

REGULAR SESSION

TUESDAY, APRIL 9, 2013

Chairwoman Fitzpatrick called the meeting to order at 7:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Thomas and Gray.

PRIVILEGE OF THE FLOOR

Rev. Fred Garry, Urban Mission Board Member and Co-Chair of their Capital Campaign, addressed the Board relating that he wanted to start a dialogue with the County concerning the Mission's Bridge Program and make everyone aware of the program. He advised that the program is an alternative to incarceration for rehabilitation of individuals who have committed a drug or alcohol related crime. He provided a fact sheet that covered everything from the cost benefits of treating these individuals through a \$70,000 annual program vs. having them in the jail system at \$125/per diem, to the success rate of 70% when the program has been completed. Currently the program receives \$11,000 through the Stop DWI program that is covered by fines but receives no direct County dollars, and there are an average of about 30 people in the program at any given time. He said it is not just about cost savings this is about changing lives in Jefferson County and this program tries to solve the problem rather than trying to fund the problem. He hoped that the conversation between the County and the Mission regarding a partnership in this program can be done in the next year so the program can become a significant point of pride for both the Mission and the County.

George Moulton, Councilman, Town of Adams, 16738 Michaels Road, Adams Center addressed the Board concerning the North Harbor Road Bridge which was closed last spring. He said they have been hearing rumors that the Bridge was not going to be repaired because of lack of funding and that there has been concerns regarding the speed limit being too high. He said there are 14 houses that are affected and only two of those families were unconcerned about the bridge being repaired; all of those people have to travel an extra 6 miles every day. He expressed concern about emergency vehicles being able to service people on the N. Harbor Road in a timely manner, especially if something happens with the Route 81 bridge being hit again. He asked that the County take another look to see if any funding could be made available to repair the Bridge.

Legislators Thomas and Gray arrived at the meeting.

Dave Kellogg, Town of Adams Supervisor, stated that in all likelihood the Route 81 overpass will be hit again and it is his understanding that the overpass will be closed at that point. This would create a pretty severe public safety problem for the residents who live on N. Harbor Road if the bridge on that road is not repaired, especially in terms of a fire. He said the Town of Adams has equipment that they can lend to the bridge project in an effort to keep the expenses down, as it is his understanding that once the bridge is repaired it will be turned over to

the town anyway.

Ron Aten, 18278 N. Harbor Road, Adams Center, NY advised that he would like to see the N. Harbor Road Bridge repaired, asked that the County consider it and appreciated any help that could be provided.

Chairwoman Fitzpatrick read a Proclamation, proclaiming April "Fair Housing Month" in Jefferson County, and Legislator Astafan presented same to Lance Evans representing the Jefferson/Lewis Board of Realtors.

PETITIONS, NOTICES AND COMMUNICATIONS,

A note of appreciation was received from Joanne Zando for the Board's expression of sympathy following her husband, former Legislator Gino Zando's passing.

The Community Action Planning Council's Audit Report for the period October 1, 2011 through September 30, 2012 was received.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHERS

The County Treasurer reported on the Status of Investments and a Summary of Cash in Banks as of February 28, 2013.

The County Administrator reported on budget transfers for year end 2012 and the month of March, 2013.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 93

Authorizing Sale of Tax Foreclosure Property to the Village of Black River

By Legislator: Michael A. Montigelli

Whereas, the County has foreclosed for delinquent taxes and owns a parcel of property in the Town of Rutland identified as Tax Map Parcel No. 14.00-4-13 , and

Whereas, Said parcel is approximately 25' x 200', is assessed at \$2,500 and has been offered for sale at two public auctions without being sold, and

Whereas, the Village of Black River has offered to purchase the property for use as a school bus

and snow plow turn around for the sum of \$1.00, and

Whereas, the County desires to assist the Village in putting this property to a legitimate municipal use.

Now, Therefore, Be It Resolved, The Chairwoman of the Board of Legislators be and hereby is authorized to execute a Contract of Purchase and Sale with the Village of Black River, providing for the sale of said parcel to the Village as outlined above, with the following further conditions in said contract: (1) a provision requiring the Village to defend, indemnify and hold harmless the County and all of its agents, officers employees, contractors and servants for and from any and all environmental liability which may or does attach as a consequence of the County's temporary ownership of the said parcel following tax foreclosure, and it is further

Resolved that the Chairwoman is further authorized and directed to execute documents of conveyance subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Michael J. Docteur

All members present voted aye.

