


**County of Jefferson**  
**Office of the County Administrator**

**Historic Courthouse**  
**195 Arsenal Street, 2<sup>nd</sup> Floor**  
**Watertown, NY 13601-2567**  
**Phone: (315) 785-3075 Fax: (315) 785-5070**



May 23, 2013

**TO:** Members of Health & Human Services  
**FROM:** Robert F. Hagemann, III, County Administrator   
**SUBJECT:** Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on *Tuesday, May 28, 2013 at 6:15 p.m.* in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

**Presentation:**

Charlie Brenon - EMS "Law Enforcement, Narcan and Overdose Response"

**Resolutions:**

1. Appointing Member to the Jefferson County Long Term Care Advisory Council
2. Authorizing Agreements with NYS Department of Education Approved Agencies for the Provision of Special Education Services for Preschool Children with Disabilities
3. Authorizing Agreements and Establishing Rates for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities
4. Appointing and Members to the Community Services Board
5. Accepting Funding and Authorizing an Agreement in Connection with Public Health Emergency Preparedness Program
6. Authorizing an Amended Agreement with ACC Technical Services and Amending the 2013 County Budget Relative to a Clinic Scheduling Web-Application
7. Authorizing An Amended Agreement with Erie County for Toxicology Testing Services

8. Amending the 2013 County Budget in Relation to the Department of Social Services (Software Purchase)

**Informational Items:**

1. Monthly Departmental Reports:
  - Office for Aging
  - Community Services
  - Behavior Health Update
  - Public Health
  - Governor's Traffic Safety Comm Grant Application
  - Social Services
  - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:jdj

cc:	Office for Aging	Veterans Service Agency
	Community Services	Youth Bureau
	Public Health	County Attorney
	County Home	County Treasurer
	Social Services	

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Appointing Member to the Jefferson County Long Term Care Advisory Council

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Resolution No. 308 of 2006, this Board of Legislators authorized an agreement with the New York State Office for the Aging for funding to establish a Point of Entry for long term care services, as required by law, and

Whereas, Said agreement required Jefferson County to create a Long Term Care Advisory Council (the "Council"), which will study and monitor the long term care system in the County and make recommendations for changes as necessary, and

Whereas, Said Council may have between 15 and 20 members and the Director of the Office for the Aging is recommending the appointment of 3 new members bringing the total membership to 18.

Now, Therefore, Be It Resolved, That the following is appointed to the Long Term Care Advisory Council for a three (3) year term to expire as follows:

<u>Name</u>	<u>Affiliation</u>	<u>Term to Expire</u>
Lorraine Clement	Jefferson Physicians Organization	12/31/2015

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with NYS Department of Education Approved Agencies  
for the Provision of Special Education Services for Preschool Children with Disabilities

By Legislator: \_\_\_\_\_

Whereas, New York State Education Law requires that municipalities enter into agreements with agencies approved by the NYS Commissioner of Education to offer special education services to preschool children with disabilities who are determined by the Board of Education of local school districts to require placement in such special education programs, and

Whereas, The New York State Commissioner of Education has approved a number of providers of services and has set rates for all special education program services, and

Whereas, In conjunction with the operation of the Special Education Services for Preschool Children with Disabilities program, it is necessary to enter into contracts with approved services providers at said established rates.

Now, Therefore, Be It Resolved, Pursuant to Section 4410 of the New York State Education Law, Jefferson County is hereby authorized to enter into agreements for the term July 1, 2013 through June 30, 2014, for the provision of special education services to children ages three through five with disabilities with the following New York State Education Department approved service providers:

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Evaluations Special Education Classroom Special Education Itinerant Teaching
Building Blocks SLP, OT & PT Family Services, PLLC	Evaluations Special Education Itinerant Teaching
Jefferson Rehabilitation Center	Evaluations Special Education Classroom Special Education Itinerant Teaching
Milestones Children's Center	Evaluations Special Education Itinerant Teaching

and be it further

Resolved, That the need for such special education services is to be determined by local School

Boards of Education, at rates established by the NYS Commissioner of Education as certified by the Director of the Budget of the State of New York, and shall be in a form and contain such terms and conditions as may be acceptable to the NYS Commissioner of Education, and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services be and are hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to approval by the County Attorney as to form and substance, and be it further

Resolved, That the Director of Community Services be and is hereby directed to send a letter notifying local School Boards of Education of the rates of each of the special education service providers and the percentage of local share of such cost.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
County of Jefferson    ) ss.:

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements and Establishing Rates for Provision of Related Services  
in Connection with the Program for Preschool Children with Disabilities

