


**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

---

February 18, 2010

**TO:** Members of Finance & Rules Committee  
**FROM:** Robert F. Hagemann, County Administrator   
**SUBJECT:** Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, February 23, 2010 at 7:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Finance & Rules Committee Sponsored Resolutions:**

1. Authorizing the Cancellation of Interest, Penalties and Other Charges Associated with the Delinquent Tax Lien on Tax Map Parcel Number 86.50-1-33 in the Town of Wilna
2. Conditionally Authorizing Agreement to Sell a Certain Parcel of Real Property to the Village of Carthage (Braman Manufacturing)
3. Payment of Legislators' Expenses
4. Appointment to Jury Board

**General Services Committee Sponsored Resolutions:**

1. Amending the 2009 County Budget and Capital Plan Relative to Federal Stimulus Funds for the CR 69 over Sandy Creek (Lisk Bridge) Project
2. Amending the 2010 County Budget and Capital Plan with Respect to Completed Airport Projects
3. Authorizing Agreement and Amending the 2010 County Budget with Respect to Sheriff's Department Byrne Grant from the New York State Department of Criminal Justice Services

**Health & Human Services Committee Sponsored Resolutions:**

1. Amending the 2009 County Budget Relative to the Community Services Department
2. Amending 2010 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services, Authorizing Amended Contractual Youth Program Agreements in Relation Thereto and Amending the 2010 County Budget

**Informational Items:**

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports  
County Clerk

If any Committee member has inquiries regarding any agenda items, or would like to add an item(s), please do not hesitate to contact me.

RFH:tlr

cc:	Audit	Information Services	Real Property Tax Services
	County Clerk	Insurance	County Treasurer
	Board of Elections	JCC	County Attorney
	Human Resources	Purchasing	

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing the Cancellation of Interest, Penalties and Other Charges Associated with the  
Delinquent Tax Lien on Tax Map Parcel Number 86.50-1-33 in the Town of Wilna.

By Legislator: \_\_\_\_\_

Whereas, A delinquent tax lien exists for Tax Map Parcel No. 86.50-1-33 in the Town of Wilna in the amount of \$29,450.10 as of February 28, 2010 and said amount includes approximately \$8,548.73 representing interest, penalties and fees, and

Whereas, The Village of Carthage has acquired the parcel following the foreclosure of a mortgage against the property and has marketed the property in order to find a buyer willing and able to renovate the structure thus avoiding further deterioration and potential structural compromise of the building, and

Whereas, The Village of Carthage has a pending offer for the purchase of the property which is significantly less than the delinquent tax lien, but is considered to represent fair market value of the parcel, and

Whereas, Real Property Tax Law section 1182 permits the governing body of a tax district to cancel or reduce the interest, penalties and other charges imposed by law to which the tax district is lawfully entitled provided the governing body shall determine that doing so is in the best interest of the tax district, and

Whereas, The delinquent tax lien is an impediment to the conveyance of the parcel and in the event of conveyance the parcel will be renovated and redeveloped into two apartments by the purchaser thereby significantly increasing the assessed value of the parcel.

Now, Therefore, Be it Resolved, That this Board finds that the cancellation of interest, penalties and other charges are in the best interest of Jefferson County in order to facilitate the purchase and redevelopment of the parcel and hereby cancels all interest, penalties and other charges associated with the delinquent tax lien on Tax Map Parcel No. 86.50-1-33 in the Town of Wilna, effective upon the enactment of this resolution, and the Jefferson County Treasurer is hereby authorized and directed to amend the tax receivable records accordingly.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Conditionally Authorizing Agreement to Sell a Certain Parcel  
of Real Property to the Village of Carthage (Braman Manufacturing)

By Legislator: \_\_\_\_\_

Whereas, Tax Map Parcel Nos. 86.24-1-33.1 & 86.24-1-33.2 located in the Village of Carthage are subject to several years of delinquent real property tax liens, and

Whereas, The Village of Carthage has offered to assume title to the property to facilitate redevelopment of the parcels in the event the County takes title through tax foreclosure proceedings, and

Whereas, The County desires to assist the Village in this endeavor.

Now, Therefore, Be it Resolved, That should the County come into title of the above referenced parcel as a result of foreclosure of tax liens, the parcel shall be sold to the Village of Carthage for the sum of \$1.00 plus any profit realized by the Village through sale of the parcel up to the amount of delinquent taxes due Jefferson County at the time of foreclosure, with the Village to bear the costs of any applicable filing and recording costs, and the Chairman of the Board and the County Attorney are authorized to execute any documents necessary to accomplish such conveyance, and be it further

Resolved, That prior to the County taking a judgment of foreclosure in regard to said parcel, the Chairman of the Board of Legislators be and hereby is authorized to execute a Contract of Purchase and Sale with the Village of Carthage, providing for the sale of said parcel to the Village as outlined above, with the following further conditions in said contract: (1) a "put" clause whereby the County may compel the Village to take title to the parcel from the County; (2) a provision requiring the Village to defend, indemnify and hold harmless the County and all of its agents, officers employees, contractors and servants for and from any and all environmental liability which may or does attach as a consequence of the County's temporary ownership of the said parcel following tax foreclosure; (3) a provision that the Village shall defend, indemnify and hold harmless the County and all of its agents, officers, employee's, contractors and servants for and from all claims, actions and judgments contesting the validity of the *in rem* foreclosure proceeding undertaken by the County in regard to the property or the title conveyed to the Village by the County.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Payment of Legislators' Expenses

