

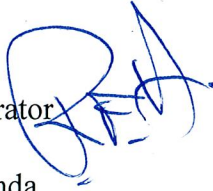
**County of Jefferson**  
**Office of the County Administrator**

**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070



October 31, 2014

**TO:** Members of Health & Human Services

**FROM:** Robert F. Hagemann, III, County Administrator 

**SUBJECT:** Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on ***Wednesday, November 5, 2014 at 6:15 p.m.*** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

**Resolutions:**

1. Amending the 2014 County Budget Relative to Community Services Department
2. Amending the 2014 County Budget Relative to Mental Hygiene/Community Services and Authorizing Amended Agreements in Relation Thereto
3. Authorizing Agreement with Carthage Area Hospital for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center
4. Authorizing Agreements for Outpatient Therapy Services Rendered for the Public Health Service
5. Authorizing Agreement with Hospice of Jefferson County for Registered Professional Nursing Services Rendered for the Public Health Service
6. Authorizing Agreement for the Provision of Audiology Services to Clients of the Home Health Care Programs
7. Authorizing Agreement with Lewis County for Provision of Diagnostic and Treatment Center Services

8. Authorizing Agreement with Samaritan Medical Center for Use of Facilities to the Medical Examiner Program
9. Authorizing Agreement with Erie County Department of Health for Toxicology Testing Services
10. Authorizing Agreements for Toxicology Testing Services
11. Authorizing Agreement for Outpatient Therapy Services Rendered to the Public Health Service
12. Authorizing Agreement with Jack Venesky, CPA for Professional Accounting Services
13. Authorizing Agreement with Drescher & Malecki LLP for Professional Accounting Services
14. Authorizing Agreement in Connection with the Long Term Home Health Care Program Waivered Services
15. Authorizing Agreement in Connection with the Long Term Home Health Care Waivered Services Program
16. Appointing and Re-Appointing Members to Jefferson County Public Health Service Professional Advisory Committee
17. Appointing and Re-Appointing Members to Jefferson County Public Health Service Health Services Advisory Board
18. Authorizing Agreement for Public Health Service Participation in the Central New York Epidemiological Alliance
19. Amending the 2014 County Budget Relative to Emergency Medical Services Educational Courses in Conjunction with Jefferson Community College
20. Amending the 2014 Budget Relative to Public Health Home Care Software Maintenance
21. Accepting Donations on Behalf of the Department of Social Services and Amending the 2014 County Budget
22. Authorizing Agreement with the New York State Division of Criminal Justice Services

**Informational Items:**

1. Monthly Departmental Reports:  
Office for Aging

Community Services  
Public Health  
Ebola Update  
Social Services  
Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging  
Community Services  
Public Health  
Social Services

Veterans Service Agency  
County Attorney  
County Treasurer

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Amending the 2014 County Budget Relative to Community Services Department

By Legislator: \_\_\_\_\_

Whereas, Additional appropriations are needed to cover current and projected care, maintenance and examination services to patients placed in NYS Office of Mental Health (OMH) facilities pursuant to County criminal or family court orders through year end 2014, and

Whereas, These costs for services are shared 50/50 between New York State and Jefferson County.

Now, Therefore, Be It Resolved, That the 2014 County Budget be and is hereby amended as follows:

**Increase:**

01-599	Appropriated Fund Balance	\$200,000
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Expenditure		
01-4310-4390.4413	Medical Fees - Court Commitments	\$200,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2014 County Budget Relative to Mental Hygiene/Community Services  
and Authorizing Amended Agreements in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Reallocations of previously unallocated and anticipated under utilized state and county aid funds within mental health agency programs need to be made to ensure the quality of existing Mental Health Association and Northern Regional Center for Independent Living (NRCIL) services, and to support new initiatives with Credo's Mental Health Clinic and family support services at Family Health Counseling Service.

Now, Therefore, Be It Resolved, That the 2014 County Budget be and is hereby amended as follows:

**Increase:**

01-4310-4320.4702	CREDO Community Center	\$54,650
01-4310-4320.4708	Northern Regional Center for Ind. Living	20,000
01-4310-4320.4721	Mental Health Association	30,000
01-4310-4320.4737	Family Counseling Service	10,000

**Decrease:**

01-4310-4320.4701	Cerebral Palsy Association	\$18,440
01-4310-4320.4707	CMHC Outpatient	13,350
01-4310-4320.4718	Jefferson Rehabilitation Center	51,000
01-4310-4320.4732	Children's Home	31,860

and be it further

Resolved, That the Board of Legislators does hereby grant its approval for the Community Services Board to enter into any necessary agreements/amended agreements with the agencies for these changes.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Carthage Area Hospital for Laboratory Services in  
Connection with the Public Health Service Diagnostic and Treatment Center

By Legislator: \_\_\_\_\_

Whereas, Certain laboratory tests are required in the operation of the Jefferson County Public Health Service Clinics.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Carthage Area Hospital, which calls for provision of the following laboratory testing services to the Jefferson County Public Health Service at the rates listed below for the period January 1, 2015 through December 31, 2017.

<u>Test</u>	<u>Charge</u>
Gonorrhea Culture	\$20.00 per test
Liver Profile	\$31.00 per test
Hepatitis B Antibody	\$41.00 per test
Induced Sputum Culture	\$18.00 per test
Sputum Culture	\$18.00 per test

and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreements on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements for Outpatient Therapy Services Rendered  
for the Public Health Service

By Legislator: \_\_\_\_\_

Whereas, The Public Health Service provides various services to its clients, the cost of which may be coverable and payable by Medicare, Medicaid and other third party payers, and

Whereas, There are instances where it is necessary for Jefferson County to participate in the delivery of outpatient therapy services to beneficiaries, and

Whereas, Federal and state regulations require execution of a written contract with outpatient therapy providers in order for Jefferson County to receive direct payment from all payers for care provided in the outpatient therapy setting, and

Whereas, An initial arrangement was made with Carthage Area Hospital for services with the required agreement to include the provision that established or negotiated fees or charges of outpatient therapy shall be paid by the Public Health Service which will then bill third party insurances for reimbursement.

Now, Therefore, Be It Resolved, That Jefferson County renew the agreement with Carthage Area Hospital for outpatient therapy services delivered to Public Health Service clients during the period January 1, 2015 through December 31, 2017, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Hospice of Jefferson County for  
Registered Professional Nursing Services Rendered for the Public Health Service

By Legislator: \_\_\_\_\_

Whereas, The Public Health Service provides various services to its clients, the cost of which may be coverable and payable by Medicare, Medicaid and other third party payers, and

Whereas, There are instances where it is necessary for Jefferson County to participate in the delivery of services to beneficiaries, and

Whereas, Federal and state regulations require execution of a written contract with Hospice of Jefferson County in order for Jefferson County to receive direct payment from all payers for care provided, and

Whereas, An arrangement is needed with Hospice of Jefferson County for services with the required agreement to include the provision that established or negotiated fees or charges for professional services shall be paid by the Public Health Service which will then bill third party insurances for reimbursement as appropriate.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Hospice of Jefferson County for Registered Professional Nursing services to be delivered to Public Health Service clients at the rates listed below during the period January 1, 2015 through December 31, 2017.

