

ANNUAL SESSION

TUESDAY, NOVEMBER 9, 2010

Chairman Blankenbush called the meeting to order at 7:00 p.m.

ROLL CALL OF MEMBERS

All members present.

Chairman Blankenbush recessed the meeting to conduct a public hearing on the 2011 Tentative Budget.

Public Hearing 2011 Tentative Budget

Chairman Blankenbush opened the public hearing at 7:01 p.m., no one present wish to speak and the hearing was closed.

Chairman Blankenbush reconvened the session and offered privilege of the floor.

PRIVILEGE OF THE FLOOR

None

READING OF MINUTES OF LAST SESSION

The minutes of the October 5, 2010 Board Session stand approved in the absence of objection or correction.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

The Finance & Rules Committee provided a report on changes to the 2011 Tentative Budget.

REPORTS OF COUNTY OFFICERS AND OTHERS

The County Treasurer provided a report on investments and cash on hand as of October 31, 2010.

The County Administrator provided a report on budget transfers for the month of October, 2010.

The County Auditor provided a report on erroneous assessments for the month of October, 2010.

LOCAL LAWS, RESOLUTIONS, AND MOTIONS

Resolution No. 214

Adopting Jefferson County Administrative Policies and Procedures for Fund Balance

By Legislator: Scott A. Gray

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, On September 7, 2010, the Chairman of this Board of Legislators, in accordance with Rule 57 of the Board's Standing Rules, appointed a Fund Balance ad hoc committee to develop a policy for the use and maintenance of the County's fund balance, and

Whereas, Said committee has developed the policy and recommends its adoption to the Chairman and the full Board.

Now, Therefore, Be It Resolved, That the Administrative Policy Section 1.10, **Fund Balance**, is hereby approved and by reference is incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective November 9, 2010.

Seconded by Legislator: James D. St.Croix

ADMINISTRATIVE MEMORANDUM Policies and Procedures

County of Jefferson	Board of Legislators	Office of the County Administrator
Section: Finance	Issued: 11/10	Subsection: 1.10
Subsection: Fund Balance	Revised:	

BACKGROUND:

The Governmental Accounting Standards Board (GASB) has issued Statement 54, *Fund Balance and Governmental Fund Type Definitions*, which will first affect the County's financial statements for the year ending December 31, 2011.

The Government Finance Officers Association (GFOA) recommends that governments establish a policy on the level of unrestricted fund balance that should be maintained in the general fund.

POLICY:

1. The County will adhere to the guidelines of GASB Statement 54 in accordance with the required implementation date, and will, in consultation with its external auditor, make such changes in advance of the required date as are practicable.
2. The County will maintain an adequate fund balance in its general fund to provide flexibility and to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures), to ensure stable tax rates, to provide for one-time opportunities and to retain favorable credit ratings. The County will endeavor to maintain an unrestricted fund balance in its general fund of two months of regular general fund operating expenditures, net of local sales tax distribution.¹
3. The actual level of unrestricted fund balance in the County's general fund is determined in its annual financial statement, several months after the end of the fiscal year. The County's budgeting process, which culminates both in the establishment of the following year's tax rate and the use of any appropriated fund balance, begins approximately two years in advance of the financial statement that will show that budget's results. Because of this time lag and because of the uncertainties of the budgeting process (such as the amounts of appropriated fund balance actually used each year), it is not possible to guarantee in advance a specific level of unrestricted fund balance at the close of any fiscal year. Therefore, the County will use the following procedure to adjust the levels of unrestricted fund balance, as necessary.

PROCEDURE:

1. Once the external auditor has reviewed the County's financial statements for the prior year and has confirmed the unrestricted fund balance of the general fund, the County Administrator will recommend to the appropriate committee of the Board of Legislators the amounts and types of assignments for the fund balance to be included in the financial statement.
2. The appropriate committee of the Board will review these assignments, discuss them with the external auditor as necessary and accept or modify the assignments prior to the presentation of the statement to the Board.
3. The County Administrator, as Budget Officer, shall make recommendations regarding the use of unrestricted fund balance to be appropriated in the following year's budget based on this policy; specifically, he shall recommend an amount that will in his estimation retain the level of unrestricted fund balance established in this policy.
4. If the level of unrestricted fund balance in the general fund falls more than 10% above or below the level set by this policy, the County Administrator, as Budget Officer, shall

¹GFOA Best Practice, *Appropriate Level of Unrestricted Fund Balance in the General Fund*, 2009.

recommend increasing (but see #5, below) or decreasing the use of fund balance appropriated in the following year's budget, such that in his estimation over the course of no more than three years, the fund balance will be again within the level set by this policy.

5. Where the level of unrestricted fund balance is shown to be more than 10% above the level set by this policy, as an alternative, or in addition to increasing the use of fund balance in the following year's budget, the County Administrator may recommend the use of, or the Board of Legislators may use, unrestricted fund balance during or outside of the budget process for one-time expenditures to meet unusual opportunities or to reduce the County's debt in order to, in their estimation, meet this policy.

This Policy will take effect on November 9, 2010.

REFERENCE:

1. Jefferson County Board of Legislators Resolution No. __ of 2010
2. County Law Sections 354-360
3. Jefferson County Local Law No. 10 of 1986, as amended.
4. Jefferson County Board of Legislators Rules
5. GASB Statement 54 (<http://www.gasb.org/st/summary/gstsm54.html>)
6. GFOA Best Practice, *Appropriate Level of Unrestricted Fund Balance in the General Fund*, 2009.

(http://www.gfoa.org/downloads/AppropriateLevelUnrestrictedFundBalanceGeneralFund_BestPractice.pdf)

7. NYS Comptroller Multi Year Financial Planning Tutorial
(<http://www.osc.state.ny.us/localgov/training/modules/myfp/reserves.htm>)

ISSUED:

Robert F. Hagemann, III
County Administrator

All members present voted aye.