By Legislator: \_\_\_\_\_

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 require that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with each of the following parties for the provision of the indicated service(s). The term of said agreement shall be for the period July 1, 2013 through June 30, 2014 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Speech Therapy Physical Therapy Occupational Therapy
Building Blocks SLP, OT & PT Family Services, PLLC	Speech Therapy Physical Therapy Occupational Therapy
Jefferson Rehabilitation Center	Speech Therapy Physical Therapy Occupational Therapy
Special Programs, Inc. D.B.A. Little Lukes Childcare Center	Speech Therapy Physical Therapy Occupational Therapy
The Rowland Center, Inc.	Speech Therapy Physical Therapy Occupational Therapy

and be it further

Resolved, That the rates of payment for Preschool Related Services by a Speech Pathologist, Occupational Therapist and Physical Therapist are hereby established as follows:

	On-site	Off-site
Individual Up to 59 Minutes	\$ 34.00	\$ 59.00
Individual Over 60 Minutes	\$ 49.00	\$ 73.00
Group Up to 59 Minutes	\$ 25.00	\$ 39.00
Group Over 60 Minutes	\$ 39.00	\$ 54.00

and be it further

Resolved, That the rates of payment for Preschool Related Services by Certified Occupational Therapy and Licensed Physical Therapy Assistants are hereby established as follows:

	On-site	Off-site
Up to 59 min.	\$ 25.00	\$ 39.00
Over 60 min.	\$ 34.00	\$ 47.00
Group Up to 59 Minutes	\$ 22.00	\$ 34.00
Group Over 60 Minutes	\$ 31.00	\$ 44.00

and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute such agreements on behalf of Jefferson County, and be it further

Resolved, That the Director of Community Services is hereby authorized and directed to take such steps and execute such documents as may be necessary to secure approval of the rates established herein by the New York State Education Department.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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# *Jefferson County Community Services*




Roger J. Ambrose, L.M.S.W.  
Director

County Government Building  
175 Arsenal Street  
Watertown, NY 13601  
Telephone (315) 785-3283  
Fax (315) 785-5182

William W. Bowman  
Board Chairperson

## **MEMORANDUM**

**TO:** Robert Hagemann, County Administrator  
Michael Kaskan, Deputy County Administrator  
James Nabywaniec, Chairperson for Health and Human Services  
Committee  
Members of the Health and Human Services Committee

**FROM:** Roger Ambrose, Director of Community Services 

**DATE:** May 17, 2013

**SUBJECT:** Health and Human Services Committee Agenda

I have the following items for the Health and Human Services Committee agenda:

### **I. Preschool 2013-2014 Contracts.**

Jefferson County has a need to contract with providers who have been approved by the New York State Education Department to perform certain special education services for eligible preschool children. Benchmark Family Services and Jefferson Rehabilitation Center have been approved to provide evaluation, special education classroom services and special education itinerant teaching services.

In addition, Milestones Children's Center and Building Blocks SLP, OT & PT Family Services have been approved to provide evaluation and special education itinerant teaching services.

Additionally, the County is required to maintain a listing of related service providers to serve eligible preschool children. Also, it is the County's responsibility to establish the rates for these services (These rates are reviewed by the New York State Education Department). The present rates are listed below.



**Preschool Related Services by a Speech Pathologist, Occupational Therapist and Physical Therapist**

	On-site	Off-site
Individual Up to 59 min.	\$34.00	\$59.00
Individual Over 60 min.	\$49.00	\$73.00
Group Up to 59 min.	\$25.00	\$39.00
Group Over 60 min.	\$39.00	\$54.00

**Preschool Related Services by Certified Occupational Therapy and Licensed Physical Therapy Assistants**

	On-Site	Off-Site
Up to 59 min.	\$25.00	\$39.00
Over 60 min.	\$34.00	\$47.00
Group Up to 59 min	\$22.00	\$34.00
Group Over 60 min.	\$31.00	\$44.00

**II. Community Services Monthly Expense and Revenue Report.**

RJA:lab  
Enclosures

CommServH&H051713

**Preschool Special Education Related Service Providers**  
**for 1 July 2013 through 30 June 2014**

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Speech Therapy Physical Therapy Occupational Therapy
Building Blocks SLP, OT & PT Family Services, PLLC	Speech Therapy Physical Therapy Occupational Therapy
Jefferson Rehabilitation Center	Speech Therapy Physical Therapy Occupational Therapy
Special Programs, Inc. D.B.A. Little Lukes Childcare Center	Speech Therapy Physical Therapy Occupational Therapy
The Rowland Center, Inc.	Speech Therapy Physical Therapy Occupational Therapy

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Appointing Members to the Community Services Board

By Legislator: \_\_\_\_\_

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individuals are hereby appointed as members of the Jefferson County Community Services Board and the designated sub-committee thereof for terms to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Karen Richmond	Mental Health	12/31/2016
Jennifer Draper	People with Developmental Disabilities	12/31/2016

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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## **Jennifer Draper**

Jefferson Rehabilitation Center, 380 Gaffney Drive Watertown, NY 13601  
(315) 836-1301 jmdraper@jeffrehabcenter.org

### **HIGHLIGHTS OF QUALIFICATIONS:**

#### **Leadership:**

- Enforced the policies and procedures of the Jefferson Rehabilitation Center.
- Review all sites for compliance in the Preschool, Day, and Residential programs.
- Created and presented the "Leadership/Communication Series: for Supervisors".
- Trained new investigators and seasoned investigators in incident management.

