

**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
**195 Arsenal Street, 2<sup>nd</sup> Floor**  
**Watertown, NY 13601-2567**  
**Phone: (315) 785-3075 Fax: (315) 785-5070**

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June 29, 2017

To: Honorable Members of the Board of Legislators

This shall serve as notice that the regular session of the Jefferson County Board of Legislators for the month of July will be convened on **Wednesday, July 5, 2017 at 5:30 p.m.** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information relative to any of the Board Session agenda items, please feel free to give me a call.

The agenda for the July meeting is as follows:

**ROLL CALL OF MEMBERS**

**PUBLIC HEARING - 2017-2018 JCC BUDGET**

**PRIVILEGE OF THE FLOOR**

**READING OF MINUTES OF LAST SESSION, IF REQUESTED**

**PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS**

**REPORTS OF STANDING COMMITTEES**

Report of the Finance & Rules Committee on Financial Resolutions  
Report of the Finance & Rules Committee on Legislators' Expenses

**REPORTS OF COUNTY OFFICERS AND OTHERS**

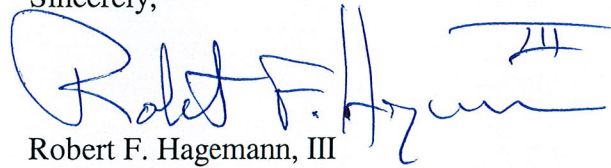
Report of the County Treasurer on Investments and Cash in Banks  
Report of the County Administrator on Budget Transfers for the month of June

**LOCAL LAWS, RESOLUTIONS AND MOTIONS**

1. Resolution No. 121 Adopting the 2017-2018 Jefferson Community College Budget
2. Resolution No. 122 Appropriation for Conduct of Jefferson Community College for Fiscal Year 2017-2018
3. Resolution No. 123 Setting and Reporting Standard Work Day Hours to the New York State and Local Employees' Retirement System for Certain Elected Officials
4. Resolution No. 124 Payment of Legislators' Expenses
5. Resolution No. 125 Authorizing Employment Agreement with Jefferson County Deputy Sheriff's Association Local 3928, AFSCME, AFL-CIO
6. Resolution No. 126 Authorizing Employment Agreement with the Jefferson County Sheriff's Employees Local 3089, Council 82, AFSCME, AFL-CIO
7. Resolution No. 127 Adopting Revised Guidelines and Administrative Procedures in Relation to the County's Housing Improvement Program funded by NYS Community Development Block Grant (CDBG) Awards
8. Resolution No. 128 (Roll Call Vote) Amending the 2017 County Budget in Relation to the Highway Department CHIPS Funding
9. Resolution No. 129 (Roll Call Vote) Amending the 2017 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget
10. Resolution No. 130 (Roll Call Vote) Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program Grant and Amending the 2017 County Budget in Relation Thereto
11. Resolution No. 131 Authorizing Agreements with NYS Department of Education Approved Agencies for the Provision of Special Education Services for Preschool Children with Disabilities
12. Resolution No. 132 Authorizing Agreements and Establishing Rates for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities

13. Resolution No. 133  
(Roll Call Vote) Amending the 2017 County Budget Relative to Children's Home of Jefferson County and Authorizing Agreements in Relation Thereto
14. Resolution No. 134  
(Roll Call Vote) Accepting Funding in Connection with NYSDOH Local Health Department Performance Incentive Initiative and Amending the 2017 County Budget in Relation Thereto

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert F. Hagemann, III". The signature is stylized with a large initial "R" and a long horizontal stroke at the end.

Robert F. Hagemann, III  
Clerk of the Board

RFH:jdj

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 121**

Adopting the 2017-2018 Jefferson Community College Budget

By Legislator: James A. Nabywaniec

Whereas, Pursuant to Section 357 of the County Law, the Finance and Rules Committee of this Board has reviewed the requested 2017-2018 Jefferson Community College Budget, and

Now, Therefore, Be It Resolved, That pursuant to Section 360 of the County Law, said Budget be and is hereby adopted as the Budget of Jefferson Community College for College Fiscal Year 2017-2018, and be it further

Resolved, In accordance with the 2016-2017 Jefferson Community College Budget, the County of Jefferson will provide a Sponsor Contribution in the amount of \$4,961,724 and thereby approving a total operating expenditure for the JCC Budget of \$29,849,848.

