

County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



June 19, 2014

TO: Members of Finance & Rules Committee

FROM: Robert F. Hagemann, III, County Administrator *R.F.H.*

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on ***Tuesday, June 24, 2014 at 7:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Finance & Rules Committee Sponsored Resolutions:

1. Adopting the 2014-2015 Jefferson Community College Budget
2. Appropriation for the Conduct of Jefferson Community College for Fiscal Year 2014-2015
3. Appointing Election Commissioner
4. Authorizing Agreement with the New York State Office of Indigent Legal Services, Changing a Part-time Public Defender Position to a Full-time Public Defender Position and Amending the 2014 County Budget in Relation Thereto

General Services Committee Sponsored Resolutions:

1. Amending the 2014 County Budget in Relation to the Highway Department CHIPS Funding
2. Amending the 2014 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget

3. Amending the 2014 County Budget in Relation to Sheriff's Department Accounts

Informational Items:

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports
Health Benefits

If any Committee member has inquiries regarding any agenda items, or would like to add an item(s), please do not hesitate to contact me.

RFH:jdj

cc:	Audit	Information Services	Real Property Tax Services
	County Clerk	Insurance	County Treasurer
	Board of Elections	JCC	County Attorney
	Human Resources	Purchasing	

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Adopting the 2014-2015 Jefferson Community College Budget

By Legislator: _____

Whereas, Pursuant to Section 357 of the County Law, the Finance and Rules Committee of this Board has reviewed the requested 2014-2015 Jefferson Community College Budget, and

Now, Therefore, Be It Resolved, That pursuant to Section 360 of the County Law, said Budget be and is hereby adopted as the Budget of Jefferson Community College for College Fiscal Year 2014-2015, and be it further

Resolved, In accordance with the 2014-2015 Jefferson Community College Budget, the County of Jefferson will provide a Sponsor Contribution in the amount of \$4,769,055 and thereby approving a total operating expenditure for the JCC Budget of \$29,801,517.

Resolved, That this resolution shall take effect September 1, 2014.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appropriation for the Conduct of Jefferson Community College
for Fiscal Year 2014-2015

By Legislator: _____

Whereas, This Board, by Resolution No. _____ of 2014 adopted a budget for Jefferson Community College for Fiscal Year 2014-2015.

Now, Therefore, Be It Resolved, That pursuant to Section 360 of County Law, the several amounts specified in such budget are hereby appropriated for the objects and purposes specified, and be it further

Resolved, That this resolution shall take effect September 1, 2014.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Appointing Election Commissioner

By Legislator: _____

Resolved, That pursuant to Section 3-204 of the Elections Law, which specifies that the County Board act on such appointment within 30 days of receipt of the party's county committee's certificate of party recommendation, Jerry O. Eaton, Republican, be and hereby is appointed as Election Commissioners of the County of Jefferson for a two year term beginning January 1, 2015.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

STATE OF NEW YORK
STATE BOARD OF ELECTIONS

ELECTION COMMISSIONER CERTIFICATION

To the Clerk of the County(Board)(Legislature), County of Jefferson.

I certify that:

At a meeting of the JEFFERSON County Committee of the County
of Jefferson, held on the 29th day of MAY, 2014, at
WATERTOWN, New York, under the provisions of the Election Law and rules
of the County Committee, a quorum being present,

JERRY O. EATON, residing at
(Name)
117 LILAC PARK DRIVE MANNSVILLE, New York, 13661 was recommended
(Address) (Zip Code)

by majority of said committee as a suitable and qualified person for appointment to the office of
Commissioner of Elections,

☒ for the term beginning January 1, 2015

☐ to fill an existing vacancy in said office for the remainder of the
current term

and that said designee is a registered voter of the County of Jefferson and a duly
enrolled member of the REPUBLICAN Party.

Dated at WATERTOWN, New York
MAY 29, 20 14
(date)


(Chairman or Secretary)

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the New York State Office of Indigent
Legal Services, Changing a Part-time Public Defender Position to a Full-time
Public Defender Position and Amending the 2014 County Budget in Relation Thereto

By Legislator: _____

Whereas, Pursuant to Resolution 61 of 2014, This Board of Legislators approved the creation of a part time public defender as part of the New York State Indigent Legal Services funding received by the County, and

Whereas, The County has now received an additional three-year grant specifically for the purpose of hiring a full time public defender, and

Whereas, Said full time position replaces the part time position originally approved by this Board, and

Whereas, The 2014 County Budget must be amended to recognize the grant revenue for 2014, and change the part time position to full time, and

Whereas, The Board must also authorize an agreement with the Office of Indigent Legal Services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the New York State Office of Indigent Legal Services for the \$179,720 grant, and that the Chairman of the Board be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review and approval of the County Attorney, and be it further

Resolved, That the 2014 County Budget is amended as follows:

Increase:

Revenue:

01-1170-1170-999.93025	State Aid Indigent Legal Services	\$29,954
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Decrease:

01-0599	Appropriated Fund Balance	\$29,954
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and be it further

Resolved, That Assistant Public Defender position (position 13), at Grade VI of the Management Schedule be full time, effective immediately.