#### **Interpersonal:**

- Created and presented information to staff on OPWDD regulations, CARF, Corporate Compliance, HIPAA, and Customer Service
- Provided effective customer service.
- Exceptionally strong public speaking skills.
- Presented at state-wide conferences on topics of Corporate Compliance, Ethics Helpline, and Quality Services

#### **Organizational**

- Maintain computer tracking mechanisms for the Quality Services Department.
- Revising and maintaining the procedures of the JRC Administrative Manual.
- Reorganized Special Review to be more efficient and effective within the agency.

### **EDUCATION:**

Bachelor of Arts, May 1996  
State University of New York at Oswego  
Major: Communications      Minor: Spanish

### **EMPLOYMENT HISTORY:**

5/2/11-present Administrator of Quality Services/Corporate Compliance, Jefferson Rehabilitation Center, Watertown

9/10-5/2/11      Assistant Quality Services Coordinator, Jefferson Rehabilitation Center, Watertown  
9/98-9/10      Quality Services Specialist I, Jefferson Rehabilitation Center, Watertown  
6/97-9/98      Human Services Professional, Jefferson Rehabilitation Center, Watertown  
6/96-6/97      Job Coach, Jefferson Rehabilitation Center, Watertown  
8/92-1/96      Student Manager, Auxiliary Services, Timepieces Restaurant, SUNY Oswego  
1/95-5/95      Intern, Fast food Hostess, Walt Disney World-Caribbean Beach Resort

### **ACTIVITIES:**

9/09-3/11      Selected to serve as the Special Incident Review Committee Chair  
9/06-6/07      Jefferson Leadership Institute sponsored by the Chamber of Commerce  
12/07-present      Samaritan Ethics Board member

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Funding and Authorizing an Agreement in Connection With  
Public Health Emergency Preparedness Program

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Public Health Service has been reallocated \$474,760 for a 5 year term renewal, or \$94,952 annually from the Centers for Disease Control (CDC) and Health Research, Inc. (HRI) of the New York State Department of Health (NYSDOH) for the period 07/01/13-06/30/17 to improve its capacity to address Public Health Emergency Preparedness (PHEP) functions, and

Whereas, The Public Health Service will use these funds to further develop its plan and improve capacities to respond to public health threats pursuant to guidelines developed by CDC and the NYSDOH, and

Whereas, The PHEP Plan and other improvements will require use of existing personal services authorized in the 2013 budget, purchase of certain equipment and payment of operating expenses, all to be 100% funded by the grant.

Now, Therefore, Be It Resolved, That Jefferson County hereby again accepts such funding covering the period of July 01, 2013 through June 30, 2017, contingent on continued state and federal funding, and authorizes the Chairman of the Board of Legislators to sign any and all documents necessary to accept such funding and to execute a renewal agreement with HRI/NYSDOH, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Amended Agreement with ACC Technical Services and Amending the  
2013 County Budget Relative to a Clinic Scheduling Web-Application

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 160 of 2010, the Board of Legislators authorized a contract with ACC Technical Services, Inc. for the period of July 7, 2010 through July 31, 2015 for the purchase of an eHealth Scheduling application for influenza and pneumonia clinics, and

Whereas, Enhanced use of the current eHealth Scheduling web-based application on a daily basis for all Public Health Service clinics would organize clinic processes, provide residents immediate information, enable on-line appointment registrations and improve staffing assignments, thereby producing savings, and

Whereas, Said application is a special professional product and is 100% allowable within NYSDOH Public Health Emergency Preparedness and CDC funding, and

Whereas, ACC will continue to provide ongoing maintenance and enhancement services and train Public Health Service staff in the optimal use of said application, and

Whereas, The cost of the program, enhancements and services is an added \$7,200 for three (3) additional years of license and hosting expenses.

Now, Therefore, Be It Resolved, That Jefferson County extend its agreement with ACC Technical Services, Inc. for the purposes stated above and for use during the period of August 1, 2015 through July 31, 2018, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute said amended agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2013 County Budget is hereby amended as follows:

**Increase:**

01-4050-4058.4416	Professional Fees	\$6,300
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**Decrease:**

01-4050-4058.4313	Travel	\$2,300
01-4050-4058.4415	Advertising	\$4,000

Seconded by Legislator: \_\_\_\_\_

### **eHealth Scheduling Extension**

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#### **Overview**

eHealth Scheduling is a customizable web application originally purchased by the Jefferson County Public Health Service (JCPHS) in 2010 through H1N1 emergency preparedness funding. eHealth assists in appointment scheduling for clinics by organizing the scheduling process, as well as providing county residents with immediate information about current health issues and available county clinics. Known volume of clinic attendance, established appointment times, and client registration online or by telephone have proven to greatly ease JCPHS logistical preparation, resulting in much more efficient influenza and preparedness clinic operations since 2010.

