

**SOUTHWEST WISCONSIN LIBRARY SYSTEM
FULL BOARD MEETING
March 13, 2013 @ 6:00 pm**

The March 13, 2013 meeting of Southwest Wisconsin Library System was called to order by President Wayne Wilson at 6:00 p.m at the SWLS Headquarters.

Present: **Crawford County:** Diane Craig, Marjory Sheckler; **Grant County:** Deb Goold, Ralph Noble, Karen Busch **Iowa County:** Louanna Schulte, Dan Nankee (by phone), **Lafayette County:** Wayne Wilson, Lori Neumann (by phone); **Richland County:** Larry Loomis, Marilyn Marshall

Absent: **Crawford County:** none **Grant County:** Grant Loy, vacant **Iowa County:** Joan Faull **Lafayette County:** none; **Richland County:** none; **Library Rep:** Cindy Tang

Also present: **SWLS Staff:** Krista Ross, Peggy Freymiller and Betty Sautter; Bob Allbright, Financial Advisor from Edward Jones

Welcome to Louanna Schulte, our new board member representing Iowa County.

Moved by: Larry Loomis and **2nd by:** Ralph Noble to accept the agenda as presented with one change, to go to Old Business, 1. Allocation of funds from sale of building, after the approval of the minutes. Motion carried.

Old Business:

1. Allocation of funds from sale of building

a. Presentation by Edward Jones representative

Bob Allbright, Financial Advisor with Edward Jones, outlined the options for investing the funds from the sale of the building within the restrictions of Chapter 66.0603. Board President Wayne Wilson appointed an Investment Committee – Larry Loomis (chair), Diane Craig, Karen Busch and Krista Ross—and charged them with working with Bob to invest the funds.

Moved by: Marjory Sheckler and **2nd by:** Karen Busch to accept the minutes of the January 9, 2013 Full Board of Trustees Meeting. Motion carried.

Moved by: Larry Loomis and **2nd by:** Ralph Noble to receipt in the check registers for January and February, 2013 as presented and to be filed for audit. Motion carried.

Moved by: Marilyn Marshall and **2nd by:** Deb Goold to accept the budget comparisons for January and February, 2013 as presented and to be filed for audit. Motion carried.

Moved by: Karen Busch and **2nd by:** Marilyn Marshall to receipt in the investment account balances for January and February, 2013 as presented and to be filed for audit. Motion carried.

Options for Investment Accounts: Krista presented her findings on what the interest rates for 3 banks would be when all 6 reserve funds are combined into one account. Clare Bank appears to have the best interest rates. If the reserves are switched to Clare Bank, it would be easier if the checking account was also switched. Krista will look into the matter—checking with our current bank to see if it can match the rates, investigating a checking account with Clare and how many checks we currently have on hand.

The consensus of the Board was to let the Investment Committee work with Krista to make the final decision.

Director's Report/Staff Activities Report: Krista informed the board that SWLS was awarded the early math and science literacy grant. The System Technology grant has been partially funded (57% -- \$9069) at this time due to the sequestering of federal agencies. The ConsumerReport database had been renewed for \$10,364, so if the grant funds are not fully restored, we will need to cover the remaining \$1295.

Motion by: Larry Loomis, **2nd by:** Marjory Sheckler to approve the Director's Report. Motion carried.

Committee Reports

Net Southwest Directors Council: No quorum for meeting

PLAC Meeting: No quorum for meeting

Legislative Update

Krista reported on Library Legislative Day and the Governor's Budget Proposal. Board members are encouraged to contact legislators and advocate for public library system aide. Krista is working on talking points and will distribute them.

New Business:

1. SWLS 2012 Annual Report & Plan Evaluation:

Krista reviewed the annual report and plan evaluation with the board

Motion by: Marjory Sheckler **2nd by:** Louanna Schulte to approve the annual report and plan evaluation as presented. Motion carried.

2. Approval of Transfer of \$3000 from Technology Reserve for AVG Anti-Virus Renewal

SWLS collected the \$3000 from the member libraries in 2012 to be put towards the 2013 renewal of the AVG anti-virus. This was missed as part of the budget process, so Krista is asking the Board to formally approve the transfer.

Motion by: Lori Neumann **2nd by:** Dan Nankee to approve the transfer of \$3000 from the Technology Reserve into the 2013 budget for the AVG Anti-Virus renewal. Motion Carried.

3. Delivery Services Evaluation

Krista discussed the information sheet included with the board packet. Krista has spoken with Bruce Smith, SCLS Delivery coordinator, to inquire about his acting as an outside consultant. Larry suggested talking with local couriers about procedures as well.

Motion by: Diane Craig **2nd by:** Larry Loomis to hire an outside delivery consultant for the delivery services evaluation, the cost of which is not to exceed \$500. Motion carried.

Date & Site of Next Full Board Meeting – May 8, 2013 at 6 PM at SWLS Headquarters

Moved by: Marilyn Marshall & **2nd by:** Marjory Sheckler to Stand Adjourned at 7:00 p.m.

Motion carried.

Respectfully submitted,
Krista L. Ross, SWLS Director