

County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



July 20, 2017

TO: Members of General Services Committee

FROM: Sarah H. Baldwin, Deputy County Administrator *SHB*

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, July 25, 2017 at 5:30 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing an Agreement for Construction Services With Sky Climber Tower Solutions, LLC for Engineering and Erection of Twelve Radio Transmission Towers
2. Imposing the Wireless Communications Surcharges Pursuant to the Authority of Tax Law § 186-g
3. Amending the 2017 County Budget in Relation to Recycling & Waste Management
4. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Replacement of Coolidge Road & CR 30 over Indian River), Appropriating Funds Therefor and Amending the 2017 County Budget and Capital Plan
5. Accepting Donation for Sheriff's Department K-9 Unit and Amending the 2017 County Budget in Relation Thereto

Informational Items:

Monthly Report:

- Weights & Measures

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	Code Enforcement	Planning	County Attorney
	District Attorney	Probation	County Treasurer
	Dog Control	Public Defender	
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement for Construction Services With Sky Climber Tower Solutions, LLC
for Engineering and Erection of Twelve Radio Transmission Towers

By Legislator: _____

Whereas, Jefferson County is in the process of reconstructing its emergency management radio communication system and as part of the reconstruction requires twelve new transmission towers to be erected with appurtenant structures and equipment, and

Whereas, The County Purchasing Department sought a general contractor by open bid for the engineering and construction of the required twelve towers, and

Whereas, Sky Climber Tower Solutions, LLC is the recommended low bidder for the project to carry out foundation design and installation, tower erection, systems installation and testing.

Now, Therefore, Be it Resolved, That the Chairman of the Board is hereby authorized and directed to execute a contract with Sky Climber Tower Solutions, LLC for the above services for the amount of \$2,860,670.00, plus \$22.20 per foot of electrical wire, subject to review and approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Imposing the Wireless Communications Surcharges Pursuant to the
Authority of Tax Law § 186-g

By Legislator: _____

Be it enacted by the Board of Legislators of the County of Jefferson, as follows:

SECTION 1. Imposition of wireless communications surcharges. (a) Pursuant to the authority of Tax Law § 186-g, there are hereby imposed and there shall be paid surcharges within the territorial limits of the County of Jefferson on: (i) wireless communications service provided to a wireless communications customer with a place of primary use within such County of Jefferson, at the rate of thirty cents per month on each wireless communications device in service during any part of the month; and (ii) the retail sale of prepaid wireless communications service sold within such County of Jefferson, at the rate of thirty cents per retail sale, whether or not any tangible personal property is sold therewith.

(b) Wireless communications service suppliers shall begin to add such surcharges to the billing of its customers and prepaid wireless communications sellers shall begin to collect such surcharge from its customers commencing December 1, 2017.

(c) Each wireless communications service supplier and prepaid wireless communications seller is entitled to retain, as an administrative fee, an amount equal to three percent of its collections of the surcharges imposed by this resolution, provided that the supplier or seller files any required return and remits the surcharges due to the New York State Commissioner of Taxation and Finance on or before the due date for that return and that payment.

SECTION 2. Administration of surcharges. The surcharges imposed by this resolution shall be administered and collected by the New York State Commissioner of Taxation and Finance as provided in paragraph (8) of Tax law § 186-g and in a like manner as the taxes imposed by Articles Twenty-eight and Twenty-nine of the Tax Law.

SECTION 3. Applicability of the State law to surcharges imposed by this resolution. All the provisions of Tax Law § 186-g shall apply to the surcharges imposed by this resolution with the same force and effect as if those provisions had been set forth in full in this resolution, except to the extent that any of those provisions is either inconsistent with or not relevant to the surcharges imposed by this resolution.