As a secure web application, JCPHS staff has:

- Full internal control of information on all pages,
- Easy editing of all clinic information (clinic times, screening questions, etc),
- Ability to link directly from the JCPHS web page,
- Capability to connect to available and required New York State Department of Health (NYSDOH) electronic applications such as the New York State Immunization Information System and the Clinic Data Management System,
- Ability to automatically generate reminder emails to clients at set days prior to the clinic,
- Capacity to integrate billing information to appointment scheduling, and
- Ability to offer 24/7/365 appointment scheduling and support to county residents.

eHealth Scheduling is currently being utilized by 11 New York counties, the University of Rochester School of Nursing, and the City of Toronto in Ontario. With increasing usage by county health departments and other large entities, as well as cooperative programming developments with the NYSDOH, future enhancements similar to those experienced since 2010 are expected to continue and can further streamline JCPHS operations.

A proven benefit through the current contract, even with limited allowed use (certain months only for seasonal flu/emergency preparedness drills), has been the strong potential for long-term sustained, annual use in day-to-day operations. Incorporation of eHealth into normal operations at regularly scheduled JCPHS clinics will perpetuate proven benefits achieved through influenza and preparedness clinic operations. Effective planning, efficient use of staffing resources, streamlining of operations, management of inventory resources, linking to billing and general logistical support will be possible through the daily use of eHealth. Continued, on-going emergency preparedness use will also be maintained. Daily use will encompass scheduling for all JCPHS clinics, including immunizations, travel health, STI/HIV, rabies and any special clinics.

The current eHealth Scheduling agreement and prior payment covered the term of 07/07/10-07/31/15 at a cost of \$11,800. ACC Technical Services, Inc. of Syracuse is amenable to expanding current access and locking into a 3-year extension (08/01/15-07/31/18) now at current 2013 pricing. Total additional cost will be \$7,200 and includes \$2,700 for hosting and \$4,500 for an aggregated 3-year license fee (\$1,500 per year). License fee services include ongoing general maintenance and enhancements for proper program functionality. JCPHS

utilization of the program will increase from seasonal influenza/preparedness use only, to year-round daily use in all clinics commencing now through 07/31/2018. The NYSDOH has approved Public Health billing the cost to State Emergency Preparedness funding so the added expense will also be 100% reimbursed as was the case in 2010.

**Need**

County Administration knowledge and Health and Human Services Committee approval to sponsor a Board of Legislators' resolution authorizing agreement with ACC Technical Services, Inc. to enhance current access and utilization of the eHealth Scheduling program for all JCPHS clinics and to extend 3 additional years of contracted service; contract revisions are subject to approval by the County Attorney. A budget amendment in the amount of \$6,300 is also requested to augment the existing A4058 PH Emergency Preparedness Professional Fees line to support extended use of the ACC service.



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Amended Agreement with Erie County  
for Toxicology Testing Services

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 312 of 2012, this Board of Legislators authorized a contract with the Erie County Department of Health Medical Examiner Program for toxicology services for the period of January 1, 2013 through December 31, 2017 for blood at \$330 per test and blood/urine/organs at \$550 per test, and

Whereas, Erie County changed its billing software and subsequently requested consideration of changing from the two rates to one blended charge of \$345 per test, and

Whereas, A Public Health Service evaluation based on recent usage indicated that the one charge is actually an average cost per toxicology test decrease and a total annual expense reduction.

Now, Therefore, Be It Resolved, That Jefferson County amend its agreement with Erie County to change the prior two accepted charges to one all-inclusive rate.

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such amended agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2013 County Budget in Relation to  
the Department of Social Services (Software Purchase)

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Department of Social Services acts as the fiscal guardians for certain individuals who are not able to manage their own finances, and

Whereas, Said role requires extensive financial tracking, repetitive actions, and strong security and anti-fraud measures, and

Whereas, Said requirements would be more efficiently met via a computerized system, and

Whereas, The Commissioner of Social Services and her staff are recommending the purchase of a software package called AccuFund Representative Payee, developed by Binnacle Technology Solutions, LLC.

