**T HORNBURY T OWNSHIP**
**DELAWARE COUNTY**

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**BOARD OF SUPERVISORS:**

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
*Public Meetings*
*1st & 3rd Wednesday of each month*

# MINUTES
## Thornbury Township Board of Supervisors Meeting
## Wednesday, June 21, 2017

The Thornbury Township Board of Supervisors held a Work Session Meeting on Wednesday, June 21, 2017, at the Township Administration Building, Township Drive, Cheyney PA. Chairman Raith called the meeting to order at 7:00 p.m. with a salute to the flag.

**PRESENT:**

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri L. Perkins, Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA Township Treasurer
Kenneth D. Kynett, Esq., Township Solicitor
Michael Ciocco, PE, Township Engineer
Charles Faulkner, PE, Township Sewer Engineer

**Number of Attendees: 12**

Chairman Raith announced that that the Board previously held a brief Executive Session this evening regarding legal matters and real estate.

## APPROVAL OF CHECK REGISTERS

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of $68,196.33, for the period June 8, through June 21, 2017, was approved. Chairman Raith called for comment. There was no comment.*

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $7,022.43, for the period June 8, through June 21, 2017, was approved. Chairman Raith called for comment. There was no comment.*

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Capital Improvement Fund check register in the amount of $31,874.00, for the period June 8, through June 21, 2017, was approved. Chairman Raith called for comment. There was no comment.*

## APPROVAL OF MINUTES

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Wednesday, June 7, 2017 Public Meeting minutes were approved as presented. Chairman Raith called for comment. There was no comment.*

## AGENDA ITEMS

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the traffic study proposal from Traffic Planning & Design, Inc., for a recommendation of improvements to the intersection of Westtown-Thornton and Dilworthtown Roads at a cost not to exceed $8,250.00, and authorize the Township Manager to execute the contract, was approved. Chairman Raith called for comment.* Vice Chairman Kelly mentioned several other recent accidents there and felt this was needed.

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously the Pension Audit for Thornbury Township be made available for examination by all interested citizens as well as members of the pension plan, was approved. Chairman Raith called for comment. There was no comment.*

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Final Subdivision and Performance Bond Escrow Release requests for Greenbriar II and for the Preserve at Squire Cheyney Farm, as per the Township Sewer Engineer's recommendation letter, dated June 19, 2017, and per the Township Engineer's recommendation letter, dated June 20, 2017, contingent upon all reimbursable charges being paid to the Township for each development, was approved. Chairman Raith called for comment. There was no comment.*

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Water Service Proclamation and authorizing the Township Manager to forward that to the Chester Water Authority, were approved. Chairman Raith called for comment. He then mentioned that this proclamation was issued to make sure our rate holders are protected, so their rates won't skyrocket because of the sale of their company, and noted for the record, that we are the first municipality to do so.*

## TOWNSHIP MANAGER'S REPORT- Jeff Seagraves

The Manager's Report was submitted and is attached. Jeff mentioned we received the final grading plan for the proposed Sunoco pipeline. We have assigned 10 conditions to the approval of the permit to which they have agreed. We have Movie Night in the Park scheduled for this Friday at 8:30 pm. We have sent a letter to Concord requesting two EDU's for the Fraley Subdivision. Plans are in place for our annual July 4th parade. Summer Camp started this week. So far we have averaged over 25 campers per day. The order forms for our Annual Crabfest to be held on July 28th, have been made available on line. The cost for crabs remains the same as in past years, $30.00 per dozen for #1 males. Summer Yoga In the park is well under way, and we have had over 25 participants each night. There was no comment on the manager's report. Chairman Raith thanked everyone involved for working with Andover on the Sunoco issues.

## TOWNSHIP ROADMASTER'S REPORT – Lindsey Price

The Roadmaster's Report was submitted and is attached. Lindsey commented on adding the Highpoint Drive alternate to the Road Program and the plastering work needed in Douglass Cottage.

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the proposal from Blackwater Plastering for the plastering of the 2nd floor meeting room in Douglass Cottage, as specified in the proposal, at a cost not to exceed $5,400.00, was approved. Chairman Raith called for comment. There was no comment.*

## TOWNSHIP TREASURER'S REPORT – Peter Barsz, CPA

The Treasurerôs Report was submitted and is attached.
There was no comment on the treasurerôs report.

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Treasurer's Report for May 31, 2017, was accepted as presented. Chairman Raith called for comment.* Sheri Perkins commented on a transfer of funds.

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, transferring $300,000.00 from the General Fund to the Open Space Acquisition Fund, was approved. Chairman Raith called for comment. There was no comment.*

## TOWNSHIP SOLICITOR'S REPORT – Kenneth D. Kynett, Esq.

The Solicitorôs Report was submitted and is attached. Ken had nothing additional to report. There was no comment on the solicitorôs report.

## TOWNSHIP ENGINEER'S REPORT – Michael Ciocco, PE

The Engineerôs Report was submitted and is attached.
Mike mentioned that the road program was completed under budget and with Alternate #5 added, we are still under budget. There was no comment on the engineerôs report.

## TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE

The Township Sewer Engineerôs Report was submitted and is attached.
Chuck reported we issued a punch list for the tank replacement at the treatment plant, and we are working on a Planning Module for Thornton Road. Chairman Raith asked how long that will take, and Chuck replied very soon. There was no comment on the sewer engineerôs report.

## ADJOURN

The meeting adjourned at 7:13 pm
Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Kenneth Kynett, Esq.
Jeffrey Seagraves, Township Manager