

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
March 14, 2006

Chairperson Jerome Laufenberg called the meeting to order at 10:00 a.m. at the Iowa County Courthouse, Veterans Library, Dodgeville, Wisconsin.

Roll Call: Jerome Laufenberg, Iowa; Jim Murn, Iowa; Dahlman Van Epps, Iowa; Dean Thoreson, Lafayette; Cletus Bainbridge, Lafayette.

Absent – Kenny Taylor, Lafayette.

A quorum was present.

Others Present: Marcia Kendall, Bookkeeper/Secretary/Assistant to the Director; Judy Lindholm, Iowa County Aging Unit; Carol Benson, Lafayette County Aging Resource Center; Bob Kellerman, AgeAdvantAge Executive Director.

Certification of the Meeting: Kendall stated that notice of the meeting was posted at designated public places. Motion by Murn that the meeting was properly posted and certified, seconded by Van Epps. Motion carried.

Approval of the Agenda for March 14, 2006 - Motion by Thoreson, seconded by Bainbridge to approve the Agenda for March 14, 2006 as mailed. Motion carried.

Introductions of Bob Kellerman and Judy Lindholm were done.

Reports from other Board members and members of the audience – Judy Lindholm was attending today's meeting due to the resignation of Radke. Lindholm asked if anyone asked her why she resigned. Board indicated that when Radke presented her resignation at the March 7th meeting Radke did not offer a reason. Lindholm continued with because of it happening it is now the opportunity to look at the way the program is operating and look if any changes need to be made in the program. Lindholm suggested the Board talk to Radke and see if she would be willing to stay until she has her surgery which would give SUN time to go forward and give the new person time to get trained.

Bob Kellerman appreciated the opportunity to speak at the meeting and was shocked when hearing of Radke's resignation. After contacting the SUN office on Monday morning to find out what SUN's plan was Kellerman cleared his calendar to be able to attend this meeting. Kellerman indicated that the role of AgeAdvantAge (AAA) is to provide technical assistance and to monitor agency and program effectiveness.

Kellerman consulted with the AAA registered dietician, Amy Fox, for her input, due to Fox working with the SUN Program in the past. AAA is asking for a couple things from SUN and one came about when Fox did the program assessment of SUN. First is the deficiency noted in the assessment of not having a dietician or consultant on staff at least 8 hours per month. Last

year AAA forwarded money to SUN to make it happen and so far it has not. Money will need to be returned. This may be the time to consider adding that component, in that hire someone with certification to meet the requirement or another way to contract on a consulting basis. The second request is to have someone from AAA be a part of the interview process, so we can see who is being considered for hire and extend our services.

Lastly Kellerman indicated that at this point it's a time to look at the direction SUN could go with the program. He has a few ideas and would be happy to discuss them with the Board if they were interested. Murn asked if Kellerman could discuss them at this time.

Kellerman discussed the funding for nutrition programs and the direction it seems to be going. Currently SUN runs on funding it receives and that's it. Counties need to look at that at budget time and maybe add tax levy to help support the program.

Other changes to consider are to spread dollars further by folding the program into one of the counties and have that county run the nutrition program in both counties. This could result in less administration costs and lower overhead. Kellerman stated that both counties currently put money into the Aging Units programs so could include nutrition in this as well.

Discussion followed.

Site Reports – No reports.

Staff Issues – Resignation of Executive Director – Kendall read Dorothy Radke's letter of resignation/retirement that was given out at the March 7th Board Meeting. Motion by Murn to accept the resignation with regrets and to ask Radke if she would consider continuing until closer to the time of her surgery, seconded by Bainbridge. Motion carried.

Executive Director Position, Wage, Benefits – Board felt need to advertise as soon as possible. In ad ask for their qualifications and salary expectations. Kellerman offered their assistance in advertising and interviewing and if there is a need for some financial support AAA can help with that also.

Benson entered meeting at 10:50 a.m.

Benson apologized for just arriving and asked if the board had considered doing an exit interview with Radke in closed session. Discussion. Benson also asked if the Board has considered the potential of splitting the counties. Discussion.

Board directed Kendall to work with Lindholm, Benson and Amy Fox, AAA, to put an ad together for the paper for next week if possible. Board also asked Kendall to schedule a meeting for Friday, March 17, 2006 to have an exit interview with Radke.

Minutes of the Board of Directors Meeting
March 14, 2006
Page 3 of 3

Motion by Bainbridge to schedule a board meeting on Friday, March 17, 2006 at 10:00 a.m. to include closed session for exit interview with Radke, seconded by Van Epps.
Motion Carried.

Office Assistant Job Requirements – Distributed the ad that will be published in the paper this week for the position. Will arrange for interviews as soon as possible.

Bookkeeper/Secretary/Assistant to the Director – No report.

Closed session was not entertained – Continued on with Agenda Item #10.

Designated Check Signers – Will bring back at a future meeting.

Director's Report – No report.

Chairperson's Report – Laufenberg thanked everyone for coming.

Expense Vouchers – Motion by Bainbridge to approve all vouchers for payment as presented, seconded by Van Epps. Motion carried.

Next Meeting Date – Next meeting to be Friday, March 17, 2006, 10:00 a.m. in Dodgeville.

Adjournment – Motion by Murn to adjourn until March 17, 2006, seconded by Bainbridge.
Motion carried.