THORNBURY TOWNSHIP
DELAWARE COUNTY

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BOARD OF SUPERVISORS:

James H. Raith
James P. Kelly
Sheri Perkins

Public Meetings
1st & 3rd Wednesday of each month

MINUTES
Thornbury Township Board of Supervisors Meeting
Wednesday, November 3, 2010

The Thornbury Township Board of Supervisors held a Public Meeting on Wednesday, November 3rd, 2010, at the Township Administration Building, 6 Township Drive, Cheyney, PA. Chairman Raith called the meeting to order at 7:00 p.m., with a salute to the flag.

PRESENT:

James H. Raith, Chairman
James P. Kelly, Vice Chairman
Sheri Perkins, Supervisor
Jeffrey T. Seagraves, Manager
Geoffrey Carbutt, Township Secretary
Lindsey Price, Roadmaster
Peter Barsz, CPA, Treasurer
Robert P. Anderman, Esq., Township Solicitor
Michael Ciocco, PE, Township Engineer
James McCann, PE, Township Sewer Engineer

Number of Attendees: 17

Chairman Raith announced that the Board previously held a brief Executive Session this evening regarding real estate.

Chairman Raith introduced Plymouth Whitemarsh student Merrill Kline who was with us as a part of her school civics project and was invited by Marcy Power. Mr. Raith presented Merrill with a meeting packet and welcomed her.

The Board then proceeded to present contributions to three local fire companies and the local library. The first contribution was to Tom Nelling and Lee Weersing of the Concordville Fire Department in the amount of $60,000. The second presentation was to Edgmont Fire Department and Chip Miller for $34,000 and the third going to Larry Ward of the Chester Heights Fire Department for $26,000. Finally the last donation was presented to the Rachel Kohl Library and Patty Hunsecker for $18,000.

APPROVAL OF CHECK REGISTERS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of $214,188.54 for October 21, 2010 through November 3, 2010, was approved. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of $15,250.76 for October 21, 2010 through November 3, 2010, was approved. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the Escrow Fund check register in the amount of $14,110.96 for October 21, 2010 through November 3, 2010, was approved. Chairman Raith called for public comment. There was no public comment.

APPROVAL OF MINUTES

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the October 20, 2010 Conditional Use Hearing minutes were approved. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the October 20, 2010 Work Session minutes were approved. Chairman Raith called for public comment. There was no public comment.

BOARDS AND COMMISSSION

Park and Recreation Board

Joe Burke was not in attendance and Chairman Raith reported that the Fall Festival was a great success and that the Park and Rec Board were now working on the Tree Lighting in Thornbury Park slated for December. Mr. Seagraves added that there was also a bus trip to New York scheduled in November.

HISTORIC COMMISSION

Eric Miller reported that continuing work on the Sign Ordinance and the Historic Resource Inventory was on going and new procedures are being implemented in coordination with the Planning Commission. He also reported that research was continuing on the Squire Cheyney Farm and that the historic marker placed by Chester County was inaccurate referring to Squire Cheyney's birthplace being in Delaware County, not in Chester County as indicated on the marker.

PLANNING COMMISSION

Jim Bulkley reported that three members of the Planning Commission were absent at their last meeting but they were able to approve the Sewage Planning Module for the Guilday Subdivision.

SEWER COMMITTEE

George Morley reported that they are recommending a letter be sent to the residents of Fox Lair and Brinton Lake Colony regarding possible sewer lines there in the future. Chairman Raith commented that the letter should come directly from the Sewer Committee and Vice Chairman Kelly agreed. Mr.Morley also mentioned that they have reviewed and recommended approval of the new Grinder Pump Ordinance for the West Side Sewer District.

Environmental Advisory Council

Al McCann reported that their last trail clearing event at Patterson Woods behind Tall Trees was very successful and if anyone was interested, their next outing will be meeting this Saturday at Cheyney Post Office on Station Rd. at 9:00 AM.

Library Board

Patty Hunsecker reported that attendance was up and that there is presently two book clubs meeting and that their fall clean up is scheduled for this Saturday.

AGENDA ITEMS

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, an application for a Conservation District Mini Grant in association with the Western Delaware Valley Lions for $500.00 to be matched by Thornbury Township was approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, Payment Deferral Mortgages for Tax folio numbers 44-00-00011-09, 44-00-00098-07, and 44-00-00011-01 for the West Side Sewer District were approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, to advertise the appointment of a certified public accountant or firm to replace the elected auditors, to make an examination of accounts of the Township for the fiscal year of 2010, 30 days prior to the annual Re-Organizational Meeting was approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, Resolution 2010-32, the Carbutt Conditional Use Decision, was approved and adopted. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, Resolution 2010-33, the Carbutt Subdivision, was approved and adopted. Chairman Raith called for public comment. There was no public comment.