<u>Service</u>	<u>Rate</u>
Registered Professional Nurse – Initial Evaluation	\$130 per visit
Registered Professional Nurse – Revisit	\$90 per visit

and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement for the Provision of Audiology Services  
to Clients of the Home Health Care Programs

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Public Health Service is required to provide audiology evaluation services for Long Term Home Health Care Program (LTHHCP) clients, and

Whereas, After evaluating the level of care and needs, Public Health recommends renewing an agreement with an audiologist in Jefferson County to address the requirement for evaluating clients on service.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Sara Grimshaw Sugden of Watertown Audiology to provide audiology services for Public Health LTHHCP clients at a rate of \$156 per visit for the period of January 1, 2015 through December 31, 2017, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Lewis County for Provision of  
Diagnostic and Treatment Center Services

By Legislator: \_\_\_\_\_

Whereas, Provisions of the NYS Department of Health Municipal Public Health Services Plan require that the Lewis County Public Health Agency possess a system to minimize the incidence of sexually transmitted diseases and the current level of such diseases in said County is insufficient to warrant the establishment of a Lewis County STD/HIV clinic.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Lewis County for the provision by the Jefferson County Public Health Service for sexually transmitted disease clinic services to residents of Lewis County during the period of January 1, 2015 through December 31, 2017 at a rate of \$55 per clinic visit and for gonorrhea culture testing at \$2.50 per through Center for Disease Detection or \$20 per by Carthage Area Hospital, said amounts to be paid by Lewis County. Laboratory rates may be revised if the prevailing charges change during the term of this agreement, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Samaritan Medical Center for  
Use of Facilities to the Medical Examiner Program

By Legislator: \_\_\_\_\_

Whereas, It is necessary for Jefferson County to utilize facilities, staff and testing in connection with the Medical Examiner (M.E.) Program, and

Whereas, Samaritan Medical Center has the ability to provide autopsies for county reimbursement of costs attributable to the County M.E. Program, and

Whereas, For autopsies, costs include use of the institutional facilities, morgue staff, other support services, laboratory tests, x-rays and supplies at an initial cost per case plus laboratory tests or x-rays as provided for per Samaritan Medical Center charge schedules.

Now, Therefore, Be It Resolved, That Jefferson County renew and agreement with Samaritan Medical Center for autopsies for the period January 1, 2015 through December 31, 2017, and be it further,

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Erie County Department of Health for  
Toxicology Testing Services

By Legislator: \_\_\_\_\_

Whereas, The Erie County Department of Health Medical Examiner's Forensic Toxicology Laboratory has been providing toxicology blood, urine and organ analyses to the Jefferson County Medical Examiner Program.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with the Erie County Health Department Medical Examiner Forensic Toxicology Laboratory for provision of toxicology testing services in one blended charge of \$345 per test,

Whereas, Erie County prefers a two year agreement (January 1, 2015 through December 31, 2016) in order to ensure a constant rate during its term.

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements for Toxicology Testing Services

By Legislator: \_\_\_\_\_

Whereas, The Public Health Service requests to establish backup contracts for the provision of forensic toxicology laboratory with two (2) companies in the event that Erie County Department of Health Medical Examiner's Forensic Toxicology Laboratory for toxicology blood, urine and organ analyses to the Jefferson County Medical Examiner Program is not available.

Whereas, dual lab contracts are requested to evaluate their respective service in the event that Erie County is unable to provide toxicology services for Jefferson County in the future.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with NMS Labs (National Medical Services) and AIT Laboratories (American Institute of Toxicology) for provision of backup toxicology testing services,

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Agreement for Outpatient Observation Therapy Services Rendered  
to the Public Health Service

By Legislator: \_\_\_\_\_

Whereas, The Public Health Service provides various services to its clients, the cost of which may be coverable and payable by Medicare, Medicaid and other third party payers, and

Whereas, There are instances where it is necessary for Jefferson County to participate in the delivery of Outpatient Therapy Services to beneficiaries, and

Whereas, Federal and state regulations require execution of a written contract with Outpatient Observation Therapy providers in order for Jefferson County to receive direct payment from all payers for care provided in the Outpatient Therapy setting, and

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Samaritan Medical Center to include the provision that established or negotiated fees or charges of Outpatient Therapy shall be paid by the Public Health Service which will then bill third party insurances for reimbursement for Outpatient Observation Therapy services delivered to Public Health Service clients during the period January 1, 2015 through December 31, 2017, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Jack Venesky, CPA for Professional Accounting Services

By Legislator: \_\_\_\_\_

Whereas, Jefferson County is required to prepare Medicare and Medicaid cost reports and audits prepared by the Public Health Service for the Certified Home Health Agency (CHHA), Long Term Home Health Care Program (LTHHCP) and Diagnostic & Treatment Center (D&TC).

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Jack Venesky, CPA, for the preparation of both a Medicare (MC) and Medicaid (MA) CHHA Cost Report; audit of the LTHHCP MA Cost Report; preparation of a D&TC Cost Report; use of developed software packages and the provision of technical, accounting, financial and reimbursement advice to the Public Health Service, and be it further

Resolved, That the period of said agreement shall be January 1, 2015 through December 31, 2017 providing that the Jefferson County Board of Legislators appropriates funding for each budget year. Consideration to be paid by the County for the above described professional services shall be up to a total not to exceed the following amounts for the term:

<u>Service</u>	<u>Charge</u>
CHHA MC and Medicaid Cost Report	\$30,750
AHCF – Medicaid	
Other Professional Services	

Charges may be subject to revision should federal and state regulations require additional cost reports, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Drescher & Malecki LLP for Professional Accounting Services

By Legislator: \_\_\_\_\_

Whereas, Jefferson County is required to have certified cost reports and audits prepared by the Public Health Service for the Certified Home Health Agency (CHA), Long Term Home Health Care Program (LTHHCP) and Diagnostic & Treatment Center (D&TC).

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Drescher & Malecki LLP for the certification of Medicare (MC) and Medicaid (MA) CHHA, LTHHCP and D&TC Cost Reports. This Accounting Firm currently provides services to Jefferson County. It is projected this annual service will cost \$3,900.

Resolved, That the period of said agreement shall be January 1, 2015 through December 31, 2017 providing that the Jefferson County Board of Legislators appropriates funding for each budget year. Consideration to be paid by the County for the above described professional services shall be up to a total not to exceed the following amounts for the term:

<u>Service</u>	<u>Charge</u>
Certification of MC and MA CHHA/LTHHCP/ D&TC Cost Reports	Staff \$65/Hour Senior \$100/Hour Manager \$125/Hour Partner \$175/Hour

Charges may be subject to revision should federal and state regulations require additional cost reports, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators



**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Connection with the Long Term Home  
Health Care Program Waivered Services In Relation to Home Delivered Meals

By Legislator: \_\_\_\_\_

Whereas, The availability of home delivered meals enhances services currently being provided by the County's Long Term Home Health Care Program (LTHHCP) delay or prevent long term institutional care and are special Medicaid waived services, and

Whereas, Reimbursement for the cost of this additional service is based on the annual Medicaid Cost Report and yearly promulgated rates.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement for the provision of home delivered meal delivery for the period January 1, 2015 through December 31, 2017 as follows:

<u>Contractor</u>	<u>Service</u>	<u>2015 Rate</u>
Jefferson County Office for the Aging	Supply, Prepare and Deliver Meals	\$6.46/hot or frozen or evening meal

\*(increases/decreases in rates for 2016-2017 are contingent upon the Consumer Price Index as outlined in the Prestige bid specifications for OFA meals)

and be it further

Resolved, That the Directors of Public Health and the Office for the Aging be and are hereby authorized and directed to execute said interdepartmental agreement on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Connection with the Long Term Home Health  
Care Program Waivered Services In Relation to Personal Emergency Response System

By Legislator: \_\_\_\_\_

Whereas, The availability of personal emergency response systems currently being provided by the County's Long Term Home Health Care Program (LTHHCP) delay or prevent long term institutional care and are special Medicaid waived services, and

Whereas, Reimbursement for the cost of these additional services are based on the annual Medicaid Cost Report and yearly promulgated rates.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Lifeline Systems Company, Inc. for the provision of the following service for the period January 1, 2015 through December 31, 2017:

<u>Contractor</u>	<u>Service</u>	<u>Rates</u>
Philips Lifeline Systems Company, Inc.	Personal Emergency Response	
A. Installation		No Charge
B. Monitoring		
Voice Unit (One Person)		\$30.00/month
Voice Unit (Second Button)		\$ 5.00/month

and be it further

Resolved, That the Chairman of the Board of Legislators or Public Health Director be and is hereby authorized and directed to execute said agreements on behalf of Jefferson County.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                              ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY PUBLIC HEALTH SERVICE**  
**2015 CONTRACT RENEWALS/ADDITIONS**

**II. CARTHAGE AREA HOSPITAL**

**Laboratory Services**

.Renew 01/12-12/14 contract for laboratory services for 01/15-12/17 at the same test charges for 01/12-12/14: Gonorrhea Culture \$20; Liver Profile \$31; Hepatitis B Antibody \$41; Induced Sputum Culture \$18 and Sputum Culture \$18.