Resolution No. 215

Revising and Adopting 2011 Tentative Budget

By Legislator: Scott A. Gray

Whereas, Pursuant to Section 357 of the County Law, the Finance and Rules Committee of this Board has reviewed the Budget Officer's 2011 Tentative Budget and has proposed that certain changes, alterations and revisions be made to said budget.

Now, Therefore, Be It Resolved, That the 2011 Budget Officer's Tentative Budget be changed, altered and revised as shown on the attached Schedule A, said schedule shall be considered a part of this resolution as if fully set forth herein, and be it further

Resolved, That said Tentative Budget, with such changes, alterations and revisions as are heretofore set forth be and is hereby adopted as the Budget of the County of Jefferson for County fiscal year 2011.

Seconded by Legislator: James D. St.Croix

Legislators were provided with a spreadsheet of Budget changes made by the Finance & Rules Committee, the extra \$20,000 for the TIRTDC as discussed at Finance and an error correction from the capital plan.

Legislator Ferris moved to reduce the Technology Improvements line down from \$1,500,000 to \$500,000 and use the \$1,000,000 to pay down the tax levy, the motion was seconded by Legislator Behling who was in favor of lowering the burden on taxpayers whenever it is possible. Legislator Ferris advised that an additional \$200,000 is expected from Social Services reimbursement into that line in 2011 so there will be \$700,000 available.

Legislator Burto did not agree with the amendment as he felt we should be looking beyond one year's budget to take into account the bigger picture of the next 4 - 5 years and leave the County in a good position. He said Administration held the line on the levy, as requested by legislators, fund balance issues were also taken care of with the adoption of the fund balance policy and he felt holding the line on taxes not just today but tomorrow is what is important to taxpayers. He said by using an extra \$1,000,000 against the levy it puts the County in the hole already for next year, and expressed concern about rising costs from the State as they strive to balance their budget, and decreasing revenue sources which may force us to raise the levy next year, but hoped he was wrong. He said the Board should be fiscally responsible and not gamble with taxpayers money. Legislator Orsmy commended Legislator Ferris for his in depth review of the 2011 Budget and while not conceptually disagreeing with the intention of the amendment he pointed out that he is not in favor of excessively banking taxpayer money but the County was told 11/2 years ago that 2012 would be when we could expect large budget changes from the State and nothing that has changed since that time in the way of relief. He said the Board has positioned the County well in the past to get to the point we are at today by looking to what is 4-5 years ahead.

Legislator Docteur stated that the budget process started in January with the appointment of an Ad Hoc Committee (Legislators Drake, Burto and him with the assistance of Legislator Fitzpatrick) looking for cost efficiencies and they found many department heads and staff did come up with cost cutting measures. He stated that the outboarding situation at the Jail has not been resolved, there is no solution for overcrowding coming from the State and suggested while not budgeted the County should move ahead with engineering that would begin a slow process and better position the County for the possibility of a Jail expansion should it be needed.

Legislator Burto asked that Legislator Ferris amend his motion to put the money into an unreserved account, rather than pay down the levy as there are obvious concerns about Jail expansion and other projects. Legislator Ferris understood the concerns but asked how far down the road we are willing to tax people for today, and did not believe it was a prudent thing to do without knowing exacting how much we will need and when, and said he was not willing to change the amendment. Legislator Gray called for a roll call vote on this amendment.

Roll Call Vote: on Amendment

Ayes: Ferris, Drake, Docteur, St.Croix, Reed, Zando, Fitzpatrick, Nabywaniec, Gray, Adsit, Behling, Thomas, Blankenbush

Nays: Ormsby, Burto

Amendment passed.

RECOMMENDED CHANGES - 2011 TENTATIVE BUDGET		BUDGET OFFICER'S RECOMMEND	FINANCE & RULES RECOMMEND	INCREASE (DECREASE)
1.				
01 General Fund				
01-1436-1436.8020	Health Benefits	0	15,539	15,539
01-3140-3140.1100 042	Probation Officer	0	37,765	37,765
01-3140-3140.8010	State Retirement	306,890	312,762	5,872
01-3140-3140.8020	Health Benefits	466,522	475,448	8,926
01-3140-3140.8030	Social Security	150,772	153,657	2,885
01-3140-3140.8040	Workers Compensation	55,341	56,400	1,059
01-8992-999.95031	Interfund Revenue Recycling	0	100,000	-100,000
01-8989-2930.4659	Cooperative Extension	645,000	650,000	5,000
01-8989-6310.4662	CAPC	101,000	102,000	1,000
01-8989-6420.4665	ZOO	50,000	52,000	2,000
01-8989-7510.4672	Historic Society	10,000	11,500	1,500
01-8989-6410.4656	Jefferson County Fair	5,000	5,500	500
01-8989-6420.4653	Agricultural Coordinator	135,000	136,000	1,000
01-8989-6530.4610	Volunteer Center	20,000	23,000	3,000
01-8989-7410.4670	Library	160,000	165,000	5,000
01-8989-8730.4667	Soil & Water	190,000	192,000	2,000
01-8992-9950.9006	To Capital Projects Fund	2,125,800	1,125,800	-1,000,000
TOTAL CHANGE IN TAX LEVY & GENERAL FUND FUND BALANCE				-1,006,954

