

**SOUTHWEST WISCONSIN LIBRARY SYSTEM  
FULL BOARD MEETING  
July 19, 2017 @ 5:00 pm**

The July 19, 2017 meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:01 PM at the SWLS Headquarters.

**Present:** **Iowa County:** Joan Faull (by phone), Stephen Holmgren; **Grant County:** Carol Hood, Regina Pauly, Deb Goold; **Lafayette County:** Bob Boyle, Dr. Lori Neumann (by phone); **Richland County:** Rachel Schultz (by phone); **Member Library Liaison:** Nancy Ashmore; **Resource Library Representative:** Eileen Nickels

**Absent:** **Crawford County:** Diane Craig, Mary Kuhn; **Grant County:** Steve Kleisath, Greg Fry, Karen Busch; **Iowa County:** Kim Ross; **Richland County:** (1 vacancy);

**Also present:** **SWLS Staff:** Roxane Bartelt, Peggy Freymiller, Betty Sautter, and Kim Streif

**Introduction of New Board Member:** Carol Hood, Grant County introduced herself.

**Meeting Duly Posted:** The meeting agenda was sent to the 5 counties, 28 member libraries, official newspapers and posted at SWLS Headquarters.

**Moved by:** Stephen Holmgren and **2<sup>nd</sup> by:** Regina Pauly to accept the agenda. **Motion carried.**

**Moved by:** Rachel Schultz and **2<sup>nd</sup> by:** Lori Neumann to accept the minutes of the May 10, 2017 Full Board of Trustees Meeting. **Motion carried.**

**Moved by:** Rachel Schultz and **2<sup>nd</sup> by:** Deb Goold to receipt in the check registers for May and June 2017 as presented and to be filed for audit. **Motion carried.** Regina Pauly asked about the funds spent on audio collections. Peggy Freymiller commented that the system purchases audio titles that are part of a rotating collection to member libraries.

**Moved by:** Deb Goold and **2<sup>nd</sup> by:** Joan Faull to accept the budget comparisons for May and June 2017 as presented and to be filed for audit. **Motion carried.**

**Moved by:** Regina Pauly and **2<sup>nd</sup> by:** Deb Goold to receipt in the investment account balances for May and June 2017 to be filed for audit. **Motion carried.**

**Citizen Participation, Communication and Announcements:** Trustee Training Week brochure was discussed. SWLS paid the expenses, which are shared by several library systems. Interested trustees should register per the instructions on the brochure.

**Director's Report/Staff Activities Report:**

Reviewed. No questions.

**Moved by:** Joan Faull and **2<sup>nd</sup> by:** Deb Goold to accept the Director and Staff Activities Report as presented. **Motion carried.**

**Committee Reports**

**Net Southwest Directors Council:** Reviewed. No questions

**PLAC Meeting:** Reviewed. No questions.

**Legislative Update:**

Roxane discussed the recent activities concerning the WLA legislative committee, as well as the status of 2018 federal IMLS funding.

**PLSR Update:**

Roxane discussed the recent activities of the PLSR project. Roxane also reported that Paula Kiely, Director of the Milwaukee Public Library and co-chair of the PLSR steering committee visited SWLS June 28 & 29 to visit system offices, visit libraries and meet with staff, trustees and member library staff. Paula and Roxane visited Brewer PL, Richland Center; Soldiers Grove PL; Prairie du Chien Memorial Library; Johnson PL, Darlington; Cuba City PL; Platteville PL; Potosi PL; Schreiner PL, Lancaster; Cobb PL and Mineral Point PL. Paula had a chance to speak with library directors at all libraries, as well as with Bob Boyle at Darlington. While every visit was unique, Paula had the chance to ask about challenges, opportunities for urban/rural partnerships and speak with staff about the PLSR process.

**Old Business:**

**1. Options for continuation of 3 day delivery to member libraries:**

Roxane reported that she and Peggy met with the new CESA 3 director, Jamie Nutter, to discuss the possibility of continuing delivery to schools. Roxane and Peggy will also be meeting with staff from Southwest Tech to discuss future delivery services.

**New Business:**

1. **Moved by:** Stephen Holmgren and **2<sup>nd</sup> by** Deb Goold to approve 2018 Technology Services fees. **Motion carried.** Roxane reported that the proposed technology fees were approved by the library directors.
2. **Moved by:** Rachel Schultz and **2<sup>nd</sup> by** Lori Neumann to accept the mid-year review and adjustment of 2017 budget line items. **Motion carried.** Roxane reviewed the suggestions.
3. **Moved by:** Regina Pauly and **2<sup>nd</sup> by** Stephen Holmgren to approve the 2016 audit. **Motion carried.**
4. **2017 budget**
  - a. Roxane explained the suggestions for allocation of 2016 cash carryover and requested this document be brought back before the board in September as the allocations may change due to the delivery discussion.
5. Bob Boyle provided a search committee update
6. **Moved by:** Stephen Holmgren and **2<sup>nd</sup> by** Deb Goold to extend the Interim Director Contract with additional language stating that the interim director will assist with training and orientation for the permanent director.
7. Inclusive Services Statement DPI – Reviewed. Language and statement replaces special needs language.

**Date and site of next full board meeting: September 13, 2017 at 5:00pm at SWLS**

**Headquarters. The Executive Committee will meet at 4:00pm on September 13, 2017 at SWLS Headquarters.**

**Motion by:** Eileen Nickels and **2<sup>nd</sup> by:** Regina Pauly to stand adjourned at 5:35 pm. **Motion Carried.**

**Respectfully submitted,  
Roxane Bartelt, SWLS Interim Director**