PUBLIC COMMENT

Rich Aldrich asked about possible sewer tie-ins along route 926 and Tanguy Road. Chairman Raith commented, that was the original intent. Mr. Aldrich also inquired about safety issues on Westtown Thornton Road to which Maureen McCann added that white lines and or a rumble strip should be added. Chairman Raith reminded them that it was a State Road and should be handled by PennDOT.

STAFF REPORTS

TOWNSHIP MANAGER'S REPORT- Jeffrey Seagraves

The Township Manager's Report was submitted and is attached.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, a 60 day extension for the Wills subdivision extending the present action date to January 7th 2011, was accepted and approved. Chairman Raith called for public comment. There was no public comment.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, Resolution 2010-34, for the Chester County Tax Collection Committee to collect the Earned Income Tax for Thornbury Township for 2011, was accepted and approved. Chairman Raith called for public comment. There was no public comment.

On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the advertisement of the Earned Income Tax Ordinance of 2010-7,to be held on December 1st 2010 was accepted and approved. Chairman Raith called for public comment. There was no public comment.

TOWNSHIP ROADMASTER'S REPORT –

The Township Roadmaster's Report was submitted and is attached.
There was no comment on the Roadmaster's report.

TOWNSHIP TREASURER'S REPORT

The Township Treasurer's Report was submitted and is attached.

On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, to approve the Treasurer's Report for November 3rd 2010, was accepted and approved. Chairman Raith called for public comment. There was no public comment.

TOWNSHIP SOLICITOR'S REPORT – Robert P. Anderman, Esq.

The Township Solicitor's Report was submitted and is attached.
There was no comment on the Solicitor's report.

TOWNSHIP ENGINEER'S REPORT – Elizabeth Catania, PE

The Township Engineer's Report was submitted and is attached.
There was no comment on the sewer engineers report

SEWER ENGINEER – James McCann, PE

The Township Sewer Engineer's Report was submitted and is attached.
There was no comment on the sewer engineers report

ADJOURN

The meeting adjourned at 7:50 pm

Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Robert P. Anderman, Esq.
Jeffrey Seagraves, Township Manager
Elizabeth Catania, Township Engineer
Ted McCandless, Code Administrator
James McCann, Township Sewer Engineer

MANAGER'S REPORT
11-3-10

1. I am working with Sue Howat and Peter Barsz and will have a completed preliminary budget prepared by the end of the week for review at the second meeting in November.
2. I attended a COG meeting on 10-19-10. Natural lands trust provided information regarding Goggle maps and the use of mapping for park trail systems. I will meet with them in the next several weeks to work on this application.
3. We completed a mini-grant application to DCCD for $500.00, which requires the township to match. The grant application is for planting riparian buffer for Chester Creek along Barrett's Meadow.
4. I met with Lloyd Noll about the Cheyney University application for the upgrades to their sewage treatment facility. We are working to determine if they will require land development application.
5. I forwarded a copy of the proposed low pressure ordinance to the Sewer Committee for their review and comment.
6. We sent a letter to the DEP Division of Air quality commenting on the renewal of the Glen Mills quarry permit.
7. As of Friday 10-29-10 we have received 20 full payments and 3 applications for the deferred payment plan for the payment of tapping fees for WSSD-2.
8. I plan to attend an MS4 seminar in Lansdale on Friday November 5, 2010.

Public Works Department/Road Master's Report
Week Ending October 29, 2010

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1. Performed routine maintenance throughout the Township.

2. Prepared for Fall Festival at Thornbury Park. (Accepted delivery of pumpkins, decorated pavilion/park with pumpkins, mums, hay and cornstalks, picked up hot dogs/rolls and other supplies for concession stand, etc.)

3. Cleaned up from Fall Festival at Thornbury Park. (Collected/removed trash, cleanup of hay, breakdown of stands, returned pallets/combo bins to Pete's Produce, cleaned and restocked restrooms, planted mums, etc.)

