BOARD OF SUPERVISORS:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
Public Meetings
1st & 3rd Wednesday of each month

MINUTES
Thornbury Township Board of Supervisors Meeting
Wednesday, January 18, 2017

The Thornbury Township Board of Supervisors held a Work Session Meeting on Wednesday, January 18, 2017, at the Township Administration Building, Township Drive, Cheyney PA. Chairman Raith called the meeting to order at 7:00 p.m. with a salute to the flag.

PRESENT:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri L. Perkins, Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA Township Treasurer
Kenneth D. Kynett, Esq., Township Solicitor
Michael Ciocco, PE, Township Engineer
Charles Faulkner, PE, Township Sewer Engineer

Number of Attendees: 12

Chairman Raith announced that that the Board previously held a brief Executive Session this evening regarding legal matters.

APPROVAL OF CHECK REGISTERS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of $86,611.39, for the period January 4, through January 18, 2017, was approved. Chairman Raith called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $49,070.68, for the period January 4, through January 18, 2017, was approved. Chairman Raith called for comment. There was no comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Sewer Expansion Fund check register in the amount of $702.59, for the period January 4, through January 18, 2017, was approved. Chairman Raith called for comment. There was no comment.

APPROVAL OF MINUTES

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Tuesday, January 3, 2017 Re-Organizational Meeting minutes were approved as presented. Chairman Raith called for comment. There was no comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Tuesday, January 3, 2017 Public Meeting minutes were approved as presented. Chairman Raith called for comment. There was no comment.

AGENDA ITEMS

Michael Ciocco explained the County Aid Application.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, ***Resolution 2017- 5****, authorizing the Township Engineer to forward the Application for County Aid, for Stormwater & Resurfacing projects, to the Delaware County Council for their consideration, was approved. Chairman Raith called for comment. There was no comment.*

Ken Kynett explained the completion of requirements for the Andover Dedication.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, ***Resolution 2017-6****, accepting the Deeds of Dedication for Sanitary Sewer Facilities and Public Roads known as, Hadley Lane, Wellfleet Lane, Andover Lane and Fallbrook Lane, in the Andover Subdivision, was approved. Chairman Raith called for comment. There was no comment.*

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, ratifying the Penn Dot 4F Certification Documents for the wetland mitigation project at Barrett's Meadow was approved. Chairman Raith called for comment. There was no comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the extension granted on the Walton Lane / Black Bell Farm Subdivision, extending the present action date from February 6, to May 7, 2017, was accepted. Chairman Raith called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by James Kelly and carried unanimously, appointing Jeffrey Seagraves as Thornbury Township Alternate Open Records Officer for 2017, as determined by the Pennsylvania Office of Open Records, was approved. Chairman Raith called for comment. There was no comment.

TOWNSHIP MANAGER'S REPORT- Jeff Seagraves

The Manager's Report was submitted and is attached. Jeff mentioned we successfully completed the cleaning of the EQ tank at the Treatment Plant on Thursday January 5th 2017. The Bar Screen box is scheduled to be installed on Thursday January 19, 2017. He has placed the ratification of the Section 4(f) Determination approval on the agenda. The agreement was already executed, but we feel it should be ratified at a public meeting. We received notification from Cork Shunk that he had merged his company, CS Graphics, with an engineering firm, CS Davidson. Nothing will change for us with respect to the contract we hold with CS Graphics. We are working to finalize the selection for the first annual Mark Kelly Volunteer of the Year Award winner. We have two Zoning Hearings that are scheduled for Monday February 6, 2017. One is for a Variance from the minimum Lot width, and the other is for a special exception/ variance for an in-law suite in an existing detached garage. We are currently working with the auditors to complete the 2016 audit. They expect to be done today or tomorrow. There was no comment on the manager's report.
Chairman Raith asked to Jeff to advertise the openings on the Planning Commission & Park & Rec.
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TOWNSHIP ROADMASTER'S REPORT – Lindsey Price

The Roadmasterõs Report was submitted and is attached. Lindsey confirmed the 2017 Road Inspection for February 1st, and asked to shop for bids on a new Ford F-350. There was no comment on the roadmasterõs report.

TOWNSHIP TREASURER'S REPORT – Peter Barsz, CPA

The Treasurerõs Report was submitted and is attached.
There was no comment on the treasurerõs report.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Treasurer's Report for December 31, 2016, was accepted as presented. Chairman Raith called for comment. There was no comment

TOWNSHIP SOLICITOR'S REPORT – Kenneth D. Kynett, Esq.

The Solicitorõs Report was submitted and is attached. Ken reported on the Andover Dedication and mentioned Squire Cheyney, Greenbriar and Mill Creek are upcoming. There was no comment on the solicitorõs report.

TOWNSHIP ENGINEER'S REPORT – Michael Ciocco, PE

The Engineerõs Report was submitted and is attached. Mike mentioned that he is working with Lindsey on the 2017 Road Program. There was no comment on the engineerõs report.

TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE

The Township Sewer Engineerõs Report was submitted and is attached. Chuck reported that we are still on schedule for the chlorine tank in February and also working on bids for sewer line inspections. Chairman Raith requested having them completed before any road repair work is done. There was no comment on the sewer engineerõs report.

ADJOURN

The meeting adjourned at 7:13 pm
Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Kenneth Kynett, Esq.
Jeffrey Seagraves, Township Manager