Resolved, That this resolution shall take effect September 1, 2017.

Seconded by Legislator: Allen T. Drake

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 122**

Appropriation for the Conduct of Jefferson Community College  
for Fiscal Year 2017-2018

By Legislator: Daniel R. McBride

Whereas, This Board, by Resolution No. 121 of 2017 adopted a budget for Jefferson Community College for Fiscal Year 2017-2018.

Now, Therefore, Be It Resolved, That pursuant to Section 360 of County Law, the several amounts specified in such budget are hereby appropriated for the objects and purposes specified, and be it further

Resolved, That this resolution shall take effect September 1, 2017.

Seconded by Legislator: Carolyn D. Fitzpatrick

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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# JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 123

Setting and Reporting Standard Work Day Hours to the New York  
State and Local Employees' Retirement System for Certain Elected Officials

By Legislator: Daniel R. McBride

Be It Resolved, That the County of Jefferson/10022 10 hereby establishes the following as the standard work days for these titles and will report the officials to the New York State and Local Employees' Retirement System based on the record of activities. maintained and submitted by this official to the Clerk of this body:

## ELECTED OFFICIALS

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max 8 hrs	Name	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy- mm/dd/yy)	Record of Activites Result	Not submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
County Legislator	7 hrs	Robert D. Ferris				01/01/16- 12/31/17	10.619	

Seconded by Legislator: Carolyn D. Fitzpatrick

State of New York )  
County of Jefferson ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 124**

Payment of Legislators' Expenses

By Legislator: James A. Nabywaniec

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$133.75, we have allowed:

Legislator Expense: \$133.75

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimant as audited.

Seconded by Legislator: Allen T. Drake

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State of New York    )  
                              ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 125**

Authorizing Employment Agreement with Jefferson County  
Deputy Sheriff's Association Local 3928, AFSCME, AFL-CIO

By Legislator: William W. Johnson

Whereas, The attached employment agreement between the County of Jefferson and the Jefferson County Deputy Sheriff's Employees Association Local 3928 for the period of January 1, 2015 through December 31, 2019, has been arrived at through collective bargaining in accordance with Civil Service Law.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement in the form hereto attached, with the Jefferson County Local of the Deputy Sheriff's Association, and be it further

Resolved, That, pursuant to Section 450 of the County Law, the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: Daniel R. McBride

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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PG  
05-16-2017

Val  
5/16/17

**THE BOARD OF LEGISLATORS REPRESENTING THE COUNTY OF  
JEFFERSON AND THE JEFFERSON COUNTY SHERIFF**

**IN NEGOTIATIONS WITH**

**JEFFERSON COUNTY DEPUTY SHERIFF'S ASSOCIATION**

**Local 3928**

**Security and Law Enforcement Employees Council 82, AFSCME, AFL-CIO**

**TENTATIVE AGREEMENT**

**For**

**January 1, 2015 through December 31, 2019**

**May 16, 2017**

## ARTICLE I- B. Compensation

Modify - Section 3 to read as follows and modify the salary schedules accordingly:

Employees shall receive a salary increase of 1.5% increase effective January 1, 2015, a 1.5% increase effective January 1, 2016; a 2.25% increase effective January 1, 2017, a 2.5% increase effective January 1, 2018 and a 2.5% increase effective January 1, 2019 in accordance with Appendix A. In addition, employees not at the top of the grade shall move to the next step on January 1, 2015; and January 1, 2016; and January 1, 2017; and January 1, 2018; and January 1, 2019. No employee may exceed the maximum of the grade. Employees hired after July 1<sup>st</sup> in each year shall not be eligible for step movement the following year. Retroactive salary payments shall be made to current employees only.

Modify - Section 9 (2)

2. Shotguns or patrol rifles, at the discretion of the deputy or detective, shall be standard equipment in all patrol vehicles and detectives' cars. (Current available equipment)

ADD NEW: Section 16 - Compensatory Time

Employees who work overtime may elect to take up to 84 hours annually of compensatory time off at one and one half (1.5) times the actual hours worked.