Resolution No. 94

Authorizing Payment in Lieu of Taxes Agreement Relative to Eagle Ridge Partners, L.P.

By Legislator: Jennie M. Adsit

Whereas, The Jefferson County Industrial Development Agency (the "Agency") was created by Chapter 369 of the Laws of 1971 of the State of New York pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York (collectively, the "Act"), and

Whereas, The Agency has agreed to acquire from Eagle Ridge Partners. (the "Company"), property consisting of 92 multi family rental housing units located on NYS Route 342 in the Town of LeRay more particularly described in the PILOT Agreement, and

Whereas, The Agency has agreed to lease the property to the Company pursuant to a lease agreement by and between the Agency and the Company, and

Whereas, Pursuant to Section 874(1) of the Act, and Section 412(A) of the Real Property Tax Law of the State of New York, the Agency is exempt from the payment of taxes and assessments imposed upon real property and improvements owned by it other than special ad valorem levies, special assessments and services charges against real property located in Jefferson County which are or may be imposed for special improvements or special district improvements, and

Whereas, Jefferson County deems it appropriate to enter into a Payment in Lieu of Taxes Agreement making provision for payments in lieu of taxes by the Company to the Agency for

the benefit of the respective taxing jurisdictions within which the property is located.

Now, Therefore, Be it Resolved, That Jefferson County enter into a Payment in Lieu of Taxes Agreement with the Jefferson County Industrial Development Agency, Eagle Ridge Partners, L.P, Town of LeRay, and the Indian River Central School District, and be it further

Resolved, That the Chairwoman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Michael A. Montigelli

All members present voted aye.

Resolution No. 95

Authorizing Transfer of Funds Between Departments

By Legislator: Jennie M. Adsit

Whereas, The Jefferson County Attorney's Office has heretofore contracted with Thompson Reuters Publishing Co. doing business as "Westlaw", a computer aided legal research tool, for itself the District Attorney and Public Defenders offices, and

Whereas, An account review by Thompson Reuters indicated that overall savings of approximately \$8,000 annually could be realized across all departments by establishing individual accounts for each department for Westlaw and print publications, and

Whereas, The 2013 County Budget must be amended to transfer funds appropriated to the County Attorney's Office for supporting services to the Public Defenders Office for creation of a similar budget line, and

Whereas, The monthly 2013 subscription fee beginning March 1 for the Public Defender's Office is \$590.00 for Westlaw and printed legal publications.

Now, Therefore, Be It Resolved, that the 2013 County Budget is amended as follows:

Increase:

01-1170-1170.4414	Supporting Services	\$6,390
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Decrease:

01-1420-1420.4414	Supporting Services	\$6,390
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Seconded by Legislator: Barry M. Ormsby

All members present voted aye.

Resolution No. 96

**Approving Jefferson County Administrative
Policies and Procedures for Information Technology**

By Legislator: Michael J. Docteur

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of administrative policies and procedures for information technology, which will replace policies and procedures earlier adopted for computers.

Now, Therefore, Be It Resolved, That the Administrative Policy Sections 8.01-8.13, **Information Technology**, are hereby approved and by reference incorporated herein, and their promulgation and implementation by the County Administrator is authorized, effective immediately upon promulgation, and be it further

Resolved, That the previously approved and promulgated (by Resolution 203 of 1999), Administrative Policy Sections 8.01-8.04, **Computers**, are hereby rescinded.

Seconded by Legislator: Jennie M. Adsit

Legislator Doldo expressed concern about the one part of the first policy regarding listening to conversations insofar as it concerns the Sheriff's Department, Child Protective Services of the Department Social Services, and the District Attorney's Office.

County Attorney Paulsen advised that the policy is trying to do two different things and we are overlaying a meaning to it that is not meant to be prescribed. Jefferson County is ultimately the owner of all of the information technology (I.T.) equipment be it a telephone, computer, etc. and we have the right to monitor that system for purposes as deemed necessary. He said Legislator Doldo is picking up on places in the County that it would not be appropriate to do so without the proper criteria for doing so, and he is not sure the current policy outlines parameters for that.

