T HORNBURY T OWNSHIP
DELAWARE COUNTY

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BOARD OF SUPERVISORS:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
Public Meetings
1st & 3rd Wednesday of each month

MINUTES
Thornbury Township Board of Supervisors Meeting
Wednesday, February 15, 2017

The Thornbury Township Board of Supervisors held a Work Session Meeting on Wednesday, February 15, 2017, at the Township Administration Building, Township Drive, Cheyney PA. Chairman Raith called the meeting to order at 7:00 p.m. with a salute to the flag.

PRESENT:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri L. Perkins, Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA Township Treasurer
Kenneth D. Kynett, Esq., Township Solicitor
Michael Ciocco, PE, Township Engineer
Charles Faulkner, PE, Township Sewer Engineer

Number of Attendees: 6

Chairman Raith announced that that the Board previously held a brief Executive Session this evening regarding legal matters.

APPROVAL OF CHECK REGISTERS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of $68,591.65, for the period February 2, through February 15, 2017, was approved. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $7,674.05, for the period February 2, through February 15, 2017, was approved. Chairman Raith called for comment. There was no comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Sewer Expansion Fund check register in the amount of $27.00, for the period February 2, through February 15, 2017, was approved. Chairman Raith called for comment. There was no comment.

APPROVAL OF MINUTES

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Wednesday, February 1, 2017 Public Meeting minutes were approved as presented. Chairman Raith called for comment. There was no comment.

AGENDA ITEMS

Ken Kynett detailed drafting the agreement with Sunoco.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Excess Road Maintenance and Bonding Agreement with Sunoco LP, was approved. Chairman Raith called for comment. There was no comment.

Chuck Faulkner detailed the inspection of the sewer sections.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the solicitation of bids for televised inspections of sewer sections, as recommended by the Township Sewer Engineer, was approved. Chairman Raith called for comment. There was no comment.

Jeff Seagraves highlighted the Costars contract #25-117, and the new truckôs amenities.

A motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, to purchase a 2017 Ford F-350 XL Truck with salt spreader and snow plow from New Holland Group, of New Holland, PA, at a total cost of $29,139.00, with trade-in, was made, but before the motion was approved, Jeff Seagraves asked that the Costars contract # 25-117, be included in the motion. Vice Chairman Kelly then amended his motion to include that number, and the motions were approved. Chairman Raith called for comment, and there was no comment, but he then added comment on the trade-in and final price.

TOWNSHIP MANAGER'S REPORT- Jeff Seagraves

The Managerôs Report was submitted and is attached. Jeff mentioned he was pleased to announce the name of the first recipient of the Mark Kelly Volunteer of the Year Award, presented at the recent Volunteer Recognition Dinner, former Supervisor, George Morley. George currently volunteers for our Sewer committee. We received notification of the 20th annual CRC Stream Cleanup. We have supported this effort in the past and we are recommending that the Board approve participating as a ñWatershed Advocateò and by contributing $300.00 we will be recognized as a donor at that level.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, a *contribution to the annual CRC Stream Clean-Up, as a participating Watershed Advocate, in the amount of $300.00, was approved. Chairman Raith called for comment. There was no comment.*

He was pleased to report that we placed the dog that was abandoned on Station Road on January 4, 2017. He recommended that we make a contribution to Main Line Animal Rescue as they were the organization that helped us place the animal.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, a contribution to the Main Line Animal Rescue in the amount of $250.00, was approved. Chairman Raith called for comment. Chairman Raith commented, that this was great and we should keep in communications with them.

We have received a handful of applicants for the open positions on the Planning Commission and Park and Recreation Board. I would suggest the board act on those openings, especially the Planning Commission as there is always the possibility that they would not have a quorum if two existing members were unable to attend their meetings.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, appointing John Ibach Jr., to the Planning Commission for a 4-year term, to expire December 2020, and Sam Yim to complete Al McCann's term, to expire December 2018, and also appoint Michael Mattson to Park & Rec for a 4-year term, to expire December 2020, was approved. Chairman Raith called for comment. There was no comment.

I have been in contact with the PA Veteranôs Museum and Scout Troop 222 to organize a field trip sponsored by the Thornbury Township BOS.I revisited the grinder issue at Mill Creek Pump Station with Chris Mariani of Concord Wastewater Authority. We only needed to replace a minor mechanical connection to bring the equipment back on line. I received correspondence from the Rustin High School Guidance Department asking if we intended to provide funding for the Thornbury Township Scholarship Award. We budgeted for this scholarship to be continued.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, funding the 2017 Thornbury Township Scholarship Award in the amount of $1000.00, was approved. Chairman Raith called for comment. There was no comment.

We have another Zoning Hearing and the continuance of a Zoning Hearing from last month scheduled for Monday March 6, 2017. I would suggest that the BOS consider sending council again to the hearings as these are separate structures for which the applicants are requesting relief to allow for a separate living quarters for relatives.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, authorizing the Solicitor to represent the Township at the upcoming Zoning Hearing scheduled for March 6th, 2017, was approved. Chairman Raith called for comment. There was no comment. Ken Kynett asked for clarification that it was the second issue, to which Jeff Seagraves agreed.

Lastly, Jeff mentioned that he contacted Chester Water Authority to inquire about water service from Chester Water for the township buildings. They will send information to get a water meter installed and intend to further research the possibility of having the lines run to each of our three buildings. There was no comment on the managerôs report.

TOWNSHIP ROADMASTER'S REPORT – Lindsey Price

The Roadmasterôs Report was submitted and is attached. Lindsey asked the Board to approve road edge cut-back project for 2017 by All Seasons Landscaping of Aston, Pennsylvania. There was no comment on the roadmasterôs report.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, road edge cut-back for 2017, by All Seasons Landscaping of Aston, PA, at a total cost of $5,700.00, as recommended by the Township Roadmaster, was approved. Chairman Raith called for comment. There was no comment

TOWNSHIP TREASURER'S REPORT – Peter Barsz, CPA

The Treasurerôs Report was submitted and is attached.
There was no comment on the treasurerôs report.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Treasurer's Report for January 31, 2017, was accepted as presented. Chairman Raith called for public comment. There was no public comment.
The Board thanked Amanda**.**

TOWNSHIP SOLICITOR'S REPORT – Kenneth D. Kynett, Esq.

The Solicitorôs Report was submitted and is attached. Ken mentioned the 719 Cheyney Road In-Law Suite being continued and the conditions, Vice Chairman Kelly asked Ken if the conditions were recorded. Ken explained that is what we are asking for.
There was no comment on the solicitorôs report.

TOWNSHIP ENGINEER'S REPORT – Michael Ciocco, PE

The Engineerôs Report was submitted and is attached.
Mike reported that bids are out for the 2017 Road Program, and the Bid Opening will be February 28th, right here at the Township Building at 10:00 AM.
There was no comment on the engineerôs report.

TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE

The Township Sewer Engineerôs Report was submitted and is attached. Chuck reported the chlorine contact tank work will begin next week and also mentioned the Chapter 94 Reports are ready. There was no comment on the sewer engineerôs report.

ADJOURN

The meeting adjourned at 7:17 pm
Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Kenneth Kynett, Esq.
Jeffrey Seagraves, Township Manager