.JCPHS requests approximately 4 tests per year at an expense of about \$100.

**Outpatient Therapy**

.Renew 01/12-12/14 contract for 01/15-12/17 at the same rates of P.T. Evaluation \$70.32; P.T. Re-Evaluation \$37.70; O.T. Evaluation \$74.31; O.T. re-Evaluation \$42.92; Whirlpool Therapy \$17.06; Therapeutic Exercise \$28.19; Gait Training \$24.73; Therapeutic Activities \$29.73; Speech Pathology Evaluation \$44.22; Speech Pathology Re-Evaluation \$26.29.

.Service has not been used; renewal requested for backup. Contractual since 01/09.

**IX. HOSPICE OF JEFFERSON COUNTY**

.Renew 01/12-12/14 registered professional nursing service contract for 01/15-12/17 at the same per visit rate of \$130 for an evaluation and \$90 for revisit to enhance pain management interventions of PHS clients. This is a very specialized professional knowledge.

.The anticipated average annual usage is approximately 5 visits per year at a cost of about \$650.

**XII. INDEPENDENT CONTRACTORS**

**Audiology:**

**.S. Sugden (Watertown Audiology)** - Renew 01/12-12/14 audiology service contract for 01/15-12/17 at the same rate of \$156 per visit.

.Service was not used in 2014 to date; service availability is a requirement for the Long Term Home Health Care Program.

**XIII. LEWIS COUNTY PUBLIC HEALTH AGENCY**

.Renew 01/12-12/14 contract for 01/15-12/17 at the same rates of: STD/HIV Diagnostic and Treatment Center Clinic \$55/visit. Gonorrhea Culture through Center for Disease Detection for \$2.50/test; Carthage Area Hospital will be used as a back-up at a cost of \$20/test.

.Average per year is about 4 clinic visits and 4 gonorrhea tests. PHS receives about \$230 in revenue and passes through the test costs.

**XVI. MEDICAL EXAMINER**

**.Samaritan Medical Center Post Mortem Services** – Renew 01/12-12/14 contract for 01/15-12/17 with the same \$559.04/autopsy rate plus other charges per SMC Charge Schedules.

.In 2015 the projection is 96 autopsies based on a 3 year average at a cost of about \$50,314.

**.Erie County Medical Examiner's Office** – Renew 01/13-12/14 contract for 01/15-12/16 at the same rate of one blended charge of \$345 per test.

.For 2014, projection is \$20,600 or approximately 60 cases for the year. For 2015, projection is \$25,800 or approximately 75 cases.

**.NMS Labs (National Medical Services)** – New contract requested to provide backup for forensic toxicology services currently provided by the Erie County Medical Examiner's Office. Contract period 01/15-12/17. Estimate will utilize for testing for 5-10 cases annually at a cost of \$246 per case. Lab contract for backup are requested to evaluate service in the event that Erie County is unable to provide toxicology services for Jefferson County in the future.

**.AIT Laboratories (American Institute of Toxicology)** – New contract requested to provide backup for forensic toxicology services currently provided by the Erie County Medical

Examiner's Office. Contract period 01/15-12/17. Estimate will utilize testing for 5-10 cases annually at a cost of \$180 per case. Lab contract for backup are requested to evaluate service in the event that Erie County is unable to provide toxicology services for Jefferson County in the future.

**Onondaga County Medical Examiner's Office** – provision of professional autopsy and testing services will be reimbursed at the current published charges in effect and on file with Jefferson County at the time the service is requested and rendered. No renewal agreement is being requested; rather Onondaga County M.E.'s Office prefers to be reimbursed for services provided as does not provide the services on a frequent basis for a contractual arrangement.

## **XX. SAMARITAN MEDICAL CENTER**

**Outpatient Observation Therapies** – Renew the 11/12-12/31/14 outpatient observation therapies services contract for 01/15-12/17 to include the provision that established or negotiated fees or charges of outpatient therapy shall be paid by the Public Health Service which will then bill third party insurances for reimbursement.

.Service has not been utilized to date in 2014.

## **XXII. PROFESSIONAL ACCOUNTING SERVICES**

**Venesky and Company** - Renew the 01/12-12/14 contract for 01/15-12/17. The annual fee for service will be reduced by 25% from \$41,000 to \$30,750 as Venesky & Company will NOT certify the Opinion of Independent Accountant for Government Agencies. The certification will now be the responsibility of JCPHS's external County auditors. The Accounting Firm will provide the following services – SNAPCHHA, New York State Aid Consulting, Cost Reports: CHHA/LTHHCP – Medicare and Medicaid; AHCF – Medicaid. Venesky & Company will provide consulting services with regards to New York State Aid – Article 6 Public Health law, parts 39 and 40 of Title 10 of the Codes, Rules and Regulations of the State of New York. MC Cost Report \$20,000; CHHA MA Cost Report \$6,000; LTHHCP Cost Report Audit \$7,500; and D&TC Cost Report \$7,500; and other professional services - annual total of \$30,750.

.Completes professional accounting cost report and reimbursement functions. Provides costing and revenue projection software programs developed specifically for the firm's home health care clients.

**Drescher & Malecki, LLP** (Certified Public Accountants) – New contract for the contract term of 01/15-12/17 to provide certification of the Certified Home Health Agency (CHHA) and Long Term Home Health Care Program (LTHHCP) reports no longer being provided by Venesky and Company at the following hourly rates: Staff \$65; Senior \$100, Manager \$125 and Partner \$175, plus expenses. Most of the work will be performed at the staff level at \$65 per hour. Annual service is projected at \$3,900. This accounting firm currently provides services to Jefferson County.

## **XXIV. WAIVERED SERVICES - LTHHCP**

### **A. CONGREGATE/HOME DELIVERED MEALS**

**Office For The Aging** – Renew 01/12-12/14 Memorandum of Understanding for 01/15-12/17 at a rate of \$6.46 per meal for 2015. Rate is based on CPI for the 12 months ending in September 2014. Increases/decreases in rates for 2016-2017 are contingent upon the Consumer Price Index as outlined in the Prestige bid specifications for OFA meals.

.Should deliver about 16,750 meals to 75 patients in 2014 for a cost of approximately \$108,200. with the same meals in 2015.

### **B. PERSONAL EMERGENCY RESPONSE SYSTEM (PERS)**

**Philips Lifeline** – Renew 01/12-12/14 contract for 01/15-12/17 at the same rate: Installation – no charge; Monitoring Voice Unit (one person) \$30/month; Voice Unit (second button) – \$5/month. .Should deliver 152 units of service to 18 patients for 2014 and same units in 2015 at an expense of about \$4,560.

**XXV. ASSISTED LIVING PROGRAM (ALP)**

**.Meadowbrook Terrace, Inc.** – Renew 08/12-12/14 contract for disciplines of care being provided by the Public Health Service to ALP residents contract for 01/15-12/17. Promulgated Medicaid reimbursement rates of the Public Health Service shall be paid by Meadowbrook Terrace, Inc. No resolution is required as is ongoing.

**.Samaritan Senior Village** – Renew 08/12-12/14 contract for disciplines of care being provided by the Public Health Service to ALP residents contract for 01/15-12/17. Promulgated Medicaid reimbursement rates of the Public Health Service shall be paid by Samaritan Senior Village. No resolution is required as is ongoing.

