


**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

October 3, 2013

**TO:** Members of General Services Committee  
**FROM:** Robert F. Hagemann, County Administrator   
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, October 8, 2013 at 7:05 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Resolutions:**

1. Authorizing Agreement with the NYS Division of Homeland Security and Emergency Services in Relation to the Federal Domestic Preparedness Equipment Program
2. Authorizing an Agreement with Drs. Danser & Knudsen for the Provision of Psychological Evaluation and Testing of Children at Risk of Out of Home Placement
3. Authorizing an Agreement with Insights Forensic Counseling, Inc. for the Provision of Psychological Testing, Evaluation and Recommendations for Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders
4. Authorizing Agreement with Jefferson County Children's Home for the Provision of Non-Secure Detention Services
5. Amending the 2013 County Budget in Relation to Road Machinery Fund

**Informational Items:**

- Weights and Measures Report

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc: Buildings & Grounds  
District Attorney  
Dog Control  
E-911

Fire & Emerg. Mgmt. Serv.  
Highway/Recycling & Waste Mgt.  
Probation  
Public Defender

Sheriff  
Weights & Measures  
County Attorney  
County Treasurer

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with the NYS Division of Homeland Security and Emergency Services  
in Relation to the Federal Domestic Preparedness Equipment Program

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Resolution 304 of 2012, this Board of Legislators entered into an agreement with New York State Division of Homeland Security and Emergency Services (DHSES) to receive funding for the FY2012 Hazmat Grant Program for maintenance of equipment previously maintained by the State under contracts authorized by Resolutions 122 of 2002 and 155 of 2007, and

Whereas, DHSES has awarded Jefferson County \$26,000, as recipient of the grant, from the FY2013 Hazmat Grant Program (CFDA 97.067) through funding from the Department of Homeland Security's State Homeland Security Program (SHSP).

Now, Therefore, Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board of Legislators to enter necessary agreements with the NYS Division of Homeland Security and Emergency Services and with Lewis County, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2013 County Budget is amended as follows:

**Increase:**

(Expenditures)

01-3410-3414.2300	Technical Equipment	\$12,750
01-3410-3414.4485	Shared Municipal Services	5,000
01-3410-3414.4585	Operating Supplies	8,250

(Revenues)

01-3410-999.94320	Federal Aid Criminal Justice	\$26,000
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Seconded by Legislator: \_\_\_\_\_

State of New York    )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with Drs. Danser & Knudsen for the Provision of  
Psychological Evaluation and Testing of Children at Risk of Out of Home Placement

By Legislator: \_\_\_\_\_

Whereas, The Probation Department wishes to renew an agreement with Drs. Danser & Knudsen for the provision of psychological testing, evaluation and recommendation for treatment of children at risk of out of home placement, which has proven successful in providing information and treatment recommendations in a timely manner for Juvenile Delinquents and Persons in Need of Supervision and is much more cost effective when compared to residential placement costs for similar evaluations.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Drs. Danser & Knudsen for the period January 1, 2014 through December 31, 2014 for the provision of psychological testing, evaluation and recommendation for treatment of children at risk of out of home placement, and expanded services to include on-going counseling when indicated. Compensation shall not exceed the sum of \$110.00 per hour for psychological assessments with an additional \$75.00 per hour for any feedback sessions for review of evaluations; \$75.00 for missed appointments if the individual fails to follow through with a 24-hour notice of cancellation; \$75.00 per hour for individual counseling sessions; and \$150.00 per hour for after-hour and expedited evaluations, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with Insights Forensic Counseling, Inc.  
for the Provision of Psychological Testing, Evaluation and Recommendations for  
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders

By Legislator: \_\_\_\_\_

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and adults from re-offending thereby saving Jefferson County a much greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Insights Forensic Counseling, Inc. for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders. The contract period shall commence on January 1, 2014 and terminate on December 31, 2014. Compensation shall not exceed the sum of \$75.00 per hour for sexual offender evaluation and individual counseling; \$45.00 per hour for group counseling; and \$75.00 per hour when providing testimony in court relative to the services performed under the contract, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson    )