SECTION 4. Net collections received by this County of Jefferson from the surcharges imposed by this resolution shall be expended only upon authorization of the Board of Legislators of the County of Jefferson and only for payment of system costs, eligible wireless 911 service costs, or other costs associated with the administration, design, installation, construction, operation, or maintenance of public safety communications networks or a system to provide

enhanced wireless 911 service serving such County of Jefferson, as provided in paragraph (9) of the Tax Law § 186-g, including, but not limited to, hardware, software, consultants, financing and other acquisition costs. The County of Jefferson shall separately account for and keep adequate books and records of the amount and object or purpose of all expenditures of all such monies. If, at the end of any fiscal year, the total amount of all such monies exceeds the amount necessary for payment of the above mentioned costs in such fiscal year, such excess shall be reserved and carried over for the payment of those costs in the following fiscal year.

SECTION 6. Effective date. This resolution shall take effect December 1, 2017.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



Jefferson County Fire and Emergency Management

753 Waterman Dr. Watertown, NY 13601

Office 315-786-2654
FAX 315-785-3301
Dispatch 315-786-2601



Joseph D. Plummer
Director
josephp@co.jefferson.ny.us

Joseph M. Bova
Deputy Director
jbova@co.jefferson.ny.us

To: County Administrator Robert Hagemann
From: Director Joseph Plummer
Date: July 18, 2017
Subject: Projected revenue from proposed Cell 911 phone surcharge

NYS authorized a public safety surcharge to be collected effective Dec. 1, 2017, and at least 90 days prior we are required to mail a certified copy of our enacting Resolution to NYS Tax Department. I asked fellow 911 Coordinators across NYS for the amount of cellular Surcharge Money that counties received in 2015 and 2016. After getting responses from six counties, I used the data from the four closest to us in population to compile Per Capita figures. The table below shows the average Per Capita figures of \$2.24 and \$2.25. Using the 2015 Per Capita figures of \$2.24 and Jefferson County's current population (2016 estimate) of 114,006 residents, would calculate to an estimated revenue of \$255,373.

County	2015 Revenue	2016 Revenue	Population	2015 Per Cap	2016 Per Cap
Tompkins	\$220,000	\$220,000	105,000	\$2.10	\$2.10
Cayuga	\$167,189	\$170,192	80,000	\$2.09	\$2.09
Rensselaer	\$331,000	\$350,000	150,000	\$2.21	\$2.33
Wayne	\$235,542	\$224,238	92,051	\$2.56	\$2.44
Average				\$2.24	\$2.25

It is my opinion that it will take a year or two for the phone companies to get all taxes collected properly and NYS to distribute properly. I recommend going with a lower number to not overestimate the revenue at this time, and plan to estimate \$150,000 for the 2018 budget.

I also feel that we should allocate this revenue into the cost and maintenance of the new Public Safety Radio System. When we go live, we will have to pay Onondaga County approximately \$65,000 for maintenance on the "Core" (main brain) of the system and in approximately 2021, we will begin maintenance cost on the system which is a fixed cost of \$393,500 per year until 2028. The total yearly maintenance after the warranty period on the system will be approximately \$458,500. The revenue will help to offset this very large budgetary item that would have to absorb from the General Fund.

There are 8 counties in New York State that do not collect the cell phone surcharge. They include Hamilton, Jefferson, Lewis, Oswego, Oneida, Niagara, Schoharie and St. Lawrence. I have confirmed that Lewis, Oneida, Oswego and St. Lawrence Counties are moving forward with the surcharge. Hamilton and Niagara Counties are not at this time.

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending the 2017 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, The 2017 County Budget must be amended to provide for anticipated shortfalls in some Recycling and Waste Management Fund accounts, and

Whereas, Said funds are available in an existing revenue account.

