

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
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Phone: (315) 785-3075 Fax: (315) 785-5070

July 23, 2010

TO: Members of Finance & Rules Committee
FROM: Robert F. Hagemann, III, County Administrator 
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, July 27, 2010 at 7:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Finance & Rules Committee Sponsored Resolutions:

1. Amending the 2010 County Budget with Respect to the Self Insured Workers' Compensation Fund

General Services Committee Sponsored Resolutions:

1. Amending the 2010 County Budget with Respect to the Jefferson County Implementation Plan for Leandra's Law
2. Amending the 2010 County Budget in Relation to the Highway Department CHIPS Funding
3. Amending the 2010 County Budget to Recognize Insurance Recoveries and Allocating Same in Sheriff's Department Budget
4. Accepting Donation on Behalf of the Sheriff's Department and Authorizing the Implementation of a Project Lifesaver (as amended)

Informational Items:

1. Revenue and Expenditure Spreadsheet

- 2. Monthly Departmental Reports
 - County Clerk
 - Health Benefits

If any Committee member has inquiries regarding any agenda items, or would like to add an item(s), please do not hesitate to contact me.

RFH:jdj

cc:	Audit	Information Services	Real Property Tax Services
	County Clerk	Insurance	County Treasurer
	Board of Elections	JCC	County Attorney
	Human Resources	Purchasing	

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2010 County Budget with
Respect to the Self Insured Worker's Compensation Fund

By Legislator: _____

Whereas, There is a need to increase the Legal Fees line in the 2010 Worker's Compensation Fund.

Now, Therefore, Be It Resolved, That the 2010 County Budget is amended as follows:

Increase:

35-1436-1710.4411	Legal Fees	\$20,000
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Decrease:

35-1436-1710.4314	Insurance	\$20,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Donation on Behalf of the Sheriff's Department
and Authorizing the Implementation of a Project Lifesaver

By Legislator: _____

Whereas, The Sheriff's Department has received the offer of a \$10,000 anonymous donation for the establishment of a Jefferson County Project Lifesaver, and

Whereas, The Department has also received a donation valued at \$2,960, in the form of reduced cost or free supplies for the project, from Project Lifesaver itself, and

Whereas, Said Project Lifesaver allows for individuals who are at high risk to wander or become disoriented to wear wristbands that emit individualized tracking signals for quick recovery, and

Whereas, Said donation would cover the costs of approximately 10 said wristbands and associated equipment costs for a period of up to 4 years, and

Whereas, Appropriate clients would be identified by the County's Office for the Aging with assistance from other agencies, such as the Public Health Department, the Department of Social Services, and the Alzheimer's Association Central New York Chapter, and

Whereas, The Sheriff's Department may set fees for the use of said equipment or for the replacement of batteries, in order to continue said program without the use of County tax dollars, and

Whereas, The 2010 County Budget must be amended to recognize said donation, and

Whereas, The Sheriff's Department will gratefully acknowledge the donation and thank the anonymous donor and Project Lifesaver on behalf of Jefferson County.

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215 (3), this Board of Legislators accepts said donations, and be it further

Resolved, That the 2010 County Budget is amended as follows:

Increase:

(Revenue)		
01-3110-999.92705	Donations	\$10,000
(Expenditure)		
01-3110-3110.2300	Technical Equipment	\$7,690

01-3110-3110.4111.002	Communications Equipment	\$1,200
01-3110-3110.4585	Departmental Supplies	\$1,110

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

Departmental Revenue (Monthly)