I. T. Director Greg Hudson stated that the currently policy has standard language that is contained in many other I.T. policies, i.e. that if you are using County equipment the County has the right to oversee the communication. As far as monitoring voice traffic or email, they are not currently doing it on a daily basis, it is only as needed when a department head makes an inquiry and asks for it; they can monitor what websites are visited and send reports to departments heads. He advised that there are also times during the normal course of business in setting up a computer that they may inadvertently come across sensitive information. Any time they do

delve in and look at things it is because they have been asked by a department head to do so.

County Administrator Hagemann added that the District Attorney has now observed everything, looked at the policy and does not have the same concerns as it was somewhat of a misunderstanding. Mr. Hudson added that he spoke with the President of the Sheriff's Union and explained the policy and following that explanation he did not seem to have a problem with the I.T. practice. He also said both CSEA and the Corrections Union signed off on the policies without have any problem with them.

Undersheriff Trudeau advised that their concerns are not necessarily with regard to the policy but have more to do with the language; if I.T. personnel do come across confidential information no where does it say that anyone needs to be notified. He felt there should be something in the policy to protect the confidentiality of the emails, phone conversations, etc.

Legislator Gray suggested that a further Ad Hoc Committee meeting may be necessary, and that the documents were meant to be fluid and can be changed to fit any current situation. The Committee has to meet for an update on the financial package anyway and this can be addressed at the same time so the document can be passed as it is and the Committee can come back with an amendment to it.

Legislator Reed concurred relating that as technology changes this document will change.

Legislator Ferris inquired if there was some reason this needed to be passed tonight. Legislator Astafan said there seems to be quite a few questions and it appears it can be worked out in terms of language and instead of passing it and then amending it, it makes more sense to table it until the language is worked out and then pass it as a whole.

Mr. Hudson suggested he could come up with an internal policy of how the employees in his department handle sensitive information when they are exposed to it. He said the specific section being referenced is Policy 8.01 "Policy Monitoring & Enforcement".

With regard to why this is coming up now if the unions had all approved of it, Undersheriff Trudeau offered that possibly they did not look at the policies and fully think things through for the worst possible scenario. He is not saying that there should not be a policy that protects the County's equipment, it just needs to be clarified.

Legislator Montigelli stated that a County employee would not necessarily have an expectation of privacy but someone talking to a County employee would have no idea that they did not have privacy.

Following discussion, on a motion by Legislator Ferris seconded by Legislator Doldo and unanimously carried by the Board the resolution was referred back to the Finance & Rules Committee.

Resolution No. 97

Requesting Introduction of Legislation Extending the Authorization of a Three Quarters of One Percent Increase in the County Sales and Compensating Use Tax in Jefferson County

By Legislator: Michael J. Docteur

Whereas, By Resolution Nos. 135, and 169 of 2004, this Board of Legislators requested the introduction of a bill in the State Legislature to amend the New York State Tax Law to allow the County of Jefferson to impose an additional sales tax of three quarters of one percent (3/4%) through November 30, 2005, and following introduction of legislation concurred in and authorized the home rule request of the Chairman of this Board for its enactment; said legislation was subsequently passed by the State Legislature and signed into law by the Governor, and

Whereas, By Resolution Nos. 32 and 114 of 2005, Resolution Nos. 31 and 115 of 2007, Resolutions Nos. 32 and 95 of 2009, and Resolution 48 of 2011, this Board of Legislators requested the introduction of a bill in the State Legislature to amend the New York State Tax Law to allow the County of Jefferson to impose an additional sales tax of three quarters of one percent (3/4%) through November 30, 2007, November 30, 2009, November 30, 2011, and November 30, 2013 respectively; and following introduction of legislation concurred in and authorized the home rule request of the Chairman of this Board for its enactment; and said legislation was subsequently passed by the State Legislature and signed into law by the Governor, and

Whereas, The County requires the continuation of said sales tax revenue in order to continue to stabilize the property tax levy and retain important local government services.

Now, Therefore, Be It Resolved, That this Board hereby requests that Senator Patty Ritchie and Assemblypersons Ken Blankenbush and Addie Jenne Russell introduce appropriate legislation in the New York State Legislature which would authorize Jefferson County to continue to impose an additional three-quarters of one percent rate of sales and compensating use tax through November 30, 2015, and be it further

Resolved, That the Chairman of this Board be and is hereby authorized and directed to forthwith communicate the foregoing request of this Board to the aforesaid State Legislators.

Seconded by Legislator: Barry M. Ormsby

All members present voted aye.