Such Compensatory time will be scheduled with prior approval of the Sheriff or designee. Forty-eight (48) hours' notice is required to utilize compensatory time; this notice requirement may be waived at the discretion of the Sheriff or designee.

Compensatory time earned shall be taken within the year it is earned. Employees must designate his/her choice of compensatory time or payment on time sheets indicating overtime hours worked. Compensatory time will not count as "time worked". Any compensatory time not used prior to the beginning of the last pay period in the month of December shall be converted to overtime and paid to the employee in the last pay period in December.

The Compensatory time pilot program will begin the first pay period following ratification and expire on 12-31-2019.

## Article VII- Hospitalization

### Health Benefits- Section A.

Change paragraph one and two to read as follows:

The Employer will provide the Jefferson County Government Employees Health Benefits Program in accordance with the plan document as amended in the document "Jefferson County Health Benefits Program Schedule of Benefits September 1, 2016". (Effective 9/1/17) Group Health Incorporated, POMCO, or a mutually agreed upon alternate provider, will act as third party administrator for the program for the life of the Agreement.

Effective upon ratification, the employee cost of individual coverage is \$84.00 per bi-weekly pay period. The employee cost of family coverage is \$150.00 per bi-weekly pay period. Effective January 1, 2018, the employee cost of individual or family coverage is 15% of the annual premium equivalent paid bi-weekly each pay period. If a successor agreement is not reached by the expiration of this contract period, employee's bi-weekly premiums will remain at the same dollar amount as the last year of the agreement until a new agreement is reached. Once a new agreement is reached, employees will then pay retroactively the agreed upon percentage.

Change to the Schedule of Benefits for September 1, 2017 as follows:

1. All co-pays listed at \$17.00 change to \$20.00 In Network / \$30 Out of Network.
2. Emergency Room Co-pay from \$50 to \$80.
3. Prescription Drug Benefit co-pays beginning September 1, 2017:  

<u>Generic:</u>	\$5
<u>Preferred Brand Name:</u>	\$15
<u>Non-Preferred Brand Name:</u>	\$30
4. Prescription Drug Benefit co-pays beginning 1-1-2018:  

<u>Generic:</u>	\$10
<u>Preferred Brand Name:</u>	\$20
<u>Non-Preferred Brand Name:</u>	\$40
5. Mandatory mail order for 90-day supply of maintenance drugs.
6. Specialty Drug 20% deductible w/waiver.
7. Major Medical- \$400Ind/\$1000Fam

Health Insurance coverage upon retirement:

Replace III with:

Employees hired or reinstated on or after 1-1-2007 shall be eligible to continue health coverage in retirement provided they have met the requirements of I.B., C., and D. of this section and meet the service requirements listed in the following schedule:

<u>County Service</u>	<u>Share of monthly premium or premium equivalent cost</u>	
	<u>Employee Share</u>	<u>Employer Share</u>
10 years' service but less than 15 years	80%	20%
15 years' service but less than 20 years	70%	30%
20 years' service or more	30%	70%

Article XII

Change : dollar amount from \$660 to \$1,100.

Article XXI- Employee Performance Evaluations

Add New:

The Sheriff would like to receive recognized accreditation for the Sheriff's Office.  
We would like to agree to work through language in Labor/Management meetings to be able to accomplish this goal.

Appendix B

Proposed updates attached.

## APPENDIX B

### Jefferson County Sheriff's Office

753 Waterman Drive  
Watertown, New York 13601

#### ISSUED EQUIPMENT FOR ADMINISTRATION SUPERVISORS AND PATROL OFFICERS

- |                            |                                      |
|----------------------------|--------------------------------------|
| 1. ID Card                 | 18. Rain Coat                        |
| 2. Badge                   | 19. Winter Coat                      |
| 3. Collar Pins             | 20. Patrol Coat Three Season         |
| 4. Badge Case              | 21. Gloves                           |
| 5. Stetson                 | 22. Weapon                           |
| 6. 3 - Class 'A' Shirt L/S | 23. Leather Gun Belt                 |
| 7. 3 - Class 'A' Shirt S/S | 24. Cuff Case                        |
| 8. 4 - Class 'A' Trousers  | 25. Handcuffs                        |
| 9. 1 - BDU Shirt L/S       | 26. Ammo                             |
| 10. 1 - BDU Shirt S/S      | 27. Penal Law Book                   |
| 11. 1 - BDU Pants          | 28. Criminal Procedure Law Book      |
| 12. Summer Shoes           | 29. Vehicle and Traffic Law Book     |
| 13. Winter Boots           | 30. Bullet Proof Vest                |
| 14. Ties                   | 31. Radio Holder                     |
| 15. Tie Clasp              | 32. Rules & Regulations              |
| 16. Garrison Belt          | 33. Any other equipment or specialty |
| 17. Name Tags (2)          | items as determined by the Sheriff   |
|                            | to fulfill our mission.              |

