

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
March 7, 2005

Chairman Jerome Laufenberg called the meeting to order at 1:02 p.m. at the Iowa County Courthouse, Veteran's Library Conference Room, Dodgeville, Wisconsin.

Roll Call: Jerome Laufenberg, Iowa; Dahlman Van Epps, Iowa; Kenny Taylor, Lafayette; Dean Thoreson, Lafayette; Cletus Bainbridge, Lafayette.

Absent – Jim Murn, Iowa.

A quorum was present.

Others Present: Dorothy Radke, Executive Director;
Marcia Kendall, Bookkeeper/Secretary/Assistant to the Director.

Motion by Bainbridge, seconded by Thoreson, assuring proper certification of meeting. Carried.

Agenda for the Meeting of March 7, 2005 and Minutes of the Board Meeting of February 7, 2005 - Motion by Taylor to approve the Agenda for March 7, 2005 and the Minutes of the Meeting of February 7, 2005 as mailed, seconded by Van Epps. Carried.

Aging Resource Center & County Aging Unit Reports – No reports.

Monthly Reports – Financial Reports, C-1 & C-2 –February, 2005 Financial Reports C-1 & C-2 distributed and discussed.

Progress Reports – January 2005 Progress Report distributed and discussed.

Motion by Thoreson to approve the February, 2005 Financial Reports C-1 & C-2 and the January 2005 Progress Report as presented, seconded by Bainbridge. Carried.

Meal Cost Breakdown 12/31/04 – Distributed and discussed. The average meal cost for 2005 was \$7.39 for Iowa County (\$.19 per meal increase) and \$6.66 for Lafayette County (\$.15 per meal increase). Motion by Taylor to approve the Meal Cost Breakdown 12/31/04 as presented, seconded by Bainbridge. Carried.

Review of updated Nutrition Policies & Procedures Manual– Update was distributed to Board members at the February meeting. Radke noted that there was not so much a change in policies but more clarification. There were no questions. Radke asked the Board to put in their notebooks to refer to as needed.

Site Reports – Policy Advisory Council (PAC) met last Thursday, March 3rd. Radke read the reports from the sites (see PAC minutes).

Blanchardville site manager indicated that she has lost three participants due to the change in meal provider. Radke will be following up on. Food is very different from what they were receiving before. Went from bland and soft food to fresher and different menu items, fancier and more flavor.

Van that was used for the Blanchardville/Argyle meal site is now in storage. Will retain for awhile to make sure new provider works out.

Staff Issues – Have had a lot of sickness with staff being out several days at a time.

Darlington Site Manager Position Shared Time – Darlington site manager requested a leave of absence which the board approved previously. Upon returning to work the site manager has now requested to go to a shared position with the substitute site manager doing one week rotations. Radke approved the shared position that started February 28th. Radke informed employee that she would most likely lose her sick and personal time depending on Board clarification. Radke had questions: 1) would employee continue on pension plan? 2) wage? currently at max; 3) Life insurance, continue as benefit? Discussion. Board asked Radke to bring back next month written suggested policies to address the questions discussed.

Training Requests – None.

Director's Report – Radke received notice of the rescheduled Shullsburg Buildings and Grounds meeting for March 8th. Shullsburg site manager would like to have locks put on the cupboards that SUN uses to prevent SUN equipment from being used by the public. Radke plans to attend the meeting.

Submitted the Dog Track grant application. Can only request grant for one year and must be for a new program. FEMA requests were also submitted for both counties.

Chairperson's Report – Laufenberg commented on the Government's proposed bill for prescription drugs. Discussion.

Reports from other Board members and members of the audience – no reports.

Expense Vouchers – Motion by Van Epps to approve all vouchers for payment as presented, seconded by Taylor. Carried.

Next Meeting Date – Next meeting to be Monday, April 4, 2005, 10:00 a.m. at the Iowa County Courthouse, Dodgeville, Wisconsin.

Adjournment – Motion by Taylor to adjourn until April 4, 2005, seconded by Van Epps. Carried.