Code-Department	Revenue 6/30/2009	Revenue 6/30/2010	2010 Amended Budget 6/12=50%	2009 Revenue as a % of 2009 Budget	2010 Revenue as a % of 2010 Budget
1040-Board Office Misc Items	73,401,559	76,780,383	56,585,135	63.70%	67.85%
1165-District Attorney	34,756	23,580	94,110	20.12%	12.53%
1170-Public Defender	10,665	3,950	146,060	3.99%	1.35%
1325-Treasurer	92,974	81,524	13,000	364.60%	313.55%
1345-Purchasing	43,813	37,483	38,250	62.15%	49.00%
1355-Real Property Tax Service	349,434	342,986	177,321	84.15%	96.71%
1410-County Clerk	692,681	790,355	998,839	37.47%	39.56%
1420-County Attorney	44,776	-12,451	242,725	12.30%	.00%
1430-Human Resources	1,860	4,750	5,000	18.60%	47.50%
1450-Elections	242	5,404	2,665	48.40%	101.40%
1620-Facilities - General	147,395	175,975	477,771	15.37%	18.42%
1680-Information Technology	0	300	37,500	.00%	.40%
3110-Sheriff Criminal & Civil	311,689	339,274	621,941	21.58%	27.28%
3140-Probation	151,616	172,278	371,922	19.81%	23.16%
3315-Stop DWI	96,647	123,475	123,703	39.27%	49.91%
3410-Fire & Emergency Mngt	7,905	9,989	80,900	3.46%	6.17%
3510-Dog Control	31,085	30,046	180,692	9.25%	8.31%
3620-Code Enforcement	55,538	56,342	100,000	27.77%	28.17%
4050-Public Health Service	641,903	2,344,961	4,430,814	6.64%	26.46%
4310-Mental Health & Hygiene	2,568,266	2,706,296	3,768,589	34.57%	35.91%
5610-Airport	102,092	63,851	92,000	75.79%	34.70%
6010-Social Service Admin	3,760,383	3,519,509	4,276,644	46.73%	41.15%
6030-Adult Care Facility	645,938	535,666	752,255	39.96%	35.60%
6070-Social Service Programs	10,125,558	10,035,014	10,456,424	52.68%	47.98%
6540-Consumer Affairs	2,779	2,697	5,333	26.61%	25.28%
6772-Office for the Aging	401,651	286,566	802,944	25.69%	17.84%
7310-Youth Bureau	0	42,831	85,980	.00%	24.91%
8020-Planning	51,118	41,111	60,680	35.93%	33.88%
8990-Employee Benefits	10,786	11,871	40,000	13.48%	14.84%
8992-Interfund Transfers	182,462	177,481	100,543	104.67%	88.26%
9150-Debt Service	79,727	74,219	74,969	52.42%	49.50%
01-General Fund	94,047,297	98,807,715	170,494,411	54.95%	57.95%
9003-Highway	7,028	4,277,885	6,097,063	.05%	35.08%
9004-Road Machinery	68,766	91,095	977,325	3.18%	4.66%
9101-Solid Waste - Recycling	1,112,125	552,941	2,118,500	37.06%	13.05%
9006-General Govt Capital	403,642	1,243,741	8,770,399	3.15%	7.09%
6340-Employment & Training	1,201,653	1,043,248	1,402,332	46.19%	37.20%
8668-Federal Revenue Sharing	1,024,064	920,753	0	.00%	.00%
1436-Insurance	1,426,498	1,787,829	1,195,244	69.83%	74.79%
9021-Health Benefits	6,201,916	5,707,687	8,552,327	40.88%	33.37%
9022-Insurance Reserve	7,153	1,560	0	.00%	.00%
9023-Occupancy Tax	57,210	141,475	142,150	20.12%	49.76%
9150-Debt Service	2,116,443	2,030,019	1,706,543	66.91%	59.48%
Total All Funds	107,673,793	116,605,947	232,418,175	47.77%	50.17%

Departmental Spending (Monthly)

