County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

March 6, 2014

TO: Members of General Services Committee

FROM: Robert F. Hagemann, County Administrator

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on ***Tuesday, March 11, 2014 at 7:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Amending the 2014 County Budget and Capital Plan Relative to the County Road Account

2. Amending the 2014 County Budget and Capital Plan in Relation to the County Bridge Account

3. Authorizing Intergovernmental Agreement with the Town of Cape Vincent to Transfer Ownership of County Road 7, Culvert E020, and Road Maintenance Rights over Portions of NYS Route 12E a.k.a. State Highway 1255 to said Town and Amending the County Highway Map in Relation Thereto

4. Authorizing Agreement with the Town of LeRay to Exchange Ownership and Jurisdiction of County Road 50, County Road 129, County Road 138 and a portion of Goulds Corners Road with said Town and Amending the County Highway Map in Relation Thereto

5. Authorizing Intergovernmental Agreement with the Town of Adams for Transfer of Ownership of Culvert A030

6. Authorizing Agreement with the Town of Pamelia to Transfer Ownership and Jurisdiction of a portion of Goulds Corners Road from said Town to the County and Amending the County Highway Map in Relation Thereto

7. Amending the 2014 County Budget to Re-Appropriate Project Lifesaver Grant for Sheriff's Department

8. Re-Appropriating State FY11 Law Enforcement Terrorism Prevention Program (LETPP) Grant Funds and Amending the 2014 County Budget in Relation Thereto

9. Re-Appropriating FY 2011 Operation Stonegarden Grant Funds and Amending the 2014 County Budget in Relation Thereto

10. Delegating Authority to Contract on behalf of the County of Jefferson for Airport and Fixed Base Operations Business

Informational Items:

- Weights & Measures Report

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2014 County Budget and Capital Plan Relative to the County Road Account

By Legislator: _____

Whereas, The Superintendent of Highways has identified several complete road project accounts that have both positive and negative balances, and

Whereas, These accounts should be brought to zero balances and closed, and

Whereas, Funds are available in these accounts to do so, with a small balance to be transferred into an actual account.

Now, Therefore, Be It Resolved, That the 2014 County Budget is amended as follows:

Increase:

20-9006-5112.2711	County Road 155/69	$ 27,348.80
20-9006-5112.2749	County Road 30A, Simonet Rd.	3,733.26
20-9006-5112.2755	County Road 95	146,609.81

Decrease:

20-9006-5112.2750	County Road 6	$177,691.87

and be it further

Resolved, That account 20-9006-5112.2750 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2014 County Budget and Capital Plan in Relation to the County Bridge Account

By Legislator: _____

Whereas, County Capital Bridge and Equipment accounts must be increased to provide for additional costs, and

Whereas, Funds are available in completed bridge project accounts.

Now, Therefore, Be It Resolved, That the 2014 County Budget is amended as follows:

Increase:

(Expenditure)		
20-9006-5113.2844	D002, County Road 59	$ 51,930.72
20-9006-5113.2902	H086, LeMay Road	352,601.50
20-9006-5130.2479	Paver	1,676.57

Decrease:

(Expenditure)		
20-9006-5113.2841	B27, County Road 192	$ 665.21
20-9006-5113.2892	U015, Selos Road	405,543.58

and be it further

Resolved, That capital accounts 20-9006-5113.2841 and .2892 are hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Intergovernmental Agreement with the Town of Cape Vincent to Transfer Ownership of County Road 7, Culvert E020, and Road Maintenance Rights over Portions of NYS Route 12E a.k.a. State Highway 1255 to said Town and Amending the County Highway Map in Relation Thereto

By Legislator: _____

Whereas, By Resolution 76 of 1999 this Board authorized the "Jurisdictional Road Reclassification Program" providing for the transfer of certain roads and parts thereof to the Town in which the road is located upon the recommendation of the Highway Superintendent, and

Whereas, Sections 115-b and 115-c of New York Highway Law provide the County Board of Legislators with the authority, upon the recommendation of the Highway Superintendent and pursuant to a written agreement with the governing body of a town, to remove portions of roads from the highway system upon the adoption of a resolution, and

Whereas, The Jefferson County Highway Superintendent has recommended the removal of County Road 7 from the County Highway System and that ownership of said roadway be transferred to the Town of Cape Vincent as hereinafter set forth, and

Whereas, The Jefferson County Highway Superintendent has further recommended the removal of Culvert E020 located on County Road 7 from the County Highway System and that ownership of said roadway portion be transferred to the Town of Cape Vincent as hereinafter set forth, and

Whereas, The Jefferson County Highway Superintendent has further recommended the transfer of any and all road maintenance rights over certain portions of NYS Route 12E a.k.a. State Highway 1255 to the Town of Cape Vincent as hereinafter set forth.