NON-GENERAL FUND CHANGES		BUDGET OFFICER'S RECOMMEND	FINANCE & RULES RECOMMEND	INCREASE (DECREASE)
0				
20 Capital				
20-9006-1680.2012	Technology Improvements	1,500,000	500,000	-1,000,000
20-9006-5112.2753	CR 194/26	0	300,000	300,000
20-9006-5112.2756	CR 67	300,000	0	-300,000
20-9006-999.95031.001	Interfund Transfer General	2,125,800	1,125,800	-1,000,000
50 Occupancy Tax				
50-9023-6410.4654	TI Council	280,000	300,000	20,000

Roll Call Vote: on Resolution No. 215, (with spreadsheet changes, and as amended)

Ayes: Nabywaniec, Gray, Drake, Fitzpatrick, Ferris, Zando, Adsit, Docteur, Behling, Reed, St.Croix, Thomas, Blankenbush

Nays: Burto, Ormsby

Resolution passed

Resolution No. 216

Appropriation for the Conduct of County Government for Fiscal Year 2011

By Legislator: Scott A. Gray

Whereas, Pursuant to Sections 354 and 355 the Budget Officer has prepared and submitted to this Board the 2011 Budget Officer's Tentative Budget, and

Whereas, Said Tentative Budget has been changed, altered and revised by this Board in accordance with Section 358 of the County Law, and

Whereas, Said Tentative Budget, as changed, altered and revised, has been adopted by this Board by Resolution No. 215.

Now, Therefore, Be It Resolved, That the numbers in the 2011 Budget Officer's Tentative Budget in the column entitled "Budget Officer's Recommendations," with such changes, alterations and revisions as have been approved by this Board, be inserted in the column entitled "Adopted," and be it further

Resolved, That, pursuant to Section 360 of the County Law, the several amounts specified in such budget in the column entitled "Adopted" be and are hereby appropriated for the objects and purposes specified, effective January 1, 2011.

Seconded by Legislator James D. St.Croix

Roll Call Vote

Ayes: Thomas, Gray, Adsit, Fitzpatrick, Zando, Reed, Drake, Docteur, Ferris, Ormsby, Nabywaniec, Behling, St.Croix, Burto, Blankenbush

Resolution passed.

Resolution No. 217

Adopting Capital Plan for 2011 - 2016

By Legislator: Scott A. Gray

Whereas, Pursuant to Resolution No. 357 of 1992 and Section 99-g of the General Municipal Law, the Budget Officer has prepared and submitted as part of the 2011 Budget Officer's Tentative Budget a Six Year Capital Plan for the years 2011-2016.

Now, Therefore, Be It Resolved, That said Capital Plan be and is hereby adopted.

Seconded by Legislator: James D. St.Croix

Roll Call Vote

Ayes: Behling, Zando, Thomas, Fitzpatrick, Burto, Drake, Ferris, Nabywaniec, Docteur, Reed, Adsit, Gray, St.Croix, Ormsby, Blankenbush

Resolution passed.

Resolution No. 218

Certification of Taxes to the City of Watertown

By Legislator: Scott A. Gray

Resolved, That the Clerk of the Board be and is hereby authorized and directed to certify to the Clerk and the Assessor of the City of Watertown, the apportioned share of the 2011 County Tax to be levied on real property within the City as follows:

County Tax \$ 6,742,338.66

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 219

Levying Tax Map Maintenance Charges for 2011

By Legislator: Scott A. Gray

Resolved, That, Pursuant to Section 1534 of the Real Property Tax Law, the twenty-two Towns of the County be and are hereby charged \$317,251 for 2011 Tax Map Maintenance, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby authorized and directed to apportion said sum among the twenty-two Towns in the County of Jefferson in accordance with Resolution No. 248 of 1987, and that the amount apportioned to each Town be and is hereby

levied and assessed against the taxable property of the respective Town.

Seconded by Legislator: James D. St.Croix

Roll Call Vote

Ayes: Nabywaniec, Reed, Zando, Docteur, St.Croix, Behling, Ormsby, Gray, Drake,
Ferris, Thomas, Fitzpatrick, Adsit, Burto, Blankenbush

Resolution passed.

Resolution No. 220

Levying Direct Town Charges for 2011

By Legislator: Scott A. Gray

Resolved, That, pursuant to Section 233A of the County Law, the twenty-two Towns of the County be and are hereby charged \$42,000 for Assessment Rolls, Field Books, Town Forms and Tax Receipts for the year 2011, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby authorized and directed to apportion said sum among the twenty-two Towns in the County of Jefferson in accordance with Resolution No. 248 of 1987, and that the amount apportioned to each Town be and is hereby levied and assessed against the taxable property of the respective Town.

Seconded by Legislator: James D. St.Croix

Roll Call Vote

Ayes: Thomas, Nabywaniec, St.Croix, Docteur, Reed, Burto, Ferris, Drake, Zando,
Gray, Adsit, Fitzpatrick, Ormsby, Behling, Blankenbush

Resolution passed.

Resolution No. 221

Approving Mortgage Tax Report

By Legislator: Scott A. Gray

Whereas, This Board is in receipt of the semi-annual Mortgage Tax Report showing the amount to be credited to each tax district in the County of the money collected during the preceding six months ended September 30, 2010.

Now, Therefore, Be It Resolved, That, pursuant to Section 261 of the Tax Law, this Board issue

Tax Warrants for the payment to the respective tax districts of the amounts so credited and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 222

Levying Hudson River-Black River Regulating District Assessments

By Legislator: Scott A. Gray

Whereas, The Board of the Hudson River-Black River Regulating District, pursuant to provisions of the Environmental Conservation Law, has filed a certified statement with the Clerk of the County of Jefferson showing the name of each public corporation or a brief description of each parcel of real estate and the name of the owner, or owners, so far as can be ascertained, and the proportionate amount of the cost of storage reservoirs and the expense of maintenance and operation of such reservoirs to be borne by each parcel of real estate during the year ending June 30, 2011, and

Whereas, Pursuant to Subdivision Six of Section 15-2123 of the Environmental Conservation Law, signed into law on August 8, 1983 "...All moneys required to be collected and not paid directly to the River Regulating District by the thirty-first day of October of the year in which the assessment is levied shall be payable to the County Treasurer as provided under subdivision four of this Section and shall be subject to a service fee of one percent of the total amount assessed which shall be added to the amount to be collected and which shall be in addition to any penalties which may be imposed in the case of failure to pay general taxes within the time prescribed by law, and when collected, such penalties shall be deemed part of the assessment...".

