

SOUTHWEST WISCONSIN LIBRARY SYSTEM
SWLS Executive Committee Meeting
May 31, 2017, 1 PM

The May 31, 2017 meeting of the Southwest Wisconsin Library System Executive Search Committee was called to order by Search Committee Chair, Board President Bob Boyle at 1:03pm at the SWLS Headquarters.

Present: Bob Boyle, SWLS Board of Trustees Lafayette County; Stephen Holmgren, SWLS Board of Trustees Iowa County; Regina Pauly, SWLS Board of Trustees Grant County; Stephen Kleisath, SWLS Board of Trustees Grant County; Amber Majerus, Cuba City Public Library; Jessie Lee-Jones, Platteville Public Library; Martha Bauer, Brewer Public Library, Richland Center; Candi Fitzsimons, Johnson Public Library, Darlington; Betty Sautter, SWLS staff

Absent: Jean Christensen, Benton Public Library

Also present: SWLS staff: Roxane Bartelt, SWLS Interim Director

Meeting Duly Posted: The meeting agenda was sent to the 5 counties, 28 member libraries, official newspapers, and posted at SWLS headquarters.

Moved by: Jessie Lee-Jones and 2nd by Steve Kleisath to accept the agenda as presented. **Motion carried.**

Moved by: Candi Fitzsimons and 2nd by Betty Sautter to accept the minutes of the May 10, 2017 Search Committee meeting. **Motion carried.**

Citizen participation, Communication and Announcement: None

New Business:

Moved by: Stephen Kleisath and 2nd by Regina Pauly to repost the position ad as revised, recruit possible candidates, and cancel the June 7 and 8 meeting dates. **Motion carried.** Roxane Bartelt will revise the job ad to include salary and benefit info, as well as change wording to include more proactive wording regarding future changes to the system and send the draft to committee members for review. Roxane will also create a form letter to be distributed to the prospective candidates being recruited that will be sent with the job ad. Roxane will also send this letter to the committee members for review. The revised job ad will state that applications received by Friday, July 14 will receive first consideration.

Date and site of next search committee meeting: The next meeting will be scheduled at the discretion of the SWLS board president.

Motion by: Stephen Kleisath and 2nd Stephen Holmgren to stand adjourned at 1:55pm
Motion carried.

Respectfully submitted,
Roxane Bartelt, SWLS Interim Director