THORNBURY TOWNSHIP
DELAWARE COUNTY

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BOARD OF SUPERVISORS:

James H. Raith
James P. Kelly
Sheri L. Perkins

Public Meetings
1st & 3rd Wednesday of each month

MINUTES
Thornbury Township Board of Supervisors Meeting
Wednesday, December 1, 2010

The Thornbury Township Board of Supervisors held a Public Meeting on Wednesday, December 1st, 2010, at the Township Administration Building, 6 Township Drive, Cheyney, PA. Chairman Raith called the meeting to order at 7:03 p.m., with a salute to the flag.

PRESENT:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
Jeffrey T. Seagraves, Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA, Treasurer
Robert P. Anderman, Esq., Township Solicitor
Lisa Catania, PE, Township Engineer
James McCann, PE, Township Sewer Engineer

Number of Attendees: 16

Chairman Raith announced that the Board previously held a brief Executive Session this evening regarding Personnel matters.

APPROVAL OF CHECK REGISTERS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of $35,487.38 for November 18, 2010 through December 1, 2010, was approved. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $14,800.23 for November 18, 2010 through December 1, 2010, was approved. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly , seconded by Sheri Perkins, and carried unanimously, the Capital Improvement Fund check register in the amount of -$19,983.75 for November 18, 2010 through December 1, 2010, was approved. Chairman Raith called for public comment. There was no public comment.

APPROVAL OF MINUTES

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the November 17, 2010 Grinder Pump Ordinance Hearing minutes were approved. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the November 17, 2010 Work Session minutes were approved. Chairman Raith called for public comment. There was no public comment.

BOARDS AND COMMISSSION

Park and Recreation Board

Joe Burke
The new park sign is up thanks to the Road Crew. Tree Lighting, Santa, Christmas carols this Sunday. Next Saturday, The Holiday Train ride and wreath making.

HISTORIC COMMISSION

Eric Miller
Met with the Library director and Director Youth Services to make sure the Library will except the programs proposed. We met at Squire Cheyney Farm with Historians and am going to attend the Chester County Historic Commission tomorrow.

PLANNING COMMISSION

Jim Bulkley
Stated their last meeting they discussed accessory structures and wind power. May want to regulate through conditional use and will review Edgmont's ordinance. There may be issues with noise. There are new vertical access versions now available. He then gave a Subdivision update.

SEWER COMMITTEE

George Morley had 2 people at last meeting Brinton Lake and Fox Lair and somebody on Sunny Side Rd wants to connect through Lake Rd. We need to look at terrain and map to study in January.

Environmental Advisory Council

Al McCann was not present and Chairman Raith stated they will be meeting this Saturday for a trail clearing event.

Library Board

Patty Hunsecker
Passport program will begin in January or February. Jean MacKenzie was voted the new president of the friends group. The Fall clean up was successful. Their tree lighting on Sunday at 5:30 and the book clubs are doing well.
Flu shots and Pilates sessions will be available.

AGENDA ITEMS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the proposed contract with Constellation New Energy, Inc. for the purchase of electricity for a period of 36 months at a cost of $.079639 per kwh, was approved and adopted. Chairman Raith called for public comment. There was no public comment.
Elizabeth Dinenno and Jeannette O'Hanlon of 404 Glen Mills Road asked if the Supervisors shopped for the best rate. Chairman Raith confirmed.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, Payment Deferral Mortgages for 31 Tax folio numbers, for the West Side Sewer District were approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, to approve the requirement for a Historic Resource impact study as recommended by the Historic commission in their letter dated November 8, 2010, for HRP # 180 located at 565 Cheyney Road was approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, Ordinance 2010-7, Earned Income Tax Ordinance, conforming the present Township Ordinance with the new requirements of Act 32 of 2008, putting into affect the County wide collection system, was approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the agreement of sale between the Township of Thornbury and Scott and Sarah Cannon for the purchase of 13.065 acres of ground located at 594 Cheyney Road, was approved and adopted. Chairman Raith called for public comment.
Mrs. O'Hanlon asked where the property is located. Maureen McCann asked how big is the property.

Chairman Raith confirmed.

PUBLIC COMMENT

Maureen McCann reminded everyone about Bethlehem Methodist Church's live nativity on the 10th, 11th, and 12th of December.

Dan Honig of 3 Keswick Drive mentioned heavy sedimentation in pipe that he has documented for over a year. Norma Honig mentioned that it was full of mud that was coming from the nursery across the street. Jim Bulkley of Skyline drive agreed with the Honigs.

Chairman Raith said we will look into it. Elizabeth Catania confirmed.

STAFF REPORTS

TOWNSHIP MANAGER'S REPORT- Jeffrey Seagraves

The Township Manager's Report was submitted and is attached.
There was no comment on the Manager's report.

