

IOWA COUNTY TRANSPORTATION COMMITTEE

October 25, 2010

The Transportation Committee met in the Iowa County Highway Department Conference Room in the City of Dodgeville on Monday, October 25, 2010 at 6:00 p.m. and was called to order by Committee Vice-Chair Bob Bunker.

Roll call was taken:

Committee members present: Sups. Bob Bunker, Dan Curran, Curt Peterson, Robert Pilling, Ryan Walmer, and Robert Zinck

Committee members excused/absent: Sups. Dave Bauer, Ron Benish, and John Meyers

Also present: Highway Commissioner Craig E. Hardy, Business Manager Jeri Grabbert, and County Administrator Curt Kephart.

Sup. Bob Bunker noted that the meeting had been duly advertised.

Sup. Curt Peterson moved for approval of the October 25, 2010 agenda and the minutes of October 4, 2010. Motion was seconded by Sup. Dan Curran. Motion passed unanimously.

Reports from committee members and an opportunity for members of the audience to address the committee. None

Old Business

- A. 18/151 Design Study Update. There were no updates to present.
- B. EECBG Update – Highway Insulation Bids. Although there were 5 potential bidders for this project, only one contractor submitted a qualified sealed bid to meet the document requirements. Two bidders suggested concerns with regards to the Contract bid bond requirements. One bid was received after the opening and not sealed per the bid requirements; therefore, it was rejected from consideration. Two other bidders were concerned about being able to meet the specified timeline. Insulation Technologies of Milwaukee submitted a bid of \$275,953 for the Base Bid, which was over the projected estimate of \$216,000 for the truck shed and \$20,000 for the office building. With removing some portions of the alternate bid items from the project, a contract was awarded to Insulation Technologies for \$234,964. The work started on Sunday October 10. The estimated energy savings to be achieved with the truck shed improvements is about \$19,000 per year.
- C. Departmental Equipment Classes and Evaluations. A summary of the revenue-cost relationship for all highway equipment was distributed, showing classification, model, year, cost, and revenue analysis. The committee members were asked to review the report for further discussion of service life and depreciation costs at the next meeting.

- D. 2011 Highway Budget. The revised budget summary was reviewed. Craig Hardy noted the following changes: 1) Line 6, Local Bridge Aids Revenue and Line 56, 50-50 Bridge Aid Expenses – both reduced to \$27,876 for actual applications received by Town of Arena, Town of Clyde, and Town of Pulaski (see Resolution for details); 2) Line 8, GTA – increased to \$1,052,398 based on an updated estimate from DOT dated September 21, 2010; 3) Line 39, Unallocated Wage and Benefit Increase – increased to \$173,636 for adjustments and corrections made to Departmental Form 2A, Personnel Wages and Fringe Benefits 4) Line 52, County Maintenance, increased to \$1,619,879; Line 54, County Construction, decreased to \$1,621,184; and 5) Line 65, Capital Item Purchases, decreased to \$253,045. The net changes to the budget are a decrease of \$186,504 compared to the previous Departmental request; creating a tax levy amount of \$2,235,420 as approved and discussed at the Special September 30 Transportation Committee Budget Meeting. Included in the changes listed, the proposed sealcoating request of \$345,000 was eliminated to make up the shortfall and the remaining portion was reallocated to maintenance wedging for a revised budget of about \$238,000. The proposed tractor/backhoe purchase for \$108,000 was removed from the capital items to determine the balance of the shortfall. The capital items remaining are the crew cab section truck estimated at \$35,000; County Patrol Superintendent's truck at \$25,000; a tandem axle plow truck at \$165,000, a waste oil burner at \$12,000 for the Dodgeville shop; and \$11,052 remaining as a contingency fund for model year change increase. The current County Patrol Superintendent truck is intended to be sold to the Emergency Management Department for the book salvage value.

New Business:

- A. 2011 Highway Budget Resolutions. The resolution for County Aid Construction and Maintenance During the Calendar Year 2011 was prepared based on the budget summary. Section II shows GTA at \$1,052,398.38. Section IV shows General Maintenance at \$1,248,415; Winter Maintenance at \$1,282,852; Bridges at \$123,585; Capital at \$253,045; and Administration at \$379,921, for a total of \$3,287,818 for this section. The tax levy is shown in Section V at \$2,235,420.

