

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**July 8, 2008**

Meeting called to order at 4:03 p.m. by Chairman, Ron Benish, at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

**Roll Call:** Ron Benish, Iowa; Bill Ehr, Iowa; Diane McGuire, Iowa; John Bartels, Lafayette; Bill Moody, Lafayette; Leon Wolfe, Lafayette.

Absent – no one.

A quorum was present.

Others Present: Cecile McManus, Executive Director; Marcia Kendall, Assistant Director; Judy Lindholm, Iowa County Commission on Aging; Carol Benson, Lafayette County Aging Resource Center; Jim Middagh, Dodgeville PAC Representative; Bob Kellerman, AgeAdvantAge.

**Certification of the Meeting** - Kendall stated that notice of the meeting was posted at designated public places. Motion by Ehr that the meeting was properly certified, seconded by McGuire. Motion carried.

**Approval of the Agenda for July 8, 2008** – Motion by McGuire to approve the Agenda for July 8, 2008 as presented, seconded by Wolfe. Motion carried.

**Approval of Minutes of the Meeting of June 10, 2008 Board Meeting** - Motion by Wolfe seconded by Bartels to approve the Minutes of the Meeting of June 10, 2008 as mailed. Motion carried.

McManus and Lindholm entered the meeting.

Introductions were done.

**Reports from other Board members and members of the audience** – No reports.

**Gratiot/Wiota Rural Route Home Delivery discussion with Bob Kellerman, AgeAdvantAge** – Kellerman discussed the history of the rural route and the support AgeAdvantAge gave through the end of 2007. Now the SUN Program is finding the cost is becoming prohibitive.

Question to Kellerman from the board was can SUN discontinue the route? Kellerman indicated that other counties are also feeling the same things SUN is. Options SUN should be looking at are; what the savings are if SUN were to reduce the number of days for service delivery; offer frozen meals, can people handle them. Kellerman felt that SUN needs some local support for the program. When the program has needs, like a new

computer for the office, it can be purchased. Kellerman feels it's a political decision the SUN Board needs to make, does SUN stop the service to part of the constituents. That would affect 7 people on the route 5 days a week, 35 meals per week. By then end of the year it will cost SUN over \$2,000. Board members voiced concern with the county budgets and cuts that are being proposed for next year. Kellerman responded that if SUN is in the same situation next year will need to look at cuts in the delivery route or shutting down sites. Question then is where meals will come from if close sites for home delivery participants. Need to run the figures and a discussion should take place. Look at bordering meals sites with other counties, use local resources, churches and volunteers.

What are ahead in the future – Managed Care Programs and ADRC's. SUN was the first multi-county program in the state and holds a special place with Kellerman. Kellerman indicated if his agency can come up with some funding will try and help, will see what AgeAdvantAge can do.

Kellerman left the meeting at 4:32 p.m.

Benson entered the meeting at 4:35 p.m.

**Aging Resource Center & County Aging Unit Reports** – Carol Benson, Lafayette County  
Aging Resource Center – Had their Board meeting in the morning and discussed the ADRC. Had a joint Board meeting last night with Human Services to discuss how the ADRC is going to work.

Judy Lindholm, Iowa County Aging Unit – Currently looking for a home for the ADRC in Iowa County.

On August 14<sup>th</sup>, Car Fit, program by AARP and other organizations, will take place at the old Wal-Mart parking lot from 12:30 – 3:30 p.m. Work with people to make their car a better fit for them. Free of charge, will get car checked and evaluate if special mirrors are needed or whatever to make them safer in their car.

Good news the Senior Farmers Market vouchers received have all been distributed and will be receiving 31 more. Have also requested 20 more if available.

**Monthly Reports – Cash Flow Statement – June, 2008** – Distributed and discussed.

**Budget Reports C-1 & C-2 – June, 2008** – Distributed and discussed.

Discussion on ideas for fundraisers. Two ideas were jars in businesses or schools to fill with pennies in each community were discussed. Also doing a raffle with a limited number of tickets to win a scooter.

