

County of Jefferson
Office of the County Administrator



Historic Courthouse
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Phone: (315) 785-3075 Fax: (315) 785-5070

August 9, 2013

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator *RFH*
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, August 13, 2013 at 7:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Amending the 2013 County Budget and Capital Plan in Relation to Local Enhanced Wireless 911 Funds
2. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 156 (Barnes Corners Road) Over Sandy Creek), and Appropriating Funds Therefor
3. Authorizing the Implementation and Funding of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (North Main Street over Pleasant Creek), and Appropriating Funds Therefor and Amending the 2013 County Budget and Capital Plan
4. Amending the 2013 County Budget in Relation to the Road Machinery Fund Fleet Repair Accounts
5. Amending the 2013 County Budget with Regard to FY 2010 and FY 2011 Operation Stonegarden Grant Funds

Presentation:

Review of Current 6 Year Capital Plan

Informational Items:

1. Weights and Measures Report

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc: Buildings & Grounds
District Attorney
Dog Control
E-911

Fire & Emerg. Mgmt. Serv.
Highway/Recycling & Waste Mgt.
Probation
Public Defender

Sheriff
Weights & Measures
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2013 County Budget and Capital Plan in Relation
to Local Enhanced Wireless 911 Funds

By Legislator: _____

Whereas, New York State provides limited reimbursement to a local public safety answering point (PSAP) for providing wireless 911 service, and

Whereas, By Resolution 47 of 2013, This Board of Legislators recognized the County's FY 2012 Local Enhanced Wireless 911 Grant Funding allocation of \$57,579 and placed it in a capital account for use in offsetting costs associated with equipment used in the dispatch center, and

Whereas, By Resolution 44 of 2013, This Board also re-appropriated funds from the FY 2010 and 2011 Local Enhanced Wireless 911 Grant Funding and placed them in the Department of Fire and Emergency Management's E911 Maintenance subdepartment accounts, and

Whereas, The Department Director desires to use some of the re-appropriated FY 2010 and FY 2011 funds in conjunction with the FY 2012 funds to purchase a new voice recorder for the dispatch center, and it is necessary to amend the 2013 County Budget to do so.

Now, Therefore, Be It Resolved, That the 2013 County Budget is hereby amended as follows:

Increase:

(Transfers)		
01-8992-9950.9006	Transfer to Capital	\$ 27,846.00
20-9006-999.95031.001	Transfer from General	27,846.00

(Expenditure)		
20-9006-3020.2030	Communications	\$ 27,846.00

Decrease:

(Expenditures)		
01-3410-3411.4111.003	Computer Equipment	176.07
01-3410-3411.4114.003	Software Maintenance	\$ 4,543.90
01-3410-3411.4114.004	Communication Maintenance	13,350.25
01-3410-3411.4114.001	Equipment Maintenance	9,775.78

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 156 (Barnes Corners Road) Over Sandy Creek), and Appropriating Funds Therefor

By Legislator: _____

Whereas, A Project for the CR 156 (Barnes Corners Road) Over Sandy Creek, PIN 775327 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the cost of the Preliminary Engineering and Right of Way Incidental Phases of the project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Preliminary Engineering and Right of Way Incidentals work for the Project or portions thereof, and be it further

Resolved, That the sum of \$297,000, which includes the Preliminary Engineering and ROW phases, or so much thereof as is necessary is hereby appropriated from Account 20-9006-5113.2893 in the 2013 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State
Commissioner of Transportation by attaching it to any necessary Agreement in connection with
the Project, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: _____

State of New York)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify
that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of
Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said
Board on the _____ day of _____, 20____ and that the same is a true and correct copy of
such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of
_____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Implementation and Funding of the Federal Aid and State
"Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project
(North Main Street over Pleasant Creek), and Appropriating Funds Therefor and
Amending the 2013 County Budget and Capital Plan

By Legislator: _____

Whereas, The Replacement of North Main Street over Pleasant Creek, PIN 775304 (the "Project") in Jefferson County is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