The resolution for Purchase of Highway Equipment remains at \$200,000 for equipment purchases by the Transportation Committee.

- B. 2011 50-50 Bridges Resolution. The resolution for County Aid Bridge Construction Under Section 82.08 of the Statutes provides for a bridge tax levy of \$27,876 for the following bridges: 1) Town of Arena, River Road Bridge Design – \$7,042; 2) Town of Clyde, Leaches Crossing – \$20,280. This bridge was done last year however the actual construction costs of \$95,560 and the original 50-50 Bridge requested estimate was \$55,000, therefore, the remainder of the additional actual construction costs are levied this year as the Town has incurred the expenses; and 3) Town of Pulaski, D Street Bridge – \$554. This was a reconstruction project done about 4 years ago and the DOT continues to submit additional bills for payment as they close out the books on the construction project.

A motion was made by Sup. Curt Peterson and seconded by Sup. Dan Curran to approve the Budget Summary, the Resolution for County Aid Construction and Maintenance During the Calendar Year 2011, the Resolution for Purchase of Highway Equipment, and the Resolution for County Aid Bridge Construction Under Section 82.08 of the Statutes and recommend approval to the County Board. Motion passed unanimously.

- C. September 2010 Revenue and Expenditure Report. Jeri Grabbert reviewed the September Revenue and Expenditure Report. Lines 14 and 58 show negative activity in the state winter maintenance revenue and expenses. This is due to the sale of state purchased chloride to the fairgrounds as a dust control measure. State chloride is expensed rather than booked as inventory when received and then reimbursed by the state and booked as revenue therefore the sale to the fairgrounds had to be charged against the expense and revenue accounts. Line 30, Column G shows revenues are at 84% as of September 30 compared to an average of 75%. Line 53 shows that Bituminous Operations is at 93%, which is logical since those operations are almost done for the year. Line 90 shows total expenditures at 78% compared to an average of 75% for September 30. Revenue is under expenditures by \$228,234 for September and by \$112,400 for year-to-date.
- D. Sanding Material Bid Results. A request for sealed bids was published for approximately 6500 tons of sanding material. A sealed bid in compliance with the bid documents was received from Ivey Construction. Correspondence was received from Milestone Materials as addressed to the attention of Mark/Randy (the two Patrol Superintendents). There was no indication a sealed bid was enclosed. The envelope was opened and a quote was enclosed on the form used by ICHD to request aggregate costs each spring. The bid from Ivey was \$6.99 per ton. The quote from Milestone was \$4.44 per ton. Craig Hardy suggested 3 options: 1) eliminate Milestone because they didn't comply with the bidding process; 2) check the Milestone product for specifications and gradation and verify any trucking costs that may be involved; or 3) rebid. Sup. Dan Curran felt the sealed bid procedure should be followed with regards to the labeling of a Sealed Bid. Curt Kephart explained some of the rights related to exception or denial when reviewing proposals by the Committee and County.

A motion was made by Sup. Dan Curran and seconded by Sup. Ryan Walmer to accept the bid from Ivey Construction at \$6.99 per ton. Motion passed unanimously.

- E. Sealcoating – City of Dodgeville. Elliott Street was one of five streets sealcoated for the City of Dodgeville in the summer of 2009 by the County. There were some issues with the final product related to construction and materials. The centerline joint for the street illustrated some deterioration and a portion of the south side of the street's surface coat peeled off during the winter. Meig's Oil agreed to warranty the oil materials for the street project and provided new oil material and application free of charge to correct the situation. Craig met with Greg Lee, City of Dodgeville Public Works Director, and reviewed the project and construction methods. Craig proposed to have the County warranty the installation of the sealcoat. Therefore, Craig proposed the cost of the work

and associated pea gravel materials, \$1,685.85, be charged to the county's sealcoat operations and to write off the accounts receivable balance to the City of Dodgeville.

A motion was made by Sup. Robert Zinck and seconded by Sup. Dan Curran to charge the work as stated, in the amount of \$1,685.85, to the county's sealcoat operations and to write off the accounts receivable balance to the City of Dodgeville. Motion passed unanimously.