Now, Therefore Be It Resolved, That the 2013 County Budget is hereby amended as follows to allow for such purchase:

**Increase:**

01-6010-6010.4119	Computer Software	\$21,730
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**Decrease:**

01-6070-6055.4600	Daycare	\$21,730
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Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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## JEFFERSON COUNTY OFFICE FOR THE AGING

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601-2529  
(315)785-3191  
Fax (315)785-5095

PETER J. FAZIO  
Director

LOUISE J. HARACZKA  
Deputy Director

### Office for the Aging Monthly Report to Health and Human Services Committee MAY 2013

#### **APRIL 2013 Data:**

Total No. of Home Delivered Meals Provided:	9618
Total No. of Congregate Meals Served:	2230
Total No. of Clients receiving meals:	633
Number of Clients Receiving Home Care/Case Mgt.:	140
Number of Information and Assistance Inquiries Addressed:	681
Number of Individuals Receiving Health Insurance Counseling:	90
Number of clients coming directly into the office:	89
Number of NY Connects contacts:	179

#### **Remarks:**

1. OFA staff (Sheila) conducted 5 outreach events during April. Three were conducted in Watertown at Senior Housing facilities, one was at the Antwerp Senior Housing and one was at the DePauville Library. During the events she provided information about OFA services and the NY Connects program. Participation varied.

2. The recently contracted Registered Dietician (RD), Mary Beth Knowlton, visited OFA to talk about some OFA priorities and to get a feel for the requirements. We're very happy to have her join the team. I have notified NYSOFA that she has been hired and we are now in-compliance with that directive.

3. Four members of the Oswego County OFA visited Jefferson County and spoke with Sheila to get the particulars of the NY Connects Program. They are considering starting the program there.

# 2013 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

5/3/2013

PROGRAM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS Y-T-D	TOTAL BUDGET	BALANCE AVAILABLE	% USED
<b>EARLY INTERV.</b>																
EXPENSES	\$0	\$36,944	\$30,120	\$43,389	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$110,453	\$945,000	\$834,547	11.69%
REVENUES	\$0	\$0	\$7,067	\$11,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,928	\$710,348	\$691,420	2.66%
<b>PRESCHOOL</b>																
EXPENSES	\$0	\$217,625	\$355,116	\$462,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,035,034	\$5,650,000	\$4,614,966	18.32%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,187,597	\$3,187,597	0.00%
<b>OPWDD</b>																
EXPENSES	\$39	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39	\$18,440	\$18,401	0.21%
REVENUES	\$0	\$1,038	\$519	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,557	\$6,660	\$5,103	23.38%
<b>OASAS</b>																
EXPENSES	\$283,706	\$62,939	\$95,787	\$119,178	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$561,610	\$2,243,660	\$1,682,050	25.03%
REVENUES	\$349,491	\$103,884	\$491,885	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$945,280	\$2,113,496	\$1,168,236	44.72%
<b>OMH</b>																
EXPENSES	\$49,032	\$52,414	\$110,079	\$195,957	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$407,482	\$2,357,822	\$1,950,340	17.28%
REVENUES	\$537,566	\$0	\$519,971	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,057,557	\$2,066,464	\$1,008,907	51.18%
<b>TOTAL EXPENSES</b>	<b>\$332,777</b>	<b>\$369,922</b>	<b>\$591,102</b>	<b>\$820,817</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,114,618</b>	<b>\$11,214,922</b>	<b>\$9,100,304</b>	<b>18.86%</b>
<b>TOTAL REVENUES</b>	<b>\$887,077</b>	<b>\$104,922</b>	<b>\$1,019,442</b>	<b>\$11,860</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,023,302</b>	<b>\$8,084,565</b>	<b>\$6,061,263</b>	<b>25.03%</b>

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES  
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

# *Jefferson County Community Services*

County Government Building  
175 Arsenal Street  
Watertown, NY 13601  
Telephone (315) 785-3283  
Fax (315) 785-5182

Roger J. Ambrose, L.M.S.W.  
Director

William W. Bowman  
Board Chairperson

## **Behavioral Health Update**

May 17, 2013

- **Keuka BSW Graduates:** The first cohort of BSW students received degrees on Friday May 17<sup>th</sup> along with graduates of Jefferson Community College and other extension programs. This has been an effort that has involved a number of local entities in collaboration with Keuka College including JCC and the Fort Drum Regional Health Planning Organization. The 16 graduates include mothers, grandmothers, fathers, many of who have worked in paraprofessional roles for many years. Most of the graduates will enter an **MSW program just announced by a collaborative effort with Nazareth College and SUNY Brockport**. That program will begin later this year.
- **Program Review Committee:** Community Services Board members are continuing the agency review process which we hope to conclude by early June. The committee was formed to review overall services in Jefferson County and make recommendations for the 2014 County Plan. Program services, funding, and performance are being reviewed. The County Plan is due to be submitted in June.
- **OMH Acting Commissioner at St Lawrence Psychiatric Center:** Acting Commissioner Kristin M. Woodlock was at the St. Lawrence Psychiatric Center on May 16 as part of her "Listening Tour" as she compiles a plan to reorganize mental health services across New York State. Of particular interest to residents in St. Lawrence County as well as the north country is the downsizing of state hospitals. Currently, 24 state hospitals provide an intense level of care for the most seriously mentally ill in the state. OMH has made it clear that that number will be reduced and the possibility that St. Lawrence PC may be closed is a concern from a financial and access standpoint. St. Lawrence PC is the only hospital located north of the thruway and would present serious difficulties for north country residents who may have to stay or visit a hospital many more miles away.

