

County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



August 8, 2014

TO: Members of Planning and Development Committee

FROM: Robert F. Hagemann, County Administrator

SUBJECT: Planning and Development Committee Agenda

Please let this correspondence serve as notification that the Planning and Development Committee will meet on *Tuesday, August 12, 2014, at 6:15 p.m.* in the Board of Legislators' Chambers.

Following is the agenda for the meeting:

Presentation:

Municipal Storm Water Sewer System (MS4) - Christine Watkins and Jake Ambrose, Jefferson County Soil and Water Conservation District

Resolutions:

1. Authorizing an Agreement with Jefferson County Stormwater Municipal Coalition
2. Establishing Time and Place for Public Hearings Related to the 2014 Community Development Block Grant (CDBG) Process
3. Amending the 2014 County Budget in Relation to the HOME Investment Partnership Grant Program
4. Authorizing an Agreement with the Community Action Planning Council (CAPC) to Promote Fair and Equal Housing
5. Authorizing Appointment to the Jefferson-Lewis Workforce Investment Board

6. Authorizing Workforce Investment Act Chief Elected Official Local Agreement

Discussion Item:

Comprehensive Economic Development Strategy (CEDS) Committee Appointment

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc: Code Enforcement
Employment and Training
Planning

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Jefferson County Stormwater Municipal Coalition

By Legislator: _____

Whereas, The United States Bureau of the Census has designated an area of Jefferson County as an "urbanized area" in excess of 50,000 residents based on the 2010 Census population data, and

Whereas, The U. S. Environmental Protection Agency requires that municipalities which operate a municipal storm water sewer system (Municipal Separate Storm Sewer System (MS4)) within said area are required to obtain a permit through the New York State Department of Environmental Conservation (DEC), to discharge stormwater, for the purpose of reducing pollution, and

Whereas, The DEC has informed the County that it must obtain said permit and develop and implement a plan for those areas within the urbanized area in which it is responsible for a stormwater system, and

Whereas, The Towns of LeRay, Rutland and Watertown, the Villages of Black River, Brownville, Carthage, Dexter and West Carthage, and the City of Watertown were previously notified of this requirement and have formed a coalition to combine their resources for the purpose of developing and implementing their plans, and

Whereas, The Jefferson County Soil & Water Conservation District is acting as staff consultants to said coalition, and

Whereas, There is a membership fee (currently \$3,500 annually) for said coalition members, and

Whereas, It is in the best interest of Jefferson County to join said coalition, and to enter into an agreement to do so.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Jefferson County Stormwater Coalition, and that the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Establishing Time and Place for Public Hearings Related to the
2014 Community Development Block Grant (CDBG) Process

By Legislator: _____

Whereas, Jefferson County is in the process of evaluating grant opportunities in anticipation of a 2013 Community Development Block Grant (CDBG) Program administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold two public hearings to obtain the views of the general public on community development needs.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, CDBG public hearings shall be held on Wednesday, September 24, 2014 at 6:00 p.m. and Tuesday, October 14, 2014 at 6:00 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearings shall be given in accordance with law, and be it further

Resolved, The Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the NYS Office of Community Renewal.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2014 County Budget in Relation to
the HOME Investment Partnership Grant Program

By Legislator: _____

Whereas, by Resolution No. 109 of 2012, Jefferson County, acting as lead County on behalf of the North Country HOME Consortium, was authorized to submit applications to the U.S. Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program Grants for Fiscal Years 2012, 2013, and 2014 to assist in providing affordable housing resources within the Consortium area, and

Whereas, Jefferson County, as lead County of the Consortium, has been awarded a 2014 HOME Grant in the amount of \$774,236.00 for the purpose outlined above.