Now, Therefore, Be It Resolved, That, in accordance with the certified statement of annual assessment received from the Regulating District dated October 31, 2010, the sum set after the description of each parcel of real estate in the following list is hereby levied and assessed against said parcel of real estate to wit:

(Awaiting Correspondence from HR-BR Regulating District listing parcels and amounts)

Parcel No. 3	Town of Hounsfield	
	Brownville Speciality Paper Products, Inc.	\$4,762.35
	1% Fee	47.63
	Total	\$4,809.98
Parcel No. 6A	Town of Pamelaia	
	Niagara Mohawk- National Grid	\$10,511.42
	1% Fee	105.11

	Total	\$10,616.53
Parcel No. 26	Town of Rutland	
	Niagara Mohawk - National Grid	\$12,669.66
	1% Fee	126.70
	Total	\$12,796.36
Parcel No. 26	Town of Champion	
	Niagara Mohawk - National Grid	\$ 8,446.44
	1% Fee	84.46
	Total	\$ 8,530.90
Parcel No. 7	City of Watertown	
	Watertown River Properties	\$ 2,735.64
	1% Fee	27.36
	Total	\$ 2,763.00

and be it further

Resolved, That the collector of taxes and assessments in each Town or City in which any such parcel of real estate is situated be and is hereby directed and commanded to collect said sum set forth after the description of each such parcel of real estate in the forgoing list, or in case the property is situated in more than one Town, to collect the sum set forth after the name of each Town following said description, in the same manner and by the same procedure as general taxes are collected and to pay the same to the County Treasurer of Jefferson County, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby directed to furnish a certified copy of this resolution to the Council of the City of Watertown.

Seconded by Legislator: James D. St.Croix

Roll Call Vote

Ayes: St.Croix, Ormsby, Behling, Thomas, Zando, Fitzpatrick, Ferris, Drake, Reed, Nabywaniec, Adsit, Docteur, Burto, Blankenbush

Resolution passed.

Resolution No. 223

Transferring Funds from Dog Damage Trust Account

By Legislator: Scott A. Gray

Whereas, The County Dog Control Program operates with an anticipated annual deficit which is then eliminated by a transfer of funds from the Dog Damage Trust Account and apportioned

charges to the towns based on numbers of licensed dogs.

Now, Therefore, Be It Resolved, That upon determination of the actual budget deficit resulting from the operation of the County Dog Control Program during 2010, the County Treasurer is hereby authorized to transfer from Trust Account 60.0757 "Dog Damage" to General Fund Revenue Account 01-3510-999.92268 "Dog Control Services/Other Governments" an amount equal to that deficit or other uncommitted balance in said Trust Account, whichever is less.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 224

Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith (Ontario Apartments, LLC.)

By Legislator: Scott A. Gray

Whereas, Pursuant to Article 7 of the Real Property Tax Law Ontario Apartments, LLC. commenced court proceedings to obtain reductions of the assessed valuation of property in the City of Watertown, and

Whereas, The City of Watertown has reached a settlement of the proceedings, with proposed assessed values as follows:

	<u>Original Value</u>	<u>Settlement Value</u>
(8-40-101.00) 1269 Coffeen Street	\$9,090,300	\$8,100,000

Now, Therefore, Be It Resolved, That Jefferson County concurs in the settlements as outlined herein above, and be it further

Resolved, That the County Treasurer is hereby authorized and directed to make appropriate refund (\$33,746.65 for tax years 2007-2010) and to charge back the taxing jurisdiction in accordance with the settlement and Real Property Tax Law § 727.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 225

Authorizing Software Maintenance Agreement with Cott Systems for County Clerk's Office and Amending the 2010 County Budget in Relation Thereto

By Legislator: Scott A. Gray

Whereas, Pursuant to Resolution 238 of 1991, the Jefferson County Board of Supervisors entered into a lease purchase agreement with Cott Systems for an computer-based recording and indexing system for the County Clerk's Office, and

Whereas, By Resolution Nos. 245 of 1995, 184 of 2000, 334 of 2001, 141 of 2002, 292 of 2006, and 143 and 235 of 2009, this Board has authorized agreements with Cott Systems for various upgrades to said system and for software maintenance agreements, and

Whereas, The County Clerk is recommending the County purchase a Cott software product called Online Index Books, which will allow computer access to the County Clerk's mortgage indices from 1910 to 1966, and by extension to the mortgage documents for the same period, and

Whereas, it is necessary to enter into an agreement with Cott Systems for the provision of said software and software maintenance, to include associated training and installation costs, and

Whereas, The Clerk is also recommending the purchase of two additional Cott Resolution3 licenses for the Court Records and Records Management sub-departments, and needs to provide funding for an E-Commerce charge included in the Resolution3 upgrade authorized by Resolution 235 of 2009, and

Whereas, Funds for said software and maintenance costs in 2010 are available within the current budget, and

Now, Therefore, Be It Resolved, That Jefferson County enter into a software agreement for Online Index Books in support of the County Clerk's automated recording and indexing system for a cost of \$16,091 for the software and \$150 per month for maintenance following deployment, and be it further