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Appointing and Re-Appointing Members to Jefferson County Public Health Service  
Professional Advisory Committee

By Legislator: \_\_\_\_\_

Resolved, That the following individuals be and are hereby newly appointed and reappointed as members of the Professional Advisory Committee for terms to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
<u>Appointments:</u>	
Maureen A. Gilligan	12/31/17
<u>Re-Appointments:</u>	
Kathleen E. Hunter	12/31/18
Catherine M. Moore	12/31/18
Patricia V. Signor, RPh	12/31/18

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Appointing and Re-Appointing Members to Jefferson County Public Health Service  
Health Services Advisory Board

By Legislator: \_\_\_\_\_

Resolved, That the following individuals be and are hereby newly appointed and reappointed as members of the Health Services Advisory Board for terms to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
<u>Appointments:</u>	
Maja Lundborg-Gray, MD	12/31/17
Stephen J. Todd, M.S.	12/31/18
<u>Re-Appointments:</u>	
Major Paul M. Faestel, MD, MPH	12/31/17
Stephanie A. Graf, M.A.	12/31/17

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY PUBLIC HEALTH SERVICE  
ADVISORY BOARD/COMMITTEE SUMMARY**

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**I. HEALTH SERVICES ADVISORY BOARD**

As per New York State Public Health Law Article 3, Section 357, in a county where the legislative body constitutes the Board of Health, a Health Services Advisory Board consisting of nine members shall be provided. Two of the appointed members shall be licensed physicians, while the remaining are known as public members and are selected on the basis of interest and knowledge regarding the health needs, resources and facilities of the community.

The Health Services Advisory Board counsels the Director of Public Health with respect to the discharge of powers, responsibilities and duties.

Meetings are held only if needed to address public health issues. The last meeting was held 06/14/10.

**II. PROFESSIONAL ADVISORY COMMITTEE**

As per NYCRR Title 10 Health Chapter V, Section 763.11 (13), the governing authority shall appoint a group of professional personnel which includes one or more physicians, registered professional nurses and representatives of the professional therapeutic services provided by the agency to perform the activities required. The findings and recommendations shall be integrated into the agency's quality assessment and assurance program. At least annually, an evaluation of the agency's program must be completed. Functions include reviewing policies pertaining to the delivery of health care and services; making recommendations on professional issues including the adequacy and appropriateness of services based on an assessment of health care resources in the community, patients' needs, available reimbursement mechanisms and the availability of qualified personnel; assisting in maintaining liaison with other health care providers and reviewing clinical records.

Quality Assurance, as a subcommittee, integrates the review activities of all home health care services provided by the agency to enhance the quality of care and treatment provided. The subcommittee reviews a sample of both active and closed clinical records to determine whether established policies are followed in furnishing services directly or under arrangement. Recommendations are made should needs be identified or if further follow-up services are required.

Required quarterly meetings are in March, June, September and December on the second Wednesday of the month at the Public Health Facility.



## JEFFERSON COUNTY PUBLIC HEALTH SERVICE

### BOARD/COMMITTEE APPOINTMENTS SUMMARY

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#### **I. HEALTH SERVICES ADVISORY BOARD (HSAB): 9 Members**

<b><u>A. NEW APPOINTMENTS</u></b>	<b><u>ADDRESS</u></b>	<b><u>TERM EXPIRATION</u></b>
<b><u>Maja Lundborg-Gray, MD</u></b> Emergency Medicine Physician	North Country Emergency Medicine Consultants 830 Washington Street Watertown, NY 13601	12/31/17

Dr. Gray replaces William I. Forbes, III, MD in an expired term. Dr. Gray is an Emergency Department physician who has practiced at Samaritan Medical Center since 1998. Dr. Gray is active in community-based emergency medical efforts, actively serving on hospital and public health preparedness committees, and is a member of the Jefferson County Fire/EMS Advisory Board. Emergency medicine is an important physician sector to have represented on the HSAB.

<b><u>Stephen J. Todd, M.S.</u></b> Superintendent	Jefferson-Lewis BOCES 20104 NYS Route 3 Watertown, NY 13601	12/31/18
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Mr. Todd replaces Jack J. Boak in an unexpired term. Mr. Boak retired as Jefferson-Lewis BOCES Superintendent earlier this year. Mr. Todd is the new BOCES Superintendent. School districts are key public health partners in terms of reaching children in congregate settings for administration of emergent health services, and for use of facilities as preparedness/response centers in emergencies. Schools are an important sector to have represented on the HSAB. Mr. Todd's entire career has been in the education field, primarily with the Watertown City School District, first as a teacher, and then in various administrative positions. Prior to becoming Superintendent, he served as Assistant Superintendent for Instruction at St. Lawrence-Lewis BOCES.

#### **B. REAPPOINTMENTS**

<b><u>Major Paul M. Faestel, MD, MPH</u></b> Chief, Preventive Medicine Services	USA MEDDAC Clark Hall, Room A1-51 Fort Drum, NY 13602-5004	12/31/17
<b><u>Stephanie A. Graf, M.A.</u></b> Program Leader	Cornell Cooperative Extension of Jefferson County 203 North Hamilton Street Watertown, NY 13601	12/31/17

## **II. PROFESSIONAL ADVISORY COMMITTEE: 17 Members**

### **A. NEW APPOINTMENTS**

<b><u>Maureen A. Gilligan</u></b> Supervisor Home Management Unit	Jefferson County Department of 250 Arsenal Street Watertown, NY 13601	12/31/17
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Ms. Mulligan is replacing Kevin Burgenstock in an unexpired term.

### **B. REAPPOINTMENTS**

<b><u>Kathleen H. Hunter</u></b> Manager, D.C. Planning and Case Management	Samaritan Medical Center 830 Washington Street Watertown, NY 13601	12/31/18
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<b><u>Catherine M. Moore, RN</u></b> Nutrition and Health Issue Leader	Cooperative Extension Association of Jefferson County 203 N. Hamilton Street Watertown, NY 13601	12/31/18
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<b><u>Patricia V. Signor, RPh</u></b> Clinical Pharmacist	Bolton's Pharmacy Hilltop Plaza Watertown, NY 13601	12/31/18
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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement for Public Health Service Participation in the  
Central New York Epidemiological Alliance

By Legislator: \_\_\_\_\_

Whereas, The county health departments of Cayuga, Cortland, Jefferson, Lewis, Madison, Onondaga, Oswego, and Tompkins comprise the Central New York Epidemiological Alliance, and

Whereas, The county health departments of the Central New York Epidemiological Alliance have worked together as an alliance since August 2008 and all have responsibilities for public health emergency planning and response, and

Whereas, From time to time, some public health problems may require public health services that exceed the capacities of the individual county health departments, and

Whereas, The county health departments of the Central New York Epidemiological Alliance are desirous of establishing an intermunicipal agreement to provide mutual aid to each other during a public health emergency for the period of July 1, 2014 through June 30, 2019.

Now, Therefore, Be It Resolved, That Jefferson County enter into an intermunicipal shared services agreement with Cayuga, Cortland, Lewis, Madison, Onondaga, Oswego, and Tompkins Counties for the provision of mutual aid public health preparedness and response services for the period July 1, 2014 through June 30, 2019, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2014 County Budget Relative to Emergency Medical Services  
Educational Courses in Conjunction with Jefferson Community College

By Legislator: \_\_\_\_\_

Whereas, the Public Health Service – Emergency Medical Services unit provides education courses in conjunction with Jefferson Community College, and

Whereas, The Public Health Service – Emergency Medical Services pays tuition to Jefferson Community College, and

Whereas, the Public Health Service Emergency Medical Services receives reimbursement from Jefferson Community College for students who successfully complete the courses.