# APPENDIX A

2015

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	19.85	20.79	21.64	22.52	23.43	24.31
2	21.68	22.70	23.62	24.62	25.55	26.47
3	23.11	24.20	25.22	26.28	27.36	28.45

2016

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	20.15	21.10	21.96	22.86	23.78	24.67
2	22.01	23.04	23.97	24.99	25.93	26.87
3	23.46	24.56	25.60	26.67	27.77	28.88

2017

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	20.60	21.57	22.45	23.37	24.32	25.23
2	22.51	23.56	24.51	25.55	26.51	27.47
3	23.99	25.11	26.18	27.27	28.39	29.53

2018

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	21.12	22.11	23.01	23.95	24.93	25.86
2	23.07	24.15	25.12	26.19	27.17	28.16
3	24.59	25.74	26.83	27.95	29.10	30.27

2019

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	21.65	22.66	23.59	24.55	25.55	26.51
2	23.65	24.75	25.75	26.84	27.85	28.86
3	25.20	26.38	27.50	28.65	29.83	31.03

Grade 1 DEPUTY SHERIFF  
 Grade 2 DEPUTY SHERIFF (DETECTIVE)  
 Grade 3 DEPUTY SHERIFF (SERGEANT)

# MEMORANDUM OF AGREEMENT

Regarding the Jefferson County  
Specialty Prescription Drug Program  
Between

Jefferson County

(County)

And

Deputy Sheriff's Association, Local 3928

(Labor Organization)

This Memorandum of Understanding is entered between the aforementioned parties regarding the Jefferson County Specialty Prescription Drug Program.

1. Both the unit membership and the Jefferson County Board of Legislators, the parties to this agreement hereby agree to participate in the Jefferson County Specialty Prescription Drug Program which attaches a 20% co-payment to the Specialty Medicines as is written in the Health Benefits Program Plan Document.
2. To supplement the Jefferson County Specialty Prescription Drug Program, both the unit membership and Jefferson County agree to an appeals process in which any member of the plan that is not reimbursed for the 20% coinsurance on a specialty medicine will be reimbursed by the County so that the out-of-pocket costs associated with the specific prescription drug results in no more cost to the member of the plan than would have been incurred had the member had the drug filled under the traditional benefit for generic drugs, preferred brand name drugs or non-preferred brand name drugs. Furthermore, this appeals mechanism will be coordinated through the Prescription Benefit Manager so that there will not be any out-front cost to the employee for these specialty medicines that do not have a copayment assistance program available.

This agreement is entered into by mutual agreement of all parties and will remain in place so long as there is a percentage based co-payment in place for the Specialty Prescription Drug Benefit that is part of the Jefferson County Health Benefits Program Plan Document.

Valerie Nugent  
Valerie Nugent, County Representative

Perry Golden  
Perry Golden, Union Representative

Date: 5/16/17

Date: 05-16-2017

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 126**

Authorizing Employment Agreement with the Jefferson County  
Sheriff's Employees Local 3089, Council 82, AFSCME, AFL-CIO

By Legislator: Carolyn D. Fitzpatrick

Whereas, The attached employment agreement between the County of Jefferson and the Jefferson County Sheriff's Employees for the period of January 1, 2016 to December 31, 2020 has been reached through collective bargaining in accordance with Civil Service Law.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement, in the form hereto attached, with the Jefferson County Sheriff's Employees, and be it further

Resolved, That, Pursuant to Section 450 of County Law, the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: William W. Johnson

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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5/22/17  
1210  
5/22/17  
VMW.

