

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
November 7, 2005

Chairperson Jerome Laufenberg called the meeting to order at 11:00 a.m. at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

Roll Call: Jerome Laufenberg, Iowa; Jim Murn, Iowa; Dahlman Van Epps, Iowa; Dean Thoreson, Lafayette; Cletus Bainbridge, Lafayette.

Absent – Kenny Taylor, Lafayette.

A quorum was present.

Others Present: Dorothy Radke, Executive Director;
Marcia Kendall, Bookkeeper/Secretary/Assistant to the Director.

Certification of the Meeting: Radke stated that notice of the meeting was posted at designated public places. Motion by Murn seconded by Bainbridge that the meeting was properly certified. Carried.

Approval of the Agenda for November 7, 2005 and Approval of Minutes of the Meeting of October 3, 2005 Board Meeting: Motion by Thoreson seconded by Van Epps to approve the Agenda for November 7, 2005 and the Minutes of the Meeting of October 3, 2005 as mailed. Motion carried.

Aging Resource Center & County Aging Unit Reports – No reports.

Monthly Reports – Financial Reports, C-1 & C-2 – October 2005 reports distributed and discussed.

Progress Report – September 2005 Progress Report was distributed and discussed.

Motion by Thoreson to approve the October 2005 C1 & C2 Financial Reports and September 2005 Progress Report as presented, seconded by Murn. Motion carried.

Site Reports – Belmont – Soup and Sandwich Fundraiser Supper had a good turn out. \$500 minus some food expense was donated to the SUN Program.

South Wayne – A new cook for the site was hired and started two weeks ago. She took the sanitation training last Thursday.

Barneveld – Closed the Barneveld on-site kitchen and are now purchasing meals from the 1000 Island Bar at \$4.00 per meal. Delivery is provided by bar personnel. Radke contacted other businesses in Barneveld to see if interested in bidding to provide meals

and only received one other bid. Radke spoke with Board members and decided to go with 1000 Island Bar. Currently up to 10 meals per day in Barneveld.

Staff Issues – Wages for 2006 – At the October meeting the Board approved a 2% wage increase for all employees. A worksheet was sent out with the minutes of the meeting, showing what the 2% increase was for all positions. Kendall asked to have the percent increase discussed further for salaried employees and consider a more equitable increase. Discussion. Motion by Bainbridge seconded by Murn to approve a \$1000 salary increase for 2006 for the Director and Bookkeeper/Secretary/Assistant to the Director and to leave the rest as is. Motion carried.

2006 Meal Contract Negotiations – Radke sent out letters and contracts to the current providers with the exception of Dodgeville. The contract is now 9 pages which Radke revised to become more in line with requirements as noted in Procedures manual. Hodan Center returned the contract signed and is staying at \$3.35 per meal for 2006. Lafayette Manor has not returned the contract yet but Radke spoke to them this morning and they plan to stay at \$3.00 per meal for 2006. 1000 Island Bar in Barneveld will also continue at \$4.00 per meal for 2006. Avoca contract is not signed yet, dealing with some issues first. Dodgeville meal contract is being opened up for bids. Have obtained copies of ad from Grant County but has not been in the paper yet. Discussion.

Motion by Bainbridge seconded by Thorson to approve the meal contracts with Hodan Center, Lafayette Manor and 1000 Island Bar for 2006. Motion carried.

Training Requests – No requests.

Director's Report – Radke requested to have on the December Agenda to look at setting a policy on sick time benefit at time of retirement or leaving employment and a policy on employee breaks and lunch periods.

Chairperson's Report - Nothing

Reports from other Board members and members of the audience – Laufenberg shared information from an article he had read stating how good sauerkraut is for you.

Radke encouraged Board Members to visit the meal sites so they are aware of what's going on.

Expense Vouchers – Motion by Murn to approve all vouchers for payment as presented, seconded by Bainbridge. Motion carried.

Next Meeting Date – Next meeting to be Monday, December 5, 2005, 12:30 p.m. or as soon as possible following lunch at the Avoca meal site, Sharon Edin's Place, Avoca, Wisconsin.

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Lunch will be served at 12:00 noon. Kendall will make meal reservations for all Board Members. If any Board Members are unable to attend you will need to call the SUN Office in advance to cancel the meal.

Adjournment – Motion by Bainbridge to adjourn until December 5, 2005, seconded by Van Epps. Motion carried.