Resolved, That The Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2010 County Budget is hereby amended as follows:

Increase:

01-1410-1410.4114.003	Computer Software Maintenance	\$ 1,762
01-1410-1410.4119	Computer Software	8,850
01-1410-1412.4114.003	Computer Software Maintenance	1,442
01-1410-1412.4119	Computer Software	8,717
01-1410-1460-4119	Computer Software	1,476

Decrease:

01-1410-1460.4414

Supporting Services

\$22,247

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 226

**Authorizing Payment in Lieu of Taxes Agreement Relative to
Jefferson Apartments Associates, LLC.**

By Legislator: Scott A. Gray

Whereas, The Jefferson County Industrial Development Agency (the "Agency") was created by Chapter 369 of the Laws of 1971 of the State of New York pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York (collectively, the "Act"), and

Whereas, The Agency has agreed to acquire from Jefferson Apartments Associates, LLC. (the "Company"), property consisting of 71.54 acres located on the Johnson Road in the Town of LeRay more particularly described in the PILOT Agreement, and

Whereas, The Agency has agreed to lease the property to the Company pursuant to a lease agreement by and between the Agency and the Company, and

Whereas, Pursuant to Section 874(1) of the Act, and Section 412(A) of the Real Property Tax Law of the State of New York, the Agency is exempt from the payment of taxes and assessments imposed upon real property and improvements owned by it other than special ad valorem levies, special assessments and services charges against real property located in Jefferson County which are or may be imposed for special improvements or special district improvements, and

Whereas, Jefferson County deems it appropriate to enter into a Payment in Lieu of Taxes Agreement making provision for payments in lieu of taxes by the Company to the Agency for the benefit of the respective taxing jurisdictions within which the property is located.

Now, Therefore, Be it Resolved, That Jefferson County enter into a Payment in Lieu of Taxes Agreement with the Jefferson County Industrial Development Agency, Jefferson Apartments Associates, LLC., Town of LeRay, and the Indian River Central School District, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 227

**Authorizing Agreement with Provider for Provision of Related Services
in Connection with the Program for Preschool Children with Disabilities**

By Legislator: Scott A. Gray

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged 3 to 5 years with certain disabilities in the least restrictive environment, be it home or agency based and

Whereas, Pursuant to Chapter 243 of the Laws of 1989, Jefferson County maintains a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities, and has established the 2010-2011 reimbursement rates for such services.

Now, Therefore, Be It Resolved, That, Jefferson County enter into an agreement with Benchmark Family Services, Inc. to provide preschool related services by a teacher of the deaf and hearing impaired, at established rates, for the period of November 1, 2010 through June 30, 2011, and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services be and are hereby authorized and directed to execute such agreements on behalf of Jefferson County.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 228

**Authorizing Agreement in Relation to New York State
Highway Safety Program Grant**

By Legislator: Scott A. Gray

Whereas, The Public Health Service has been notified by the State of New York Governor Traffic Safety Committee of a re-award in the amount of \$20,800 for the period of October 1, 2010 through September 30, 2011, and

Whereas, The purpose of the grant is to utilize evidence-based strategies and national campaign resources to educate youth age 16-20 and their parents about the dangers of distracted driving, and

Whereas, Said grant funds will offset currently budgeted expenditures.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby

authorized and directed to execute any necessary documents in relation to this agreement with the New York State Governor's Traffic Safety Committee, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 229

Authorizing Agreement for Provision of Speech-Language Pathology Services to Clients of the Home Health Care Programs

By Legislator: Scott A. Gray

Whereas, The Jefferson County Public Health Service utilizes Speech Pathologists to provide direct services for the Certified Home Health Agency, Long Term Home Health Care Program and Prevent clients, and

Whereas, After evaluating rehabilitation requirements, levels of client care and costs, Public Health recommends establishing an agreement with a Speech Pathologist in Jefferson County to address the need for maintaining care to clients on service.

Now, therefore, Be It Resolved, That Jefferson County enter into an agreement with Shannon M. Keyes, Speech-Language Pathologist to provide therapy services for Public Health clients at a rate of \$55 per visit during the period of November 10, 2010 through December 31, 2012, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: James D. St.Croix

All members present voted aye.

Resolution No. 230

Establishing \$5,000,000 of Committed Fund Balance in the General Fund for Assisted Living Facilities

By Legislator: Scott A. Gray

Whereas, By Resolution 182 of 2010, this Board of Legislators committed to providing \$5,000,000 toward the development of low and moderate income assisted living units to replace the 50 bed Whispering Pines adult home facility in the event a New York State HEAL grant, proposed by a consortium of area healthcare and housing providers, was funded, and

Whereas, The grant, submitted by Samaritan Medical Center, was awarded by the State of New York, and the County must provide for said funding, and

Whereas, The funding will be needed in full during construction and it is now therefore appropriate to identify and reserve the funds for this future obligation, and

Whereas, The Fund Balance ad hoc Committee has recommended a policy which states that the County will conform to the recent Government Accounting Standards Board's (GASB) Statement 54 (Fund Balance Reporting and Government Fund Type Definitions), which includes a "Committed" category that requires Board action to modify, and

Whereas, Given the uncertainty of when the assisted living funds will be required, the Board wishes to commit these funds now.

Now, Therefore, Be It Resolved, That this Board of Legislators hereby categorizes \$5,000,000 of the County's General Fund Unreserved, Unappropriated fund balance as Committed fund balance for the purpose of funding those assisted living beds which are part of the HEAL grant project to replace the Whispering Pines adult home beds.

Seconded by Legislator: James D. St.Croix

Roll Call Vote

Ayes: Nabywaniec, Ormsby, Adsit, St.Croix, Docteur, Zando, Gray, Fitzpatrick, Drake, Behling, Reed, Thomas, Ferris, Burto, Blankenbush

Resolution passed.

