

**SOUTHWEST WISCONSIN LIBRARY SYSTEM
FULL BOARD MEETING
May 13, 2015 @ 5:00 pm**

The May 13, 2015 meeting of Southwest Wisconsin Library System was called to order by President Wayne Wilson at 5:00 PM at the SWLS Headquarters.

Present: **Crawford County:** Diane Craig, Marjory Sheckler; **Grant County:** Deb Goold, Ralph Noble, Grant Loy, Carolyn Schuler; **Iowa County:** Joan Faull, Dan Nankee, Louanna Schulte; **Lafayette County:** Wayne Wilson; **Richland County:** Marilyn Marshall; **Library Rep:** Tim Durst

Absent: **Crawford County:** none **Grant County:** Steve Kleisath; **Iowa County:** none, **Lafayette County:** Lori Neumann; **Richland County:** none;

Also present: **Member Library Liaison:** Nancy Ashmore; **SWLS Staff:** Krista Ross, Peggy Freymiller, Kim Streif

Moved by: Dan Nankee and **2nd by:** Ralph Noble to accept the agenda as amended to hold the tour of the offices at the end of the meeting. Motion carried.

Moved by: Grant Loy and **2nd by:** Marilyn Marshall to accept the minutes of the March 11, 2015 Full Board of Trustees Meeting. **Motion carried.**

Moved by: Deb Goold and **2nd by:** Tim Durst to receipt in the check registers for March and April 2015 as presented and to be filed for audit. **Motion carried.**

Moved by: Marjory Sheckler and **2nd by:** Dan Nankee to accept the budget comparisons for March and April 2015 as presented and to be filed for audit. **Motion carried.**

Moved by: Joan Faull and **2nd by:** Carolyn Schuler to receipt in the investment account balances for March and April 2015 as presented and to be filed for audit. **Motion carried.**

Director's Report/Staff Activities Report:

In addition to her report, Krista informed the Board that she and Peggy attended the WAPL conference in Wisconsin Rapids the previous week. The COLAND/LEAN study process will be moving forward. The auditors were in to work on the 2014 audit. **Moved by:** Ralph Noble and **2nd by:** Tim Durst to accept the May Director and Staff Activities Report as presented. **Motion carried.**

Committee Reports

Net Southwest Directors Council:

Krista reviewed the minutes of the April 24th meeting, highlighting the discussion the decision of the amount of the NetSouthwest Reserve funds for 2016 and the upcoming contract expiration with Auto-Graphics.

PLAC Meeting:

Krista reviewed the minutes of the April 24th meeting, highlighting the discussion of a possible new use for the Technology Reserve funds and SWLS Youth Consultant services.

Legislative Update:

In addition to her report, Krista reported that recent budget projections don't indicate an increase in revenue for the 2015-2017 biennial budget. The Joint Finance Committee has not yet scheduled a vote on the DPI part of the budget.

Old Business:

1. Office Remodeling Projects:

b. Scheduling an Open House

Krista will arrange an Open House for June or July.

New Business:

1. Election of a Vice-President:

A new Vice-President needed to be elected as Larry Loomis' term on the board has ended. **Moved by:** Marjory Sheckler **2nd by:** Marilyn Marshall to elect Carolyn Schuler to the position of Vice-President. **Motion carried.**

2. Renewal of Delivery Agreement with CESA 3:

Krista reviewed the delivery agreement and the budget figures for 2015-2016. **Moved by: Dan Nankee 2nd by: Joan Faull** to approve the Delivery Agreement with CESA 3 as presented. **Motion carried.**

3. Local Government Property Insurance dissolution:

Krista explained that as part of the Governor's budget, the Local Government Property Insurance program will be eliminated by 2017. Since we need to replace the renter's insurance, the consensus was that now is a good time to review all the insurance policies held by SWLS. Krista was instructed to have insurance quotes ready for the July meeting.

4. SWLS Director's 2015 objectives update:

a. Communication strategy – elected official:

Krista reviewed her communication strategy for elected officials. She will begin implementation immediately.

b. Training for member library trustees:

Krista reviewed her updated plan for providing training to member library trustees. On May 26th from 2-4 PM at the Dodgeville Public Library, Jennifer Collins from the Madison Public Library Foundation will present on how to begin a fundraising campaign. A follow-up session is being planned for September. July 16th is the date of the new trustee orientation.

c. Strategic Plan revision:

Krista reported that the staff has met to begin the process of looking at the SRLAAW proposed standards

Old Business:

a. Tour of SWLS Offices:

Krista led a tour of the newly renovated offices. Consensus was that Krista will work with the Facility Management Committee on the small projects that need to take place to finish the space (hanging bulletin boards, coat hangers, etc.).

Date & Site of Next Full Board Meeting – July 8, 2015 at 5 PM at SWLS Headquarters

Moved by: Tim Durst **2nd by:** Dan Nankee to Stand Adjourned at 5:40 PM. Motion carried.

Respectfully submitted,
Krista L. Ross, SWLS Director