Now, Therefore, Be It Resolved, That the 2014 County Budget is amended as follows:

**Increase:**

Revenue		
01-4050-999.91689.004	EMS – JCC Revenue	\$38,808
Expenditure		
01-4050-4057.4650	EMS – JCC Tuition	\$38,808

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

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---

Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2014 Budget Relative to Public Health Home Care Software Maintenance

By Legislator: \_\_\_\_\_

Whereas, Jefferson County Public Health Service has an agreement with MISYS for maintenance of the Allscripts software; and

Whereas, this has been invoiced and paid on a monthly basis in the past, and

Whereas, for efficiency and ease of processing, invoicing was changed to an annual basis.

Now, Therefore, Be It Resolved, That the 2014 County Budget is amended as follows:

**Increase:**

01-4050-4050.4114.003	PH Home Health Computer Software Maint.	\$38,690
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**Decrease:**

01-4050-4050.1100	PH Home Health Personal Services	\$38,690
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Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Donations on Behalf of the Department of Social Services  
and Amending the 2014 County Budget

By Legislator: \_\_\_\_\_

Whereas, Various businesses and individuals have donated funds to the Jefferson County Department of Social Services to be used for the Foster Care Program, and

Whereas, The 2014 County Budget must be amended to recognize said donations.

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215 (3), this Board of Legislators gratefully accepts said donations and be it further

Resolved, That the 2013 County Budget is amended as follows:

**Increase:**

Revenue:

01-6010-999.92705	Donations	\$2665.00
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Expenditure:

01-6010-6010.4624	Client Incidentals	\$2665.00
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Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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As of 10/29/14

**DONATIONS To DSS - FOSTER CARE - CHRISTMAS PARTY 2014**

<b>1</b>	<b>C E M Machine Inc. Manufacturer Incorporated</b>	<b>\$ 40.00</b>
	571 West End Ave	
	Carthage, NY 13619	
<b>2</b>	<b>Lake Ontario Realty, LLC</b>	<b>\$ 100.00</b>
	Amanda Miller	
	12396 NYS Route 12E	
	Chaumont, NY 13622	
<b>3</b>	<b>Blackstone Electric Inc</b>	<b>\$ 100.00</b>
	17421 NYS Route 12F	
	Dexter, NY 13634	
<b>4</b>	<b>North Country Transitional Living Services, Inc</b>	<b>\$ 50.00</b>
	482 Black River Parkway	
	Watertown, NY 13601	
<b>5</b>	<b>JH Burnash &amp; Co Inc.</b>	<b>\$ 25.00</b>
	P.O. Box 580	
	Adams Center, NY 13606	
<b>6</b>	<b>Jefferson Rehabilitation Center</b>	<b>\$ 200.00</b>
	P.O. Box 41	
	Watertown, NY 13601	
<b>7</b>	<b>Watertown Savings Bank</b>	<b>\$ 250.00</b>
	111 Clinton Street, P.O. Box 250	
	Watertown, NY 13601	
<b>8</b>	<b>Overhead Door Company of Watertown</b>	<b>\$ 100.00</b>
	25223 NYS Rt. 3	
	Watertown, NY 13601	
<b>9</b>	<b>Pine Cleaners, Inc</b>	<b>\$ 50.00</b>
	237 Franklin Street	
	Watertown, NY 13601	
<b>10</b>	<b>Ronald J Ditch</b>	<b>\$ 25.00</b>
	Ora R Ditch	
	8405 Cornell Road	
	Henderson, NY 13650	
<b>11</b>	<b>Current Applications, Inc</b>	<b>\$ 50.00</b>
	P.O. Box 321	
	275 Bellew Avenue South	
	Watertown, NY 13601	

**DONATIONS To DSS - FOSTER CARE - CHRISTMAS PARTY 2014**

<b>12</b>	<b>Rubenzahl, Knudsen &amp; Associates Psychological Services</b>	<b>\$ 100.00</b>
	22670 Summit Drive, Suite 2	
	Watertown, NY 13601	
<b>13</b>	<b>Psychological Healthcare PLLC</b>	<b>\$ 100.00</b>
	3300 James Street	
	Syracuse, NY 13206	
<b>14</b>	<b>Sara E. Weldon</b>	<b>\$ 50.00</b>
	247 Teneyck Street	
	Watertown, NY 13601	
<b>15</b>	<b>Waite Motor Sales, Inc</b>	<b>\$ 200.00</b>
	18406 US Rt. 11	
	Watertown, NY 13601	
<b>16</b>	<b>S.T.A.T. Communications, Inc</b>	<b>\$ 100.00</b>
	121 Franklin Street	
	P.O. Box 630	
	Watertown, NY 13601	
<b>17</b>	<b>Art's Jug</b>	<b>\$ 75.00</b>
	dba Sboro's Restaurant	
	820 Huntington St.	
	Watertown, NY 13601	
<b>18</b>	<b>Lewis County Opportunities, Inc</b>	<b>\$ 250.00</b>
	8265 State Rte. 812	
	Lowville, NY 13367	
<b>19</b>	<b>Car Freshner Corporation</b>	<b>\$ 500.00</b>
	21205 Little Tree Drive	
	Watertown, NY 13601-0719	
<b>20</b>	<b>Northern Lights Chiropractic</b>	<b>\$ 50.00</b>
	1116 Arsenal Street	
	Watertown NY 13601	
<b>21</b>	<b>First Presbyterian Church of Watertown, NY</b>	<b>\$ 250.00</b>
	403 Washington Street	
	Watertown NY 13601	
	<b>TOTAL DONATIONS</b>	<b>\$ 2,665.00</b>



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with the New York State Division of Criminal Justice Services

By Legislator: \_\_\_\_\_

Whereas, The New York State Division of Criminal Justice Services has awarded Jefferson County a \$100,000 grant on behalf of the North Country Regional Youth Justice Team (NCRYJT), which includes Clinton, Essex, Franklin, Hamilton, St. Lawrence, Jefferson and Lewis Counties (the grant required that the applicant be a municipality), and

Whereas, Said grant will provide training for professionals and staff in those counties to meet juvenile needs as identified by the NCRYJT and will be administered by the Children's Home of Jefferson County, which will also provide the required \$11,111 local match, and

Whereas, Said funds are contained within the 2015 County Budget.

Now, Therefore, Be It Resolved, That Jefferson County enter into said agreement with the New York State Division of Criminal Justice Services, and that the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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## JEFFERSON COUNTY OFFICE FOR THE AGING

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601-2529  
(315)785-3191  
Fax (315)785-5095

PETER J. FAZIO  
Director

LOUISE J. HARACZKA  
Deputy Director

### Office for the Aging Monthly Report to Health and Human Services Committee OCTOBER 2014

#### **SEPTEMBER 2014 Data:**

Total No. of Home Delivered Meals Provided:	9318
Total No. of Congregate Meals Served:	1657
Total No. of Clients receiving meals:	607
Number of Clients Receiving Home Care/Case Mgt.:	143
Number of Information and Assistance Inquiries Addressed:	546
Number of Individuals Receiving Health Insurance Counseling:	81
Number of clients coming directly into the office:	153
Number of NY Connects contacts:	184

#### **Remarks:**

1. We conducted the first of 2 Public Hearings at the Payntor Senior Center in Clayton. Public Hearings are required by NYSOFA so County residents have an opportunity to familiarize themselves with existing agency services, have a chance to comment on changes to existing services or comment about the new services they would like us to consider. We were pleased with the participation.
2. Two staff members, along with staff from DSS, met with Samaritan Medical Center staff to discuss services that are available in the community. The focus of the meeting was to gather information that may be helpful in reducing the number of social admissions to the hospital.
3. NY Connects staff conducted presentations at a Philadelphia Senior meeting and at the National Grid retiree meeting. During September, the staff also conducted the introductory and second session of the Consumer Directed Self Management Program.
4. Staff met with the new local representative of the CNY Alzheimer's Association located in Syracuse.
5. PHS continues to conduct the Fall Prevention classes coordinated with OFA.