Code-Department	Spending 6/30/2009	Spending 6/30/2010	2010 Amended Budget 6/12=50%	2009 Spending as a % of 2009 Budget	2010 Spending as a % of 2010 Budget
1010-Board Office	405,378	373,394	456,468	43.81%	40.90%
1040-Board Office Misc Items	12,440,436	13,570,196	16,238,298	36.41%	41.78%
1165-District Attorney	569,764	571,771	689,926	44.14%	41.44%
1170-Public Defender	553,625	631,745	747,042	34.64%	42.28%
1325-Treasurer	270,903	286,574	303,278	47.39%	47.25%
1345-Purchasing	215,320	221,630	266,525	41.59%	41.58%
1355-Real Property Tax Service	353,963	361,556	444,587	41.67%	40.66%
1410-County Clerk	721,252	728,746	975,151	39.65%	37.37%
1420-County Attorney	441,177	451,935	498,749	46.55%	45.31%
1430-Human Resources	183,398	145,774	193,829	44.19%	37.60%
1436-Insurance	420,918	287,379	256,287	80.06%	56.07%
1450-Elections	194,646	223,075	408,905	26.73%	27.28%
1620-Facilities - General	1,587,978	1,605,986	2,060,920	39.07%	38.96%
1680-Information Technology	430,485	496,915	528,432	41.01%	47.02%
1910-Special Items	129,675	1,077	800,000	9.84%	.07%
2490-Education	4,152,816	4,298,910	2,247,774	95.03%	95.63%
3110-Sheriff Criminal & Civil	4,939,751	5,428,711	6,236,360	42.09%	43.52%
3140-Probation	1,255,185	1,288,469	1,586,140	41.65%	40.62%
3315-Stop DWI	6,705	12,484	123,703	2.72%	5.05%
3410-Fire & Emergency Mngt	1,041,097	1,105,473	1,234,423	44.32%	44.78%
3510-Dog Control	142,936	128,707	180,719	42.70%	35.61%
3620-Code Enforcement	241,177	225,662	290,769	43.89%	38.80%
4050-Public Health Service	3,622,261	3,350,081	4,581,126	37.39%	36.56%
4310-Mental Health & Hygiene	3,650,533	4,240,318	5,248,934	37.63%	40.39%
5610-Airport	321,827	286,449	421,500	33.35%	33.98%
6010-Social Service Admin	5,876,032	5,983,885	7,545,899	41.03%	39.65%
6030-Adult Care Facility	679,951	743,516	989,581	32.48%	37.57%
6070-Social Service Programs	17,750,288	18,806,975	20,635,020	43.54%	45.57%
6510-Veterans Service Agency	74,658	72,406	92,101	42.26%	39.31%
6540-Consumer Affairs	56,388	56,249	70,516	43.86%	39.88%
6772-Office for the Aging	771,738	793,822	1,097,598	36.60%	36.16%
7310-Youth Bureau	77,288	92,484	148,741	21.72%	31.09%
8020-Planning	432,035	341,719	453,870	49.70%	37.65%
8989-Authorized Agencies	1,118,250	1,181,899	1,323,750	46.64%	44.64%
8990-Employee Benefits	1,541,807	1,278,171	2,394,946	36.80%	26.68%
8992-Interfund Transfers	2,042,339	5,935,022	8,471,288	12.27%	35.03%
01-General Fund	68,713,980	75,609,166	180,486,305	38.65%	41.89%
9003-Highway	4,461,432	1,757,261	6,136,171	33.46%	14.32%
9004-Road Machinery	778,412	702,954	1,038,052	34.72%	33.86%
9101-Solid Waste - Recycling	883,865	963,868	2,212,369	28.78%	21.78%
9006-General Govt Capital	605,844	2,838,890	14,100,511	2.76%	10.07%
6340-Employment & Training	1,037,628	930,926	1,370,584	41.04%	33.96%
1436-Insurance	1,110,941	1,265,941	1,195,244	51.87%	52.96%
9021-Health Benefits	5,147,358	5,857,629	8,546,384	33.91%	34.27%
9023-Occupancy Tax	284,300	284,300	142,150	100.00%	100.00%
9150-Debt Service	2,114,568	2,102,130	1,756,343	59.34%	59.84%
Total All Funds	85,138,330	92,313,066	253,481,919	35.17%	36.42%

STATEMENT OF COUNTY CLERK FEES RECEIVED

AMENDED 7/8/10

I, Cheryl D. Lane, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **JUNE 2010** as follows:

MOTOR VEHICLE FEES

CC06-MV Ret	<u>\$ 64,790.20</u>
CC05-Sales Tax Ret	<u>\$ 1,012.50</u>
CC05-FS-6 Fees	<u>\$ 867.00</u>
Total	\$ 66,669.70

COURT RECORD FEES

CC08-Index Number Fees	<u>\$ 4,233.00</u>
CC50-County Court Fines	<u>\$ 660.00</u>
CC08-Miscellaneous	<u>\$ 4,928.05</u>
Total	\$ 9,821.05

LAND RECORDS FEES

CC07-Deeds, etc	<u>\$ 11,594.50</u>
CC07-Mortgages	<u>\$ 30,993.00</u>
CC07-Discharges	<u>\$ 9,084.50</u>
CC07-RETT	<u>\$ 414.00</u>
CC07-RP5217 ret	<u>\$ 2,889.00</u>
CC07-Notary ret	<u>\$ 880.00</u>
CC07-NY Ed ret	<u>\$ 316.25</u>
CC07-Cultural Ed	<u>\$ 948.75</u>
CC07-UCCs	<u>\$ 1,320.00</u>
CC07-Misc	<u>\$ 18,793.02</u>
CC07-Interest	<u>\$ 25.93</u> (\$ 19.94 GEN + \$ 5.99 DMV)
CC07-C Page Processing	<u>\$ 6,230.00</u>
CC07-E-Search Subscription	<u>\$ 600.00</u>
CC07-E-Search Copies	<u>\$ 630.00</u>
Total	\$ 84,718.95