**THE BOARD OF LEGISLATORS REPRESENTING THE COUNTY OF  
JEFFERSON AND THE JEFFERSON COUNTY SHERIFF**

**IN NEGOTIATIONS WITH**

**THE JEFFERSON COUNTY SHERIFFS EMPLOYEES**

**Local 3089**

**Security and Law Enforcement Employees Council 82, AFSCME, AFL-CIO**

**TENTATIVE AGREEMENT**

**For**

**January 1, 2016 through December 31, 2020**

**May 22, 2017**

**Article I- B. Compensation**

Modify Section 3 to read as follows and modify the salary schedules accordingly:

Employees shall receive a salary increase of 2.25% effective January 1, 2016; a 2.25% increase effective January 1, 2017; a 2.25% increase effective January 1, 2018; a 2.25% increase effective January 1, 2019; and a 2.25% increase effective January 1, 2020 in accordance with Appendix A. In addition, employees not at the top of the grade shall move to the next step on January 1, 2016; January 1, 2017; January 1, 2018; January 1, 2019 and January 1, 2020. No employee may exceed the maximum of the grade. Employees hired after July 1<sup>st</sup> in each year shall not be eligible for step movement the following year. Retroactive salary payments shall be made to current employees only.

Modify Section 5 to read as follows:

Employees hired before 1-1-2018:

A longevity benefit will be awarded to employees in accordance with the salary schedule after ten (10), fifteen (15), twenty (20), and twenty-five (25) years of full-time continuous service. Such longevity payment will be tendered to the employee in the payroll period nearest the anniversary date.

Employees hired on or after 1-1-2018, a longevity benefit will be awarded to employees in accordance with the following schedule:

Dispatcher-	\$1200
Correction Officer-	\$1500
Senior Dispatcher-	\$1500
Technical Communications Officer-	\$1500
Correction Sergeant-	\$1800

after ten (10), fifteen (15), twenty (20), and twenty-five (25) years of full-time continuous service. Such longevity payment will be tendered to the employee in the payroll period nearest the anniversary date.

## Article IV- Leave

### Section 5. Upon ratification:

Modify: 2. Employees working the following legal holiday shall receive time and one-half for hours worked:

Martin Luther King, Jr. Day	Columbus Day
Lincoln's Birthday	Election Day
Washington's Birthday	Veteran's Day

ADD: 3. Employees working the following legal holiday shall receive double time for hours worked:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Fourth of July	Christmas Day

## Article VII- Hospitalization

Change paragraph one and two to read as follows:

The Employer will provide the Jefferson County Government Employees Health Benefits Program in accordance with the plan document as amended in the document "Jefferson County Health Benefits Program Schedule of Benefits January 1, 2016". (Effective 9/1/17) Group Health Incorporated, POMCO, or a mutually agreed upon alternate provider, will act as third party administrator for the program for the life of the Agreement.

Effective upon ratification, the employee cost of individual coverage is \$84.00 per bi-weekly pay period. The employee cost of family coverage is \$150.00 per bi-weekly pay period. Effective January 1, 2019, the employee cost of individual or family coverage is 15% of the annual premium equivalent paid bi-weekly each pay period. If a successor agreement is not reached by the expiration of this contract period, employee's bi-weekly premiums will remain at the same dollar amount as the last year of the agreement until a new agreement is reached. Once a new agreement is reached, employees will then pay retroactively the agreed upon percentage.

Change to the Schedule of Benefits for September 1, 2017 as follows:

1. All co-pays listed at \$17.00 change to \$20.00 In Network / \$30 Out of Network.
2. Emergency Room Co-pay from \$50 to \$80.

3. Prescription Drug Benefit co-pays beginning September 1, 2017:  

<u>Generic:</u>	\$5
<u>Preferred Brand Name:</u>	\$15
<u>Non-Preferred Brand Name:</u>	\$30
4. Prescription Drug Benefit co-pays beginning 1-1-2018:  

<u>Generic:</u>	\$10
<u>Preferred Brand Name:</u>	\$20
<u>Non-Preferred Brand Name:</u>	\$40
5. Mandatory mail order for 90-day supply of maintenance drugs.
6. Specialty Drug 20% deductible w/waiver.
7. Major Medical- \$400Ind/\$1000Fam
8. Health Insurance Committee- A committee shall meet quarterly to discuss Health Insurance issues and share information. Committee members shall include: 2 union representatives, 2 management representatives, 1 prescription drug representative, 1 third party administrator representative, 1 consultant and 1 County Legislator. The meetings shall be no longer than three hours in length and either party may propose agenda items.