Resolution No. 98

Opposing the Passage of Legislation to Allow Early Voting, or to Allow Counties to Opt-in to Early Voting Opportunities, and for the State to Fully Fund Any Increased Costs Associated With Early Voting

By Legislator: Michael J. Docteur

Whereas, A.689 (Silver)/S.1461(Stewart-Cousins) has been introduced in the New York State Legislature establishing early voting in primary, general and special elections in the State of New York, and

Whereas, This bill would allow early voting to take place up to 14 days before a general election and up to a week before a primary or special election, from 8:00 a.m. until 7:00 p.m. on every early voting day including Saturday and Sunday, and

Whereas, County boards of elections would be required to select a minimum of five polling places throughout each county and provide election inspectors at each location, and

Whereas, County boards of elections would also be required to follow the same polling place protocols that are observed on election day on all early voting days, and

Whereas, In Jefferson County the costs associated with early voting would be an estimated \$100,000 to \$125,000, and

Whereas, The 2 percent tax cap and insufficient relief from state-imposed mandates has placed an unprecedented strain on local governments to provide more services with less funding.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby oppose the passage of legislation requiring counties to implement early voting, and be it further

Resolved, If the proposal is enacted said legislation should allow counties to opt-in to providing early voting opportunities with the State fully funding the cost of early voting for those counties that provide early voting, and be it further

Resolved, That copies of this resolution be sent to Jefferson County's elected State representatives.

Seconded by Legislator: Barry M. Ormsby

Legislator Peck stated that it is one thing to provide more opportunities for people to vote but you need to also take into consideration the cost of doing so that is incurred by the counties around the State. He detailed possible costs with this added service, said he is satisfied with the current way of voting pointing out that absentee voting can still be done, and said he did not believe the costs associated with early voting are justified.

Legislator Ferris felt this was another upstate/downstate issue and expressed support for the resolution.

All members present voted aye.

Resolution No. 99

Exempting Certain Public Water System Tax Parcel from County Real Property Tax

By Legislator: Barry M. Ormsby

Whereas, Pursuant to Real Property Tax Law (RPTL) Section 406(1), real property owned by a municipal corporation within its corporate limits held for a public use shall be exempt from taxation, and

Whereas, Pursuant to RPTL Section 406(3), real property owned by a municipal corporation not within its corporate limits used as part of a water or sewer system may be exempt from taxation if the municipality within which it is located agrees to do so in writing, and

Whereas, In Jefferson County, the large majority of water and sewer systems are either wholly contained within the municipalities which own them, are owned by a State authority which is wholly exempt from taxation, or are exempt by the application of RPTL 406(3), and

Whereas, This Board of Legislators believes that it is good public policy to encourage the availability of safe public water and sewer services to those members of the public who desire them, and

Whereas, Toward that end, the Board does not believe it is appropriate to levy taxes on such municipally owned property, and

Whereas, There is such a newly created parcel owned by the Village of Philadelphia and located outside the Village within the Town of Philadelphia (tax parcel 225089-56.00-1-33.2) , and

Whereas, The Town of Philadelphia has recently exempted said property from Town real property taxes, and

Whereas, It is the desire of Jefferson County to exempt such property from County real property taxes.

Now, Therefore, Be It Resolved, That the real property tax parcel 225089-56.00-1-33.2 (owned by the Village of Philadelphia), in the Town of Philadelphia is hereby exempt from County real property taxes in accordance with Real Property Tax Law Section 406(3).

Seconded by Legislator: Jennie M. Adsit

All members present voted aye.

Resolution No. 100

Authorizing Agreement with Blue Wing Services, Inc. for Engineering Consultant Services Relative to the County's Public Safety Communications System

By Legislator: Jennie M. Adsit

Whereas, Jefferson County has recognized the need to improve its public safety communications

system, and

Whereas, To that end, the Chairman of the Board has appointed a Public Safety Communications ad hoc committee to work with County staff to study and oversee the development of such improvements, and

Whereas, Said ad hoc committee directed staff to develop, distribute, receive, and review request for proposal (RFP) responses for engineering consultant services to assist the County in reviewing its existing system, recommending changes, improvements or replacement, submitting frequency requests on behalf of the County, and developing and reviewing bid documents for vendors to implement the system chosen by the County, and

Whereas, The RFP responses have been reviewed by staff and the ad hoc committee, and both recommend entering into an agreement with Blue Wing Services, Inc. for an amount not to exceed \$89,900, and