Seconded by Legislator: _____

Code-Department	Revenue 5/31/2013	Revenue 5/31/2014	2014 Amended Budget 5/12=42%	2013 Revenue as % of 2013 Bud	2014 Revenue as % of 2014 Bud
1040-Board Office Misc Items	72,865,825	74,237,846	52,909,073	58.01%	58.46%
1165-District Attorney	27,955	0	104,764	14.14%	.00%
1325-Treasurer	10,563	6,863	12,396	35.50%	23.07%
1345-Purchasing	27,496	40,939	37,575	36.56%	45.40%
1355-Real Property Tax Service	351,059	370,573	162,358	87.52%	95.10%
1410-County Clerk	618,026	521,095	724,647	31.10%	29.96%
1430-Human Resources	7,325	3,010	4,167	73.25%	30.10%
1450-Elections	214	194	208	42.70%	38.80%
1620-Facilities - General	78,957	239,607	518,625	5.75%	19.25%
1680-Information Technology	0	300	18,750	.00%	.67%
3110-Sheriff Criminal & Civil	165,492	206,014	323,146	16.82%	26.56%
3140-Probation	120,702	85,028	373,538	13.08%	9.48%
3315-Stop DWI	137,661	121,826	138,057	53.59%	36.77%
3410-Fire & Emergency Mngt	53,589	60,203	149,284	32.48%	16.80%
3510-Dog Control	22,749	21,290	208,862	4.82%	4.25%
3620-Code Enforcement	76,109	25,740	64,583	54.36%	16.61%
4050-Public Health Service	1,131,628	985,778	3,224,566	15.60%	12.74%
4310-Mental Health & Hygiene	2,375,141	2,395,710	3,652,238	27.96%	27.33%
5610-Airport	408,325	190,582	638,500	25.65%	12.44%
6010-Social Service Admin	2,780,510	3,430,774	4,072,426	28.36%	35.10%
6030-Adult Care Facility	346,696	0	0	19.30%	.00%
6070-Social Service Programs	4,406,698	5,571,404	8,645,495	20.95%	26.85%
6540-Consumer Affairs	2,727	2,950	4,361	26.31%	28.18%
6772-Office for the Aging	85,076	94,028	602,986	6.03%	6.50%
8020-Planning	39,253	51,548	49,430	55.62%	43.45%
8992-Interfund Transfers	10,000	75,000	41,667	100.00%	75.00%
01-General Fund	86,140,744	88,735,508	184,983,135	46.52%	47.97%
9003-Highway	9,216	7,221	5,572,125	.07%	.05%
9004-Road Machinery	37,307	54,019	914,437	1.70%	2.46%
9101-Solid Waste - Recycling	1,093,683	438,618	1,230,208	38.08%	14.86%
9006-General Govt Capital	1,654,243	803,978	5,043,325	14.10%	6.64%
6340-Employment & Training	624,987	692,208	956,893	28.09%	30.14%
8668-Federal Revenue Sharing	573,928	405,388	0	74.65%	.00%
1436-Insurance	1,958,088	1,980,691	1,137,215	70.99%	72.57%
9021-Health Benefits	4,631,395	5,845,297	7,201,541	26.82%	33.82%
9022-Insurance Reserve	1,101	234	0	.00%	.00%
9023-Occupancy Tax	67,392	67,751	187,500	13.87%	15.06%
9150-Debt Service	2,291,980	2,097,049	1,147,974	73.73%	76.11%
Total All Funds	99,065,741	101,127,964	241,122,057	41.07%	41.94%