**Monthly Participant Numbers – May, 2008** – Distributed and discussed. Mineral Point numbers are increasing. Started a morning coffee gathering on Wednesday's and also a time for Sharing Life Experiences which has attracted new participation. Some Barneveld residents requested a congregate site at the restaurant. Arrangements have been made but participants have not started attending yet.

Motion by Ehr to approve the monthly reports as presented, seconded by Wolfe. Motion carried.

**2007 Audit Report** – Distributed. Board members were asked to review and bring back next month.

**Site Reports** – Avoca community had serious flooding and the site was affected. Lost a freezer full of food and some dry goods for a valued loss of \$310. SUN has registered with FEMA and is working with our insurance company. Did not serve meals through SUN for a few days but now back providing the service. Sue Boies, Avoca site manager, assisted with the evacuation of Avoca and making sure meal participants were safe and families informed of where they were. Boies later took sick and had to take some time off. Volunteer home delivery person then assisted with picking meals up at the Muscoda meal site and delivering the meals to the Avoca home delivery participants. Planning on going to the site on Monday to clean and take supplies and food so can start cooking again on Tuesday, July 15<sup>th</sup>.

**Staff Issues** – Shullsburg's new cook site manager, Ellen Doyle, started June 23<sup>rd</sup>.

**UW-Platteville Meal Contract for Highland, Linden & Rewey** – Last month received the renewal notice requesting a 3% increase. Contract person called and used the wrong month price index figures and is now requesting a 4% increase bringing the meal to \$3.20 per meal from the current \$3.08 per meal. Motion by McGuire to approve the 4% increase in meal cost with UW-Platteville, seconded by Ehr. Motion carried.

**SUN Vehicles** – Did the transfer of vans and the Chevy van is parked at the Lafayette County highway department for now while the Ford van is being used for the Blanchardville/Argyle/ Gratiot/Wiota route. Iowa County Sheriff van was used for the site deliveries from the office and worked well the first month. If SUN can get rid of the Chevy van the insurance alone for a year would save SUN \$650.

**New Computer Request** – McManus reported that her computer crashed and needs to be replaced. A price quote for a new Dell computer is \$732.47 if purchased through Iowa County Information Systems (IS). Iowa County SUN members will propose to Iowa County to see if they can help with funding the cost. Question to Lafayette County members if they could possibly come up with half of the cost for the computer. Both counties will see what they can do. Motion by Wolfe to proceed with the purchase of the computer through Iowa County IS, seconded by Bartels. Motion carried.

**Training Request – Serve Safe Class** – On-site cooks are required to have the class initially and then be updated every 5 years. Two new cooks need to take the class, one cook needs renewal and McManus needs to take. Money is in the budget for the training. Motion by Ehr to approve the training request, seconded by Wolfe. Motion carried.

**Director's Report** – Avoca has consumed most of McManus' time this month along with Shullsburg.

Mineral Point meal site is coming along since the Open House that was held. McManus along with Bette Kloser, Mineral Point Site Manager, attended the Mineral Point City Council meeting to get the site agreement approved. McManus submitted a letter with requested changes to the agreement, to the council. There was a disagreement on what maintenance is and on how the facility is left after use. Issue of tables being moved and not paying any rent came up. Was a very spirited meeting and the Mineral Point City Council will need time to review the agreement. The article in the paper had one good quote from a council man who has a family member using the program. Since the meeting a concern of SUN's regarding the frequency of cleaning the Senior Center/Meal site has been addressed and will be checked weekly.

**Chairperson's Report** – No report.

**Vouchers** – Motion by McGuire to approve the vouchers as presented, seconded by Wolfe. Motion carried.

**Next Meeting Dates & Adjournment** – Next meeting will be Tuesday, August 12, 2008, 4:00 p.m., Iowa County Courthouse. Motion by Moody to adjourn until August 12, 2008, seconded by Wolfe. Motion carried.