# 2014 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

10/9/2014

PROGRAM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS Y-T-D	TOTAL BUDGET	BALANCE AVAILABLE	% USED
<b>EARLY INTERV.</b>																
EXPENSES	\$0	\$0	\$18,145	\$49,078	\$39,593	\$18,177	\$102,988	\$0	\$19,514	\$0	\$0	\$0	\$247,494	\$776,400	\$528,906	31.88%
REVENUES	\$0	\$1,848	\$3,163	\$3,982	\$1,694	\$3,276	\$31,524	\$21,846	\$2,409	\$0	\$0	\$0	\$69,742	\$500,396	\$430,654	13.94%
<b>PRESCHOOL</b>																
EXPENSES	\$0	\$128,797	\$384,525	\$274,679	\$526,971	\$343,433	\$419,175	\$221,923	\$579,630	\$0	\$0	\$0	\$2,879,132	\$6,115,000	\$3,235,868	47.08%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$55,550	\$0	\$0	\$3,919	\$0	\$0	\$0	\$59,469	\$3,548,000	\$3,488,531	1.68%
<b>OPWDD</b>																
EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,440	\$18,440	0.00%
REVENUES	\$0	\$1,557	\$0	\$0	\$0	\$1,557	\$0	\$0	\$1,557	\$0	\$0	\$0	\$4,671	\$6,919	\$2,248	67.51%
<b>OASAS</b>																
EXPENSES	\$284,662	\$75,416	\$113,553	\$112,836	\$169,918	\$217,507	\$170,264	\$137,959	\$63,516	\$0	\$0	\$0	\$1,345,631	\$2,439,197	\$1,093,566	55.17%
REVENUES	\$391,283	\$58,752	\$52,224	\$391,283	\$58,751	\$300,479	\$0	\$58,751	\$52,225	\$0	\$0	\$0	\$1,363,748	\$2,354,033	\$990,285	57.93%
<b>OMH</b>																
EXPENSES	\$49,032	\$155,536	\$97,482	\$88,539	\$186,560	\$102,449	\$131,698	\$73,151	\$92,251	\$0	\$0	\$0	\$976,698	\$2,369,225	\$1,392,527	41.22%
REVENUES	\$536,342	\$0	\$536,682	\$0	\$16,927	\$0	\$553,611	\$0	\$553,611	\$0	\$0	\$0	\$2,197,173	\$2,236,547	\$39,374	98.24%
<b>TOTAL EXPENSES</b>	<b>\$333,694</b>	<b>\$359,749</b>	<b>\$613,705</b>	<b>\$525,132</b>	<b>\$923,042</b>	<b>\$681,566</b>	<b>\$824,125</b>	<b>\$433,033</b>	<b>\$754,910</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,448,955</b>	<b>\$11,718,262</b>	<b>\$6,269,307</b>	<b>46.50%</b>
<b>TOTAL REVENUES</b>	<b>\$927,625</b>	<b>\$62,157</b>	<b>\$592,069</b>	<b>\$395,265</b>	<b>\$77,372</b>	<b>\$360,862</b>	<b>\$585,135</b>	<b>\$80,597</b>	<b>\$613,721</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,694,803</b>	<b>\$8,645,895</b>	<b>\$4,951,092</b>	<b>42.73%</b>

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES  
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

## JEFFERSON COUNTY PUBLIC HEALTH SERVICE

### *Update on Ebola - Briefing Summary*

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As of Submission to County Administration 10/24/14:

#### **U.S. Centers for Disease Control (CDC) and New York State Department of Health (DOH) Actions -**

The DOH is in continuous contact with the CDC, NYC Health Department, local health departments across the state, hospital associations, individual health care facilities, EMS providers, and other appropriate entities to monitor the situation, support investigation of any suspect cases, and provide guidance and information on infection control protocols and procedures to ensure the health and safety of all health care workers, patients, visitors and the general public.

Additionally, the DOH continues to provide CDC Advisories and Alerts to county health departments and health care providers to heighten awareness of possible cases, request reporting of any suspect cases, and to reiterate infection control procedures. **To date, one case as of 10/24/14 in New York City.**

The CDC has protocols in place to protect against further spread of disease. These include notification to the CDC of ill passengers on a plane before arrival, investigation of ill travelers, and, if necessary, isolation. The CDC has also provided guidance to airlines for managing ill passengers and crew and for disinfecting aircraft.

The CDC has issued a Health Alert Notice reminding U.S. health care workers of the importance of taking steps to prevent the spread of this virus, how to test and isolate suspected patients and how they can protect themselves from infection. On October 16, 2014, Acting NYSDOH Commissioner of Health Howard A. Zucker issued an order of summary action for all hospitals, diagnostic and treatment centers, off-campus emergency departments, ambulance services, and funeral directors with requirements regarding management and treatment of persons under investigation, confirmed cases, and bodies of persons who have expired from Ebola. The order remains in effect until otherwise notified, and can be accessed at [http://www.health.ny.gov/diseases/communicable/ebola/docs/commissioner\\_order.pdf](http://www.health.ny.gov/diseases/communicable/ebola/docs/commissioner_order.pdf).

**Jefferson County Public Health Service (JCPHS) Actions** – To date, the JCPHS has accomplished the following:

- Implemented procedures for the diagnostic & treatment center to comply with the NYSDOH Commissioner's summary order.
- Implemented procedures to regularly disseminate up-to-date information and alerts from the CDC and DOH to local hospital infection control and preparedness staff, ambulance services, urgent care centers, and Fort Drum.
- Sent the CDC's "Could It Be Ebola?" guide to all medical providers throughout Jefferson County.
- Prepared a Power Point Presentation and You Tube video entitled "What You Need to Know About Ebola." The You Tube video is played in the JCPHS clinic waiting area. The Power Point and video have also been provided to Jefferson-Lewis BOCES and all school districts throughout the County.
- Attended a meeting 10/17/14 with Samaritan Medical Center, Fort Drum, River Hospital, Carthage Area Hospital, and the Jefferson County Emergency Management Office. Public Health sectors represented at the meeting included administration, planning, public information, Emergency Medical Services, and the Medical Examiner program. Weekly meetings/conference calls are planned for every Thursday going forward and until the DOH tapers the response.
- Developed links on the top of the JPHCS web-page to regularly updated CDC and DOH information. Visit [www.jcphs.org](http://www.jcphs.org) to access the information.

Updates post-10/24/14 will be provided upon request at the HHSC meeting 11/5/14.

# What You Need to Know about Ebola

The 2014 Ebola epidemic is the largest in history.

This outbreak is the largest multiple-country Ebola epidemic in West Africa, and CDC has confidence that the first several hundred cases of Ebola reported in the United States are individuals who have been infected in the countries that have reported cases.

Although the risk of Ebola spreading in the United States is very low, CDC and its partners are taking action to prevent this from happening.

## A person infected with Ebola can't spread the disease until symptoms appear

The time from exposure to when signs or symptoms of the disease appear (the incubation period) is 2 to 21 days, but the average time is 8 to 10 days. Signs of Ebola include fever (higher than 101.5°F) and symptoms like severe headache, muscle pain, vomiting, diarrhea, stomach pain, or unexplained bleeding or bruising.

## Ebola is spread through direct contact with blood and body fluids

Ebola is spread through direct contact (through broken skin or through your eyes, nose, or mouth) with

- Blood and body fluids (like urine, feces, saliva, vomit, sweat, and semen) of a person who is sick with Ebola.
- Objects (like needles) that have been contaminated with the blood or body fluids of a person sick with Ebola.

Ebola is **not** spread through the air, water, or food.

## Protect yourself against Ebola

There is no FDA-approved vaccine available for Ebola. Experimental vaccines and treatments for Ebola are under development, but they have not yet been fully tested for safety or effectiveness.