#### Article XIV- Termination

##### Change to:

This agreement shall be effective January 1, 2016 and shall continue in effect until December 31, 2020. This contract will expire on December 31, 2020 provided that a new contract has been entered into to take effect on January 1, 2021. If the parties hereto have failed to agree upon a new contract on or before January 1, 2021 all of the terms and conditions set forth in this agreement shall continue in full force and effect until the date of execution of a new agreement, provided, however, that nothing herein contained shall preclude the parties from meeting from time to time to renegotiate their differences.

##### Add:

The parties agree to commence negotiations no later than February 1<sup>st</sup> of the year in which the contract is to expire. Every good faith effort will be made by both parties to negotiate a successor agreement in a timely manner.

## APPENDIX B

# Jefferson County Sheriff's Office

753 Waterman Drive  
Watertown, New York 13601

### ISSUED EQUIPMENT FOR CORRECTION OFFICERS

- |                                     |   |
|-------------------------------------|---|
| 1. ID Card                          | 18. Minimum Standards SCOC -<br>Electronic              |
| 2. Badge                            | 19. Rules and Regulations (Duty<br>Manual) - Electronic |
| 3. Collar Pins                      | 20. Tie and Tie Clasp                                   |
| 4. 3 Long Sleeve Shirts - BDU       | 21. Knit Watchman's Cap                                 |
| 5. 3 Short Sleeve Shirts - BDU      | 22. Class 'A' Uniform Hat                               |
| 6. 3 Trousers - BDU                 | 23. Gun Belt  |
| 7. 1 Long Sleeve Shirt - Class 'A'  | 24. Level 3 Holster                                     |
| 8. 1 Short Sleeve Shirt - Class 'A' | 25. Double Magazine Holder                              |
| 9. 1 Trouser - Class 'A'            | 26. Handcuffs   |
| 10. C.O. Jackets                    | 27. Handcuff Case                                       |
| 11. C.O. Ball Cap                   | 28. Pepper Spray Case                                   |
| 12. Boots                           | 29. Glove Case  |
| 13. Garrison (Trouser) Belt         | 30. JCSO Issued Firearm                                 |
| 14. Key Clip                        | 31. Duty ammo   |
| 15. Name Tag                        | 32. Winter Gloves                                       |
| 16. Baton                           |   |
| 17. Baton Holder                    |   |

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 127**

Adopting Revised Guidelines and Administrative Procedures in Relation  
to the County's Housing Improvement Program funded by NYS  
Community Development Block Grant (CDBG) Awards

By Legislator: Robert D. Ferris

Whereas, Jefferson County has received consecutive annual competitive Community Development Block Grant (CDBG) awards from 2007 through 2016 from the New York State Office of Community Renewal to implement and administer a county-wide Housing Improvement Program, and

Whereas, Local Guidelines and Administrative Procedures for implementation and local administration of the program were last adopted by the County Board of Legislators on June 7, 2016 by Resolution 153 of 2016, and

Whereas, Guidelines and administrative forms are periodically updated to incorporate changes to meet program and regulatory requirements associated with all current and subsequent awards, and

Whereas, Updates to the Guidelines and Administrative Procedures must be adopted by the Board of Legislators.

Now, Therefore, Be It Resolved, That this Board of Legislators, having been provided with an updated copy of the Guidelines and Administrative Procedures for Jefferson County for the 2016 grant award hereby adopts them and they shall become effective immediately for all County-sponsored housing rehabilitation activities conducted with Small Cities Community Development Block Grant funding.

Seconded by Legislator: Anthony J. Doldo

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 128**

Amending the 2017 County Budget in Relation to the Highway Department CHIPS Funding

By Legislator: Robert D. Ferris

Whereas, The New York State Governor and Legislature have reached an agreement on the State FY 2017-2018 Consolidated Local Street and Highway Improvement Program (CHIPS) funding level, which includes an Extreme Winter Recovery apportionment of \$519,996 and PAVE NY funding of \$740,339.25 over and above the Jefferson County Budget, and

Whereas, The County Highway Superintendent has requested that this additional revenue be placed in the Department's various Highway accounts.