Respectfully Submitted  
Roger J. Ambrose

**Jefferson County Public Health Service Home Health Care Statistical Performance  
For the Four Months Ended April 30, 2013**

REFERRALS										AVERAGE DAILY CENSUS									
	2010	2011	2012	MTD Actual	YTD Actual	2013 Annualized	Amount of Change	Percent Change		2010	2011	2012	MTD Actual	YTD Actual	2013 Annualized	Amount of Change	Percent Change		
CHHA	2,148	2,334	2,232	217	813	2,439	207	9.27%	CHHA	344	306	256	231	236	236	-20	-6.45%		
LTHHCP	357	110	105	6	29	87	-18	-17.14%	LTHHCP	83	75	72	91	90	90	18	23.67%		
PREVENT	577	515	385	39	151	453	68	17.66%	PREVENT	64	54	36	44	40	40	4	6.48%		
MOMS	53	11	0	0	0	0	0	0.00%	MOMS	2	0	0	0	0	0	0	0.00%		
Child Find	320	433	418	26	98	294	-124	-29.67%	Child Find	206	212	180	116	136	136	-44	-20.75%		
Rabies	15	17	22	0	0	0	-22	-100.00%	Rabies	2	3	3	0	0	0	-3	-100.00%		
Communicable Disease*	1,542	1,789	2,989	159	387	1,161	-1,828	-61.16%	PREVENT Sub-TOTAL	274	269	219	160	176	176	-44	-16.17%		
Newborn Screening	22	24	24	0	0	0	-24	-100.00%											
PREVENT Sub-Total	2,529	2,529	3,838	224	636	1,908	-1,930	-50.29%											
GRAND TOTAL	5,034	5,233	6,175	447	1,478	4,434	-1,741	-28.19%	GRAND TOTAL	701	650	547	482	502	502	-46	-8.32%		
VISITS										PARAPROFESSIONAL HOURS*									
	2010	2011	2012	MTD Actual	YTD Actual	2013 Annualized	Amount of Change	Percent Change		2010	2011	2012	MTD Actual	YTD Actual	2013 Annualized	Amount of Change	Percent Change		
Skilled Nursing	20,502	18,162	16,776	1,507	5,624	16,872	96	0.57%	AGENCY CHHA										
Physical Therapy	4,545	3,738	2,802	201	833	2,499	-303	-10.81%	Home Health Aide	6,839	5,926	5,441	351	1,484	4,452	-989	-18.18%		
Speech Therapy	144	0	0	0	0	0	0	0.00%	AGENCY LTHHCP										
Medical Social Worker	491	286	277	63	228	684	407	146.93%	Home Health Aide	1,917	73	773	72	284	852	79	10.22%		
Occupational Therapy	932	835	637	58	184	552	-85	-13.34%	Personal Care Aide	3,054	1,398	972	136	519	1,557	585	60.19%		
Nutrition	40	0	0	0	0	0	0	0.00%	LTHHCP Sub-TOTAL	4,971	1,471	1,745	208	803	2,409	664	38.05%		
Home Health Aide	10,574	8,952	7,980	563	2,558	7,674	-306	-3.83%	TOTAL AGENCY	11,810	7,397	7,186	559	2,287	6,861	-325	-4.52%		
Sub-TOTAL	37,228	31,973	28,472	2,392	9,427	28,281	-191	-0.67%	CONTRACT CHHA										
LTHHCP									Home Health Aide										
Skilled Nursing	3,469	2,718	2,994	276	1,011	3,033	39	1.30%	Caregivers	4,651	4,447	3,727	174	1,115	3,345	-382	-10.25%		
Physical Therapy	150	67	45	2	14	42	-3	-6.67%	Carthage Care at Home	0	0	0	0	0	0	0	0.00%		
Speech Therapy	23	0	0	0	0	0	0	0.00%	Family Home Care	1,606	833	588	105	371	1,113	525	89.29%		
Medical Social Worker	414	251	193	11	57	171	-22	-11.40%	Sibley	260	508	337	65	205	615	278	82.49%		