Now, Therefore, Be It Resolved, That the 2014 County Budget be amended as follows:

Increase:

(Expenditure):

30-8668-8989.4001	HOME Program	\$ 774,236
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(Revenue):

30-8668-999.94995	HOME Program	\$ 774,236
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with the Community Action
Planning Council (CAPC) to Promote Fair and Equal Housing

By Legislator: _____

Whereas, Jefferson County is the grant recipient of U.S. Department of Housing and Urban Development funding from the Community Development Block Grant and HOME Programs, and said funds are committed to housing assistance programs for income eligible County residents, and

Whereas, To ensure compliance with funding requirements the County is obligated to promote and further fair and equal housing opportunities for residents of Jefferson County consistent with federal legislation and regulations, and

Whereas, To accomplish this objective the County has annually entered into a contract for the provision of fair housing services including acting as the County's fair housing office for public education, information and referral, and complaint assistance, and

Whereas, Funds for a fair housing contract are appropriated in the 2014 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement, subject to the approval of the County Attorney, with the Community Action Planning Council (CAPC) in an amount not to exceed \$7,000.00 for promoting and furthering fair and equal housing opportunities in the County for the period October 1, 2014 through September 30, 2015.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Appointment to the Jefferson-Lewis Workforce Investment Board

By Legislator: _____

Whereas, The Workforce Investment Act of 1998, Public Law 105-200, requires that there be established a local Workforce Investment Board (WIB) to oversee local job training services and activities, and

Whereas, Chapter 2, Section 117(a)(b) of the Workforce Investment Act authorizes the establishment, membership, and composition of the local Workforce Investment Board, and

Whereas, Chapter 2, Section 117(c) of the Workforce Investment Act authorizes the appointment and certification for local Workforce Investment Board membership, and

Whereas, Article V of the Workforce Investment Board By-Laws indicate the procedures for membership on the Board, and

Whereas, The Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Investment Board who have interest and experience in the delivery of local workforce development services.

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board to appoint Stephen Todd, the new District Superintendent of the Jefferson-Lewis BOCES (replacing Jay Boak) to serve for the remainder of Mr. Boak's unexpired term (6/30/2016).

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Workforce Investment Act Chief Elected Official Local Agreement

By Legislator: _____

Whereas, Pursuant to Resolution 341 of 2002, Jefferson County entered into an agreement with Lewis County in regard to the administration and sharing of funds provided to the Counties of Jefferson and Lewis under the Workforce investment Act of 1998, and

Whereas, New York State requires that the Counties enter into a current agreement, and

Whereas, Said agreement details the sharing of funds and the responsibilities of each County, and

Whereas, Said agreement is to be signed by the Chief Elected Officer of each County and approved by the County Boards.

Now, Therefore, Be It Resolved, That the Board of Legislators does hereby enter into a Chief Elected Official Local Agreement with Lewis County for a term of July 1, 2014 through June 30, 2015, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to sign such agreement on behalf of the County of Jefferson, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

County of Jefferson

Board of Legislators

Carolyn D. Fitzpatrick
Chairwoman of the Board
Legislator, District 12

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Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601
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Home Address:
837 Holcomb Street
Watertown, NY 13601
Phone: 315-782-3636
Email: CarolynF@co.jefferson.ny.us

TO: Planning and Development Committee

FROM: Carolyn D. Fitzpatrick, Chairwoman of the Board

DATE: August 12, 2014

SUBJECT: CEDS Appointment

The Comprehensive Economic Development Strategy Committee (CEDS), formerly the Overall Economic Development Program Committee, was formed pursuant to Jefferson County Board of Supervisors Resolution 123 of 1990 to assist the County in economic planning and retention of its eligibility for federal Economic Development Administration grants. Resolution 123 authorizes the Chairman of the Board to appoint representatives to the CEDS Committee, upon recommendation of the Planning and Development Committee.

I respectfully request the Committee's approval and recommendation for the following appointments and re-appointments for terms to expire as indicated below:

<u>Appointments</u>	<u>Term Ending</u>
John O'Driscoll, IBEW (replacing Dennis Affinati)	6/30/2016
Terrence Harris, JCC (replacing Jill Pippin)	6/30/2017
 <u>Re-Appointments</u>	
Ken Mix, City of Watertown	6/30/2017
John VanDeLoo, Empire State Development	6/30/2017
Lorraine Clement, Jefferson Physicians Organization	6/30/2017
Carl McLaughlin, Fort Drum Regional Liaison Organization	6/30/2017
Donald Alexander, Jefferson County Industrial Development Agency	6/30/2017

Thank you for your support in this regard.

cc: Robert Hagemann, County Administrator
Donald Canfield, Director of Planning