


County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



August 20, 2015

TO: Members of Finance & Rules Committee

FROM: Robert F. Hagemann, III, County Administrator 

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on ***Tuesday, August 25, 2015 immediately following the conclusion of the Special Board Session*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Finance & Rules Committee Sponsored Resolutions:

1. Granting Easement to Westelcom Network, Inc. On Property Held in Trust for Jefferson Community College
2. Amending the 2015 County Budget in Relation to Operation Stonegarden Grant Funds
3. Authorizing an Agreement with the Community Action Planning Council (CAPC) to Promote Fair and Equal Housing
4. Authorizing Renewal of Facilities Lease Agreement with Watertown Savings Bank for Employment and Training Department, and Authorizing Sublease with NYS Department of Labor
5. Authorizing an Agreement with Various Municipalities and the Jefferson County Industrial Development Agency Relative to Business Activity in and Around the Watertown International Airport
6. Authorizing Donation to the North Country Honors the Mountain Monument Fund

Health & Human Services Committee Sponsored Resolutions:

1. Amending the 2015 County Budget and Authorizing Amended Agreements in Relation to Office for the Aging Programs

Informational Items:

1. Monthly Departmental Reports
County Clerk
Health Benefits

If any Committee member has inquiries regarding any agenda items, or would like to add an item(s), please do not hesitate to contact me.

RFH:jdj

cc:	Audit	Information Services	Real Property Tax Services
	County Clerk	Insurance	County Treasurer
	Board of Elections	JCC	County Attorney
	Human Resources	Purchasing	

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Granting Easement to Westelcom Network, Inc
on Property Held in Trust for Jefferson Community College

By Legislator: _____

Whereas, The Westelcom Network, Inc. requested that an easement be granted on certain real property upon which the Jefferson Community College campus is located to enable it to construct, maintain, operate, and repair communication facilities (fibre optic line) for the transmission of intelligence and communications purposes across the lands of the County held in trust and utilized by Jefferson Community College.

Now, Therefore, Be it Resolved, That, subject to concurrence by the Board of Trustees of Jefferson Community College, an easement shall be granted to Westelcom Network, Inc. as outlined herein above, and be it further

Resolved, That the Chairperson of this Board is hereby authorized and directed to execute the foregoing easement and any other necessary documents, subject to approval of the County Attorney as to form and content.

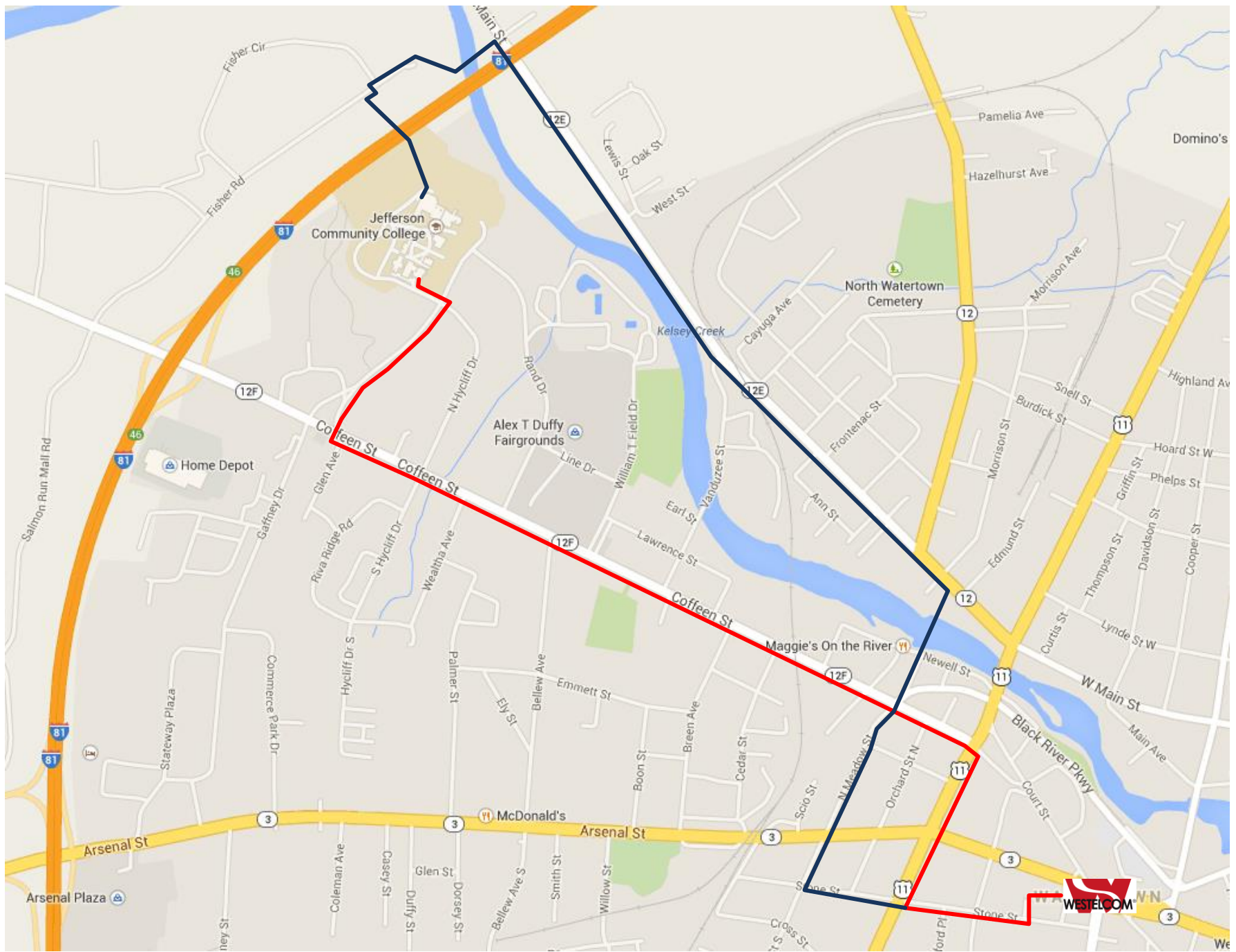
Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