4. Assessed and cleaned up Martin Park after Eagle Scout camping activity.

5. Began preparing for Barn Dance. (Delivered hay, cornstalks and mums leftover from Fall Festival to the Barn.)

6. Removed political signs which were posted on open space property of Township.

7. Checked electric for outside lighting at Chester County building.

8. Updated information sign at Thornbury Park.

9. Contacted Peter Burke of PennDOT regarding status of Brinton Lake Road Bridge (engineering, reconstruction, scope, timeframe of project, etc.) Waiting for a response.

10. Began fall leaf cleanup of stormwater inlets throughout Township (Derry, Adrien, Old Gradyville, Fox Brook, Country Run completed to date).

11. Performed road edge cutback at entrance to Greenbriar Development off of Route 926.

12. Received a call from Edgmont Township regarding tree down on Slitting Mill Road between Old Gradyville Road and Locksley Road. Cleared and removed tree and debris.

13. Roof frame was constructed for new information sign at Thornbury Park.

14. Meeting with Code Department.

15. Meeting with representatives of Delaware County regarding voting machines.

Township of Thornbury

Delaware County, Pennsylvania

Solicitors Report

November 3, 2010

The Township Solicitor, Robert P. Anderman, Esquire, reports as follows:

I. CARBUTT CONDITIONAL USE APPLICATION

In this matter, the Solicitor has prepared a draft decision for review by the Board of Supervisors and Staff, which may be considered by the Board at the public meeting.

II. GRINDER PUMP SEWER ORDINANCE

At the direction of the Board of Supervisors the Solicitor has advertised the Grinder Pump Sewer Ordinance for a hearing to be held on November 17, 2010 at 7:00 p.m.

III. TOWNSHIP AUDITORS

In the event the Board of Supervisors intend to appoint a certified Public Accountant or Firm to replace the elected Auditors to make an examination of the accounts of the Township for the fiscal year "2010", it is necessary for the Board of Supervisors to authorize the Solicitor to advertise the same thirty days in advance of the annual organization meeting.

Turning Ideas Into Reality

Catania Engineering Associates, Inc.
Consulting Engineers

520 W. MacDade Boulevard
Milmont Park, PA 19033-3311
Phone (610-532-2884)
Fax (610-532-2923)

REPORT OF THE ENGINEER
November Meeting
October 28, 2010

Work completed for the period:

Greenbriar Dallett - Residence construction continues. Completed E & S inspections.

Blantyre - Building construction is continuing. Completing periodic erosion and sedimentation inspections.

Mill Creek - House construction continues. All lots have been sold. Completing periodic erosion and sedimentation inspections. The Developer has completed E & S Controls along Mill Road.

Grading and Encroachment Permits - Working with the Township Licenses and Inspections on several permits.

Andover - Completing sedimentation and erosion control inspections.

Guilday Subdivision - Revised plans have been submitted & reviewed. The Applicant is requesting a waiver of the riparian buffer width and an issue still exists with the driveway slope. Awaiting resubmission for the next Planning Meeting.

Cheyney University - Construction has begun. The geothermal field continues. Grading plan has been approved and permit issued.

Cheyney University- Treatment Plant Upgrade - Received plans for upgrade of systems for DEP compliance. The Sewer Engineer has provided verbal comment. No further action.

Joseph Gricco - Received land development plans for a combined driveway for the Locksley Road property. A waiver of the separate driveway requirement is being sought. The plan has been revised to incorporate the single drive access and review completed. There is some items that remain such as the feasibility of the one lot with pipeline crossings, steep slopes, septic system requirements, etc. The applicant has been asked to address this item.

Collins Subdivision - Final plans have been submitted. The plan is recommended for conditional approval. A review was completed and there are items, including PaDOT comments that must be addressed.

Wills - Plans have been received and reviewed. The Applicant is investigating alternative means of ingress and egress. No further submission has been received.

Cherry Creek - Met with representatives of the three developers to discuss sidewalk conditions. Developers to prepare a response for the Boards consideration. The Solicitor has forwarded a letter to request resolution of the matter. I am not aware of an resolution.

Carbutt Subdivision - Plans have been submitted for a two lot subdivision and have been approved.

Floodplain Ordinance - Revision of ordinance for consideration by Supervisors has been completed. The Ordinance is being put in proper form.

Road Program 2010 - Contractor has substantially completed work and a punchlist has been generated. Final quantities measurement was to be completed on Friday, Sept. 30. Due to flooding and rains, this has been delayed. The contractor has indicated he is not willing to reduce the unit costs of the wearing course.

PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

THRN 01 00
October 27, 2010

ENGINEER'S REPORT
REGARDING WASTEWATER ISSUES
November 3, 2010

THORNBURY WASTEWATER TREATMENT PLANT

A revised draft permit has been received from the DEP for the operation of the wastewater treatment plant. The proposed permit reflects the change in Phosphorus requirement to an effluent concentration of 2.0 mg/l year round as requested after reviewing the pilot study. We are working with DELCORA to procure and install the required alum feed equipment for the full scale installation.

SEWAGE GRINDER PUMPS

We have been working with the Township Manager and Code Enforcement Officer to establish minimum requirements for residential sewage grinder pumps that are to be connected to the new low pressure sewer system.

FLOW MONITORING

A letter was submitted to the DEP regarding the flow monitoring requirements. We are awaiting a response from the DEP at this time.

THORNBURY TOWNSHIP
General Fund Approved Bill List
As of November 3, 2010

Type	Date	Name		Amount
Check	10/21/2010	Herrs Potato Chips	$	131.06
Check	10/21/2010	Chapman Auto	$	19,983.75
Check	11/3/2010	Cash	$	125.00
Check	11/3/2010	Chester Heights Fire Company	$	26,000.00
Check	11/3/2010	Concordville Fire Department	$	60,000.00
Check	11/3/2010	Edgmont Township Fire Company No. One	$	34,000.00
Check	11/3/2010	RACHEL KOHL LIBRARY	$	18,000.00
Check	11/3/2010	Catania Engineering Associates, Inc.	$	10,701.88
Check	11/3/2010	Certified Code Inspectors, Inc.	$	4,577.38
Check	11/3/2010	Chester Water Authority - 02054000000	$	18.02
Check	11/3/2010	Comcast Cable	$	99.95
Check	11/3/2010	Deb Zitarelli	$	72.50
Check	11/3/2010	Debra Kelley	$	240.00
Check	11/3/2010	Delaware County News Network	$	159.64
Check	11/3/2010	Hanson Aggregates	$	320.64
Check	11/3/2010	Kevin Joyce	$	187.50
Check	11/3/2010	Line Systems Inc.-13917	$	389.77
Check	11/3/2010	Line Systems Inc.-13919	$	107.32
Check	11/3/2010	Lucky Sign Shop	$	4,145.00
Check	11/3/2010	Mike Ivey's Auto Repair	$	255.00
Check	11/3/2010	Nextel Communications	$	303.76
Check	11/3/2010	PECO	$	1,553.79
Check	11/3/2010	Penn Office Products Inc	$	121.42
Check	11/3/2010	PIRMA	$	22,203.71
Check	11/3/2010	Reino's Print and Copy Center	$	181.94
Check	11/3/2010	Reserve Account	$	200.00
Check	11/3/2010	Standard Insurance Company	$	401.10
Check	11/3/2010	Chris Manning	$	360.00
Check	11/3/2010	Tri-County Pest Control, Inc.	$	70.00
Check	11/3/2010	United Inspections Inc.	$	1,050.00
Check	11/3/2010	West Chester Railroad	$	600.00
Check	11/3/2010	The Grafton Association	$	725.00
Check	11/3/2010	Willard McMullin	$	123.00
Check	11/3/2010	A Anchor	$	100.00
Check	11/3/2010	Douglas Linton	$	500.00
Check	11/3/2010	Mastercard - 3721	$	2,108.56
Check	11/3/2010	Mastercard - 3747	$	3,931.35
Check	11/3/2010	Thomas P. Corcoran	$	140.50
			$	214,188.54
			$	**214,188.54**

THORNBURY TOWNSHIP
Sewer Fund Approved Bill List
As of November 3, 2010

Type	Date	Name	Amount
Check	11/03/2010	Buckman's Inc.	$ 464.75
Check	11/03/2010	Chester Water Authority - 488 Thornton Rd	$ 51.22
Check	11/03/2010	Chester Water Authority- 225 Mill Road	$ 7.62
Check	11/03/2010	Connie Nguyen	$ 43.34
Check	11/03/2010	Delcora	$ 1,266.30
Check	11/03/2010	L/B Water Service, Inc.	$ 2,536.83
Check	11/03/2010	PA Department of Transportation	$ 139.25
Check	11/03/2010	PECO Energy	$ 10,176.02
Check	11/03/2010	Siemens	$ 565.43
			$ 15,250.76
			$ 15,250.76