### To protect yourself from Ebola

- **DO** wash your hands often with soap and water or use an alcohol-based hand sanitizer.
- Do **NOT** touch the blood or body fluids (like urine, feces, saliva, vomit, sweat, and semen) of people who are sick.
- Do **NOT** handle items that may have come in contact with a sick person's blood or body fluids, like clothes, bedding, needles, or medical equipment.
- Do **NOT** touch the body of someone who has died of Ebola.



Centers for Disease Control and Prevention  
Office of the Director

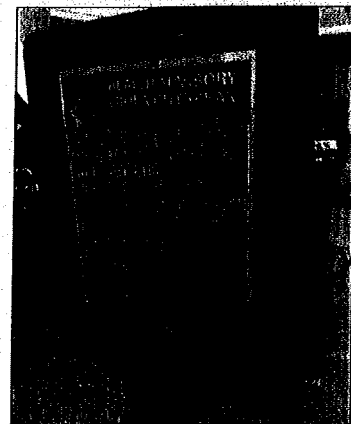
"We recognize that even a single case of Ebola in the United States seems threatening, but the simple truth is that we do know how to stop the spread of Ebola from here on out."

Robert M. M. Johnson, MD, Director of the National Center for Infectious and Communicable Diseases

## What to do if you are exposed to Ebola

If you have traveled to an area with an Ebola outbreak or had close contact with a person sick with Ebola, you may be at risk if you

- Had direct contact with blood or body fluids or items that came into contact with blood or body fluids from a person with Ebola.
- Touched bats or nonhuman primates (like apes or monkeys) or blood, fluids, or raw meat prepared from these animals.
- Went into hospitals where Ebola patients were being treated and had close contact with the patients.
- Touched the body of a person who died of Ebola.



Health advisory for airline travelers

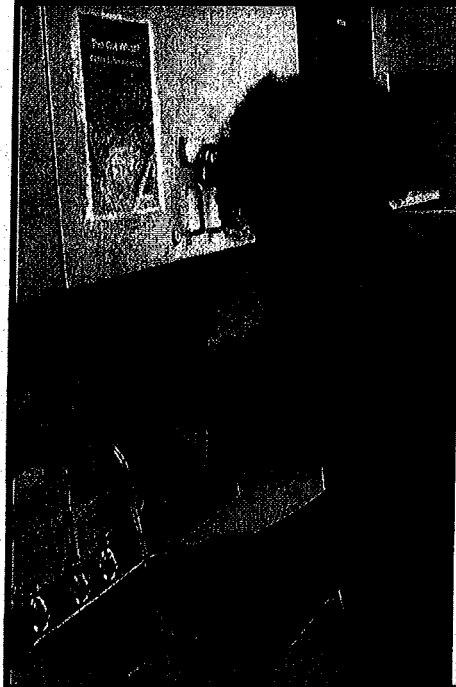
## You should check for signs and symptoms of Ebola for 21 days

- Take your temperature every morning and evening.
- Watch for other Ebola symptoms, like severe headache, muscle pain, vomiting, diarrhea, stomach pain, or unexplained bleeding or bruising.
- Call your doctor even if you do not have symptoms. The doctor can evaluate your exposure level and any symptoms and consult with public health authorities to determine if actions are needed.

During the time that you are watching for signs and symptoms, you can continue your normal activities, including going to work.

## If you get sick after you come back from an area with an Ebola outbreak

- Get medical care **RIGHT AWAY** if you have a fever (higher than 101.5°F), severe headache, muscle pain, vomiting, diarrhea, stomach pain, or unexplained bleeding or bruising.
- Tell your doctor about your recent travel to West Africa or contact with a person who was sick with Ebola and your symptoms **BEFORE** you go to the doctor's office or emergency room. Calling before you go to the doctor's office or emergency room will help the staff care for you and protect other people.



Jefferson County Public Health Service Home Health Care Statistical Performance  
For the Nine Months Ended September 30, 2014