DRAWING INFORMATION

WORK ORDER	2526	CUSTOMER	JCC - DIVERSE ROUTE
DRAWING	RING OVERVIEW	SHEET	2 of 8
ENGINEER	Brian Corbett	DATE	7/30/2015



JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2015 County Budget in Relation to
Operation Stonegarden Grant Funds

By Legislator: _____

Whereas, By Resolution 82 of 2015, this Board of Legislators accepted a FY14 Operation Stonegarden Program Grant (CFDA 97.067) from the New York State Office of Homeland Security (NYSOHS) for the purpose of increasing security at the border, and

Whereas, The Sheriff recommends transfer of funds to reimburse outside agencies for their time.

Now, Therefore, Be It Resolved, That the 2015 County Budget is amended as follows:

Increase:

01311400 04414	Supporting Services	\$ 40,000
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Decrease:

01311400 01300	Operation Stonegarden Overtime	\$ 30,000
01311400 043101	Operation Stonegarden Internal Fleet Expense	1,000
01311400 04311	Operation Stonegarden Gasoline & Oil	500
01311400 08010	Operation Stonegarden Retirement	4,000
01311400 08020	Operation Stonegarden Health Benefits	3,500
01311400 08030	Operation Stonegarden Social Security	1,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with the Community Action
Planning Council (CAPC) to Promote Fair and Equal Housing

By Legislator: _____

Whereas, Jefferson County is the grant recipient of U.S. Department of Housing and Urban Development funding from the Community Development Block Grant and HOME Programs, and said funds are committed to housing assistance programs for income eligible County residents, and

Whereas, To ensure compliance with funding requirements the County is obligated to promote and further fair and equal housing opportunities for residents of Jefferson County consistent with federal legislation and regulations, and

Whereas, To accomplish this objective the County has annually entered into a contract for the provision of fair housing services including acting as the County's fair housing office for public education, information and referral, and complaint assistance, and

Whereas, Funds for a fair housing contract are appropriated in the 2015 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement, subject to the approval of the County Attorney, with the Community Action Planning Council (CAPC) in an amount not to exceed \$7,000.00 for promoting and furthering fair and equal housing opportunities in the County for the period October 1, 2015 through September 30, 2016.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Renewal of Facilities Lease Agreement with Watertown Savings Bank
for Employment and Training Department, and Authorizing Sublease with
NYS Department of Labor