Resolution No. 231

Amending the 2010 County Budget and Capital Plan in Relation to Fire & Emergency Management Grant Funds

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to Resolution 97 of 2009, This Board of Legislators accepted the FY 2008 State Homeland Security Program funds for the Department of Fire & Emergency Management, and

Whereas, Some of the funds were placed in the Emergency Operations Center capital account for improvements to that facility, and

Whereas, The Department has determined that some of those funds should be used to equip the Department's pick up truck with a computer and mounting equipment, and

Whereas, Said purchase requires an amendment to the 2010 County Budget and capital plan.

Now, Therefore, Be It Resolved, That the 2010 County Budget is hereby amended as follows:

Increase:

(Expenditure)		
01-3410-3410.2101	Computer Equipment	\$ 4,150
(Transfers)		
20-9006-9901.9000	Transfer to General	\$ 4,150
01-8992-999.95031	Transfer from Capital	4,150

Decrease:

20-9006-3640.2047	EOC	\$ 4,150
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Michael J. Docteur

Roll Call Vote

Ayes: Fitzpatrick, Adsit, Ormsby, Drake, Reed, Behling, Gray, Nabywaniec, St.Croix, Docteur, Thomas, Ferris, Zando, Burto, Blankenbush

Resolution passed.

Resolution No. 232

Authorizing Agreement and Amending the 2010 County Budget in Relation to the 2009 State Homeland Security Program (SHSP) Grant

By Legislator: Philip N. Reed, Sr.

Whereas, The New York State Office of Homeland Security and Emergency Services has awarded Jefferson County \$131,806 from the FY09 State Homeland Security Program (SHSP) through funding from the U.S. Department of Homeland Security's Office for Domestic Preparedness, and

Whereas, Said grant funds are to be used in furtherance of Investment Justifications identified by the State Office of Homeland Security and Emergency Services, and

Whereas, The 2009 SHSP grant funds will pay for an upgrade to the dispatch telephone system, a monitoring system for the County's communications towers, training and training equipment, and emergency planning consultant services, and

Whereas, The County must enter into an agreement with the New York State Office of Homeland Security and Emergency Services to receive these grant funds and the 2010 County Budget must be amended to recognize the revenue and to establish line accounts for the grant expenditures.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$131,806, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further,

Resolved, That the 2010 County Budget is amended as follows:

Increase:

(Revenues)		
01-3410-999.94320	Federal Aid Criminal Justice	\$131,806
(Expenditures)		
01-3410-3414.2100	Office Equipment - 2009 SHSP	\$ 2,806
01-3410-3414-2300	Technical Equipment - 2009 SHSP	84,000
01-3410-3414.4416	Professional Fees - 2009 SHSP	45,000

Seconded by Legislator: Michael J. Docteur

Roll Call Vote

Ayes: St.Croix, Fitzpatrick, Ferris, Behling, Reed, Adsit, Nabywaniec, Docteur, Ormsby, Gray, Drake, Zando, Thomas, Burto, Blankenbush

Resolution passed.

Resolution 233

**Authorizing an Agreement with Insights Forensic Counseling, Inc.
for the Provision of Psychological Testing, Evaluation and Recommendations for
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders**

By Legislator: Philip N. Reed, Sr.

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and adults from re-offending thereby saving Jefferson County a much

greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Insights Forensic Counseling, Inc. for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders. The contract period shall commence on January 1, 2011 and terminate on December 31, 2011. Compensation shall not exceed the sum of \$75.00 per hour for sexual offender evaluation and individual counseling; \$45.00 per hour for group counseling; and \$75.00 per hour when providing testimony in court relative to the services performed under the contract, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 234

Authorizing an Agreement with Drs. Danser & Knudsen for the Provision of Psychological Evaluation and Testing of Children at Risk of Out of Home Placement

By Legislator: Philip N. Reed, Sr.

Whereas, The Probation Department wishes to renew an agreement with Drs. Danser & Knudsen for the provision of psychological testing, evaluation and recommendation for treatment of children at risk of out of home placement, which has proven successful in providing information and treatment recommendations in a timely manner for Juvenile Delinquents and Persons in Need of Supervision and is much more cost effective when compared to residential placement costs for similar evaluations.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Drs. Danser & Knudsen for the period January 1, 2011 through December 31, 2011 for the provision of psychological testing, evaluation and recommendation for treatment of children at risk of out of home placement, and expanded services to include on-going counseling when indicated. Compensation shall not exceed the sum of \$100.00 per hour for psychological assessments with an additional \$75.00 per hour for any feedback sessions for review of evaluations; \$75.00 per hour for individual counseling sessions; and \$45.00 per hour for group counseling; \$150.00 per hour for after-hour and expedited evaluations, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 235

**Authorizing Agreement with Jefferson County Children's Home
for the Provision of Non-Secure Detention Services**

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to Section 218-1a of County Law, Jefferson County is required to provide non-secure detention facilities for the temporary boarding and care of juveniles placed in the custody of the County by the Family Court, and

Whereas, The County desires to contract for such services through a contractual agreement with the Children's Home of Jefferson County which will provide a local group home of twelve beds with 24-hour awake staff, and the transport of juveniles to medical and counseling appointments, and

Whereas, The New York State Office of Children and Family Services will provide 49% reimbursement of the Non-Secure Detention Services Program.

