

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
May 16, 2012

Meeting called to order at 2:00 p.m. by Board Chairman, Ron Benish, at the Iowa County Health and Human Services Building, located at 303 W. Chapel St., Dodgeville, WI, Room 2001, at 2:00 p.m.

Roll Call- Ron Benish, Iowa County; Dan Nankee, Iowa County; Marjorie Bomkamp, Iowa County; Leon Wolfe, Lafayette County; John Bartels, Lafayette County; and Carol Korn, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter, ADRC Director, Iowa County; and Kate Chambers, ADRC Director, Lafayette County.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for May 16, 2012- Benish asked to add the following to the Agenda -- 4. A. Election-Chair, 4. B. Election-Vice-Chair, and 4. C. Election-Secretary. Motion to approve adding these officer elections to the Agenda made by Wolfe, seconded by Bartels, motion carried. Motion to approve the amended agenda made by Nankee, seconded by Bartels, motion carried.

Election-Chair - Motion to nominate Ron Benish made by Nankee, seconded by Bartels. Motion to close nominations and cast a unanimous ballot made by Wolfe, seconded by Bomkamp, motion carried. Ron Benish remains Chair.

Election Vice-Chair - Bartels nominated Nankee, Nankee nominated Bartels. Motion to close nominations made by Wolfe, seconded by Bomkamp, motion carried. Votes were cast by ballot, Bartels received 5 votes, Nankee received 1 vote. Bartels is Vice-Chair.

Election-Secretary - Nankee nominated Wolfe, Bartels nominated Nankee. Motion to close nominations made by Bomkamp, seconded by Wolfe, motion carried. Votes were cast by ballot, Wolfe received 4 votes, Nankee received 2 votes. Wolfe is Secretary.

Approval of the Minutes of the April 18, 2012 Board Meeting-A motion was made by Bartels to approve the minutes, seconded by Wolfe. Motion carried.

Reports from other Board members and members of the audience-

Nankee brought in a newspaper article about Family Care regarding a 90 day extension. Kate explained it, saying people on the wait list, who should have been enrolled, may be reimbursed for their out of pocket expenses. Cecile welcomed Marjorie and Carol. She said it is nice to have some women on the board, to gain their insight.

Aging Resource Center & County Aging Unit Reports-

a. For Lafayette County- Kate said they are getting ready for the Senior Fair on May 23rd from 1 to 3pm at the Dora Ritter Wellness Center in Darlington. They are promoting the theme "Never Too Old to Play". They also plan to have a booth at the "Best County Fair", which is what the Lafayette County Fair holds title to. Transportation is trying "Tour of Lafayette", which are historical, reduced cost bus trips. Kate also said that she, Rebecca, and Cecile will be working on their 2013 Aging Plan soon. b. Rebecca Wetter reported there is an ongoing "Community Assessment" survey that is online, and the paper copy is in the News and Views. Anyone can fill it out, regardless of age. Interviews were held last week for the I&A position open. Rebecca said they are offering the job to someone this week, and that she hopes that she takes it. On June 7, for Balloonfest, the ADRC will be doing outreach at Bloomfield Manor; Cecile is welcome to join them again. June 1, Farmers Market Vouchers will be available. The ADRC is making a display in their office to promote nutrition and encourage food stamps.

Monthly Reports-Possible action-

Cash Flow Statement & C.D. Review: Our cash situation in our main checking account is good. The only change since last month to set-aside funds was the monthly addition of interest income. Benish explained for the new board members that we have been talking about running out of funds. He said accounting principles say we need to keep 20% of our annual budget as set-aside. At this time, our C.D.'s are within a few dollars of that amount. We are anticipating that the ADRC's will be able to budget for SUN as a separate item, above their other programs, for 2013. Budget Reports: Our income is ahead of budget through April. Cecile explained that it is because we claim our allocations monthly, get paid for them, plus GWAAR prepays 1/12 of our contract in January, February, and March. In expenses, we are over on food costs and mileage. Monthly Participant Numbers: Year to Date, Iowa County's daily average participation is up 7, and Lafayette County's is up 1, from the same time in 2011. Motion to approve the monthly reports made by Wolfe; seconded by Bartels. Motion carried.

Annual Report-Possible Action

- No action, take home and review. The suggestion was made that SUN presents the Annual Report at the mealsites.

Staff Issues - Possible Action-

a. Health Insurance Update-Director. Motion by Bartels, seconded by Nankee, to direct Cecile to do research to see if there is something less expensive, but equal coverage, to what she has. If so, she can pursue it; if not, then she can renew it with the increase. Motion carried.

Site Report – Possible Action- None

Grant Update - Cecile spent a day working at home on grants. The Foundation Search gives her an alert when new foundations are formed. She said they have to give away 2% annually. She applied for \$1000 from the Salvation Army; last year they gave us \$500. She applied for, but didn't receive, a Blanchardville music grant this year. She said she didn't apply for an exercise grant because the last time the grant didn't cover all the expenses. Korn said she might try Dubuque Racing; they gave a grant to the Shullsburg schools recently.

Training Request –Possible action- None.

Director's Report – Cecile said we have some unanticipated expenses – Approximate cost of new building signage \$200, refrigeration shelving for Belmont approximately \$400, and Quickbooks upgrade is \$320. She said that the Blanchardville Senior Fair, held April 24th, was not well attended, unfortunately. The Belmont site held their annual appreciation meal for the village staff on April 23rd. Cecile spoke to a Methodist fellowship group about our program. May 10th was a PAC meeting in Blanchardville; the next PAC meeting is in Belmont on August 9th.

Chairperson's Report - None-discussed set-aside in Monthly Reports.

Vouchers–Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe, seconded by Nankee. Motion carried.

Next Meeting Dates & Adjournment- Next meeting is scheduled for Wednesday, June 20, 2012, at 2:00 p.m., at the HHS Building at 303 W. Chapel St., Dodgeville, WI, Conference Room 2001. Motion to adjourn made by Bartels, seconded by Bomkamp, motion carried. Meeting adjourned at 4:00 p.m.