Whereas, In order to recognize and allocate the new funding it is necessary to amend the 2017 County Budget.

Now, Therefore, Be It Resolved, That the 2017 County Budget is hereby amended as follows:

**Increase:**

(Revenue)

05900300 93501	Consolidated Highway Aid	\$ 1,260,335.25
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(Expenditure)

05331000 04480	Highway Pavement Marking	\$ 40,000.00
05511000 04482	Surface Treatment	400,000.00
05511000 04589	Gravel, Stone, Sand	70,335.25
05511000 04686	Hired Machines	150,000.00
05511200 04930	Paving	600,000.00

Seconded by Legislator: Jeremiah J. Maxon

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 129**

Amending the 2017 County Budget to Recognize Insurance Recovery  
and Allocating Same in Sheriff's Department Budget

By Legislator: Jeremiah J. Maxon

Whereas, The Sheriff's Department has received an insurance settlement check in the amount of \$897.00 for damage to a patrol unit, and has requested that the settlement be used to supplement the external fleet expense line to pay for needed repairs.

Now, Therefore, Be It Resolved, That the 2017 County Budget is hereby amended as follows:

**Increase:**

Revenue:		
01311000 92680	Insurance Recoveries	\$ 897.00

Expenditure:		
01311000 043102	External Fleet Expense	\$ 897.00

Seconded by Legislator: Anthony J. Doldo

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State of New York    )  
                                  )  
County of Jefferson   )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 130**

Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program  
Grant and Amending the 2017 County Budget in Relation Thereto

By Legislator: Anthony J. Doldo

Whereas, The Jefferson County Sheriff's Department has been awarded a NYS Governor's Traffic Safety Committee Police Traffic Services Program grant in the amount of \$9,600, and

Whereas, The goal of the grant is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic accidents.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award for the project period October 1, 2016 through September 30, 2017, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form, and be it further

Resolved, That the 2017 County Budget is hereby amended as follows:

**Increase:**

Revenue:		
01311000 94389	Federal Aid Other Public Safety	\$ 9,600

Expenditure:		
01311000 01300	Overtime	\$ 9,600

Seconded by Legislator: Robert D. Ferris

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No.   31**

Authorizing Agreements with NYS Department of Education Approved Agencies  
for the Provision of Special Education Services for Preschool Children with Disabilities

By Legislator:   Allen T. Drake  

Whereas, New York State Education Law requires that municipalities enter into agreements with agencies approved by the NYS Commissioner of Education to offer special education services to preschool children with disabilities who are determined by the Board of Education of local school districts to require placement in such special education programs, and

Whereas, The New York State Commissioner of Education has approved a number of providers of services and has set rates for all special education program services, and

Whereas, In conjunction with the operation of the Special Education Services for Preschool Children with Disabilities program, it is necessary to enter into contracts with approved services providers at said established rates.

Now, Therefore, Be It Resolved, Pursuant to Section 4410 of the New York State Education Law, Jefferson County is hereby authorized to enter into agreements for the term July 1, 2017 through June 30, 2018, for the provision of special education services to children ages three through five with disabilities with the following New York State Education Department approved service providers:

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Evaluations Integrated Special Education Classroom Special Education Itinerant Teaching
Building Blocks SLP, OT & PT Family Services, PLLC	Evaluations Special Education Itinerant Teaching
Jefferson Rehabilitation Center	Evaluations Integrated Special Education Classroom Special Education Itinerant Teaching
Milestones Children's Center	Evaluations Special Education Itinerant Teaching

and be it further

Resolved, That the need for such special education services is to be determined by local School Boards of Education, at rates established by the NYS Commissioner of Education as certified by the Director of the Budget of the State of New York, and shall be in a form and contain such terms and conditions as may be acceptable to the NYS Commissioner of Education, and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services are hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to approval by the County Attorney as to form and substance, and be it further

Resolved, That the Director of Community Services is hereby directed to send a letter notifying local School Boards of Education of the rates of each of the special education service providers and the percentage of local share of such cost.