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Jefferson County Children's Home  
for the Provision of Non-Secure Detention Services

By Legislator \_\_\_\_\_

Whereas, Pursuant to Section 218-1a of County Law, Jefferson County is required to provide non-secure detention facilities for the temporary boarding and care of juveniles placed in the custody of the County by the Family Court, and

Whereas, The County desires to contract for such services through a contractual agreement with the Children's Home of Jefferson County which will provide a local group home of twelve beds with 24-hour awake staff, and the transport of juveniles to medical and counseling appointments, and

Whereas, The New York State Office of Children and Family Services will provide 49% reimbursement of the Non-Secure Detention Services Program.

Now, Therefore, Be It Resolved, That, Jefferson County enter into an agreement with the Children's Home of Jefferson County to provide non-secure detention beds and supportive services to include some juvenile transports during the period January 1, 2014 through December 31, 2014 at a cost not to exceed \$240.00 per day/per juvenile, with an additional cost of \$175.00 per day for one-on-one staff charges, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2013 County Budget in Relation to Road Machinery Fund

By Legislator: \_\_\_\_\_

Whereas, Some of the equipment purchased in the Road Machinery Fund this year was for less than the budgeted amounts, and

Whereas, The County Highway auction proceeds are available for use, and

Whereas, The County Highway Superintendent is requesting that the unspent funds and unrecognized revenue be used to purchase an SUV, a pick up truck and a wood chipper this year, rather than budget for them in 2014, and

Whereas The 2013 Budget should also be amended to provide sufficient funds for internal fleet repairs.

Now, Therefore, Be It Resolved, That the 2013 Budget is amended as follows:

**Increase:**

(Revenue):

10-9004-999.92665	Sale of Equipment	\$ 13,165
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(Expenditures):

10-9004-5130.2401	Automotive Equipment	30,000
10-9004-5130.2403	Pick Up Truck Replacement	24,506
10-9004-5130.2476	Wood Chipper	19,275
10-9004-5130.4310.001	Internal Fleet Repair	15,000

**Decrease:**

(Expenditures)

10-9004-5130.2404	Dump Truck Replacement	\$ 17,145
10-9004-5130.2415	Broom Attachment	1,050
10-9004-5130.2471	Backhoe	33,146
10-9004-5130.2700	Bridge Equipment	9,275
10-9004-5130.4214	Utilities	15,000

Seconded by Legislator: \_\_\_\_\_

# County of Jefferson

## DEPARTMENT OF CONSUMER AFFAIRS

### BUREAU OF WEIGHTS AND MEASURES

Keith A. Frantz, Director  
James A. Richmire, Asst. Director



21915 County Route 190  
Watertown, NY 13601  
Phone (315) 786-1094  
Fax (315) 786-0162

#### Monthly Report - September 2013

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	38		159	3	8	1	3	11
Non-Comm. Estab.								

Commodities:	# Inspections	2
	# Lots	31
	# Packages/Lots	1677
	# Packages Measured	360
	# Lots Failed	0

<b>Complaints / Requests:</b>	2
<b>Petroleum Samples:</b>	0
<b>Milk Tanks:</b>	New 1
Recalibrations/Rechecks	
<b>Vehicle Scales:</b>	7

Scanner	# Inspections	2				
<b>Checks:</b>	Items Correct	197	98.5%	Marked	Scanned	
	Overcharge	1	0.5%	\$19.99	\$20.79	\$0.80 Loss to Consumers
	Undercharge	2	1.0%	\$35.58	\$31.98	-\$3.60 Loss to Stores
	Not On File					
	Total # Scanned	200	100.0%			
	# Inspections Failed		0.00%			

#### Additional Comments:

No Petroleum Sampling Scheduled By NYS For September.  
9/27/13 >Two (2) Replacement Milk Tank Charts Generated/Delivered As Requested by Dairylea Field Inspector.

Keith A. Frantz - Director