

County of Jefferson  
Office of the Purchasing Department  
Historic Court House  
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Watertown, New York 13601-2565  
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Mark Sachetti, CPPB

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**NOTICE OF AWARD**

August 25, 2017

Mr. David Crandell, COO  
Upstate Testing & Controls  
331 Ushers Road, Suite 107  
Ballston Lake, NY 12019

**BID # 2017B-15**

**NAME: PREVENTIVE SWITCHGEAR MAINTENANCE**

**CONTRACT PERIOD: DATE OF AWARD THROUGH AUGUST 31, 2019**

**Dear Mr. Crandell,**

I am pleased to inform you that your bid submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the bid.

A. **Submittal Requirements have been met. The following documents are enclosed or pending:**

Purchase Order /  To be issued

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti  
Purchasing Director  
C: Department, Auditor, Bid File, HMT, Inc.

PREVENTIVE SWITCHGEAR MAINTENANCE, BID #2017B-15  
BID TABULATION

DESCRIPTION	UPSTATE TESTING			HMT, INC.		
	REGULAR HOURLY RATE	OVERTIME HOURLY RATE	SUNDAYS AND HOLIDAYS HOURLY RATE	REGULAR HOURLY RATE	OVERTIME HOURLY RATE	SUNDAYS AND HOLIDAYS HOURLY RATE
Two (2) Year Contract Total Date of Award - 8/31/19 (To Include 24 Monthly, 2 Annual, 1 Bi-annual) (To be Billed In Equal Monthly Installments)						
LABOR ONLY - Parts billed separately	\$16,000.00			\$22,800.00		
Parts: Cost Plus	12%			15%		
TRADE	REGULAR HOURLY RATE	OVERTIME HOURLY RATE	SUNDAYS AND HOLIDAYS HOURLY RATE	REGULAR HOURLY RATE	OVERTIME HOURLY RATE	SUNDAYS AND HOLIDAYS HOURLY RATE
Project Manager -- Engineer	\$105.00	\$150.00	\$200.00	\$145.00	\$217.50	\$290.00
Senior Electrical Technician (PLC Troubleshooting & Programming)	\$80.00	\$110.00	\$160.00	\$139.00	\$208.50	\$278.00
Electrical Technician	\$75.00	\$105.00	\$150.00	\$139.00	\$208.50	\$278.00
Senior Mechanical Technician	\$70.00	\$100.00	\$140.00	NO BID	NO BID	NO BID
Mechanical Technician	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Laborer	\$58.00	\$80.00	\$110.00	\$105.00	\$157.50	\$210.00
Normal work day (Monday to Friday) between	7:00am & 3:30pm			7:00am & 4:00pm		
Minimum charge will be invoiced for scheduled work.	2 hours			4 hours		
Minimum charge will be invoiced portal to portal for emergency calls.	4 hours			4 hours		
DEVIATIONS				1) HMT does not stock every part necessary for this facility. Most are available 24-48 hours (weekdays) on an emergency basis.		
				2) HMT cannot test every relay target on a monthly basis. These will be tested during the 2 year maintenance.		
				3) Standard Terms & Conditions apply.		
ALL DATA IS PRELIMINARY AND DOCUMENTED AT THE TIME OF BID OPENING, SUBJECT TO ERRORS OR OMISSIONS. THIS DATA SHOULD NOT BE INTERPRETED AS CONFIRMATION OF BID RESULTS UNLESS SIGNED BY THE JEFFERSON COUNTY PURCHASING DEPARTMENT						
THIS BID TABULATION DOES NOT IMPLY AN AWARD HAS BEEN MADE UNLESS NOTED.						
						
PURCHASING DEPT			8/15/17 DATE			