Code-Department	Spending 5/31/2013	Spending 5/31/2014	2014	2013	2014
			Amended Budget 5/12=42%	Spending as % of 2013 Bud	Spending as % of 2014 Bud
1010-Board Office	333,469	354,804	424,353	33.13%	34.84%
1040-Board Office Misc Items	11,448,203	11,170,198	16,092,642	29.64%	28.92%
1165-District Attorney	571,196	590,825	718,051	33.93%	34.28%
1170-Public Defender	607,411	527,790	898,028	32.51%	24.49%
1325-Treasurer	222,714	227,333	275,933	32.10%	34.33%
1345-Purchasing	176,587	193,936	237,969	29.95%	33.96%
1355-Real Property Tax Service	293,986	313,764	393,225	32.24%	33.25%
1410-County Clerk	606,242	639,492	810,593	29.78%	32.87%
1420-County Attorney	411,935	453,473	512,032	34.65%	36.90%
1430-Human Resources	116,354	120,803	149,298	30.73%	33.71%
1436-Insurance	355,121	458,064	221,976	79.62%	85.98%
1450-Elections	202,660	210,780	358,888	24.27%	24.47%
1620-Facilities - General	1,212,451	1,227,806	1,633,081	29.81%	31.33%
1680-Information Technology	432,268	499,610	575,225	37.14%	36.19%
1910-Special Items	0	2,654	458,333	.00%	.24%
2490-Education	4,814,686	4,937,262	2,137,106	96.48%	96.26%
3110-Sheriff Criminal & Civil	4,617,651	4,782,084	5,810,343	32.73%	34.29%
3140-Probation	1,207,653	1,281,709	1,651,160	30.91%	32.34%
3315-Stop DWI	6,681	4,426	138,057	2.60%	1.34%
3410-Fire & Emergency Mngt	957,076	949,821	1,220,904	30.83%	32.42%
3510-Dog Control	147,684	165,634	208,088	30.76%	33.17%
3620-Code Enforcement	199,670	190,004	265,408	32.22%	29.83%
4050-Public Health Service	2,567,777	2,606,446	3,611,478	30.89%	30.07%
4310-Mental Health & Hygiene	3,043,299	2,966,543	5,293,266	24.97%	23.35%
5610-Airport	500,402	565,573	840,021	26.68%	28.05%
6010-Social Service Admin	5,394,554	5,980,067	7,577,519	30.48%	32.88%
6030-Adult Care Facility	427,982	0	208,333	21.25%	.00%
6070-Social Service Programs	16,301,405	15,979,804	18,807,242	35.49%	35.40%
6510-Veterans Service Agency	54,029	55,794	87,479	32.03%	26.58%
6540-Consumer Affairs	52,520	55,123	76,855	33.72%	29.88%
6772-Office for the Aging	665,962	711,157	933,799	29.39%	31.73%
7310-Youth Bureau	27,510	7,613	51,583	21.09%	6.15%
8020-Planning	243,086	258,812	333,603	33.13%	32.33%
8710-Forestry	118,132	90,966	70,000	44.45%	54.15%
8989-Authorized Agencies	805,550	769,020	874,642	47.13%	36.64%
8990-Employee Benefits	990,382	1,391,284	1,864,946	25.96%	31.08%
8992-Interfund Transfers	2,428,647	2,670,907	6,139,237	16.12%	18.13%
01-General Fund	62,562,935	63,411,380	196,705,671	31.86%	32.24%
9003-Highway	3,611,873	3,716,003	5,602,953	28.62%	27.63%
9004-Road Machinery	930,872	696,030	954,356	38.51%	30.39%
9101-Solid Waste - Recycling	804,879	951,491	1,339,822	27.34%	29.59%
9006-General Govt Capital	1,111,769	1,034,582	12,303,856	5.74%	3.50%
6340-Employment & Training	660,544	712,066	903,258	30.89%	32.85%
1436-Insurance	991,422	756,095	1,137,215	35.99%	27.70%
9021-Health Benefits	4,976,159	5,667,472	7,201,541	29.08%	32.79%
9023-Occupancy Tax	170,050	201,300	228,458	35.00%	36.71%
9150-Debt Service	2,246,256	2,041,793	1,147,974	72.26%	74.11%
Total All Funds	78,066,759	79,188,211	270,672,308	30.10%	29.26%

Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual	Total
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,241,006									6,783,678
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899		14,485,749
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	200,000	14,904,405
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-340,401	14,266,264
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479	1,187,037	1,222,667	1,366,459	1,245,518	1,163,920	108,292	14,105,456
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638	1,313,914	1,128,054	1,019,671	-45,041	13,826,803
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724	1,006,833	1,198,851	1,250,648	1,084,114	950,708	21,913	12,138,976
2007	927,080	1,008,645	1,103,535	1,027,853	1,074,040	906,375	1,066,215	1,145,636	881,849	1,591,903	1,206,268	952,953	52,108	12,944,462
2006	920,372	862,003	943,946	835,357	988,449	901,759	861,100	975,331	973,716	1,024,272	1,102,396	1,093,613	72,205	11,554,521
2005	819,961	706,348	955,991	818,370	736,199	882,715	743,513	963,778	771,301	923,003	799,497	753,972	332	9,874,980
2004	616,206	627,058	815,720	762,609	717,780	853,213	601,381	737,647	625,490	719,018	790,874	716,167	107,250	8,690,413
2003	644,323	525,605	604,982	690,366	548,629	610,538	713,408	572,613	628,941	601,781	583,022	709,051	35,141	7,468,400
2002	664,073	589,164	586,347	613,994	559,182	719,379	653,723	618,333	537,552	577,307	422,042	584,256	64,379	7,189,730
2001	460,447	475,577	546,044	469,544	494,010	365,507	599,023	463,528	617,516	630,520	561,550	495,002	106,457	6,284,724
Monthly Average Percent	7.25%	7.56%	8.87%	8.32%	8.16%	8.12%	7.98%	8.57%	8.40%	9.46%	8.44%	8.60%	0.26%	100.00%

Estimated Cost Scenarios **2014 Budget** **16,000,000**

Average % compared to rest of years

2001 - 2013 Average Cost percentage by month/year total Estimated 2014 Cost	43.56%	15,573,542	-426,458
2013 Cost percentage by month/year total Estimated 2014 Cost	39.95%	16,981,879	981,879
Straight 12 Month Cost by average month to date		16,280,828	280,828
2001 - 2013 average monthly percentage of total		16,891,883	891,883