On a motion by James Kelly and seconded by Sheri Perkins, and carried unanimously, Equipment donations to the State Police were approved and adopted. Chairman Raith called for public comment.

Mrs. O'Hanlon of 404 Glen Mills Road questioned the gifts.

Chairman Raith explained.

TOWNSHIP ROADMASTER'S REPORT –

The Township Roadmaster's Report was submitted and is attached.
There was no comment on the Roadmaster's report.

TOWNSHIP TREASURER'S REPORT

The Township Treasurer's Report was submitted and is attached.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, to approve the December 1, 2010 Treasurer's Report for the period ending November 30, 2010, was accepted and approved. Chairman Raith called for public comment. There was no public comment.

TOWNSHIP SOLICITOR'S REPORT – Robert P. Anderman, Esq.

The Township Solicitor's Report was submitted and is attached.
There was no comment on the Solicitor's report.
Chairman Raith asked to make sure that everything was up to snuff with the Orleans Pump Station before dedication and suggested that we hire our own inspection.

TOWNSHIP ENGINEER'S REPORT – Elizabeth Catania, PE

The Township Engineer's Report was submitted and is attached.
There was no comment on the sewer engineers report.

On a motion by Sheri Perkins and seconded by James Kelly, and carried unanimously, the final invoice for the Road Program to Innovative Construction Services for $38,387.04 was approved and adopted. Chairman Raith called for public comment.

SEWER ENGINEER – James McCann, PE

The Township Sewer Engineer's Report was submitted and is attached.
There was no comment on the sewer engineers report.
Vice Chairman Kelly asked about keeping our Road Crew informed.

ADJOURN

The meeting adjourned at 7:53 pm

Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Robert P. Anderman, Esq.
Jeffrey Seagraves, Township Manager
Elizabeth Catania, Township Engineer
Ted McCandless, Code Administrator
James McCann, Township Sewer Engineer

MANAGERôS REPORT
12-1-10

1. We received information from Lt. Paul Gustaitis regarding donation request from the PA State Police. I am recommending the approval of the purchase of a digital Interview room package from Video Technologies at a cost of $1899.00 and also an HP Smart Buy ProBook 4520s at a cost of $639.00.
2. I am working with Bruce Clark of Middletown to fulfill the State Police request for an internet connection for the State Police barracks.
3. Met with Greenbriar HOA and their management company to review work completed by Orleans.
4. Met with Jim McCann and Justin Scarth to discuss upcoming year. Jim McCann is starting to reduce his weekly hours and Justin will act on behalf of the township in Jimôs absence.
5. We received notification from Skelly and Loy Engineers regarding their intent to submit a Joint Permit Application to DEP on behalf of Penn DOT for the wetland mitigation proposed for Thornbury Township.
6. We received our funding for the $10,000.00 grant from DCED for Palmer park improvements. We will complete that paperwork to close out that grant.
7. We sent out late notices to residents that have not paid the tapping fee for WSSD-2. We are open for evening hours on the following dates: 11/29, 11/30 and 12/4.
8. I will attend a meeting with the Timeline Committee on Thursday 12-2-10 at 4:00 PM...
9. I sent a letter to George Thorpe of the Brandywine Battlefield to notify him of the Board of Supervisor's intent to support their efforts with a pledge of $7,500.00 in the fiscal year 2011.
10. Received complaints from a non resident along Tanguy/Creek Road regarding Truck noise in the early mornings. I contacted the quarry, the State Police, and Thornbury Chester County to discuss this issue.

Public Works Department/Road Master's Report
Week Ending November 26, 2010

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1. Information Sign at Thornbury Park is in place – Electric has been installed and hooked up, roof is in place, sign has been framed in cedar -- stone base remains to be installed.

2. Dropped off plows for service for F-350 Utility Body.

3. F-350 Pick Up Truck is being worked on by In Fleet of West Chester for oil pan and rear main seal. Estimated cost $2,300.00.

4. Mowed Palmer Arboretum due to Grass Management wanting to top, dress and reseed to establish grass. Grass Management performed the work at Palmer Arboretum because of the repairs he had to do at the athletic field at Thornbury Park as a result of the turfing incident. We expect to be reimbursed for the work completed at Thornbury Park. As such, it should not come out of the budget for maintaining the athletic field.

5. Cleaned beds at Thornbury Park – removed flowers and freshened beds.

6. Continuing to install post-it signs on Township's open space and parks.

7. Removed carousel at Tot Lot at Thornbury Park as it was unsafe due to the bearings needing to be replaced. We will either order parts for the carousel or have a certified playground installer replace for insurance purposes.

