

County of Jefferson
Office of the County Administrator



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February 15, 2013

TO: Members of Planning and Development Committee
FROM: Robert F. Hagemann, County Administrator
SUBJECT: Planning and Development Committee Agenda

Please let this correspondence serve as notification that the Planning and Development Committee will meet on *Tuesday, February 19, 2013, at 6:45 p.m.* in the Board of Legislators' Chambers.

Following is the agenda for the meeting:

Resolutions:

1. Recognizing Additional Revenue from the New York State Snowmobile Trails Grant-In-Aid Program and Amending the 2013 Budget in Relation Thereto
2. Approving a Memorandum of Understanding in Relation to a 2011-12 NYS Local Government Efficiency (LGE) Grant Application and Award to Conduct an Evaluation of Service Delivery Efficiencies for Geographic Information Systems (GIS) Technology
3. Authorizing Agreement with Essex County as Lead County for the New York State Energy Research and Development Authority (NYSERDA) Regional Cleaner Greener Sustainability Plan
4. Authorizing Appointments to the Jefferson-Lewis Workforce Investment Board

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc: Airport Code Enforcement
Employment and Training Planning

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Recognizing Additional Revenue from the New York State Snowmobile Trails
Grant-In-Aid Program and Amending the 2013 Budget in Relation Thereto

By Legislator: _____

Whereas, By Resolution 34 of 2013, Jefferson County authorized an agreement with the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) to receive \$53,135 for the Snowmobile Trails Grant-In-Aid Program for the 2012-13 season, and

Whereas, The resolution also authorized agreements between the County and the Winona Forest Recreation Association, Barnes Corners Sno-Pals, Thousand Islands, and Missing Link Snowmobile Clubs for snowmobile trail development and maintenance consistent with the grant application and grant program requirements, and

Whereas, The OPRHP has notified the County of an increase in the rates per mile calculation of the original 2012-2013 award amount and the County is therefore eligible for an additional \$1,895 in grant funds, for a total award amount of \$55,030.

Now, Therefore, Be It Resolved, That Jefferson County does hereby accept the additional \$1,895 in Snowmobile Trails Grant-in-Aid funding, and be it further

Resolved, That the 2013 County Budget be amended as follows:

Increase:

Expenditures:

01-8020-7989.4600	Snowmobile Trail Maint\Dev	\$ 1,895.00
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Revenues:

01-8020-999.93889	Snowmobile Trail Maint\Dev	\$ 1,895.00
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Approving a Memorandum of Understanding in Relation to a 2011-12 NYS Local Government Efficiency (LGE) Grant Application and Award to Conduct an Evaluation of Service Delivery Efficiencies for Geographic Information Systems (GIS) Technology

By Legislator: _____

Whereas, By Resolutions 111 and 131 of 2012, Jefferson County authorized joint participation with the Development Authority of the of Watertown, and the Tug Hill Commission on submission of a NYS Local Government Efficiency (LGE) Grant application to the NYS Department of State to fund evaluation of potential partnerships and efficiencies related to these organizations' deployment of Geographic Information System (GIS) mapping technology, and

Whereas, The NYS Department of State has approved the joint application to complete this assessment, and requires a Memorandum of Understanding among the project partners to guide the administration of the grant, operation of a steering committee, and the issuance of a Request for Proposals to solicit GIS professional services to aid in the completion of the assessment.