Occupational Therapy	33	23	5	0	0	0	-5	-100.00%	Sub-TOTAL	6,517	5,788	4,652	344	1,691	5,073	421	9.05%		
Nutrition	12	28	0	0	0	0	0	0.00%	CONTRACT LTHHCP										
Home Health Aide	6,718	5,425	4,699	347	1,404	4,212	-487	-10.36%	Home Health Aide										
Housekeeper	475	712	467	8	70	210	-257	-55.03%	Caregivers	3,283	4,250	3,677	304	1,137	3,411	-266	-7.23%		
Personal Care Aide	15,682	12,309	12,905	1,077	4,354	13,062	157	1.22%	Carthage Care at Home	0	0	0	0	0	0	0	0.00%		
Sub-TOTAL	26,976	21,533	21,308	1,721	6,910	20,730	-578	-2.71%	Family Home Care	1,708	296	6	0	0	0	-6	-100.00%		
CHHA & LTHHCP SUB-TOTAL	64,204	53,506	49,780	4,113	16,337	49,011	-769	-1.54%	Sibley	127	185	456	43	188	564	108	23.68%		
PREVENT									Sub-TOTAL	5,118	4,731	4,139	347	1,325	3,975	-164	-3.96%		
Skilled Nursing	1,523	1,645	1,387	141	489	1,467	80	5.77%	Personal Care Aide										
Medical Social Worker	0	7	1	0	1	3	2	200.00%	Caregivers	14,882	14,514	17,432	1,491	5,925	17,775	343	1.97%		
Nutrition	0	0	0	0	0	0	0	0.00%	Carthage Care at Home	5	0	0	0	0	0	0	0.00%		
Home Health Aide	0	0	0	0	0	0	0	0.00%	Family Home Care	5,218	4,388	4,381	275	1,108	3,324	-1,057	-24.13%		
MOMS Nursing	53	7	0	0	0	0	0	0.00%	Sibley	1,444	1,262	1,740	234	910	2,730	990	56.90%		
MOMS MSW	0	0	0	0	0	0	0	0.00%	Sub-TOTAL	21,549	20,164	23,553	2,000	7,943	23,829	276	1.17%		
MOMS Nutrition	1	0	0	0	0	0	0	0.00%	Housekeeper										
Sub-TOTAL	1,577	1,659	1,388	141	490	1,470	82	5.91%	Caregivers	593	935	591	20	118	354	-237	-40.10%		
TOTAL VISITS									Carthage Care at Home	0	0	0	0	0	0	0	0.00%		
Skilled Nursing	25,547	22,532	21,157	1,924	7,124	21,372	215	1.02%	Family Home Care	142	34	0	0	0	0	0	0.00%		
Physical Therapy	4,695	3,805	2,847	203	847	2,541	-306	-10.75%	Sibley	0	0	0	0	0	0	0	0.00%		
Speech Therapy	167	0	0	0	0	0	0	0.00%	Sub-TOTAL	735	969	591	20	118	354	-237	-40.10%		
Medical Social Worker	905	544	471	74	286	858	387	82.17%	LTHHCP Sub-TOTAL	27,401	25,864	28,283	2,367	9,386	28,158	-125	-0.44%		
Occupational Therapy	965	858	642	58	184	552	-90	-14.02%	TOTAL CONTRACT	33,917	31,652	32,935	2,711	11,077	33,231	296	0.90%		
Nutrition	53	28	0	0	0	0	0	0.00%	TOTAL HOURS										
Home Health Aide	17,292	14,377	12,679	910	3,962	11,886	-793	-6.25%	Home Health Aide	20,390	16,518	15,005	1,114	4,784	14,352	-653	-4.35%		
Housekeeper	475	712	467	8	70	210	-257	-55.03%	Personal Care Aide	24,603	21,562	24,525	2,136	8,462	25,386	861	3.51%		
Personal Care Aide	15,682	12,309	12,905	1,077	4,354	13,062	157	1.22%	Housekeeper	735	969	591	20	118	354	-237	-40.10%		
GRAND TOTAL	65,781	55,165	51,168	4,254	16,827	50,481	-687	-1.34%	GRAND TOTAL	45,728	39,049	40,121	3,270	13,364	40,092	-29	-0.07%		
*Numbers may not total precisely due to rounding.																			