Now, Therefore, Be It Resolved, That, Jefferson County enter into an agreement with the Children's Home of Jefferson County to provide non-secure detention beds and supportive services to include some juvenile transports during the period January 1, 2011 through December 31, 2011 at a cost not to exceed \$240.00 per day/per juvenile, with an additional cost of \$175.00 per day for one-on-one staff charges, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 236

**Authorizing Agreement with House of the Good Shepherd
for the Provision of Non-Secure Detention Services**

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to Section 218-1a of County Law and Articles 3 and 7 of Family Court Act, Jefferson County is required to provide non-secure detention facilities for the temporary

boarding and care of juveniles placed in the custody of the County by the Family Court, and

Whereas, The County desires to contract for such services through a contractual agreement with the House of the Good Shepherd which will supplement the current group home program by providing a therapeutic foster home setting for youth, high risk sex offenders or victims of sexual abuse, and

Whereas, The New York State Office of Children and Family Services will provide 49% reimbursement of the Non-Secure Detention Services Program.

Now, Therefore, Be It Resolved, That, Jefferson County enter into an agreement with the House of Good Shepherd for the period of January 1, 2011 through December 31, 2011 at a cost of \$98.29 per day, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 237

Authorizing Agreement with Internet Probation and Parole Control, Inc. for Services to the Probation Department

By Legislator: Philip N. Reed, Sr.

Whereas, Adult sexual offenders sentenced to a period of probation supervision are subject to restrictions relative to internet activities, and

Whereas, The County Probation Department desires to monitor said activity to ensure the restrictions are met, and

Whereas, Internet Probation and Parole Control, Inc.(IPPC) offers the ability for the Probation Department to appropriately monitor and limit the sexual offenders' internet activity, and

Whereas, The Probation Department wishes to contract for IPPC's services for the period January 1, 2011 through December 31, 2011 for the amount of \$450.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Internet Probation and Parole Control, Inc., for the services, term and amount stated above, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and

directed to enter into said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 238

Amending the 2010 County Budget in Relation to Highway Equipment

By Legislator: Philip N. Reed, Sr.

Whereas, The sale of used highway equipment this year has generated more than was budgeted, and

Whereas, The Highway Superintendent has requested, among other pieces of equipment, the purchase of a service truck in the 2011 Budget, and

Whereas, The funds available from the sales of used equipment are sufficient to purchase said truck this year, thereby reducing the Department’s 2011 Budget request, and

Whereas, The 2010 Budget must be amended to accomplish this purchase.

Now, Therefore, Be It Resolved, That the 2010 County Budget is amended as follows:

Increase:

(Revenue)		
10-9004-999.92665	Sale of Surplus Equipment	\$ 36,000

(Expenditure)		
10-9004-5130.2405	Service Truck	\$ 36,000

Seconded by Legislator: Michael J. Docteur

Roll Call Vote

Ayes: Adsit, Ferris, Thomas, Reed, Nabywaniec, Ormsby, Zando, Docteur, Drake, Fitzpatrick, Behling, Burto, Gray, St.Croix, Blankenbush

Resolution passed.

Resolution No. 239

Authorizing Acceptance of the New York State Department of Transportation

Aviation Capital Project Agreement

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County received grants from the Federal Aviation Administration to pay 95% of the allowable costs incurred in accomplishing the following projects at Watertown International Airport:

ARFF Building Renovations (Construction) - Phase I
FAA AIP Project No. 3-36-0120-32-10

Construct 1,000' Extension to Runway 28 with Parallel Taxiway
FAA AIP Project No. 3-36-0120-33-10

Rehabilitate Taxiway "B" - Phase I
FAA AIP Project No. 3-36-0120-34-10

Whereas, The New York State Department of Transportation is offering a matching grant to the federal grants for 50% of the non-federal share of eligible costs, and

Whereas, Jefferson County has committed funds for the local share of project costs. Funding shares for project costs are as follows:

ARFF Building Renovations (Construction)		Rehabilitate Taxiway "B" - Phase I	
Federal (FAA)	\$ 109,962	Federal (FAA)	\$ 191,425
State (NYSDOT)	\$ 2,894	State (NYSDOT)	\$ 5,038
Local (County)	\$ <u>2,893</u>	Local (County)	\$ <u>5,037</u>
Total Project Cost	\$ 115,749	Total Project Cost	\$ 201,500
Construct Extension to Runway 28			
Federal (FAA)	\$ 4,885,421		
State (NYSDOT)	\$ 128,564		
Local (County)	\$ <u>128,563</u>		
Total Project Cost	\$ 5,142,548		

Whereas, If Jefferson County and/or the FAA notifies the NYSDOT that Jefferson County has requested and received an increase in federal funding for any of the projects based on increased eligible costs and has authorized the proportionate increase in local funding, the New York State share noted above shall be increased proportionately up to a maximum increase of 15%.

Now, Therefore, Be it Resolved, That Jefferson County enter into an agreement with the State of New York for financial assistance for the projects described above at Watertown International Airport, and be it further

Resolved, That the Chairman of the Board be authorized to execute all necessary documents on

behalf of Jefferson County with NYS in connection with the project, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the projects.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 240

Amending the 2010 County Budget Relative to the Sheriff's Department

By Legislator: Philip N. Reed, Sr.

Whereas, The Sheriff's Department inmate out-boarding costs will exceed the budgeted amount this year by \$800,000, and

Whereas, It is necessary to amend the 2010 County Budget to provide funding for this expenditure.

Now, Therefore, Be It Resolved, That the 2010 County Budget is hereby amended as follows:

Increase:

01-0599	Appropriated Fund Balance	\$800,000
01-3110-3150.4616	Outboarding Inmates	\$800,000

Seconded by Legislator: Michael J. Docteur

Roll Call Vote

Ayes: Docetur, Zando, Drake, Ferris, Fitzpatrick, Adsit, Gray, Ormsby, Thomas, Burto, St.Croix, Behling Nabywaniec, Reed, Blankenbush

Resolution passed.