Now, Therefore, Be it Resolved, That the Chairman of the Board and the Highway Superintendent be and hereby are authorized to execute an intergovernmental agreement with the Town of Cape Vincent to transfer ownership of County Road 7 (and which road commences near the intersection with New York State Route 12E and at the boundary of NYS Route 12E a.k.a. State Highway 1255 at mile marker 0.06, thence runs northerly and thence easterly to the boundary of NYS Route 12E a.k.a. State Highway 1255 at mile marker 1.13, for a total distance of 1.07 miles), to the Town, and be it further

Resolved, That said agreement also transfer ownership of Culvert E020 located on County Road 7 to the Town, and be it further

Resolved, That said agreement also transfer any and all road maintenance rights possessed by Jefferson County over certain portions of NYS Route 12E a.k.a. State Highway 1255 (and which road portions respectively commence at: (1) the intersection with New York State Route 12E at

mile marker 0.00, thence runs northerly to the southern boundary of County Road 7 at mile marker 0.06, for a total distance of 0.06 miles; (2) the intersection with County Road 7 at mile marker 0.00, thence runs southeasterly to the intersection with New York State Route 12E at mile marker 0.07, for a total distance of 0.07 miles; and (3) the northern boundary of County Road 7 at mile marker 1.13, thence runs northeasterly to a dead end at mile marker 1.15, for a total distance of 0.02 miles), to the Town

Resolved, That upon conveyance of the above described County Road 7 and Culvert E020 to the Town of Cape Vincent, they shall be deleted from the Jefferson County Highway System Map, and be it further

Resolved, That the Chairman of the Board and County Attorney are hereby authorized to execute all necessary documents to effectuate the transfer of ownership as above described.

Seconded by Legislator:_____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the Town of LeRay to Exchange Ownership and Jurisdiction of County Road 50, County Road 129, County Road 138 and a portion of Goulds Corners Road with said Town and Amending the County Highway Map in Relation Thereto

By Legislator:_____

Whereas, By Resolution 76 of 1999 this Board authorized the "Jurisdictional Road Reclassification Program" providing for the transfer of certain roads and parts thereof to the Town in which the road is located upon the recommendation of the Highway Superintendent, and

Whereas, Sections 115-b and 115-c of New York Highway Law provide the County Board of Legislators with the authority, upon the recommendation of the Highway Superintendent and pursuant to a written agreement with the governing body of a town or village, to remove portions of roads from the highway system upon the adoption of a resolution, and

Whereas, The Jefferson County Highway Superintendent has recommended the removal of County Road 50 from the County Highway System and that ownership of said roadway be transferred to the Town of LeRay as hereinafter set forth, and

Whereas, The Jefferson County Highway Superintendent further recommends the removal of County Road 129 from the County Highway System and that ownership of said roadway be transferred to the Town of LeRay as hereinafter set forth, and

Whereas, The Jefferson County Highway Superintendent further recommends the removal of County Road 138 from the County Highway System and that ownership of said roadway be transferred to the Town of LeRay as hereinafter set forth, and

Whereas, The Jefferson County Highway Superintendent further recommends that Jefferson County assume ownership of a portion of Goulds Corners Road, located in the Town of LeRay, as hereinafter set forth,

Now, Therefore, Be it Resolved, That the Chairman of the Board and the Highway Superintendent be and hereby are authorized to execute an intergovernmental agreement with the Town of LeRay to transfer ownership of County Road 50 (and which road commences at the intersection with Public Works Drive in the Village of Black River at mile marker 0.00, thence runs northeasterly to the Village of Black River corporation line at mile marker 0.28, thence continues to run northeasterly to the intersection with New York State Route 283 at mile marker 0.63, for a total distance of 0.63 miles), to the Town, and be it further

Resolved, That said agreement also transfer ownership of County Road 129 (and which road commences at the intersection with New York State Route 342 at mile marker 0.00, thence runs easterly, thence southeasterly to the Village of Black River corporation line at mile marker 0.37,

for a total distance of 0.37 miles), to the Town, and be it further

Resolved, That said agreement also transfer ownership of County Road 138 (and which road commences at the intersection with U.S. Route 11 at mile marker 0.00, thence runs northeasterly to the intersection with New York State Route 342 at mile marker 1.17, for a total distance of 1.17 miles), to the Town, and be it further