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SAJ:HOME CARE STATISTICS GRID MAR13.exc:5:17:13. MS EXC M:/

\*2013 Communicable Disease referrals are changing from a manual to an electronic reporting and monitoring system through NYSDOH CDESS. Current electronic data is excluding all cases filed and reporting only confirmed cases. The report will be revised as the problem is resolved.

## JEFFERSON COUNTY PUBLIC HEALTH SERVICE

New York State Governor's Traffic Safety Committee  
2014 Grant Application

### Briefing Summary

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#### **Overview:**

In New York State, the Governor's Traffic Safety Committee (GTSC) coordinates statewide traffic safety activities. The Committee promotes and supports the state's highway safety program to provide for the safe transportation of people and goods on New York's roadways. The staff of the GTSC manage the state highway safety program by reviewing and monitoring grant programs, coordinating special programs such as the Child Passenger Safety or the Drug Recognition Effort officer programs, and by providing guidance and oversight to state and local agencies. The Committee acts as the state's official liaison with the National Highway Traffic Safety Administration.

Every year, the GTSC issues a series of RFAs to impact traffic, passenger, and pedestrian safety through a number of program funding streams. One category of funding is Highway Safety Programs for Local, State and Not-for-Profit Agencies. Agencies under this category can submit grant applications to address priority highway safety issues, including but not limited to community programs, bicycle safety, and pedestrian safety. There is no limit on the amount of dollars an appropriate entity may request and awards are made as resources permit.

On April 25, 2013 the Jefferson County Public Health Service (JCPHS) applied for a 2014 GTSC grant to address motorist education related to the increase in Amish buggies and wagons on the County's roadways. Jefferson County's population has grown by 3.5% since 2010. Out of approximately 120,000 people, 72,108 are licensed drivers. This population increase, combined with an influx of Amish families throughout the area has lead to many more interactions between Amish buggies/wagons and motorized vehicles. The Amish have purchased farm land in rural areas of the County but do shop and sell in the City of Watertown, resulting in encounters with Amish buggies/wagons on many of the major routes into the City of Watertown. Crashes result in serious injury or death for those riding in buggies, as the occupants are not in restraints or have protective surroundings like airbags. Research shows that those not wearing restraints or being in car safety seats are seven times more likely to require hospitalization, five times more likely to be diagnosed with a traumatic brain injury (TBI), and five times more likely to be diagnosed with a serious injury.

To address this public health issue, JCPHS will conduct a campaign that includes awareness and education. Research shows the three most typical causes of roadway accidents involving the Amish include: 1.) Motor vehicle drivers underestimating speed differential by buggy/wagon drivers/operators; 2.) Lack of visibility of the horse and buggy/wagon between dusk and dawn; weather conditions; or because of the rolling terrain; and 3.) Vehicle actions by both buggies/wagons and motor vehicles (i.e. not signaling, sudden unexpected stops, etc.). The JCPHS will take a two-pronged approach to the problem by addressing the motorized and Amish operators with education, and work with the Jefferson County and Town Highway Departments to address signage. Those new to the area, especially those affiliated with Fort Drum, as well as tourists will benefit most from added signage.

The JCPHS has requested \$23,488 in funding for the period of 10/01/13-09/30/14 to implement the program. Dollars would be used to offset a portion of salary and fringe for existing health promotion employees (\$18,735), travel costs (\$965), and then other than personal service (OTPS) costs typical of running a health improvement program (\$3,788).

#### **Need.**

County Administration knowledge and Health and Human Services Committee endorsement of the Public Health Service's submission of a Governor's Traffic Safety Committee grant application.

## Jefferson County Department of Social Services

2013

BALANCE	2,718,134	2,482,356	855,509	13,398,363	2,810,958	6,685,585	708,495	2,449,259	52,085	52,945
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	3,051,100	3,026,553	1,286,816	20,359,438	3,832,941	8,582,844	708,495	3,826,104	55,000	78,800
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	254,258	252,213	107,235	1,696,620	319,412	715,237	59,041	318,842	4,583	6,567
JAN	(790)	(3,410)	26,940	1,931,075	175,883	(28,117)	0	259,609	3,085	112
FEB	117,129	153,701	115,967	1,544,860	269,943	633,314	0	358,832	75	5,936
MAR	104,423	186,353	153,105	1,544,860	253,892	617,751	0	385,339	102	14,931
APR	112,204	207,553	135,295	1,940,280	322,265	674,312	0	373,065	(347)	4,877
MAY										
JUN										
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
TOTAL	332,966	544,197	431,307	6,961,075	1,021,983	1,897,259	0	1,376,845	2,915	25,855

PROJ EXP: Forecast for Remainder of YEAR	2,817,291	2,889,112	1,312,184	20,359,438	3,752,277	8,464,155	670,412	3,900,081	43,332	76,389
PROJECTED BALANCE	233,809	137,441	(25,368)	0	80,664	118,689	38,083	(73,977)	11,668	2,411

^--Revised in '13 to reflect--^  
balances by account  
6101.4 still part of MA CAP



# VETERANS SERVICE AGENCY

## APRIL 2013 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	82	618	700	1648	28	24
February	143	566	709	1680	29	33
March	78	695	773	1776	36	25
Sub Total	303	1879	2182	5104	93	82
April	139	817	956	2283	48	23
May						
June						
Sub Total						
July						
August						
September						
Sub Total						
October						
November						
December						
Sub Total						
Grand Total						

\*Contact: Personal visit, phone call, or mail received or sent to/from VSA

\*Service: Amount of assistance provided for each contact

Comments: In April/13, the Total Contacts were higher than in April/12, even though the April/13 Personal Contacts were lower than last year. The number of New Claims processed in April/13 was quite higher than last year, but the number of Maintained Claims was down this year. I attended a joint advisory board meeting at the Veterans Peer to Peer program on State St.