functioning dog park by summer. Increase in foot traffic across the creek. Renwick has been improved with new sidewalks. Everything is going good, by fall all of the projects should be done.

****Environmental Action-Paul Marx:** Registration is April 3rd for the composting class. We're going to post on FB and the library. Kimberly informed the group that the composting containers have arrived.

C. Median Maintenance/Grant Project/TX DOT Update and 2351 Update: Refer to above

D. Keep Friendswood Beautiful

****KTB Awards:** Will have youth and educator awards submitted. Find out who to nominate. Sherry suggested Caden.

****Affiliate Report:** Kimberly informed the board that this has been completed.

****Adopt a Highway:** Susan is working on having one area adopted.

****Rotary/Heritage Gardeners/KFB Monarch Butterfly Project-April 6 presentation to council:** Presentation has been cancelled, currently working with Ms. Willey on this project.

****Composting Workshop 10:30-noon:** Class is scheduled, registration starts April 3rd.

****Spring Sparkle:** Confirmed event, will have a new check in process.

****Stevenson Solar Light:** We're getting quote on lamps, batteries to install.

****Schools out for summer:** Sherry stated that they were to start advertising in schools. Sherry will do a basket for a giveaway.

****Movie in the Parks sponsorship:** Susan made a motion to approve \$300 for Movie in the Park, Mary second the motion and the motion was approved unanimously.

****Cease the Grease: see comments in communications from the public**

****Simple Recycling Program:** Board wants to wait for Pearland to see how they handle the program for 6 months, send out a survey.

****Business Beautification award:**

****Matching grant:**

4. Recycling Club: Susan made a motion to approve to spend \$200 for gloves, for the Recycle Club, Patty second the motion and the motion was approved unanimously.

E. New Business

F. Adjournment: The meeting was adjourned at 8:23pm.

Approved by:

Kimberly Ramirez

Date:

April 25, 2017