Seconded by Legislator: Anthony J. Doldo

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 132**

Authorizing Agreements and Establishing Rates for Provision of Related Services  
in Connection with the Program for Preschool Children with Disabilities

By Legislator: Carolyn D. Fitzpatrick

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 require that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with each of the following parties for the provision of the indicated service(s). The term of said agreement shall be for the period July 1, 2017 through June 30, 2018 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Speech Therapy Physical Therapy Occupational Therapy
Building Blocks SLP, OT & PT Family Services, PLLC	Speech Therapy Physical Therapy Occupational Therapy
Jefferson Rehabilitation Center	Speech Therapy Physical Therapy Occupational Therapy
Special Programs, Inc. D.B.A. Little Lukes Childcare Center	Speech Therapy Physical Therapy Occupational Therapy
The Rowland Center, Inc.	Speech Therapy Physical Therapy Occupational Therapy

and be it further

Resolved, That the rates of payment for Preschool Related Services by a Speech Pathologist, Occupational Therapist and Physical Therapist are hereby established as follows:

	On-site	Off-site
Individual Up to 59 Minutes	\$ 34.00	\$ 59.00
Individual Over 60 Minutes	\$ 49.00	\$ 73.00
Group Up to 59 Minutes	\$ 25.00	\$ 39.00
Group Over 60 Minutes	\$ 39.00	\$ 54.00

and be it further

Resolved, That the rates of payment for Preschool Related Services by Certified Occupational Therapy and Licensed Physical Therapy Assistants are hereby established as follows:

	On-site	Off-site
Up to 59 min.	\$ 25.00	\$ 39.00
Over 60 min.	\$ 34.00	\$ 47.00
Group Up to 59 Minutes	\$ 22.00	\$ 34.00
Group Over 60 Minutes	\$ 31.00	\$ 44.00

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute such agreements on behalf of Jefferson County, and be it further

Resolved, That the Director of Community Services is hereby authorized and directed to take such steps and execute such documents as may be necessary to secure approval of the rates established herein by the New York State Education Department.

Seconded by Legislator: Jeremiah J. Maxon

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 133**

Amending the 2017 County Budget Relative to Children's Home of Jefferson County  
and Authorizing Agreements in Relation Thereto

By Legislator: Jeremiah J. Maxon

Whereas, The NYS Office of Mental Health provided additional 2017 State Aid for the Children's Home of Jefferson County to support 2.5 full time equivalent (FTE) children's school-community liaison positions, and 1 FTE Non-Medicaid case manager, and

Whereas, This allocation is intended to reduce in-patient hospitalizations and ensure continuity of care, and

Whereas, The 2017 County Budget needs to be amended to recognize the additional revenue, and

Whereas, Authorization for local contracts for services to be obtained as needed to establish the various functions of this new funding is necessary.

Now, Therefore, Be It Resolved, That the 2017 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01431000 93490	State Aid - Mental Health	\$116,667

Expenditure		
01432000 04732	Children's Home - Jeff. Co.	\$116,667

and be it further

Resolved, That the Board of Legislators does hereby grant its approval for the Community Services Board to enter into any necessary agreements/amended agreements with the agencies for provision of these services.

Seconded by Legislator: Anthony J. Doldo

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 134**

Accepting Funding in Connection with NYSDOH Local Health Department Performance  
Incentive Initiative and Amending the 2017 County Budget in Relation Thereto

By Legislator: Anthony J. Doldo

Whereas, The Jefferson County Public Health Service – Preventive Services unit has been recognized by the New York State Department of Health for High Standards of Communicable Disease Reporting Measures, and

Whereas, The Jefferson County Public Health Service is eligible to receive an incentive award for this achievement, and

Whereas, The clinic is in need of e-mail encryption, additional training, tick removal kits, and N-95 masks and fitting equipment, which are accepted uses of the award to support costs associated with Article 6 eligible services.

Now, Therefore, Be It Resolved That Jefferson County hereby accepts the incentive award funding, and the 2017 County Budget is hereby amended as follows:

**Increase:**

Revenue

01405000 93401	State Aid Public Health	\$19,000
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**Expenditure:**

01405100 041143	Software Maintenance	\$2,100
01405100 04415	Advertising	3,400
01405100 04613	Training	2,000
01405100 04510	Medical Supplies	8,000
01405100 04313	Travel	1,500
01405100 04430	Vaccines	2,000

Seconded by Legislator: Carolyn D. Fitzpatrick

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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