

WORKERS' COMPENSATION CLAIM PROCEDURES

CLAIM ADJUSTER

AEGIS CORPORATION



JEFF ROYTEN

WORKERS' COMPENSATION CLAIMS ADJUSTER

18550 West Capitol Drive
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800-236-6885 / 877-746-0355 (For Claimants & Medical Providers)



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WORKER'S COMPENSATION CLAIMS REPORTING PROCEDURES

Upon notification of injury to an employee, submit the Employee Injury Report and Supervisor's Report immediately via fax, email, or postal mail to your dedicated claim adjuster at the information found above. Please remember to indicate on the form, which specific department the employee is classified under.

REFER THE FOLLOWING CLAIMS SERVICE SUMMARY.

- » All correspondence or activity related to the claim should be forwarded directly to Aegis Corporation at the above address, email, or fax number. All correspondence should include the assigned claim number that will be communicated to you following the receipt of the First Report of Injury.
- » Utilize the County Mutual Care Line - Powered by ALARIS for all work-related injuries REQUIRING MEDICAL TREATMENT.
- » Claim payments will be made by Aegis Corporation and sent directly to the claimant, unless under special arrangements made by the County.
- » Aegis Corporation will issue loss runs.
- » Aegis Corporation will provide safety and loss control services at your request.

**UNDER NO CIRCUMSTANCES SHOULD
THE COUNTY ASSIGN ANY CLAIMS TO
DEFENSE COUNSEL**