THORNBURY TOWNSHIP
DELAWARE COUNTY

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BOARD OF SUPERVISORS:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
Public Meetings
1st & 3rd Wednesday of each month

MINUTES
Thornbury Township Board of Supervisors Meeting
Wednesday, September 20, 2017

The Thornbury Township Board of Supervisors held a Work Session Meeting on Wednesday, September 20, 2017, at the Township Administration Building, Township Drive, Cheyney PA. Chairman Raith called the meeting to order at 7:00 p.m. with a salute to the flag.

PRESENT:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri L. Perkins, Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA Township Treasurer
Kenneth D. Kynett, Esq., Township Solicitor
Michael Ciocco, PE, Township Engineer
Charles Faulkner, PE, Township Sewer Engineer
Number of Attendees: 12

Chairman Raith announced that that the Board previously held a brief Executive Session this evening regarding real estate matters.

APPROVAL OF CHECK REGISTERS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of $58,506.79 for the period September 7, through September 20, 2017, was approved. Chairman Raith called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $26,899.50 for the period September 7, through September 20, 2017, was approved. Chairman Raith called for comment. There was no comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Sewer Expansion Fund check register in the amount of $146.00 for the period September 7, through September 20, 2017, was approved. Chairman Raith called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly and carried unanimously, the Capital Improvement Fund check register in the amount of $8,700.00 for the period September 7, through September 20, 2017, was approved. Chairman Raith called for comment. There was no comment.

APPROVAL OF MINUTES

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Wednesday, September 6, 2017 Public Meeting minutes were approved as presented. Chairman Raith called for comment. There was no comment.

AGENDA ITEMS

Ken Kynett explained the joint request for a continuance to the hearing.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the continuance of the VMDT Partnership, LP, and Curative Challenge - Continued Hearing, scheduled for September 20, 2017, continued at the request of the Township, to October 18, 2017, was approved. Chairman Raith called for comment. There was no comment.

Jeff Seagraves introduced Eagle Scout Candidate Josh Howat. Josh then detailed his project to the Board.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Thornbury Park Eagle Scout Project by Josh Howat was approved as presented. Chairman Raith called for comment. There was no comment. Chairman Raith commended Josh on his presentation and Vice Chairman Kelly noted that he liked that the first order of business is coffee & doughnuts. Sheri Perkins also complimented Josh on a great job.

Chuck Faulkner detailed the process for the Planning Module

On a motion by Sheri Perkins seconded by James Kelly, and carried unanimously, ***Resolution 2017-18,*** *approving the Sewage Facilities Planning Module for a Minor Act 537 Update Revision, which provides for sewage facilities, for a portion of Thornton Road, was approved.* Chairman Raith called for comment. Jeff Seagraves commented it will accommodate 2 subdivisions. Chuck Howat ask about of the distance. Chairman Raith explained the extension and its availabilities.

Mike Ciocco detailed the pipe cleaning and repair contract.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, authorizing Video Pipe Services to perform the trenchless repairs on 800 linear feet of sewer along L'Enfant Court and Garnier Way, based upon their proposal dated September 6, 2017, with pricing at $53.00 per joint and $8.00 per gallon of grout, was approved. Chairman Raith called for comment. Vice Chairman Kelly asked if the $3500.00 per Cast in Place Pipe is anticipated. Mike said, probably in one section, and then described the section that may need it.

Peter Barsz explained the MMO requirements.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Minimum Municipal Obligation for Budget Year 2018, in the total amount of $86,240.00 was approved. Chairman Raith called for comment. There was no comment. Chairman Raith thanked Peter.

Jeff Seagraves explained the request for a reduction in administrative fees.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the reduction in administrative fees associated with the Township Pension Plan, with Principal Financial Services, Inc. was approved as presented.
Chairman Raith called for comment. There was no comment.

Jeff Seagraves detailed the Land Development extension.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the extension granted on the Polnerow Land Development, extending the present action date from October 5, 2017, to January 3, 2018, was approved. Chairman Raith called for comment. There was no comment.

TOWNSHIP MANAGER'S REPORT- Jeff Seagraves

The Manager's Report was submitted and is attached. Jeff mentioned that we held a Movie in the Park and fireworks on Friday September 8 after our Safety Expo. We had the State Police, Concordville Fire Company, the Delaware Emergency Response unit and the crime unit, and others at the park to inform residents on a variety of safety issues. The event was well attended. We have an appeal filed to the Zoning Hearing Board that involves a grading permit which was issued for the Sunoco Pipeline. The hearing was scheduled for Monday September 11, 2017, but was continued to October 2, 2017. The Township Red Cross Blood Drive on Thursday September 7, 2017 was one of our most successful to date. As follow up on the property at 5 Derry Drive, the buyer has applied to the Zoning Hearing Board for a special exception. The prior approval called for the removal of the second kitchen if the owner sold the property to anyone other than a family member. We received a proposal for the parking area at the wetland mitigation site at Barrett's Meadow. I forwarded that drawing to the EAC for their review. We have a meeting scheduled with PennDOT in King of Prussia to discuss our traffic study of the intersection for Westtown Road at Dilworthtown Road & Concord Road, on Thursday 9-21-17. In the past we have invited the fire companies in as well as the Rachel Kohl Library to accept the contributions from our Township at the first meeting in October. We would like to recommend the same for this year. Lastly he mentioned that we have received a request for a contribution to the Bournelyf Special Camp Annual Fund Raiser. We have supported this camp in the past. There are several township residents that benefit from this unique summer camp.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, a contribution to the Bournelyf Special Camp's Annual Fund Raiser in the amount of $2,500.00, was approved. Chairman Raith called for comment. Sheri Perkins thanked Jeff for all of his help with the Safety Expo.

TOWNSHIP ROADMASTER'S REPORT – Lindsey Price

The Roadmaster's Report was submitted and is attached.
There was no comment on the roadmaster's report.

TOWNSHIP TREASURER'S REPORT – Peter Barsz, CPA

The Treasurer's Report was submitted and is attached.
There was no comment on the treasurer's report.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Treasurer's Report for August 31, 2017, was accepted as presented.
Chairman Raith called for comment. There was no comment.
The Board thanked Peter.

TOWNSHIP SOLICITOR'S REPORT – Kenneth D. Kynett, Esq.

The Solicitorôs Report was submitted and is attached. Ken mentioned receiving Western Service Area Agreement for 430 Glen Mills Road and is ready to be executed.
There was no comment on the solicitorôs report.

TOWNSHIP ENGINEER'S REPORT – Michael Ciocco, PE

The Engineerôs Report was submitted and is attached.
Mike mentioned the NPDES permit was submitted and the MS4 documents are being prepared. There was no comment on the engineerôs report.

TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE

The Township Sewer Engineerôs Report was submitted and is attached. A letter was sent to the electrical contractor notifying them that the punch list work needs to be completed as soon as possible, and no later than the end of this month. There was no comment on the sewer engineerôs report.

Chairman Raith thanked Josh Howat once more for a great job on his presentation.

ADJOURN

The meeting adjourned at 7:28 pm
Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Kenneth Kynett, Esq.
Jeffrey Seagraves, Township Manager