Resolution No. 241

Appointing Member to the Regional Fish and Wildlife Management Board

By Legislator: Barry M. Ormsby

Pursuant to Section 11-0501 of the Environmental Conservation Law, this Board hereby

approves the following appointment by the Chairman of the Board of Legislators to the Regional Fish and Wildlife Management Board:

<u>Name</u>	<u>Term to Expire</u>
Linda Sicley, Landowner Representative	12/31/12

Seconded by Legislator: Robert J. Thomas

All members present voted aye.

Resolution No. 242

Authorizing Appointment to the Workforce Investment Board

By Legislator: Barry M. Orsmy

Whereas, The Workforce Investment Act of 1998, Public Law 105-220 requires that there be established a local Workforce Investment Board to oversee local job training services and activities, and

Whereas, Chapter 2, Section 117(a)(b) of the Workforce Investment Act authorizes the establishment, membership, and composition of the local Workforce Investment Board, and

Whereas, Chapter 2, Section 117(c) of the Workforce Investment Act authorizes the appointment and certification for local Workforce Investment Board membership, and

Whereas, Article V of the Workforce Investment Board By-Laws indicates the procedures for membership on the Board, and

Whereas, the Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Investment Board who have interest and experience in the delivery of local workforce development services

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board to appoint the following individual to serve as a member of the Jefferson-Lewis Workforce Investment Board for term as indicated.

Peter Whitmore, President and CEO of the Greater Watertown Chamber of Commerce, is hereby appointed to fill the unexpired term of Claudia Whitmire, said term to expire June 30, 2011.

Seconded by Legislator: Robert J. Thomas

All members present voted aye.

Chairman Blankenbush entertained a motion to waive Standing Rules 35, 60 and all other appropriate rules to permit the introduction of additional resolutions for consideration. A motion was duly made by Legislator Docteur seconded by Legislator Thomas and unanimously carried by the Board.

Resolution No. 243

Appointing Member to Jefferson Community College Board of Trustees

By Legislator: Barry M. Ormsby

Resolved, That, pursuant to Section 6306 of the Education Law, Terry N. Fralick be and is hereby appointed to the Jefferson Community College Board of Trustees for a term to expire June 30, 2013.

Seconded by Legislator: Carolyn D. Fitzpatrick

All members present voted aye.

Resolution No. 244

Memorial for Neil F. Parks

By Legislator: Robert D. Ferris

Resolved, That a suitably inscribed memorial page be set apart in the 2010 Journal of Proceedings in memory of the late Neil F. Parks who died November 4, 2010 in Watertown, NY. Mr. Parks served as the Town of Rutland Supervisor on the Board of Supervisors from 1992 - 1995, and served as District 11 Legislator representing the Towns of Rutland and Watertown from 1996-1999 on the Board of Legislators.

Seconded by Legislator: James D. St.Croix

Legislator Adsit said it was a pleasure to serve on the Board with Mr. Parks as he was a very kind and caring person, who gave careful consideration to every decision he made, and in doing so made sure he represented all Jefferson County taxpayers.

The Board observed a moment of silence in memory of Mr. Parks.

All members present voted aye.

Chairman Blankenbush entertained a motion to move into executive session regarding litigation on County Route 193 alignment and two other litigation matters. A motion was duly made by Legislator Ferris seconded by Legislator Fitzpatrick and unanimously carried. On a motion by Legislator Gray seconded by Legislator Ferris and unanimously carried by the Board the meeting returned to open session.

Chairman Blankenbush entertained a motion to waive the Standing Rules to permit the introduction of a resolution for consideration. A motion was duly made by Legislator Behling seconded by Legislator Ormsby and unanimously carried by the Board.

Resolution No. 245

Authorizing the Commencement of Litigation Against Onondaga Development LLC.

By Legislator: Michael W. Behling

Whereas, Jefferson County entered into an Agreement with Onondaga Development LLC., dated June 29, 2007, which provided for said entity to convey certain real property to the County of Jefferson (the "Property"); and

Whereas, The Agreement further provided that in exchange for a payment of \$200,000 over and above the agreed purchase price of the Property, and prior to the transfer of title of the property to the County of Jefferson, Onondaga Development would demolish two buildings, remove three under ground petroleum bulk storage tanks, and remediate any soil contamination discovered upon removal of the tanks; and

Whereas, Onondaga Development failed to remove the underground petroleum bulk storage tanks and demolish one of the two buildings specified in the Agreement without adequate explanation or good cause; and

Whereas, NYS Department of Environmental Conservation has commenced an enforcement proceeding against the County of Jefferson as a result of the continued presence of the under ground petroleum bulk storage tanks at the Property, and such proceeding requiring removal of said tanks by the County of Jefferson; and

Now, Therefore, Be It Resolved, That the County of Jefferson commence the appropriate legal action necessary to:

1. Enforce the provisions of the Agreement dated June 29, 2007 through specific performance or other claim deemed appropriate, or
2. Recover payments made to Onondaga Development and/or costs incurred by Jefferson County due to Onondaga Developments failure to perform its obligations under the Agreement, or
3. Recind the Agreement and restore the parties to their positions prior to execution of the Agreement.

and be it further

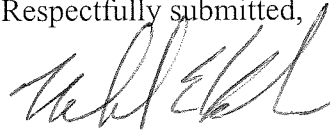
Resolved, That the County Attorney is authorized and directed to execute and file with the Court the appropriate documents in conformance with the direction of the Resolution.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

There being no further business of the Board, on a motion by Legislator Gray seconded by Legislator Ormsby and unanimously carried, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael E. Kaskan". The signature is written in a cursive style with a large, stylized initial "M".

Michael E. Kaskan
Deputy Clerk of the Board