A										B									
REFERRALS										AVERAGE DAILY CENSUS									
	2011	2012	2013	MTD Actual	YTD Actual	2014 Annualized	Amount of Change	Percent Change		2011	2012	2013	MTD Actual	YTD Actual	2014 Annualized	Amount of Change	Percent Change		
CHHA	2,334	2,232	2,523	160	1,772	2,363	-160	-6.35%	CHHA	306	256	237	212	225	225	-12	-4.86%		
LTHHCP	110	105	97	9	81	108	11	11.34%	LTHHCP	75	72	93	81	86	86	-7	-9.72%		
PREVENT	515	385	400	23	306	408	8	2.00%	PREVENT	54	36	41	31	33	33	-8	-20.99%		
MOMS	11	0	0	0	0	0	0	0.00%	MOMS	0	0	0	0	0	0	0	0.00%		
Rabies	17	22	3	0	0	0	-3	-100.00%	Rabies	3	3	1	0	0	0	-1	-33.33%		
Communicable Disease	1,789	2,989	2,223	174	1,445	1,927	-296	-13.33%	PREVENT Sub-TOTAL	57	39	42	31	33	33	-9	-21.94%		
Newborn Screening	24	24	16	0	19	25	9	58.33%											
PREVENT Sub-TOTAL	2,529	3,420	2,642	197	1,770	2,360	-282	-10.67%											
GRAND TOTAL	4,800	5,757	5,262	366	3,623	4,831	-431	-8.20%	GRAND TOTAL	438	367	372	324	344	344	-28	-7.53%		
VISITS										PARAPROFESSIONAL HOURS*									
	2011	2012	2013	MTD Actual	YTD Actual	2014 Annualized	Amount of Change	Percent Change		2011	2012	2013	MTD Actual	YTD Actual	2014 Annualized	Amount of Change	Percent Change		
CHHA	18,162	16,776	17,123	1,331	12,061	16,081	-1,042	-6.08%	AGENCY CHHA	5,926	5,441	4,226	287	2,623	3,497	-729	-17.24%		
Physical Therapy	3,738	2,802	2,695	257	1,833	2,444	-251	-9.31%	Home Health Aide	0	0	0	0	0	0	0	0.00%		
Speech Therapy	0	0	0	0	0	0	0	0.00%	AGENCY LTHHCP	1,054	773	1,178	78	840	1,120	-58	-4.92%		
Medical Social Worker	286	277	552	40	229	305	-247	-44.69%	Home Health Aide	1,398	972	1,296	88	858	1,144	-152	-11.73%		
Occupational Therapy	835	637	547	65	516	688	141	25.78%	Personal Care Aide	2,452	1,745	2,474	166	1,698	2,264	-210	-8.49%		
Nutrition	0	0	48	14	172	229	181	377.78%	LTHHCP Sub-TOTAL	8,378	7,186	6,700	453	4,321	5,761	-939	-14.01%		
Home Health Aide	8,952	7,980	7,109	604	5,079	6,772	-337	-4.74%	TOTAL AGENCY										
Sub-TOTAL	31,973	28,472	28,074	2,311	19,890	26,520	-1,554	-5.54%	CONTRACT CHHA	4,447	3,727	3,227	246	2,204	2,939	-288	-8.94%		
LTHHCP	2,718	2,994	3,123	192	2,095	2,793	-330	-10.56%	Home Health Aide	0	0	0	0	0	0	0	0.00%		
Skilled Nursing	67	45	42	14	50	67	25	58.73%	Caregivers	833	588	1,041	77	569	759	-282	-27.12%		
Physical Therapy	0	0	0	0	0	0	0	0.00%	Carthage Care at Home	508	337	611	211	1,452	1,936	1,325	216.86%		
Speech Therapy	251	193	100	15	90	120	20	20.00%	Family Home Care	5,788	4,652	4,879	534	4,225	5,633	754	15.46%		
Medical Social Worker	23	5	3	3	11	15	12	388.89%	Home Care Plus (Sibley)										
Occupational Therapy	28	0	1	1	6	8	7	700.00%	Sub-TOTAL	4,731	4,139	3,709	296	2,686	3,581	-128	-3.44%		
Nutrition	5,425	4,699	4,026	252	2,614	3,485	-541	-13.43%	CONTRACT LTHHCP										
Home Health Aide	712	467	97	1	29	39	-58	-60.14%	Home Health Aide	4,250	3,677	3,390	269	2,590	3,453	63	1.87%		
Personal Care Aide	12,309	12,905	12,565	945	8,666	11,555	-1,010	-8.04%	Caregivers	0	0	0	0	0	0	0	0.00%		
Sub-TOTAL	21,533	21,308	19,957	1,423	13,561	18,081	-1,876	-9.40%	Carthage Care at Home	296	6	0	4	4	5	5	0.00%		
CHHA & LTHHCP SUB-TOTAL	53,506	49,780	48,031	3,734	33,451	44,601	-3,430	-7.14%	Family Home Care	1,262	1,740	3,837	420	3,344	4,459	622	16.20%		
PREVENT	1,645	1,387	1,535	82	759	1,012	-523	-34.07%	Home Care Plus (Sibley)	185	456	319	23	92	123	-196	-61.55%		
Skilled Nursing	7	1	1	0	5	7	6	566.67%	Sub-TOTAL	4,731	4,139	3,709	296	2,686	3,581	-128	-3.44%		
Medical Social Worker	0	0	0	0	0	0	0	0.00%	Personal Care Aide	14,514	17,432	16,861	1,218	11,185	14,913	-1,948	-11.55%		
Nutrition	0	0	0	0	0	0	0	0.00%	Caregivers	0	0	0	0	0	0	0	0.00%		
Home Health Aide	0	0	0	0	0	0	0	0.00%	Carthage Care at Home	4,388	4,381	2,640	164	1,596	2,128	-512	-19.39%		
MOMS Nursing	0	0	0	0	0	0	0	0.00%	Family Home Care	1,262	1,740	3,837	420	3,344	4,459	622	16.20%		
MOMS MSW	0	0	0	0	0	0	0	0.00%	Home Care Plus (Sibley)	20,164	23,553	23,338	1,802	16,125	21,500	-1,838	-7.88%		
MOMS Nutrition	0	0	0	0	0	0	0	0.00%	Sub-TOTAL	935	591	127	0	0	0	-127	-100.00%		
Sub-TOTAL	1,659	1,388	1,536	82	764	1,019	-517	-33.68%	Caregivers	0	0	0	0	0	0	0	0.00%		
TOTAL VISITS	22,532	21,157	21,781	1,605	14,915	19,887	-1,894	-8.70%	Carthage Care at Home	34	0	0	0	2	3	3	0.00%		
Skilled Nursing	3,805	2,847	2,737	271	1,883	2,511	-226	-8.27%	Family Home Care	0	0	22	2	43	57	35	160.61%		
Physical Therapy	0	0	0	0	0	0	0	0.00%	Home Care Plus (Sibley)	969	591	149	2	45	60	-89	-59.73%		
Speech Therapy	544	471	653	55	324	432	-221	-33.84%	Sub-TOTAL	25,864	28,283	27,196	2,100	18,856	25,141	-2,055	-7.56%		
Medical Social Worker	858	642	550	68	527	703	153	27.76%	LTHHCP Sub-TOTAL	31,652	32,935	32,075	2,634	23,081	30,775	-1,300	-4.05%		
Occupational Therapy	28	0	49	15	178	237	188	384.35%	TOTAL CONTRACT										
Nutrition	14,377	12,679	11,135	856	7,693	10,257	-878	-7.88%	TOTAL HOURS	17,499	15,005	13,992	1,195	10,374	13,832	-160	-1.14%		
Home Health Aide	712	467	97	1	29	39	-58	-60.14%	Home Health Aide	21,562	24,525	24,634	1,890	16,983	22,644	-1,990	-8.08%		
Personal Care Aide	12,309	12,905	12,565	945	8,666	11,555	-1,010	-8.04%	Personal Care Aide	969	591	149	2	45	60	-89	-59.73%		
GRAND TOTAL	55,165	51,168	49,567	3,816	34,215	45,620	-3,947	-7.96%	Housekeeper										
									GRAND TOTAL	40,030	40,121	38,775	3,087	27,402	36,536	-2,239	-5.77%		

\*Numbers may not total precisely due to rounding.

## Jefferson County Department of Social Services

2014

BALANCE	1,702,695	1,039,572	(16,373)	4,799,615	1,213,724	3,318,985	708,495	1,364,951	12,755	(2,424)
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	2,536,392	2,998,648	231,000	19,776,119	4,150,634	8,502,541	708,495	4,755,194	55,000	85,600
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	211,366	249,887	19,250	1,648,010	345,886	708,545	59,041	396,266	4,583	7,133
JAN	(435)	(68,343)	12,252	1,552,224	197,152	(23,832)	0	265,149	(6)	(1,403)
FEB	89,980	242,525	23,054	1,552,224	283,024	678,021	0	352,595	75	2,972
MAR	71,820	220,069	32,970	1,552,224	300,191	635,705	0	390,307	25,941	22,085
APR	73,818	253,342	24,458	1,911,080	352,358	685,933	0	417,992	0	9,627
MAY	110,438	317,127	25,934	1,528,864	396,238	746,215	0	426,551	25	10,347
JUN	130,303	218,914	61,308	1,528,864	367,279	666,520	0	412,931	(3,753)	13,723
JUL	98,544	290,127	17,274	1,911,080	360,568	660,207	0	371,376	(330)	11,176
AUG	131,021	291,728	21,248	1,528,864	348,862	573,126	0	380,421	20,353	5,133
SEP	128,209	193,587	28,873	1,911,080	331,239	561,660	0	372,920	(60)	14,365
OCT										
NOV										
DEC										
TOTAL	833,697	1,959,076	247,373	14,976,504	2,936,910	5,183,556	0	3,390,243	42,245	88,024

PROJ EXP: Forecast for Remainder of YEAR	2,010,795	2,898,738	308,123	19,945,342	4,134,569	8,070,269	671,165	4,779,042	46,495	133,124
PROJECTED BALANCE	525,597	99,910	(77,123)	(169,223)	16,065	432,272	37,330	(23,848)	8,505	(47,524)



# VETERANS SERVICE AGENCY

## SEPTEMBER 2014 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contact's	Total Services	New Claims	Maintained Claims
January	96	643	739	1832	34	34
February	90	768	858	2086	30	22
March	83	719	802	1922	31	25
<b>Sub Total</b>	<b>269</b>	<b>2130</b>	<b>2399</b>	<b>5840</b>	<b>95</b>	<b>81</b>
April	131	762	893	2154	38	30
May	143	726	869	2189	30	27
June	100	836	936	2264	32	34
<b>Sub Total</b>	<b>374</b>	<b>2324</b>	<b>2698</b>	<b>6607</b>	<b>100</b>	<b>91</b>
July	89	828	917	2224	27	28
August	103	730	833	2016	32	20
September	113	656	769	1771	33	21
<b>Sub Total</b>	<b>305</b>	<b>2214</b>	<b>2519</b>	<b>6011</b>	<b>92</b>	<b>69</b>
October						
November						
December						
<b>Sub Total</b>						
<b>GRAND TOTAL</b>						

\*Contact: Personal visit, phone call, or mail received or sent to/from VSA

\*Service: Amount of assistance provided for each contact

Comments: The Director completed Advanced Service Officer training conducted by Dept of NY American Legion staff, but created by the National Veterans Legal Service Program (NVLSP). The training is required for all Accredited Representatives every-other year. Sept/2014 Total Contacts and Total Services are higher than the Sept/2013 figures, but the New/Maintained Claims total is slightly lower this year than in 2013.