By Legislator: _____

Whereas, Pursuant to Resolutions 176 of 2009, and 211 of 2012 this Board authorized the lease of office space from Watertown Savings Bank at 1000 Coffeen Street for the co-location of the Jefferson County Department of Employment and Training and the NYS Department of Labor to function as a One Stop Career Center, and

Whereas, Said lease expires on August 31, 2015 and the Bank and County desire to extend the lease under the option, for an additional one year term at the rate of \$15/sq. ft., and

Whereas, Because the County sub-leases a portion of the above space to the NYS Department of Labor a separate agreement with NYSDOL is hereby extended for a period of one year so that the County may recoup a proportionate share of the rent and direct expenses incurred due to the presence of NYSDOL.

Now, Therefore, Be it Resolved, that Jefferson County enter into a one year extension agreement with Watertown Savings Bank to lease 8940 sq. ft. of office space at 1000 Coffeen Street, upon the terms set forth above in the current lease, and be it further

Resolved, That Jefferson County enter into a one year extension agreement under the current terms of the lease agreement with NYS Department of Labor to sub lease space in the above premises based on proportionate square footage occupied and direct expenses incurred in connection with such occupancy, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute the above referenced agreements on behalf of Jefferson County subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Various Municipalities and the Jefferson County
Industrial Development Agency Relative to Business Activity in and Around
the Watertown International Airport

By Legislator: _____

Whereas, In order to comply with requirements for a grant, a Cooperation Agreement between the County of Jefferson, the Town of Hounsfield, the Town of Watertown, the Village of Dexter and the Jefferson County Industrial Development Agency has been developed to ensure cooperation and efficiencies related to business and infrastructure projects being undertaken, or expected to be undertaken by these municipalities in conjunction with activity in the vicinity of the Watertown International Airport, and

Whereas, Authorization for the Chairwoman to sign the agreement is necessary, and it is in the best interest of the County of Jefferson to participate in the agreement to effectively and efficiently plan for continued development and economic growth also benefitting the Watertown International Airport.

Now, Therefore, Be It Resolved, That the Chairwoman of the Board be and is hereby authorized and directed to execute the Cooperative Agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Donation to the North Country Honors the Mountain Monument Fund

By Legislator: _____

Whereas, 2015 marks the 30th Anniversary of the reactivation of the United States Army 10th Mountain Division, and

Whereas, 2015 also marks the 70th Anniversary of the Allies victory in World War II, and

Whereas, A distinguished group of local citizen volunteers have joined forces as the North Country Honors the Mountain Committee to help permanently commemorate both of these important milestones by raising funds to build a monument honoring the sacrifice and service that soldiers of the 10th Mountain Division, their families and the Fort Drum civilian workforce have made to keep freedom alive in this country, and

Whereas, A 20 foot tall granite monument is currently being built for placement in Thompson Park that will depict the three major periods of history of the 10th Mountain Division as a symbol of our community's unwavering support and dedication to Fort Drum and the soldiers and families that have already served our country and those yet to serve, and

Whereas, In early July, 2016 the new monument will be dedicated, having been built through the generous donations of local citizens throughout the North Country, small and large organizations with a vested interest in seeing our community prosper, the State of New York and many more anonymous donors.

Now, Therefore, Be It Resolved, That Jefferson County also recognizes the importance that Fort Drum and its distinguished 10th Mountain Division plays in this community and will for generations to come, serving both our country and our local community and, therefore, wishes to join in with all of its neighbors and friends in helping to permanently acknowledge the importance of that military institution, and be it further

Resolved, That Jefferson County hereby wishes to contribute \$5,000 towards the Honor the Mountain Monument fund drive on behalf of all residents of the County and hereby directs the County Administrator to follow through with this important pledge.