Whereas, Said funds are in the 2013 County Budget.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Blue Wing Services, Inc., as described above, and that the Chairman of the Board be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review and approval of the County Attorney.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 101

Amending the 2013 County Budget to Recognize Additional FY 2010 Operation Stonegarden Grant Funds and Authorizing Agreement Amendment

By Legislator: Anthony J. Doldo

Whereas, By Resolution 177 of 2011, 98 of 2012, and 77 of 2013, this Board of Legislators accepted a FY 2010 Operation Stonegarden grant (CFDA 97.067) and subsequently re-appropriated unspent funds from the New York State Office of Homeland Security (NYSOHS) to the Sheriff's Department for the purpose of increasing security at the border, and

Whereas, \$26,778 in additional FY 2010 Operation Stonegarden funds are being provided to the County, and

Whereas, Said additional grant funds require an amendment to the original grant agreement.

Now, Therefore, Be It Resolved, That this Board of Legislators enter into an amended agreement with the New York State Office of Homeland Security to accept the additional grant funds as

described above, and that the Chairman of the Board be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, and be it further

Resolved, That the 2013 County Budget is amended as follows:

Increase:

(Expenditures)

01-3110-3114.1300	Operation Stonegarden Overtime	\$ 13,120
01-3110-3114.4311	Operation Stonegarden Gas & Oil	5,130
01-3110-3114.8010	Operation Stonegarden Retirement	3,280
01-3110-3114.8020	Operation Stonegarden Health Benefits	3,850
01-3110-3114.8030	Operation Stonegarden Social Security	1,004
01-3110-3114.8040	Operation Stonegarden Workers Comp.	394

(Revenues)

01-3110-999.94389	Federal Aid Other Public Safety	\$26,778
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Seconded by Legislator: Michael E. Behling

Roll Call Vote

Ayes: Astafan, Adsit, Nabywaniec, Docteur, Drake, Ferris, Behling, Doldo, Ormsby, Peck, Reed, Gray, Montigelli, Thomas, Fitzpatrick

Resolution passed.

Resolution No. 102

Authorizing an Agreement with the New York State Department of Transportation and the City of Watertown to Form the Watertown-Jefferson County Area Transportation Council

By Legislator: Jennie M. Adsit

Whereas, The United States Bureau of the Census has designated an area of Jefferson County as an “urbanized area” based on the 2010 Census population data, and

Whereas, Federal Highway Law requires that federally funded transportation projects in such areas be based on a defined planning process carried out by a transportation entity known as a Metropolitan Planning Organization (MPO), and

Whereas, Eligible federally funded transportation projects within said urbanized area will be overwhelmingly on those roads and bridges owned by New York State, the City of Watertown, and Jefferson County, as well as transit project funding primarily provided to the City of Watertown, and

Whereas, The New York State Department of Transportation (NYSDOT), City of Watertown and Jefferson County have cooperatively delineated an area containing the urbanized area that will form the boundary of the MPO planning area, and

Whereas, Said parties have also developed an agreement to form the federally required MPO, which will be called the Watertown-Jefferson County Area Transportation Council, and

Whereas, Said Watertown-Jefferson County Area Transportation Council will initially be hosted by the NYSDOT, and will be comprised of two members each from and appointed by NYSDOT, the City of Watertown, and Jefferson County, and one member representing a local government within the MPO planning area appointed by the MPO, and

Whereas, Said agreement will be for an initial term of 4/1/13 - 3/31/15 and will be automatically renewed every two years, with provisions for amendments, and

Whereas, It is necessary to authorize the agreement establishing this federally required MPO.

Now, Therefore, Be It Resolved, That Jefferson County approves the aforementioned agreement and that the Chairman of the Board be and is hereby authorized to execute said agreement on behalf of the County, subject to the review and approval of the County Administrator and the County Superintendent of Highways.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye except Legislator Behling who voted nay.

Resolution No. 103

Authorizing Agreement with Passero Associates in Relation to the Watertown International Airport New Hanger/Business Center Project

By Legislator: Michael E. Behling

Whereas, By Resolution 120 of 2012, This Board of Legislators authorized an agreement with Empire State Development, for the purpose of construction of a new 14,000 square foot hanger with office space at the Watertown International Airport and established an account in the Capital Fund for that purpose, and

Whereas, It is anticipated that the County will receive a second Empire State Development grant to complete the construction of a business center to be attached to the new hanger building, and

Whereas, It is necessary to enter into an agreement with Passero Associates to provide professional engineering advice, consultation and services for this project in the amount not to exceed \$128,800, and

Whereas, Funding for these services is available from the original project capital account.

