

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
November 4, 2009

Meeting called to order at 4:03 p.m. by Chairman, Ron Benish, at the Iowa County Courthouse, Iowa Co. Board Room, 222 N. Iowa St., Dodgeville, Wisconsin.

Roll Call: Ron Benish, Iowa; Gerald Dorscheid, Iowa; John Bartels, Lafayette; Bill Moody, Lafayette; Leon Wolfe, Lafayette, were present. Diane McGuire, Iowa, absent.

Others Present: Cecile McManus, Executive Director; Jan Baker, Financial Officer; Carol Benson, Director, Lafayette County Commission on Aging.

Certification of the Meeting-McManus stated that notice of the meeting was posted at designated public places and emailed to Lafayette County. Motion by Dorscheid that the meeting was properly certified, seconded by Bartels. Motion carried.

Approval of the Agenda for Nov. 4, 2009—A motion was made by Dorscheid to approve the Agenda, seconded by Wolfe. Motion carried.

Approval of Minutes of the Meeting of October 7, 2009 Board Meeting—The minutes were reviewed and no one had any questions. A motion was made by Bartels to approve the minutes, seconded by Moody. Motion carried.

Reports from other Board members and members of the audience—Benish relayed that he has been questioned about whether or not SUN is separating Iowa County C.D.s from Lafayette County C.D.s. We are, and in fact the Cash Flow Statement Set-Aside handout has the detail. There was discussion about what to do with overage from the 2009 budget, if that occurs, and expected that when we have surplus, it should go back to the correct county. Per Carol Benson, the majority of the C.D. funds were donations from Dick's supermarkets. This year, including the \$25,000 advance that we have not paid back to Lafayette County yet, Iowa County set-aside has put approx. \$13,000 more into our main checking account than Lafayette County. There is an understanding that, as time goes by, if at all possible, the C.D. set-aside funds used will be paid back to the original county they were taken from.

Aging Resource Center & County Aging Unit Reports— Judy Lindholm, Iowa County, absent, no report. On her behalf, Cecile announced that their annual Volunteer Appreciation event is Friday at Bloomfield and all are welcome. Carol Benson said that the November meeting was held too early in the month to prepare adequately for. There was talk at their board meeting earlier today about merging with Human Services to cut costs. The Caregiver renewal event will be Thursday at Bridges. Participating are Iowa, Lafayette, Green, and Grant counties. The Lafayette Manor referendum is coming up. There was discussion about the impact on a county when a county owned facility such as this closes.

Monthly Reports-possible action - Reports were reviewed, no questions asked. Motion made to approve the monthly reports by Wolfe, seconded by Dorscheid. Motion carried.

Audit –Review – 2009 Audit (handed out at last meeting): motion made by Dorscheid to accept it, seconded by Bartels. Motion carried.

Budget for 2010-Possible Action - A Revised budget that includes the proposed 4% cuts in allocations, and an estimated 6 months insurance premium payments for Jan, was reviewed. Cecile explained that the county expense split of 55/45 is based on allocations from GWAAR. She also reduced the Other Consumables expense and plans to try to use more reusables. Dodgeville is a large user of disposables, but the site is installing a dishwasher this month so that should cut some cost. Also reflected is the contracted meal cost change for South Wayne from \$3.00 to \$3.50. Bartels asked what we do with the leftovers and Cecile said that if it's an entire meal, we freeze it, or ask for a donation as an extra meal; otherwise the food is given away to the congregates. Ron commended Cecile for drawing up a balanced budget for 2010. Ron asked if they could review the budget for one more month, but Carol said it needed to be approved as final County Plans were due the middle of December. Motion made to approve the budget by Bartels, seconded by Wolfe. Motion carried.

Site Reports – Barneveld-Cecile applied to GWAAR to close the meal site; they approved it closing by the end of the year. Avoca – Wait and see about closing it. There are 2 new home delivery participants and there was a birthday party there in October, so the numbers have gone up since last month. A senior group is planning on coming for lunch once per month. Highland – Home delivered is way down because several participants have passed or moved, and congregates had 2 participants head south for the winter. The contract with Grandma's kitchen is for a minimum of 7 lunch meals daily and that minimum was not met several days in October. Cecile has been directed to tell the site manager that if we can't get numbers back up in the next 2 or 3 months, to save money, we may close the site and do home deliveries from Grandma's Kitchen.

Staff Issues - possible action – None.

Training Request –possible action – No requests.

Director's Report – Cecile is working on meal contracts for 2010. Hodan Center and Lafayette Manor will hold their price, Grandma's Kitchen should hold their price (not confirmed), Village Inn will increase by .50, and Bloomfield by .25. Cecile asked if the board was interested in listening to a 10 to 15 min. presentation by a Grant and Fund finder, Foundation Search; they agreed to have her schedule it at 4:30 p.m. during the next board meeting.

Chairperson's Report–None.

Vouchers– Vouchers were presented for signing. Moody made a motion to approve the vouchers; seconded by Bartels. Motion carried.

Next Meeting Dates & Adjournment–Next meeting will be Wednesday, December 16, 2009 at 4:00 p.m., in the Iowa County Board Room, Iowa County Courthouse. Bartels made a motion to adjourn, Wolfe seconded and the meeting ended at 6:05 p.m.