Township of Thornbury

Delaware County, Pennsylvania

Solicitors Report

December 1, 2010

The Township Solicitor, Robert P. Anderman, Esquire, reports as follows:

I. EARNED INCOME TAX ORDINANCE

The Solicitor has prepared a draft Earned Income Tax Ordinance and has advertised the same for a hearing to be held at this public meeting, December 1, 2010 at 7:00 p.m. This Ordinance conforms the present Township Ordinance with the new requirements of Act 32 of 2008 putting into effect the County wide collection system.

II. EARNED INCOME TAX – PUBLIC NOTICE

The Solicitor has also prepared an Earned Income and Net Profits Tax Public Notice and has advertised the same for this meeting, December 1, 2010.

III. MGK INDUSTRIES V. TOWNSHIP OF THORNBURY

The Township has received a letter from a law firm demanding the Township release funds held as security for the construction of the Cheyney Farm Pump Station. The Solicitor has replied to the letter requesting clarification.

Turning Ideas Into Reality

Catania Engineering Associates, Inc.
Consulting Engineers

520 W. MacDade Boulevard
Milmont Park, PA 19033-3311
Phone (610-532-2884)
Fax (610-532-2923)

REPORT OF THE ENGINEER
December Meeting
December 1, 2010

Work completed for the period:

Greenbriar Dallett - Residence construction continues. Completed E & S inspections.

Greenbriar - Phases 1-4 - Developer has responded and is currently replacing concrete is areas where they have agreed should be completed. Work on the basin will be completed, but only to remove sediment and replace rip rap as necessary.

Blantyre - Completing periodic erosion and sedimentation inspections.

Mill Creek - House construction continues. All lots have been sold. Completing periodic erosion and sedimentation inspections.

Grading and Encroachment Permits - Working with the Township Licenses and Inspections on several permits.

Andover - Completing sedimentation and erosion control inspections.

Guilday Subdivision - Revised plans have been submitted & reviewed. The Applicant is requesting a waiver of the riparian buffer width and an issue still exists with the driveway slope. Awaiting resubmission for the next Planning Meeting.

Cheyney University - The geothermal field continues. There has been some complaint regarding adjoining neighbors' well water. The contractors at Cheyney have been notified and responded the cloudiness should subside and is due to drilling. Grading plan revision has been submitted for consideration.

Cheyney University- Treatment Plant Upgrade - Received plans for upgrade of systems for DEP compliance. The Sewer Engineer has provided verbal comment. No further action.

Joseph Gricco - Received land development plans for a combined driveway for the Locksley Road property. A waiver of the separate driveway requirement is being sought. The applicant has been asked to address this item.

Collins Subdivision - Final plans have been submitted. The plan is recommended for conditional approval. A review was completed and there are items, including PaDOT comments that must be addressed.

Wills - Plans have been received and reviewed. The Applicant is investigating alternative means of ingress and egress. No further submission has been received.

Cherry Creek - Met with representatives of the three developers to discuss sidewalk conditions. Developers to prepare a response for the Boards consideration. The Solicitor has forwarded a letter to request resolution of the matter. I am not aware of an resolution.

Road Program 2010 - Contractor has completed work. Total project is $115,771.52. Invoice #2 and final is recommended. The maintenance bond and consent of surety to final payment has been received.

A completion Report has been submitted to the Township for review and execution.

Motions:

I move to approve payment of invoice #2 and final for the 2010 road program to Innovative Construction Services in the amount of $ 28,387.05.

PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

THRN 01 00
November 23, 2010

ENGINEER'S REPORT
REGARDING WASTEWATER ISSUES
December 1, 2010

THORNBURY WASTEWATER TREATMENT PLANT
Pennoni is working with DELCORA to determine the required alum feed equipment for the full scale alum installation. We will work with the Township to procure the equipment once a final plan has been developed. We expect to receive the new NPDES Permit from the DEP in the next week or two.

WEST SIDE SEWER DISTRICT
We are working to finalize the Record Drawings for the low pressure sewer system that was installed in the Brinton Lea and Thornhill areas.

SEWAGE GRINDER PUMPS
Working with the Township Manager and Code Enforcement Officer, we have established minimum requirements for residential sewage grinder pumps that are to be connected to the new low pressure sewer system.

FLOW MONITORING
A letter was submitted to the DEP regarding the flow monitoring requirements. We are awaiting a response from the DEP at this time.

SEWER BUDGET
We are working with the Township Manager to contract for reduced electric rates for 2011 and finalize the Sewer Budget for 2011.