MORTGAGE TAX FEES

CC07-Interest	<u>\$ 2.50</u>
CC07-Expense	<u>\$ 13,370.00</u>
Total	\$ 13,372.50

FEES COLLECTED FOR OTHER DEPARTMENTS

TR50-Stop DWI	<u>\$ 5,810.00</u>
TT61-Deposit/Court	<u>\$ 0.00</u>
Total	\$ 5,810.00

TOTAL BY ACCOUNTS

CC05	<u>\$ 1,879.50</u>
CC06	<u>\$ 64,790.20</u>
CC07	<u>\$ 98,091.45</u>
CC08	<u>\$ 9,161.05</u>
CC50	<u>\$ 660.00</u>
TR50	<u>\$ 5,810.00</u>
TT61	<u>\$ 0.00</u>
TOTAL	\$ 180,392.20

RECEIVED FROM CHERYL D. LANE, JEFFERSON COUNTY CLERK THE SUM OF **\$ 180,392.20**
 BEING JEFFERSON COUNTY FEES FOR THE MONTH OF **JUNE 2010**

DATE
 CCF-2 (REV 8/02)

JEFFERSON COUNTY TREASURER/DEPUTY

GHI Payments

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual	Total	Budgeted	Surplus (Shortfall)
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092								6,598,083	15,700,000	
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638	1,313,914	1,128,054	1,019,671	100,000	13,971,844	13,700,000	-271,844
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724	1,006,833	1,198,851	1,250,648	1,084,114	950,708	21,913	12,138,976	14,700,000	2,561,024
2007	927,080	1,008,645	1,103,535	1,027,853	1,074,040	906,375	1,066,215	1,145,636	881,849	1,591,903	1,206,268	952,953	52,108	12,944,462	13,000,000	55,538
2006	920,372	862,003	943,946	835,357	988,449	901,759	861,100	975,331	973,716	1,024,272	1,102,396	1,093,613	72,205	11,554,521	10,882,800	-671,721
2005	819,961	706,348	955,991	818,370	736,199	882,715	743,513	963,778	771,301	923,003	799,497	753,972	332	9,874,980	9,455,000	-419,980
2004	616,206	627,058	815,720	762,609	717,780	853,213	601,381	737,647	625,490	719,018	790,874	716,167	107,250	8,690,413	8,200,000	-490,413
2003	644,323	525,605	604,982	690,366	548,629	610,538	713,408	572,613	628,941	601,781	583,022	709,051	35,141	7,468,400	7,900,000	431,600
2002	664,073	589,164	586,347	613,994	559,182	719,379	653,723	618,333	537,552	577,307	422,042	584,256	64,379	7,189,730	5,850,000	-1,339,730
2001	460,447	475,577	546,044	469,544	494,010	365,507	599,023	463,528	617,516	630,520	561,550	495,002	106,457	6,284,724	5,625,000	-659,724
2000	372,095	425,053	409,228	428,247	565,098	565,098	442,665	456,219	388,523	388,523	644,147	409,683	36,541	5,531,122	5,400,000	-131,122
1999	366,716	339,926	495,319	484,301	379,925	462,209	380,883	398,377	397,752	366,318	424,015	458,934	54,881	5,009,555	4,750,000	-259,555
Monthly Average Percent	7.75%	7.40%	8.65%	8.39%	8.12%	8.27%	8.06%	8.47%	8.15%	9.33%	8.69%	8.09%	0.65%	100.00%		

Estimated Cost Scenarios **2009 Budget** **15,700,000**

Average % compared to rest of years

1999 - 2009 Average Cost percentage by month/year total	48.76%	
Estimated 2010 Cost	13,532,827	-2,167,173
2009 Cost percentage by month/year total	49.80%	
Estimated 2010 Cost	13,250,476	-2,449,524
Straight 12 Month Cost by average month to date	13,196,167	-2,503,833