THORNBURY TOWNSHIP

Escrow Fund Approved Bill List

As of November 3, 2010

Type	Date	Name	Amount
Check	11/03/2010	Thornbury Township Sinking Fund	6,755.48
Check	11/03/2010	Thornbury Township Sinking Fund	6,755.48
Check	11/03/2010	Thornbury Township General Fund	245.30
Check	11/03/2010	Cheyney University	54.70
Check	11/03/2010	Thornbury Township General Fund	246.04
Check	11/03/2010	Jonathan C. Polanich	53.96
			14,110.96
			14,110.96

THORNBURY TOWNSHIP, DELAWARE COUNTY

TREASURER'S REPORT FOR THE PERIOD ENDED OCTOBER 31, 2010

GENERAL FUND

BEGINNING BALANCE			2,578,800.07
Cash Receipts	127,203.32		
Expenditures		220,672.13	
ENDING BALANCE			2,485,331.26

STATE FUND (Liquid Fuels Account)

BEGINNING BALANCE			220,078.17
Cash Receipts	50,066.05		
Expenditures		2.00	
ENDING BALANCE			270,142.22

RECREATION FUND

BEGINNING BALANCE			288,315.16
Cash Receipts	39.10		
Expenditures		2.00	
ENDING BALANCE			288,352.26

OPEN SPACE ACQUISITION FUND

BEGINNING BALANCE			1,213,488.37
Cash Receipts	164.58		
Expenditures		2.00	
ENDING BALANCE			1,213,650.95

CAPITAL IMPROVEMENT FUND

BEGINNING BALANCE			897,855.84
Cash Receipts	123.77		
Expenditures		2.00	
ENDING BALANCE			897,977.61

OPERATING RESERVE FUND

BEGINNING BALANCE			1,041,024.55
Cash Receipts	442.18		
Expenditures		0.00	
ENDING BALANCE			1,041,466.73

SEWER FUND

BEGINNING BALANCE			634,739.76
Cash Receipts	166,984.74		
Expenditures		71,310.89	
ENDING BALANCE			730,413.61

ESCROW FUND

BEGINNING BALANCE			101,913.51
Cash Receipts	10,769.82		
Expenditures		20,939.64	
ENDING BALANCE			91,743.69

TOTAL BALANCE

BEGINNING BALANCE			6,976,215.43
Cash Receipts	355,793.56		
Expenditures		$312,930.66	
ENDING BALANCE			7,019,078.33

OCTOBER, 2010

1. General Fund	Beginning	Deposits	Disbursements	Ending
National Penn	2,578,800.07	127,203.32	220,672.13	2,485,331.26
National Penn Payroll	-	37,443.89	37,443.89	0.00
	2,578,800.07	164,647.21	258,116.02	2,485,331.26
Less Transfers:		(37,443.89)	(37,443.89)	-
	2,578,800.07	127,203.32	220,672.13	2,485,331.26
3. State Fund				
National Penn	220,078.17	50,066.05	2.00	270,142.22
4. Recreation Fund				
National Penn	288,315.16	39.10	2.00	288,352.26
5. Open Space Acquisition Fund				
National Penn	1,213,488.37	164.58	2.00	1,213,650.95
6. Capital Improvement Fund				
National Penn	897,855.84	123.77	2.00	897,977.61
7. Operating Reserve Fund				
Bryn Mawr Trust Money Manager	1,041,024.55	442.18	0.00	1,041,466.73
	1,041,024.55	442.18	0.00	1,041,466.73
8. Sewer Fund				
Bryn Mawr Trust Checking	(4,849.50)	67,865.69	67,934.57	(4,918.38)
Bryn Mawr Trust Dept Acct	634,094.44	57,561.63	68,007.69	623,648.38
National Penn Sinking Fund	5,494.82	109,423.11	3,234.32	111,683.61
	634,739.76	234,850.43	139,176.58	730,413.61
Less Transfers:		(67,865.69)	(67,865.69)	
	634,739.76	166,984.74	71,310.89	730,413.61
9. Escrow Disbursement Account				
Bryn Mawr Trust Master Escrow	101,913.51	600.00	10,769.82	91,743.69
Bryn Mawr Trust Escrow Checking	0.00	10,769.82	10,769.82	0.00
	101,913.51	11,369.82	21,539.64	91,743.69
Less Transfers:		(600.00)	(600.00)	
	101,913.51	10,769.82	20,939.64	91,743.69
Total	6,976,215.43	355,793.56	312,930.66	7,019,078.33