THORNBURY TOWNSHIP
General Fund Approved Bill List
From November 18, 2010 to December 1, 2010

Type	Date	Name	Amount
Check	12/01/2010	ABC Paper & Chemical Inc.	225.12
Check	12/01/2010	Pace One Restaurant	550.00
Check	12/01/2010	Brandywine Patio	3,058.75
Check	12/01/2010	Builder Landscaping Services	175.00
Check	12/01/2010	Certified Code Inspectors, Inc.	5,003.50
Check	12/01/2010	Chester Water Authority	12.10
Check	12/01/2010	Chester Water	179.40
Check	12/01/2010	Comcast Cable	99.95
Check	12/01/2010	Deb Zitarelli	74.50
Check	12/01/2010	Debra Kelley	240.00
Check	12/01/2010	Deer Park	63.23
Check	12/01/2010	Delaware County News Network	225.15
Check	12/01/2010	Delaware County News Network	53.73
Check	12/01/2010	EHRLICH	96.00
Check	12/01/2010	Garnet Valley Press	45.00
Check	12/01/2010	Interpretive Solutions, Inc.	7,075.00
Check	12/01/2010	Line Systems Inc.	393.16
Check	12/01/2010	Line Systems Inc.	107.19
Check	12/01/2010	Mastercard	990.06
Check	12/01/2010	Mastercard	813.97
Check	12/01/2010	Mastercard	397.05
Check	12/01/2010	Merves Amon & Barsz LLC	6,465.75
Check	12/01/2010	PA Recreation & Park Society	40.00
Check	12/01/2010	Penn Office Products Inc	541.36
Check	12/01/2010	VOID:Pitney Bowes	0.00
Check	12/01/2010	Reino's Print and Copy Center	1,007.10
Check	12/01/2010	Reserve Account	200.00
Check	12/01/2010	SSD, Inc.	556.00
Check	12/01/2010	Standard Insurance Company	401.10
Check	12/01/2010	Sue Howat	35.50
Check	12/01/2010	Treasurer of Delaware County	1,985.75
Check	12/01/2010	The Grafton Association	500.00
Check	12/01/2010	United Inspections Inc.	690.00
Check	12/01/2010	Brandywine Youth Club	3,000.00
Check	12/01/2010	Pitney Bowes	186.96
			35,487.38
			35,487.38

THORNBURY TOWNSHIP

Sewer Fund Approved Bill List

From November 18, 2010 to December 1, 2010

Type	Date	Name	Amount
Check	11/18/2010	Enerwise Global technologies	810.00
Check	11/18/2010	Opdenaker Trash Removal Services	100.00
Check	12/01/2010	A. J. Jurich, Inc.	2,500.00
Check	12/01/2010	Chemical Equipment Labs of VA, Inc.	715.00
Check	12/01/2010	Chester Water Authority- 225 Mill Road	12.10
Check	12/01/2010	Chester Water Authority - 488 Thornton Rd	140.02
Check	12/01/2010	Chester Water Authority	4,732.00
Check	12/01/2010	Delcora	5,482.52
Check	12/01/2010	Line Systems Inc.	238.59
Check	12/01/2010	Tri-County Pest Control	70.00
			14,800.23
			14,800.23

THORNBURY TOWNSHIP
Capital Improvement Fund Approved Bill List
From November 18, 2010 to December 1, 2010

Type	Date	Name	Amount
Check	12/01/2010	Thornbury Township General Fund	-19,983.75
			-19,983.75

THORNBURY TOWNSHIP, DELAWARE COUNTY

TREASURER'S REPORT FOR THE PERIOD ENDED NOVEMBER 30, 2010

GENERAL FUND

BEGINNING BALANCE			2,485,331.26
	Cash Receipts	200,215.03	
	Expenditures		280,611.73
ENDING BALANCE			2,404,934.56

STATE FUND (Liquid Fuels Account)

BEGINNING BALANCE			270,142.22
	Cash Receipts	33.31	
	Expenditures		2.00
ENDING BALANCE			270,173.53

RECREATION FUND

BEGINNING BALANCE			288,352.26
	Cash Receipts	35.55	
	Expenditures		2.00
ENDING BALANCE			288,385.81

OPEN SPACE ACQUISITION FUND

BEGINNING BALANCE			1,213,650.95
	Cash Receipts	149.61	
	Expenditures		1,002.00
ENDING BALANCE			1,212,798.56

CAPITAL IMPROVEMENT FUND			
BEGINNING BALANCE			897,977.61
	Cash Receipts	110.72	
	Expenditures		2.00
ENDING BALANCE			898,086.33
OPERATING RESERVE FUND			
BEGINNING BALANCE			1,041,466.73
	Cash Receipts	428.10	
	Expenditures		0.00
ENDING BALANCE			1,041,894.83
SEWER FUND			
BEGINNING BALANCE			730,413.61
	Cash Receipts	632,989.81	
	Expenditures		33,834.10
ENDING BALANCE			1,329,569.32
ESCROW FUND			
BEGINNING BALANCE			91,743.69
	Cash Receipts	14,110.96	
	Expenditures		27,921.92
ENDING BALANCE			77,932.73
TOTAL BALANCE			
BEGINNING BALANCE			7,019,078.33
	Cash Receipts	848,073.09	
	Expenditures		$343,375.75
ENDING BALANCE			7,523,775.67