THORNBURY TOWNSHIP
DELAWARE COUNTY

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BOARD OF SUPERVISORS:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
Public Meetings
1st & 3rd Wednesday of each month

MINUTES
Thornbury Township Board of Supervisors Meeting
Wednesday, November 15, 2017

The Thornbury Township Board of Supervisors held a Work Session Meeting on Wednesday, November 15, 2017, at the Township Administration Building, Township Drive, Cheyney PA. Acting Chairman Kelly called the meeting to order at 7:00 p.m. with a salute to the flag.

PRESENT:

James P. Kelly, Acting Chairman
Sheri L. Perkins, Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA Township Treasurer
Kenneth D. Kynett, Esq., Township Solicitor
Michael Ciocco, PE, Township Engineer
Charles Faulkner, PE, Township Sewer Engineer
Number of Attendees: 5

Chairman Kelly announced that Jim Raith will not be in attendance this evening.

APPROVAL OF CHECK REGISTERS

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the General Fund check register in the amount of $75,152.34, for the period November 2, through November 15, 2017, was approved. Chairman Kelly called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $15,729.64, for the period November 2, through November 15, 2017, was approved. Chairman Kelly called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Expansion Fund check register in the amount of $3,712.00, for the period November 2, through November 15, 2017, was approved. Chairman Kelly called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Capital Improvement Fund check register in the amount of $1,500.00, for the period November 2, through November 15, 2017 was approved. Chairman Kelly called for comment. There was no comment.

APPROVAL OF MINUTES

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Wednesday, November 1, 2017 Public Meeting minutes were approved as presented. Chairman Kelly called for comment. There was no comment.

AGENDA ITEMS

On a motion by Sheri Perkins, seconded by James Kelly and carried unanimously, advertising The Boards & Commissions Meeting Schedules for 2018, was approved. Chairman Kelly called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, authorizing a one year contract with the Brandywine Vet Hospital for stray animals, effective January 1, 2018, was approved. Chairman Kelly called for comment. Supervisor Sheri Perkins thanked Jeff Seagraves for a cost effective solution.

TOWNSHIP MANAGER'S REPORT- Jeff Seagraves

Jeff reported we received and executed a copy of the contract with HAWS MASONRY LLC for the work previously approved by the Board of Supervisors at a cost of $6,788.00. He reported he has a meeting scheduled with Julie DelMuto of Delaware County Planning Dept. and Larry Barrett to review maps of existing and proposed trails on Friday 11/17. We also have a preconstruction meeting scheduled with Megill Homebuilders for Black Bell Farm. He reminded everyone that the township building will be closed on November 23rd and 24th to observe the Thanksgiving Holiday. Lastly, we are scheduled for the continuance of the VMDT hearing on Tuesday November 28, 2017 at 7:00 PM. There was no comment on the Manager's report.

TOWNSHIP ROADMASTER'S REPORT – Lindsey Price

The Roadmaster's Report was submitted and is attached. Lindsey reported on a new Eagle Scout project for review. There was no comment on the Roadmaster's report.

TOWNSHIP TREASURER'S REPORT – Peter Barsz, CPA

The Treasurer's Report was submitted and is attached.
There was no comment on the Treasurer's report.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Treasurer's Report for October 31, 2017, was accepted as presented.
Chairman Kelly called for comment. There was no comment. The Board thanked Peter.

TOWNSHIP SOLICITOR'S REPORT – Kenneth D. Kynett, Esq.

The Solicitor's Report was submitted and is attached. Ken mentioned we have all of the paperwork in place for the Black Bell Farm Subdivision and thanked Geoff Carbutt for his help with that. Supervisor Sheri Perkins thanked Ken and Geoff.

TOWNSHIP ENGINEER'S REPORT – Michael Ciocco, PE

The Engineerôs Report was submitted and is attached. Mike mentioned preparing close-out documents for the 2017 Road Program and commented on additional liquid fuels for Andover and Greenbriar next year. There was no comment on the Engineerôs report.

TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE

The Township Sewer Engineerôs Report was submitted and is attached. Chuck mentioned we received the planning module approval for Thornton Road, and we are working with the developer to finalize the details. There was no comment on the Sewer Engineerôs report.

ADJOURN

The meeting adjourned at 7:10 pm
Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Kenneth Kynett, Esq.
Jeffrey Seagraves, Township Manager