Now, Therefore, Be It Resolved, That Jefferson County enter into said agreement with Passero Associates and that the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 104

Authorizing Agreement with the Transportation Security Administration Relative to Airport Security

By Legislator: Anthony J. Doldo

Whereas, The presence of commercial air flights at the Watertown International Airport necessitates the provision of security services as mandated by the U.S. Department of Homeland Security's Transportation Security Administration (TSA), and

Whereas, TSA provides for a partial reimbursement of the security costs incurred by the owner of commercial flight airports, and

Whereas, By Resolution 216 of 2007, This Board of Legislators authorized an agreement with TSA for said Reimbursement through September 30, 2012, and

Whereas, TSA has proposed a new agreement for the period of October 1, 2012 through September 30, 2015 for a maximum of \$29,200 for the 2012-13 federal fiscal year.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with TSA for the provision of and reimbursement for security services at the Watertown International Airport, for the period of October 1, 2012 through September 30, 2015, and

Whereas, The Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Michael W. Behling

All members present voted aye.

Resolution No. 105

Authorizing Agreement for Registered Dietician Services Relative to Office for the Aging Meal Program

By Legislator: Michael F. Astafan

Whereas, The County Office for the Aging is charged with responsibility for provision of community services to the elderly residents of Jefferson County and as a part thereof provides congregate and home delivered meals to elderly residents throughout the County, and

Whereas, the New York State Office for the Aging requires that a Registered Dietician provide various nutritional services in conjunction with the County meal program at a minimum of 14 hours per week.

Now, Therefore, Be It Resolved, That, Pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into an agreement in the approximate amount of \$28,000 annually, plus mileage at the County reimbursement rate, for the period April 1, 2013 through December 31, 2014 with the North Country Children's Clinic for nutritional services in conjunction with the County meal program, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County subject to the approval of the County Attorney as to form.

Seconded by Legislator: John D. Peck

All members present voted aye.

Resolution No. 106

Authorizing Agreement for the Provision of Language Interpreter Services in Connection with Office for the Aging

By Legislator: Michael A. Montigelli

Whereas, Clients of Office for the Aging (OFA) programs may have an inability to speak and comprehend English, and

Whereas, OFA staff must be able to communicate with clients, and OFA may require the service of a language interpreter when no staff, family members or local community individuals are available.

Now, Therefore, Be It Resolved, That Jefferson County authorize an agreement with the following independent contractor for the provision of language interpreter services at the rates indicated for the period October 25, 2012 through October 24, 2017 which corresponds with the term and charges that Language Line holds for a contract with the NYS Office of General Services:

Language Line Services	Enrollment Fee:	Waived
One Lower Ragsdale Drive, Bldg. 2	Monthly Fee:	Waived
Monterey, CA 93940	Per Minute Rate:	\$0.75 (telephonic all languages)

Per Word Rate: \$0.19 or \$0.24 (depends on language)

A revised per minute rate may be paid if established charges are increased and prior written notice is provided to OFA, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: Michael F. Astafan

All members present voted aye.

Resolution No. 107

Authorizing Agreements for the Community Services Board and Amending the 2013 Budget in Relation Thereto

By Legislator: Anthony J. Doldo

Whereas, By Resolution No. 85 of 2013 and pursuant to Section 41.13 of the Mental Hygiene Law, approval was granted to the Community Services Board to enter into an agreement with the Cornell Cooperative Extension for a Mental Health Educator in the amount of \$25,000, and

Whereas, The Community Services Board has requested that the Mental Health Educator contract now be through the North Country Children's Clinic, and

Whereas, By Resolutions 201 and 256 of 2011, This Board authorized an agreement with the New York State Office of Alcoholism and Substance Abuse Services for the New York State Screening, Brief Intervention, and Referral to Treatment Program (NYSBIRT), for the period of 9/1/2011 - 8/31/2016 and appropriated related funds to the 2011 and 2012 County Budgets, and

Whereas, Some of those funds remain unspent and must be re-appropriated to the 2013 County Budget, and

Whereas, The Community Services Board has also requested that a new agreement be entered into with the North Country Children's Clinic using re-appropriated NYSBIRT funds in the amount of \$30,000 for screens in the Adult Medical Clinic, and

Whereas, The Community Services Board also wishes to enter into an agreement with the Jefferson Community College's Center for Community Studies for a study of community-wide services in the amount of \$5,000, which funds are available in the 2013 County Budget.