Resolved, That upon conveyance of the above described County Road 50, County Road 129 and County Road 138 to the Town of LeRay, they shall be deleted from the Jefferson County Highway System Map, and be it further

Resolved, That said agreement also transfer a portion of the town road called Goulds Corners Road (and which road portion commences at the Town of Pamelia corporation line at mile marker 0.24, thence runs northeasterly to the Village of Evans Mills corporation line at mile marker 3.81, for a total distance of 3.57 miles), to the County, and be it further

Resolved, That upon conveyance of the above described portion of Goulds Corners Road to the County, it shall be added to the Jefferson County Highway System Map, and be it further

Resolved, That the Chairman of the Board and County Attorney are hereby authorized to execute all necessary documents to effectuate the transfers of ownership as above described.

Seconded by Legislator:_____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Intergovernmental Agreement with the Town of Adams
for Transfer of Ownership of Culvert A030

By Legislator: _____

Whereas, By Resolution 76 of 1999 this Board authorized the "Jurisdictional Road Reclassification Program" providing for the transfer of certain roads and parts thereof to the Town in which the road is located upon the recommendation of the Highway Superintendent, and

Whereas, Sections 115-b and 115-c of New York Highway Law provide the County Board of Legislators with the authority, upon the recommendation of the Highway Superintendent and pursuant to a written agreement with the governing body of a town, to remove portions of roads, including culverts, from the highway system upon the adoption of a resolution, and

Whereas, The Jefferson County Highway Superintendent has recommended the removal of Culvert A030 from the County Highway System and that ownership of said culvert be transferred to the Town of Adams.

Now, Therefore, Be it Resolved, That the Chairman of the Board and the Highway Superintendent be and hereby are authorized to execute an intergovernmental agreement with the Town of Adams to transfer ownership of Culvert A030, located on North Harbor Road in the Town of Adams, to said Town, and be it further

Resolved, That the Chairman of the Board and County Attorney are hereby authorized to execute all necessary documents to effectuate the transfer of ownership as above described, and be it further

Resolved, That upon conveyance of the above described section of county highway to the Town of Adams, it shall be deleted from the Jefferson County Highway System Map.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the Town of Pamelia to Transfer Ownership and Jurisdiction of a portion of Goulds Corners Road from said Town to the County and Amending the County Highway Map in Relation Thereto

By Legislator: _____

Whereas, By Resolution 76 of 1999 this Board authorized the "Jurisdictional Road Reclassification Program" providing for the transfer of certain roads and parts thereof to the Town in which the road is located upon the recommendation of the Highway Superintendent, and

Whereas, Sections 115-b and 115-c of New York Highway Law provide the County Board of Legislators with the authority, upon the recommendation of the Highway Superintendent and pursuant to a written agreement with the governing body of a town or village, to remove portions of roads from the highway system upon the adoption of a resolution, and

Whereas, The Jefferson County Highway Superintendent has recommended that Jefferson County assume ownership of a portion of Goulds Corners Road, located in the Town of Pamelia, as hereinafter set forth.

Now, Therefore, Be it Resolved, That the Chairman of the Board and the Highway Superintendent be and hereby are authorized to execute an intergovernmental agreement with the Town of Pamelia to transfer ownership of a portion of the town road called Goulds Corners Road (and which road portion commences at the intersection with New York State Route 342 at mile marker 0.00, thence runs northeasterly to the Town of LeRay corporation line at mile marker 0.24, for a total distance of 0.24 miles), to the County, and be it further

Resolved, That upon conveyance of the above described portion of Goulds Corners Road to the County, it shall be added to the Jefferson County Highway System Map, and be it further

Resolved, That the Chairman of the Board and County Attorney are hereby authorized to execute all necessary documents to effectuate the transfer of ownership as above described.

Seconded by Legislator:_____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2014 County Budget to
Re-Appropriate Project Lifesaver Grant for Sheriff's Department

By Legislator: _____

Whereas, By Resolution 57 of 2011, 95 of 2012 and 78 of 2013, This Board of Legislators accepted and subsequently re-appropriated unspent funds for a Project Lifesaver Grant from the Northern New York Community Foundation to the Sheriff's Department, and

Whereas, There remain unspent Project Lifesaver grant funds that must be re-appropriated for 2014.

Now, Therefore, Be It Resolved, That the 2014 County Budget is amended as follows:

Increase:

01-0599	Appropriated Fund Balance	$ 887.86
01-3110-3110.4585	Departmental Supplies	$ 887.86

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Re-Appropriating State FY11 Law Enforcement Terrorism Prevention Program (LETPP) Grant Funds and Amending the 2014 County Budget in Relation Thereto

By Legislator: _____

Whereas, Pursuant to Resolutions 76 of 2011 and 180 of 2013, This Board of Legislators recognized a FY11 LETTP (CFDA 97.067) grant, and

Whereas, Grant funds remain unspent and the 2014 County Budget must be amended to re-appropriate them.