Highway Commissioner Report: Craig Hardy reviewed the following items with the Committee:

- A. County construction Update (CTH B, G, Hollandale Shop). On CTH B, the paving and shouldering are done. The painting is yet to be completed and then the barricades will be removed and the road will be re-opened to traffic. At the Hollandale Shop, the curb and gutter along STH 39 is completed, the Contractors are working on sidewalk, driveway aprons, and asphalt pavement; upon completion of the sidewalk the County can finish paving the shop parking lot. The CTH G Bridge in Mifflin has had a few issues develop. Fred Gruber with Clark Dietz/Jewell advised Craig the new bridge has been constructed 1.9 feet lower than the plans illustrated. A bust was discovered with the plan elevation, a communication breakdown occurred between the designer/construction surveyor, the Project manager, and the Bridge contractor. The designer has re-run the hydrology calculations to verify the requirement for floodplain easements, the information has been forward to the WDOT bridge office for review, and the designer is modifying the plan and profile for the bridge approaches. Craig will discuss the issue with the Project manager and Local Roads Management Consultant to verify the WDOT is satisfied and no floodplain easements need to be acquired.
- B. Chipspreader Safety Directive. A safety directive was received from Etnyre & Co. regarding the chipspreader unit #531. The unit experienced a computer malfunction while the County was sealcoating on CTH ZZ this past summer. The machine would arbitrarily takeoff at high speed moving either backward or forward. The Operator would have no control over it, except to turn the machine off. At which time the computer would re-set and operate normally for an indeterminate timeframe prior to acting up again. In September 2005 similar repairs had been done, which were reimbursed by Etnyre for faulty equipment. In September 2010 the same failure occurred and the equipment was repaired for \$5,456.19. After the repair, Etnyre issued a safety directive and requested the equipment be parked. Etnyre has since provided a temporary fix, in which an additional computer module was placed on the original computer module and will override a malfunction to shut down the equipment immediately. The temporary fix will allow the County to finish the work to be completed this season. Neither the manufacturer nor sales representative has stated if or when a permanent fix will be available. A request for reimbursement of repair expenses for the 2010 malfunction has been submitted to Etnyre, the manufacturer.

- C. Highway Department Organizational Chart. The updated Departmental organizational chart was reviewed. Future discussions will occur with regards to the upcoming departmental changes including the currently vacant positions.
- D. Fall Commissioners Meeting. The Fall Commissioners Meeting will be held at the Arthur Club in Spring Green on November 5. This will include the 16 SW Regional Counties. Due to the elections, no representatives will be presenting as Guest speakers this year. The forum will consist of a round table question and answer format. The Panel Guest speakers will include WDOT representatives speaking on MDSS/AVL-GPS, bridge maintenance, and highway operations as well as engineers and commissioners. Committee members were invited to attend and requested to notify Craig or Jeri prior to the end of business on Tuesday October 26th.
- E. Para-Glide Wing Post Presentation. This presentation was postponed to the next meeting.

Additional Commissioner Items:

- A. WCHA Winter Conference. The WCHAS Winter Road School is scheduled for January 10, 11, and 12, 2011; at the Kalahari in the Wisconsin Dells. The early reduced fee registration deadline is December 10. Conference information will be e-mailed to Transportation Committee members for their review. Those interested in attending must notify Jeri or Craig by Thursday December 2 in order to meet the registration deadline date of December 10.
- B. 2011 RMA. Craig stated information was received from the DOT showing that 7 of the 16 counties in the SW Region had increases in their RMA budgets for 2011. Iowa County was 1 of those 7. The proposed RMA budget is anticipated to increase from \$1.303 million to \$1.332 million; an increase of approximately 2.89% over last year.

The next regular Transportation Committee meeting will be on Monday, December 6, 2010 at 6:00 P.M.

Motion to adjourn the meeting was made by Sup. Dan Curran and seconded by Sup. Ryan Walmer. The motion carried unanimously.

The meeting adjourned at 7:20 p.m.

Minutes Respectfully Submitted by Jeri Grabbert.