Now, Therefore, Be It Resolved, That the Board of Legislators hereby grants approval for the Community Services Board to enter into an agreements with the North Country Children's Clinic for Mental Health Educator in the amount of \$25,000, and for screens in the Adult Medical Clinic

in the amount of \$30,000 (NYSBIRT funds), and with the Center for Community Studies for a study of County-wide services in the amount of \$5,000, each during calendar year 2013, and be it further

Resolved, That this Board further grants approval for the Community Services Board to enter into such amended agreements with the State of New York as may be required for the NYSBIRT funds, and be it further

Resolved, That the 2013 County Budget be and is hereby amended as follows:

Increase:

(Fund Balance)

01-0599	Appropriated Fund Balance	\$49,000
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(Expenditures)

01-4310.4310.4111.003	Computer Equipment	4,000
01-4310-4320.4727	NYSBIRT Grant Agencies	45,000
01-4310-4320.4736	NCCC	25,000

Decrease:

(Expenditure)

01-4310-4320-4659	Cooperative Extension	\$25,000
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Seconded by Legislator: Michael F. Astafan

Roll Call Vote

Ayes: Drake, Reed, Nabywaniec, Montigelli, Gray, Thomas, Ormsby, Peck, Docteur, Adsit, Behling, Ferris, Astafan, Doldo, Fitzpatrick

Resolution passed.

Resolution No. 108

**Appointing and Re-Appointing Members to Jefferson County Health Services
Advisory Board**

By Legislator: John D. Peck

Resolved, That the following individuals be and are hereby appointed and reappointed as members of the Health Services Advisory Board for terms to expire as indicated below:

Members

Term to Expire

New Appointments

Donna R. Grant	12/31/16
Major Paul M. Faestel, MD, MPH	12/31/14

Re-Appointments

Ben Moore, III	12/31/16
Denise K. Young	12/31/16

Seconded by Legislator: Michael A. Montigelli

All members present voted aye.

Resolution No. 109

**Appointing and Re-Appointing Members to Jefferson County Public Health Service
Professional Advisory Committee**

By Legislator: Anthony J. Doldo

Resolved, That the following individuals be and are hereby newly appointed and reappointed as members of the Professional Advisory Committee for terms to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
<u>Appointments:</u>	
Denise K. Boyer	12/31/15
Patricia M. Fralick	12/31/16
Diana K. Woodhouse	12/31/16
<u>Re-Appointments:</u>	
Edward N. Doldo	12/31/14
Louise J. Haraczka	12/31/16
Gayle A. Wiley	12/31/16

Seconded by Legislator: John D. Peck

All members present voted aye.

Resolution No. 110

**Adopting Revised Guidelines and Administrative Procedures in Relation
to the County's Housing Improvement Program funded by NYS
Community Development Block Grant (CDBG) Awards**

By Legislator: John D. Peck

Whereas, Jefferson County has received consecutive annual competitive Community Development Block Grant (CDBG) awards from 2007 through 2012 from the New York State Office of Community Renewal to implement and administer a county-wide Housing Improvement Program, and

Whereas, Local Guidelines and Administrative Procedures for implementation and local administration of the program were last adopted by the County Board of Legislators on April 3, 2012, and

Whereas, Guidelines and administrative forms are periodically updated to incorporate changes to meet program and regulatory requirements associated with all current and subsequent awards, and

Whereas, Updates to the Guidelines and Administrative Procedures must be adopted by the Board of Legislators.

Now, Therefore, Be it Resolved, That this Board of Legislators, having been provided with an updated copy of the Guidelines and Administrative Procedures for Jefferson County, dated April 2, 2013, hereby adopts them and they shall become effective immediately for all County-sponsored housing rehabilitation activities conducted with Small Cities Community Development Block Grant funding.

Seconded by Legislator: Philip N. Reed, Sr.

In response to a question from Legislator Peck, County Administrator Hagemann advised that the revisions that were mailed with the Board agenda were to address a specific situation that came up as long as revisions were being done and were missed when the other revisions were detailed in the Committee agenda.

All members present voted aye.

