

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
November 21, 2013

Meeting called to order at 1:00 p.m. by Board Chairman, Ron Benish, at the Health & Human Services Building, 303 W. Chapel Street, Dodgeville, WI, Room 2001.

Roll Call- Ron Benish, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter and Tom Slaney, Iowa County ADRC&HHS, and Shane Schuhmacher, Lafayette County HHS.

Certification of Compliance with Open Meeting Law- McManus stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for November 21, 2013- *A motion to amend agenda to add 12c-Rewey made by Nankee, seconded by Korn. Motion carried. Add 12c-Rewey*

Approval of the Minutes of the October 21, 2013 Board Meeting *A motion was made by Wolfe to approve the minutes; seconded by Bartels. Motion carried.*

Reports from other Board members and members of the audience- *Jan Baker and Rebecca Wetter arrived during reports. They apologized for arriving late and interrupting. Shane wants a letter sent to Lafayette County to their ENH committee to thank them for contributing the additional \$8000 for the 2014 budget. Regarding next year's funding, Iowa County wants Iowa County to pay what's left after expenses, and to have Lafayette County do the same. They could have a levy to pay for only their own county's meals. Lafayette gets less money for nutrition services from the Older American's Act than Iowa County. Tom said SUN is a partnership and we need to work hard to educate our boards that it's a joint venture with the counties. Cecile said she appreciated the Lafayette Board speaking up at the Lafayette County Budget Hearing. She said that Chairman Sauer read the letter out loud that Chairman Bauer had also given the Iowa County SUN Board members and the Director. Bartels said they realized that it was a shot in the arm - a serious situation- and that they needed to give SUN the \$8000 they asked for. Shane says we wonder what the Brodbecks'(the family of Dick's Supermarkets that was able to give both county meal programs many large donations) have saved us the 35 years we went without county funds.*

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Shane said Medicare Part D assistance is ongoing b. For Iowa County- Rebecca said the Elderly Benefit Specialists help Medicare Part D. clients all day long. Regionally, there is a billboard marketing campaign. Each county will have 2 billboards, and copies of the billboard were also made to stuff in papers. Rebecca has been invited to be a part of a Nutrition Task Force. The first meeting is December 22nd in Stevens Point. She will get Cecile's input.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we will have enough cash in our main account to get through November, but she thinks we will still need to use the \$10,000 put in Iowa County SUN premium savings account from a C.D. Budget Reports: Cecile said NSIP will stay under budget for 2013 because the NSIP funds come from the USDA and their year runs from October 1st to September 30th. Cecile said we are spreading it out over next year instead of taking it early as we had in the previous years. Also, it could be adjusted again-the farm bill has not passed yet. Monthly Participant Numbers: Meal counts are up in Arena for October and November. Cecile said this helps because it's a cooking site. Highland numbers are the same, Mineral Point and Dodgeville home delivery are up, Linden is down and Rewey is closed. Donations are up in Lafayette County, and the numbers are up in Shullsburg and South Wayne. Cecile said word is getting around that we are struggling for numbers and funds. *Motion to approve the monthly reports made by Korn; seconded by Bartels. Motion carried.*

Rural Home Delivery - Possible Action Ron said our policy now is that we can't expand under the financial conditions we are in. Discussion was- Should we consider case by case? Rebecca read Mike Glasgow with GWAAR's email that Cecile had sent in the meeting packet that said SUN is not meeting demands of low income seniors living in rural areas. Rebecca said Cecile is saving by making changes to congregate sites, but should there be more change? Should we consider where the need is? The survey included showed the communities with most poverty are Arena, Hollandale, Blanchardville, Linden, and South Wayne. Ron and Shawn wondered if the information was credible because it's not current. Shawn said it is counterintuitive to what we are doing. Hollandale had requests in the past, but, with no mealsite there, are they not asking now? Marge thought we should survey to see if there is a rural need. Until we make a change, Cecile can't make decisions about rural home delivery requests. *Motion to allow Cecile to make the decision to serve rural home delivery, if the mileage cost is paid by the participant, made by Nankee; seconded by Korn. Motion carried.*

2014 Budget - Proposal – a) Funding requests from Iowa & Lafayette Counties – Lafayette County came up with the \$8000 extra from a 501c3 non-profit. b) Food Contracts – Grandma's Kitchen up \$ 0.25, Marty's hold price, Hodan hold price, Lafayette Manor up \$1.03, Bloomfield Manor up \$.40. Cecile said it is a \$12,900 catered meal increase. Ron said he wants the budget to include depreciation and

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\$10,000 income. She should bring it back for final approval in December, with a list of all the changes mailed in the packet with the agenda.

Consideration of Increase in Suggested Donation, Congregate Only-Possible Action – The congregate suggested donation is \$4.25 and home delivered is \$4.75. Our Policy Advisory Council voted against increasing congregate to \$4.50. *Motion to maybe raise the suggested donation in the spring, after giving participants notice, made by Bartels; seconded by Nankee. Motion carried.*

Staff or Site Issues – possible action – a) Blanchardville – Judy is recuperating from surgery. The sub is doing a great job. b) Mineral Point & c) Rewey – *Motion to start paperwork to close Mineral Point congregate site, and Rewey entire site, made by Wolfe; seconded by Bartels. Motion carried.* Ron said someone may look at it like Lafayette County is losing money, but Iowa County is sacrificing service. In 2015 Lafayette County may have to make cuts. Shane said Lafayette and Iowa counties are in this together.

Working Agreement Between SUN & County Units – Possible action – The Working Agreement was amended to give back IIID to Iowa County. Ron said for Rebecca, Kate, Shane, Tom, and Cecile to make a document, highlight the changes, and bring it to the next meeting.

Directors Report Cecile said she scheduled the Arena public hearing regarding our mealsite to be directly before the Arena Manor Board meeting. Also, Emmett hit a deer with the Transit. Damages were \$1500 and we have a \$100 deductible. It will be fixed the day after Thanksgiving.

Grant Update Cecile got a grant for \$2620 to buy 2 computers, a laptop, and a printer. The grantor gives grants for Iowa County only. It is the first grant Cecile has received where she got the lead from the grant search service we paid for. They request no publicity. Cecile said that Benton Bank, and the Benton community, will be giving us donations. She wrote 2 DUWI grants, asked Piggly Wiggly for \$5000, asked Walmart for \$2000 for consumables, and asked Kiwanis for \$500 for emergency meals. SUN, with Thrivent, collected \$1800 from the milkjugs and local churches. Barb Eicher said Thrivent will give us a \$1700 cash match. John brought two more milkjugs for us to count and deposit.

Training Request –Possible action– None.

Chairperson’s Report – Ron said Cecile is doing a great job getting grants.

Vouchers–Possible action- Vouchers were presented for signing. *Motion to approve the vouchers was made by Bartels; seconded by Nankee. Motion carried.*

Next Meeting Dates & Adjournment– Next meeting is scheduled for Wednesday, December 18, 2013, at 1:00 pm, at the HHS Building, 303 W. Chapel St., Dodgeville, WI. *Motion to adjourn made by Bartels; seconded by Bomkamp. Motion carried.* Meeting adjourned at 3:05 p.m.