By Legislator: \_\_\_\_\_

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 2,032.50 we have allowed:

Legislator Expense:           \$ 2,032.50

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: \_\_\_\_\_

---

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Appointment to Jury Board

By Legislator: \_\_\_\_\_

Resolved, That, pursuant to Section 503 of the Judiciary Law, this Board hereby designates Jennie M. Adsit as a member of the County Jury Board for a term to expire December 31, 2011, and be it further

Resolved, That, the designation be filed in writing in the Office of the County Clerk.

Seconded by Legislator: \_\_\_\_\_

---

State of New York )  
County of Jefferson ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

Clerk of the Board of Legislators

---

# Departmental Revenue (Monthly)

Code-Department	Revenue 1/31/2009	Revenue 1/31/2010	2010 Amended Budget 1/12=8%	2009 Revenue as a % of 2009 Budget	2010 Revenue as a % of 2010 Budget
1040-Board Office Misc Items	46,285,505	47,618,104	9,430,856	40.29%	42.08%
1165-District Attorney	0	1,967	15,521	.00%	1.06%
1325-Treasurer	317	646	2,167	1.24%	2.49%
1345-Purchasing	0	2,800	6,375	.00%	3.66%
1355-Real Property Tax Service	312,859	331,275	29,553	75.34%	93.41%
1410-County Clerk	-60	165	163,629	.00%	.01%
1430-Human Resources	0	840	833	.00%	8.40%
1450-Elections	0	50	42	.00%	10.00%
3110-Sheriff Criminal & Civil	14,754	1,669	63,667	1.93%	.22%
3140-Probation	70	281	61,987	.01%	.04%
3410-Fire & Emergency Mngt	3,114	0	13,483	2.06%	.00%
3510-Dog Control	4,311	3,094	30,115	1.29%	.86%
3620-Code Enforcement	3,136	946	16,667	1.57%	.47%
4050-Public Health Service	7,646	7,963	724,711	.08%	.09%
4310-Mental Health & Hygiene	967,939	904,194	628,098	13.03%	12.00%
5610-Airport	0	23	15,333	.00%	.01%
6010-Social Service Admin	21,830	0	712,774	.27%	.00%
6030-Adult Care Facility	51,332	45,975	125,168	3.18%	3.06%
6070-Social Service Programs	134,986	407,939	1,742,737	.70%	1.95%
6772-Office for the Aging	4,924	8,759	133,824	.32%	.55%
8020-Planning	51,118	41,111	10,113	35.93%	33.88%
8990-Employee Benefits	197	0	6,667	.25%	.00%
<b>01-General Fund</b>	<b>47,861,960</b>	<b>49,377,351</b>	<b>169,796,427</b>	<b>28.15%</b>	<b>29.08%</b>
9003-Highway	18	27	1,016,177	.00%	.00%
9004-Road Machinery	139	200	162,887	.01%	.01%
9101-Solid Waste - Recycling	124,605	27,062	244,750	4.15%	.92%
9006-General Govt Capital	3,994	0	308,100	.04%	.00%
6340-Employment & Training	74,332	126,700	232,503	2.86%	4.54%
8668-Federal Revenue Sharing	140,127	72,070	0	.00%	.00%
1436-Insurance	1,007,324	1,289,355	199,207	49.31%	53.94%
9021-Health Benefits	70,459	69,515	1,425,388	.46%	.41%
9022-Insurance Reserve	1,211	0	0	.00%	.00%
9150-Debt Service	318	0	286,492	.01%	.00%
<b>Total All Funds</b>	<b>49,284,486</b>	<b>50,962,280</b>	<b>216,586,775</b>	<b>22.14%</b>	<b>23.53%</b>