Resolution No. 111

Authorizing Agreement for Development and Submission of a Community Development Block Grant (CDBG) Application to the NYS Office for Community Renewal and Development and Administration of Grant Program

By Legislator: Allen T. Drake

Whereas, Jefferson County is eligible to apply for 2013 Federal Community Development Block Grant (CDBG) funds from the NYS Office for Community Renewal, and

Whereas, Through the professional services assistance of Avalon Associates, Inc, the County has received six consecutive (2007-2012) annual CDBG awards totaling \$3.65 million which have been used for housing rehabilitation activities for income eligible Jefferson County residents, and

Whereas, Jefferson County remains committed to pursuing feasible affordable housing resources to improve the quality of the County's housing stock and to assist low to moderate income County residents, and

Whereas, The County issued a new Request for Proposals for the next three year period (2013-2015) to identify qualified community development firms that could assist with grant preparation, program development activities, and program implementation for CDBG housing assistance initiatives, and

Whereas, Through the RFP process, Avalon Associates has been identified as a firm with the required credentials, expertise, and experience to assist the County in developing a 2013 CDBG housing proposal and application for a sum of \$7,500, which would be a County cost and is contained in the 2013 budget, and

Whereas, Avalon Associates has also proposed, if a CDBG grant is awarded, to develop the program and assist in grant administration for a lump sum of \$15,000 (eligible grant expense); provide actual program delivery services (e.g., qualifying applicants; inspecting properties; preparing loan and construction documents) for \$2,250 per housing unit (eligible grant expense); and fixed general and grant administration services fees as authorized by the grant program (eligible grant expense).

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Avalon Associates as described for the terms above for the 2013 CDBG program year, with an option to extend the agreement for the 2014 and 2015 CDBG program years, and be it further

Resolved, That the Chair of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 112

Approving Appointment to the Jefferson County Planning Board

By Legislator: John D. Peck

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individual is hereby appointed to the Jefferson County Planning Board for term to expire December 31, 2014.

Lisa L'Huillier Ruggiero

Seconded by Legislator: Robert J. Thomas

All members present voted aye.

Chairwoman Fitzpatrick entertained a motion to waive the Standing Rules to permit the introduction of an additional resolution for consideration. A motion was duly made by Legislator Gray seconded by Legislator Docteur and unanimously carried by the Board.

Resolution No. 113

Memorial for Robert H. Austin

By Legislator: Michael W. Behling

Resolved, That a suitably inscribed memorial page be set apart in the 2013 Journal of Proceedings in memory of the late Robert H. Austin who died March 21, 2013 at his home in Pamela, NY. Mr. Austin served on the Board of Supervisors as the City of Watertown - 10th Ward Supervisor from 1959 -1981, and was Chairman of the Board during the 1978-1979 term.

Seconded by Legislator: Robert D. Ferris

Chairwoman Fitzpatrick said Mr. Austin was a hard worker for his constituents, it was a pleasure to have known him, and he will be missed.

All members present voted aye.

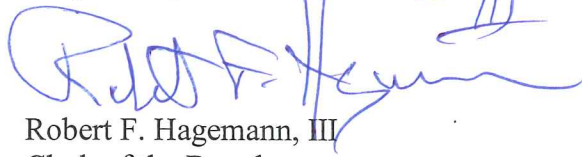
Legislator Behling asked about the progress of an inquiry he made with regard to the Probation Department employees carrying guns. Mr. Hagemann and Chairwoman Fitzpatrick advised that meetings have been ongoing with appropriate staff in the Probation, Insurance and Human Resources departments reviewing draft policies and procedures and a power point presentation and update will be done by Probation Director Brown at the upcoming May General Services Committee meeting.

Legislator Behling also inquired about an update on the Griffs property and any developments with the owner P.J. Simao. Mr. Hageman advised that the target is to have an update at the Committee meeting next week.

Legislator Nabywaniec reported that the residents of Whispering Pines have now been moved to their new home at Samaritan Summit Village. He related that Anna Patterson and Laura Cerow said everything went smooth and the new facility is very nice. He advised that Laura Cerow would give a follow up report to the Health & Human Services Committee. Chairwoman Fitzpatrick stated that along with Laura Cerow and Anna Patterson she was very proud of all of the staff that worked so hard to make this happen, and everyone is now on to new beginnings.

There being no further business of the Board, on a motion by Legislator Montigelli seconded by Legislator Peck and unanimously carried, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert F. Hagemann, III". The signature is stylized with a large initial "R" and a long, sweeping underline.

Robert F. Hagemann, III
Clerk of the Board