Now, Therefore, Be It Resolved, That the 2017 Budget is amended as follows:

Increase:

(Expenditure)

15816000 02500	Buildings/Grounds Equip	\$14,000
15816000 043101	Internal Fleet Expense	12,000
15816000 043102	External Fleet Expense	9,000

(Revenue)

15910100 92675	Gain-Disposition of Asset	\$35,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Replacement of Coolidge Road & CR 30 over Indian River), Appropriating Funds Therefor and Amending the 2017 County Budget and Capital Plan

By Legislator: _____

Whereas, A Project for the Replacement of Coolidge Road & CR 30 over Indian River, PIN 775359 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the cost of the Preliminary Engineering/Design Phases 1-4 and Right of Way Incidental Phases of the project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Preliminary Engineering/Design Phases 1-4 and Right of Way Incidentals work for the Project or portions thereof, and be it further

Resolved, That the sum of \$216,000.00, which includes the Preliminary Engineering/Design Phases 1-4 and Right of Way Incidentals, or so much thereof as is necessary is hereby appropriated from Account 20511300 02801 in the 2017 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2017 County Budget is hereby amended as follows:

Increase:

Revenue

20900600 94592	Federal Aid Bridges	\$ 12,800.00
20900600 93592	State Aid Bridges	2,400.00
20000000 30599	Appropriated Fund Balance	800.00

Expenditure

20511300 02801	CO16 CR 30 over Indian River	\$ 16,000.00
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Accepting Donation for Sheriff's Department K-9 Unit
and Amending the 2017 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Sheriff's Department has received a donation from the North Pole Fire Department.

Now, Therefore, Be It Resolved, That this Board of Legislators does hereby gratefully accept said donation and be it further

Resolved, That the 2017 County Budget is hereby amended as follows:

Increase:

Revenue:		
01311000 92705	Gifts and Donations	\$ 1,502.72

Expenditures:		
01311000 04518	Canine Supplies/Expenses	\$ 1,502.72

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
Brian M. Mooney, Asst. Director



21915 County Route 190
Watertown, NY 13601
Phone (315) 786-1094

Monthly Report - June 2017

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	32		117	3	3	1	3	3
Non-Comm. Estab.	3		2		1			1

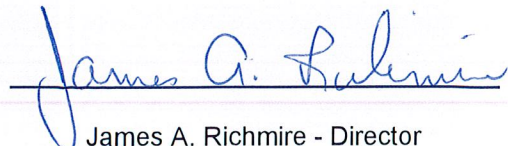
Commodities:	# Inspections	1
	# Lots	4
	# Packages/Lots	575
	# Packages Measured	120
	# Lots Failed	

Complaints / Requests:	1
Petroleum Samples:	24
Milk Tanks: New	1
Recalibrations/Rechecks	
Vehicle Scales:	5

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of June. Brian worked in Lewis County on June 5, 8, 9, 12, 15, 27, 30. Jim worked in Lewis County on June 8, 15.


 James A. Richmire - Director

TOTAL DEVICES INSPECTED - JUNE 2017

UPDATED THRU: 6/30/17 6/30/17

DEVICES	JEFFERSON	LEWIS	TOTAL
Computing	13		13
Pre-Pack	2		2
Customer Scale			0
Vehicle Scale	5	4	9
Monorail Scale			0
Prescription Scale			0
Hopper / Batch / Tank			0
Platform Scale	4	2	6
Livestock Scale			0
Miscellaneous Scale			0
Petroleum Pump	84	33	117
Petroleum Meter VTM	1	4	5
Other Meter			0
Rack Meter			0
Liquid Measure			0
Volumetric Measure			0
Weights Pharmacy			0
Weights Other	12	3	15
Linear Measure			0
Linear Measuring Device			0
Timing Device	8	1	9
Miscellaneous Device			0
Non-Commercial Device	3		3
Milk Tanks	1	2	3

% JEFFERSON	% LEWIS
100.00%	0.00%
100.00%	0.00%
#DIV/0!	#DIV/0!
55.56%	44.44%
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
66.67%	33.33%
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
71.79%	28.21%
20.00%	80.00%
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
80.00%	20.00%
#DIV/0!	#DIV/0!
#DIV/0!	#DIV/0!
88.89%	11.11%
#DIV/0!	#DIV/0!
100.00%	0.00%
33.33%	66.67%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
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133 49 182

Total Percentage of Devices Inspected for each county

Jefferson	Lewis
73.08%	26.92%

Remarks:

See monthly inspection reports for establishment information.