Now, Therefore, Be It Resolved, That the Chair of the Board of Legislators, is authorized to execute a Memorandum of Understanding with the other above named partners, consistent with NYS Department of State requirements and subject to the approval of the County Attorney, as necessary for initiation and administration of this planning study.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreement with Essex County as Lead County for the New York State Energy Research and Development Authority (NYSERDA) Regional Cleaner Greener Sustainability Plan

By Legislator: _____

Whereas, Essex County has agreed to oversee and administer a grant relative to the Cleaner, Greener Communities Regional Sustainability Plan Program and has entered into an agreement dated January 11, 2012 with the New York State Energy Research and Development Authority (NYSERDA) to prepare the Northern Region Sustainability Plan, and

Whereas, Essex County has further agreed to oversee the administration of the grant funds and the grant project on behalf of a consortium consisting of Clinton County, St. Lawrence County, Lewis County, Essex County, Franklin County, Hamilton County, and Jefferson County, (“Counties”) with all Counties being equal stakeholders in the receipt and administration of said grant, and

Whereas, Each County will receive up to \$8,000 for services provided through the Cleaner, Greener Regional Sustainability grant award to the North Country region.

Now, Therefore, Be It Resolved, That The Chair of the Board of Legislators is authorized to execute an agreement with Essex County for County services requested and associated with this project.

Be It Further Resolved, that the 2013 Budget be amended as follows:

Increase:

Expenditures:

01-8020-8020.4119	Computer Software	\$ 2,600
01-8020-8020.4111.001	Audio Visual Equipment	300

Revenue:

01-8020-999.93089	State Aid Other	\$ 8,000
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Decrease:

01-0599	Appropriated Fund Balance	\$ 5,100
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Appointments to the
Jefferson-Lewis Workforce Investment Board

By Legislator: _____

Whereas, The Workforce Investment Act of 1998, Public Law 105-200, requires that there be established a local Workforce Investment Board (WIB) to oversee local job training services and activities, and

Whereas, Chapter 2, Section 117(a)(b) of the Workforce Investment Act authorizes the establishment, membership, and composition of the local Workforce Investment Board, and

Whereas, Chapter 2, Section 117(c) of the Workforce Investment Act authorizes the appointment and certification for local Workforce Investment Board membership, and

Whereas, Article V of the Workforce Investment Board By-Laws indicate the procedures for membership on the Board, and

Whereas, The Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Investment Board who have interest and experience in the delivery of local workforce development services, and

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board to appoint the following individuals to serve as members of the Jefferson-Lewis Workforce Investment Board for the terms indicated.

Christine Rolfe, Human Resources Manager and Staff Accountant at WPBS, to fill a business sector position on the Board, replacing Leslie O'Hara-DiStefano, said term to expire June 30, 2014.

Lynn Murray, Owner of Murcrest Farms, is hereby appointed to fill the unexpired term of the late Douglas Murray, said term to expire June 30, 2013.

Seconded by Legislator: _____

January 15, 2013

TO: Torri Pierce
FROM: Cheryl Mayforth
RE: WIB appointments

Below are replacements for the Jefferson-Lewis Workforce Investment Board.

Christine Rolfe of WPBS to replace and serve out the term of Leslie O'Hara-DiStefano who has resigned her position at WPBS. Term to expire 6/30/15.

Christine J. Rolfe - Graduated from Copenhagen Central School and Howard G. Technical Center in 1987 with a degree in Office Science and in 1992 received a Paralegal Degree. Currently I work for WPBS-DT as the Human Resources Manager and Staff Accountant. I started as the Human Resources Manager and Executive Assistant to the President in 2004 and two years ago I was promoted to HR Manager and Staff Accountant. I am also a member of the local North Country Human Resources Group. Prior to coming to work for WPBS-DT, I worked for a local CPA firm, Kall & D'Argenio, LLP CPA as the Administrative Assistant/Payroll Specialist/Account Technician. Christine will represent the business side of the board.

Lynn Murray to replace and serve out the term of Doug Murray (late).

Lynn Murray is the owner of Murcrest Farms. He and his late father Doug Murray have been the owners of a successful farm in Jefferson County. Lynn has served on the former JCADC board and the BOCES board besides being active in other areas of the community. Lynn will represent the business side of the board.

Both candidates meet the criteria of The Workforce Investment Act of 1998 Sec. 117 (b) (2) (a) (i) as business representatives.