Seconded by Legislator: _____

STATEMENT OF COUNTY CLERK FEES RECEIVED

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **JULY 1, 2015 THROUGH JULY 31, 2015** as follows:

MOTOR VEHICLE FEES

CC06-MV Ret	\$ 54,317.11
CC05-Sales Tax Ret	\$ 836.50
CC05-FS-6 Fees	\$ 845.00
Total	\$ 55,998.61

COURT RECORD FEES

CC08-Index Number Fees	\$ 3,925.00
CC50-County Court Fines	\$ 5,200.00
CC08-Miscellaneous	\$ 150.00
Total	\$ 9,275.00

LAND RECORDS FEES

CC07-Recording Fees	\$ 65,242.75
CC07-Filing Fees	\$ 2,481.00
CC07-Passport Fees	\$ 1,500.00
CC07-Passport Photo Fees	\$ 496.00
CC07-RETT	\$ 337.00
CC07-RP5217 ret	\$ 2,511.00
CC07-Notary ret	\$ 220.00 *
CC07-NY Ed ret/Rec Mgt	\$ 1,421.00
CC07-UCCs	\$ 1,520.00
CC07-Misc	\$ 335.50
CC07-Cover Page Fees	\$ 6,165.00
CC07-Overages	\$ 59.58
CC07 - Copy Fees	\$ 14,013.99
CC07-Interest	\$ 3.02

MORTGAGE TAX FEES

CC07-Interest	\$ 13,370.00
CC07-Expense	\$ 0.26
Total	\$ 13,370.26

FEES COLLECTED FOR OTHER DEPARTMENTS

TR50-Stop DWI	\$ 4,875.00
TT61-Deposit/Court	\$ -
Total	\$ 4,875.00

Total **\$ 96,305.84**

TOTAL BY ACCOUNTS

CC05	\$ 1,681.50
CC06	\$ 54,317.11
CC07	\$ 109,676.10
CC08	\$ 4,075.00
CC50	\$ 5,200.00
TR50	\$ 4,875.00
TT61	\$ 0.00
TOTAL	\$ 179,824.71

* January 2015 Payment - Made ACH

\$ (6,758.40) CREDIT CARD TRANSACTIONS

RECEIVED FROM GIZELLE J. MEEKS, JEFFERSON COUNTY CLERK THE SUM OF
BEING JEFFERSON COUNTY FEES FOR THE MONTH OF JULY 2015

\$ 173,066.31

8/5/15
DATE

Doreen L. Kimball
JEFFERSON COUNTY TREASURER/DEPUTY

Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual	Total
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141							11,123,831
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655		16,601,582
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899		14,485,749
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	200,000	14,904,405
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-340,401	14,266,264
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479	1,187,037	1,222,667	1,366,459	1,245,518	1,163,920	108,292	14,105,456
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638	1,313,914	1,128,054	1,019,671	-45,041	13,826,803
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724	1,006,833	1,198,851	1,250,648	1,084,114	950,708	21,913	12,138,976
2007	927,080	1,008,645	1,103,535	1,027,853	1,074,040	906,375	1,066,215	1,145,636	881,849	1,591,903	1,206,268	952,953	52,108	12,944,462
2006	920,372	862,003	943,946	835,357	988,449	901,759	861,100	975,331	973,716	1,024,272	1,102,396	1,093,613	72,205	11,554,521
2005	819,961	706,348	955,991	818,370	736,199	882,715	743,513	963,778	771,301	923,003	799,497	753,972	332	9,874,980
2004	616,206	627,058	815,720	762,609	717,780	853,213	601,381	737,647	625,490	719,018	790,874	716,167	107,250	8,690,413
2003	644,323	525,605	604,982	690,366	548,629	610,538	713,408	572,613	628,941	601,781	583,022	709,051	35,141	7,468,400
2002	664,073	589,164	586,347	613,994	559,182	719,379	653,723	618,333	537,552	577,307	422,042	584,256	64,379	7,189,730
2001	460,447	475,577	546,044	469,544	494,010	365,507	599,023	463,528	617,516	630,520	561,550	495,002	106,457	6,284,724
Monthly Average Percent	7.30%	7.48%	8.87%	8.49%	8.22%	8.23%	8.06%	8.54%	8.29%	9.29%	8.43%	8.56%	0.23%	100.00%

Estimated Cost Scenarios **2015 Budget** **17,950,000**

Average % compared to rest of years

2001 - 2014 Average Cost percentage by month/year total 56.72%
 Estimated 2015 Cost 19,612,882 (1,662,882)

2014 Cost percentage by month/year total 60.18%
 Estimated 2015 Cost 18,485,632 (535,632)

Straight 12 Month Cost by average month to date 19,069,424 (1,119,424)

2001 - 2014 average monthly percentage of total 19,633,329 (1,683,329)