Now, Therefore, Be It Resolved, That The 2014 County Budget is amended as follows:

Increase:

01-0599	Appropriated Fund Balance	$ 66,248
Expenditures:		
01-3110-3114.2300	Technical Equipment	$ 28,000
01-3110-3114.2302	Radios	$ 4,975
01-3110-3114.4114.001	Equipment Maintenance	$ 33,005
01-3110-3114.4585	Operating Supplies	$ 268

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Re-Appropriating FY 2011 Operation Stonegarden Grant Funds and
Amending the 2014 County Budget in Relation Thereto

By Legislator: _____

Whereas, Pursuant to Resolutions 25 and 123 of 2013, This Board of Legislators recognized a FY 2011 Operation Stonegarden (CFDA 97.067) grant, and

Whereas, Grant funds remain unspent and the 2014 County Budget must be amended to re-appropriate them.

Now, Therefore, Be It Resolved, That The 2014 County Budget is amended as follows:

Increase:

01-0599	Appropriated Fund Balance	$ 7,994.25
Expenditures:		
01-3110-3114.2300	Technical Equipment	$ 7,994.25

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Delegating Authority to Contract on behalf of the County of Jefferson
for Airport and Fixed Base Operations Business

By Legislator: _____

Whereas, The County of Jefferson owns and operates the Watertown International Airport and previously delegated to the Highway Department and its Superintendent the authority contained herein pursuant to Resolution Number 139 of 2012, and

Whereas, By Local Law Number 1 of 2013 this Board created the Airport Department and position of Airport Manager to administer the functions of the Airport and Fixed Base Operator ("FBO"), and

Whereas, Operation of the Airport and FBO is an ongoing business enterprise operating seven days a week and requiring on site management with authority to bind the parent municipal entity to agreements for both revenue and expenditures without the necessity of legislative action to approve or ratify such action, and

Whereas, This Board desires to provide the greatest autonomy to the management of the Airport Department by delegating reasonable and limited fiscal authority to the Airport Manager and his designee to enter into contracts and other obligations on behalf of Jefferson County.

Now, Therefore, Be it Resolved, That the Airport Manager and his designee may enter into contracts, agreements, obligations, and other commitments on behalf of the County of Jefferson in regard to operations of the Watertown International Airport, the Fixed Base Operator, and all business transactions associated therewith, provided the financial obligation assumed against or revenue yielded to the County of Jefferson thereunder does not exceed $25,000.00 per year, and be it further

Resolved, That for the specific purpose of ordering, requisitioning and contracting for the purchase of aviation fuel, the aforementioned financial limitation shall not exceed $75,000.00, and be it further

Resolved, That the designee of the Airport Manager shall be named by him in writing and filed with the Clerk of the Board and any change in that designee shall only be effective upon receipt of written notification by the Clerk of the Board from the Airport Manager, and be it further,

Resolved, That the agreements, contracts and other obligation documents entered into on behalf of the County as part of the Airport or FBO activities remain subject to the review of the County Attorney as to form and content. All transactions entered into at the Airport and FBO shall be subject to audit and review in the same manner as all other County of Jefferson transactions.

Resolved, the Resolution 139 of 2012 be and hereby is rescinded and superseded in all respects.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

Keith A. Frantz, Director
James A. Richmire, Asst. Director

21915 County Route 190
Watertown, NY 13601
Phone (315) 786-1094
Fax (315) 786-0162

Monthly Report - February 2014

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	28		104	2	9	3	2	9
Non-Comm. Estab.								

Commodities:	
# Inspections	7
# Lots	64
# Packages/Lots	3467
# Packages Measured	960
# Lots Failed	0

Complaints / Requests:	2
Petroleum Samples:	0
Milk Tanks: New	
Recalibrations/Rechecks	
Vehicle Scales:	1

Scanner Checks:						
# Inspections	13					
Items Correct	1242	99.4%	Marked	Scanned		
Overcharge	4	0.3%	$23.15	$25.61	$2.46	Loss to Consumers
Undercharge	4	0.3%	$9.46	$7.67	-$1.79	Loss to Stores
Not On File						
Total # Scanned	1250	100.0%				
# Inspections Failed		0.00%				

Additional Comments:

No Petroleum Sampling Scheduled By NYS

Keith A. Frantz - Director