Whereas, By Resolutions 270 of 2009 and 132 of 2011 the County of Jefferson approved the above Project by making a commitment for the cost of the Right of Way Incidental & Acquisition and Design Phases and Construction Phase; and

Whereas, The County of Jefferson now approves the above project by making a commitment of 100% of the federal and non-federal share of the cost of all phases.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance the full non-federal share of the cost of the Right of Way Incidental & Acquisition, Design, and Construction Phases for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation (NYSDOT), pursuant to Agreement, and it is further

Resolved, That the sum of \$1,575,000 is hereby appropriated from Account 20-9006-5113.2891 in the 2013 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That the Jefferson County Board of Legislators makes a 100% commitment of the non-federal share of the costs of all phases of work for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation (NYSDOT) pursuant to the State/Local Agreement, and be it further

Resolved, That upon completion of construction of the Project, or a fully usable portion thereof, the Jefferson County Board of Legislators agrees to maintain the Project, or fully usable portion thereof, at their sole cost and expense, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project

exceeds the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2013 County Budget in Relation to
the Road Machinery Fund Fleet Repair Accounts

By Legislator: _____

Whereas, The Superintendent of Highways recommends that the Road Machinery Fund be amended to transfer funds from the internal fleet repair account to the external fleet repair account.

Now, Therefore, Be It Resolved, That the 2013 County Budget is amended as follows:

Increase:

10-9004-5130.4310.001	Internal Fleet Expense	\$ 15,000
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Decrease:

10-9004-5130.4310.002	External Fleet Expense	\$ 15,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2013 County Budget with Regard to
FY 2010 and FY 2011 Operation Stonegarden Grant Funds

By Legislator: _____

Whereas, By Resolution 177 of 2011, 98 of 2012, and 77 and 101 of 2013, this Board of Legislators accepted a FY 2010 Operation Stonegarden grant (CFDA 97.067) and subsequently re-appropriated unspent funds from the New York State Office of Homeland Security (NYSOHS) to the Sheriff's Department for the purpose of increasing security at the border, and

Whereas, By Resolution 25 of 2013, This Board accepted the FY 2011 Operation Stonegarden grant (CFDA 97.067) and amended the 2013 County Budget to recognize the revenue and allocated it to various accounts, and

Whereas, Much of the grant funds placed in the overtime account is actually being used to reimburse outside agencies for their time, and

Whereas, The 2013 County Budget should be amended to properly reflect those expenditures.

Now, Therefore, Be It Resolved, That the 2013 County Budget is amended as follows:

Increase:

(Expenditures)		
01-3110-3114.4414	Supporting Services	\$ 93,600.00

Decrease:

(Expenditures)		
01-3110-3114.1300	Overtime	\$ 65,466.66
01-3110-3114.4310.001	Internal Fleet Expense	3,972.01
01-3110-3114.4311	Gas & Oil	1,985.75
01-3110-3114.8010	Retirement	10,912.48
01-3110-3114.8020	Health Benefits	3,280.00
01-3110-3114.8030	Social Security	7,394.12
01-3110-3114.8040	Workers Compensation	588.98

Seconded by Legislator: _____

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

Keith A. Frantz, Director
James A. Richmire, Asst. Director



21915 County Route 190
Watertown, NY 13601
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Fax (315) 786-0162

Monthly Report - July 2013

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	54	1	159	11	6		4	37
Non-Comm. Estab.	5		2					

Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	10
Petroleum Samples:	23
Milk Tanks:	New 2
	Recalibrations/Rechecks
Vehicle Scales:	8

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the Month of July except for:
Diesel Sample D077811 (7/8/13) Fineview Mini Mart - Sampling Failure-Low Flash Point. Spoke with Owner on 7/26/13 regarding problem and corrective action required - To Be Re-Sampled August 2013.
(Note: Two (2) Non-Commercial/Wholesale Purchasers included in sampling as per NYS/EPA Summer Testing requirements.)

Keith A. Frantz - Director