## Departmental Spending (Monthly)

Code-Department	Spending 1/31/2009	Spending 1/31/2010	2010 Amended Budget 1/12=8%	2009 Spending as a % of 2009 Budget	2010 Spending as a % of 2010 Budget
1010-Board Office	42,928	50,583	76,176	4.53%	5.53%
1165-District Attorney	59,318	58,265	114,937	4.59%	4.22%
1170-Public Defender	32,744	34,654	124,512	2.06%	2.32%
1325-Treasurer	23,854	23,335	50,555	4.17%	3.85%
1345-Purchasing	20,163	18,441	44,421	3.89%	3.46%
1355-Real Property Tax Service	37,912	40,621	74,273	4.39%	4.56%
1410-County Clerk	74,096	71,034	159,681	4.07%	3.71%
1420-County Attorney	39,855	37,523	83,193	4.20%	3.76%
1430-Human Resources	19,711	16,291	32,305	4.75%	4.20%
1436-Insurance	384,546	242,862	42,718	73.13%	47.38%
1450-Elections	35,700	50,993	63,215	5.44%	6.72%
1620-Facilities - General	96,606	92,698	343,487	2.38%	2.25%
1680-Information Technology	36,769	104,115	88,298	3.50%	9.83%
3110-Sheriff Criminal & Civil	531,768	492,508	972,824	4.81%	4.22%
3140-Probation	134,765	126,988	264,357	4.47%	4.00%
3315-Stop DWI	0	6	20,617	.00%	.00%
3410-Fire & Emergency Mngt	92,495	235,515	201,407	4.11%	9.74%
3510-Dog Control	16,196	10,882	30,126	4.84%	3.01%
3620-Code Enforcement	23,952	21,656	48,462	4.36%	3.72%
4050-Public Health Service	337,847	297,553	747,835	3.49%	3.32%
4310-Mental Health & Hygiene	373,143	410,967	874,841	3.85%	3.91%
5610-Airport	25,788	22,213	71,829	2.58%	2.58%
6010-Social Service Admin	610,088	561,080	1,257,730	4.26%	3.72%
6030-Adult Care Facility	116,799	50,837	165,652	5.60%	2.56%
6070-Social Service Programs	3,066,684	2,735,522	3,439,962	7.52%	6.63%
6510-Veterans Service Agency	7,359	6,999	15,350	4.16%	3.80%
6540-Consumer Affairs	6,040	5,755	11,771	4.69%	4.07%
6772-Office for the Aging	46,157	44,256	183,455	2.19%	2.01%
7310-Youth Bureau	6,896	6,504	26,993	1.94%	2.01%
8020-Planning	85,445	44,698	75,645	9.82%	4.92%
8989-Authorized Agencies	47,500	72,895	220,625	1.98%	2.75%
01-General Fund	6,433,126	5,988,250	178,131,630	3.64%	3.36%
9003-Highway	160,860	149,853	1,029,038	1.17%	1.21%
9004-Road Machinery	33,858	41,651	177,758	1.48%	1.95%
9101-Solid Waste - Recycling	35,088	32,824	247,612	1.14%	1.10%
9006-General Govt Capital	5,241	312	725,033	.03%	.00%
6340-Employment & Training	77,842	86,765	227,211	3.07%	3.18%
1436-Insurance	85,570	73,016	199,207	3.99%	3.05%
9021-Health Benefits	-966,787	3,809	1,424,397	.00%	.02%
Total All Funds	5,864,799	6,376,480	230,216,515	2.44%	2.77%



# STATEMENT OF COUNTY CLERK FEES RECEIVED

I, Cheryl D. Lane, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **JANUARY 2010** as follows:

## MOTOR VEHICLE FEES

CC06-MV Ret	\$ 51,624.32
CC05-Sales Tax Ret	\$ 792.50
CC05-FS-6 Fees	\$ 748.00
<b>Total</b>	<b>\$ 53,164.82</b>

## COURT RECORD FEES

CC08-Index Number Fees	\$ 4,976.50
CC50-County Court Fines	\$ 3,500.00
CC08-Miscellaneous	\$ 2,646.85
<b>Total</b>	<b>\$ 11,123.35</b>

## LAND RECORDS FEES

CC07-Deeds, etc	\$ 6,895.50
CC07-Mortgages	\$ 16,721.00
CC07-Discharges	\$ 6,435.50
CC07-RETT	\$ 206.00
CC07-RP5217 ret	\$ 1,719.00
CC07-Notary ret	\$ 480.00
CC07-NY Ed ret	\$ 191.75
CC07-Cultural Ed	\$ 575.25
CC07-UCCs	\$ 1,200.00
CC07-Misc	\$ 12,381.40
CC07-Interest	\$ 28.75 (\$ 24.46 GEN + \$ 4.29 DMV)
CC07-C Page Processing	\$ 3,750.00
CC07-E-Search Subscription	\$ 300.00
CC07-E-Search Copies	\$ 125.00
<b>Total</b>	<b>\$ 51,009.15</b>

## MORTGAGE TAX FEES

CC07-Interest	\$ 2.89
CC07-Expense	\$ 13,370.00
<b>Total</b>	<b>\$ 13,372.89</b>

## FEES COLLECTED FOR OTHER DEPARTMENTS

TR50-Stop DWI	\$ 7,062.27
TT61-Deposit/Court	
<b>Total</b>	<b>\$ 7,062.27</b>

## TOTAL BY ACCOUNTS

CC05	\$ 1,540.50
CC06	\$ 51,624.32
CC07	\$ 64,382.04
CC08	\$ 7,623.35
CC50	\$ 3,500.00
TR50	\$ 7,062.27
TT61	\$ 0.00
<b>TOTAL</b>	<b>\$ 135,732.48</b>

RECEIVED FROM CHERYL D. LANE, JEFFERSON COUNTY CLERK THE SUM OF  
BEING JEFFERSON COUNTY FEES FOR THE MONTH OF **JANUARY 2010**

**\$ 135,732.48**

DATE  
CCF-2 (REV 8/02)

JEFFERSON COUNTY TREASURER/DEPUTY