

**SOUTHWEST WISCONSIN LIBRARY SYSTEM
FULL BOARD MEETING
May 8, 2013 @ 6:00 pm**

The May 8, 2013 meeting of Southwest Wisconsin Library System was called to order by President Wayne Wilson at 6:00 PM at the SWLS Headquarters.

Present: **Crawford County:** Diane Craig, Marjory Sheckler; **Grant County:** Deb Goold, Steve Kleisath, Karen Busch; **Grant Loy** **Iowa County:** Louanna Schulte, Dan Nankee **Lafayette County:** Wayne Wilson, Lori Neumann (by phone); **Richland County:** Marilyn Marshall

Absent: **Crawford County:** none **Grant County:** Ralph Noble, vacant **Iowa County:** Joan Faul **Lafayette County:** none; **Richland County:** Larry Loomis; **Library Rep:** vacant

Also present: **SWLS Staff:** Krista Ross, Peggy Freymiller, Kim Streif

Moved by: Steve Kleisath and **2nd by:** Dan Nankee to accept the agenda as presented. Motion carried.

Vickie Stangel, Director of the Dodgeville Public Library, made a presentation on the future of rural libraries.

Wayne Wilson announced that Karen Busch is retiring from the SWLS board of trustees. He thanked her for her service, noting that she was excellent to work with and a true professional. SWLS will be presenting her with a plaque at a later date.

Moved by: Marjory Sheckler and **2nd by:** Grant Loy to accept the minutes of the March 13, 2013 Full Board of Trustees Meeting. **Motion carried.**

Moved by: Steve Kleisath and **2nd by:** Marilyn Marshall to receipt in the check registers for March and April, 2013 as presented and to be filed for audit. **Motion carried.**

Moved by: Karen Busch and **2nd by:** Deb Goold to accept the budget comparisons for March and April, 2013 as presented and to be filed for audit. **Motion carried.**

Moved by: Dan Nankee and **2nd by:** Marjory Sheckler to receipt in the investment account balances for March and April, 2013 as presented and to be filed for audit. **Motion carried.**

Krista informed the board that we've run into more problems with investing the funds from the sale of the building. The SWLS Investment committee will be meeting on May 21 to work on "plan B" to bring to you in July.

Director's Report/Staff Activities Report:

Krista reviewed her report. She mentioned that she has been working on a committee that is addressing the future of systems and how they can remain relevant to their members. A webinar will be held either later in May or in June and Krista will send that information to the board. She encouraged the board to participate in the webinar if possible.

Krista's report was accepted as presented.

Committee Reports

Net Southwest Directors Council:

The NetSouthwest Agreement was reviewed.

PLAC Meeting:

At this meeting, the member libraries voted to accept the SWLS Tech plan. Committee appointments were made due to vacancies when the Darlington director retired.

Legislative Update:

The budget is still in the Joint Finance Committee.

Old Business:

1. Delivery Services Evaluation

a. Proposal from SCLS

The board discussed the two proposals. In the first proposal, the SCLS consultant would complete the whole process and give us a report to implement. The second proposals includes only the information gathering portion and analysis, requiring more involvement of SWLS staff.

Motion by: Steve Kleisath, **2nd by:** Karen Busch to move forward with Proposal #1 from SCLS for our delivery services evaluation. Motion carried.

New Business:

1. Recognition of years of service for Kim Streif (30 years), Leah Herrling (25 years) and Don Hecker (20 years):

Wayne recognized the years of service of Kim Streif (Cataloger), Leah Herrling (Desktop Support and Graphic Design) and Don Hecker (Van Delivery Driver).

2. Approval of the SWLS Technology Plan:

Krista described the process that resulted in the plan.

Motion by: Dan Nankee **2nd by:** Deb Goold to approve the SWLS Technology Plan as presented. Motion Carried.

3. Weeding Project for CESA:

Krista had met with Joe Price, CESA #3 administrator on the possibility of SWLS helping to weed their collection of materials. Both Krista and Peggy would work on the project, providing guidance as to what in the collection should be weeded. The actual removal of the items will be done by CESA #3 staff. CESA is willing to pay us to do it. Krista felt that \$35 per hour was reasonable and that it wouldn't take more than 10 hours.

Motion by: Karen Busch **2nd by:** Louanna Schulte to move forward with the weeding project for CESA #3 and to charge \$35 per hour with the total charge not to exceed \$500. Motion Carried.

4. Library Visits in 2013:

SWLS board of trustees has held a number of its board meetings at member libraries. When the Executive Committee met in January, there was concern expressed that the board wasn't actually learning much about the libraries. Because there is benefit to the board to visiting the member libraries, we would like to make 2-3 library visits this year. These visits would be scheduled for mid-afternoon and would include a tour and time to talk. These would be informal gatherings not meetings, so anyone who wanted to come would be welcome. Krista will send a doodle poll to determine days of the week and times that would work for most. Krista will then work to schedule the visits.

Date & Site of Next Full Board Meeting – July 17, 2013 at 6 PM at SWLS Headquarters

Moved by: Dan Nankee **2nd by:** Marjory Sheckler to Stand Adjourned at 7:04 PM. Motion carried.

Respectfully submitted,
Krista L. Ross, SWLS Director