

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
Serving Iowa and Lafayette Counties, aka The SUN Program
BOARD OF DIRECTORS MEETING MINUTES OCTOBER 19, 2017

- 1. Meeting Called to Order-** at 1:35 p.m. by Chairman Leon Wolfe, at the Wheel Inn Restaurant, 324 South Hwy 11, Shullsburg, WI 53586.
- 2. Roll Call-** Iowa County Board: Marjorie Bomkamp, Dan Nankee and Jeremy Meek. Lafayette County Board: John Bartels, Leon Wolfe and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst.; Valarie Hiltbrand, ADRC Iowa County. Farrah Morrissey, Benton Site Manager. Absent: Bob Schroeder, ADRC Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on Wednesday November 10, 2017 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda for October 19, 2017 – a.)** Motion to approve the Agenda was made by Nankee. Seconded by Korn. Motion carried.
- 5. Approval of the Minutes of September 13, 2017 Board Meeting-** motion to approve the minutes was made by Korn. *Seconded by Bomkamp. Motion carried.*
- 6. Reports from other Board members; opportunity for members of the audience to address the Board-** Morrissey stated the renovation at Benton is moving along; The bathrooms will be updated, the Boy Scouts will be painting and Lowe's will put in new ceiling tiles at a discount.. The new stove is working great.
- 7. Aging Resource Center and County Aging Unit Reports- a.)** Bob Schroeder, ADRC, Lafayette County had a doctor's appointment but did send several prizes for the Volunteer Appreciation party. **b.)** Hiltbrand stated the Expo on September 29, 2017 at Hidden Valley Church went very well; 36 vendors approximately 200 people, they gave away 197 bags. 65 meals were served and all comments were good. The bingo seemed to be fun and prizes were excellent. The new Dementia specialist Pam Kul- Berg is now in place and will cover 4 counties. "Living Well"; started October 4th and is being facilitated by the Health Department and a peer leader. ARDC has two people going through a Tai Chi prevention program. Old National Bank will be doing a Money Safety Presentation on 10/31/17. Grant, Lafayette and Iowa Counties are holding a joint Family Caregiver Renewal Day in Platteville on 11/10/2017. ADRC will be participating in the Lands' End Benefits Fair on 11/15/17. Upcoming Regional Board Meetings where they're requesting public input about resources, programs and unmet needs will be 10/20/17, 5P.M. in Dodgeville and 12/7/17, 5:00 P.M. in Darlington.
- 8. Monthly reports-possible action- a.)** Cash Flow Statement showed beginning balance on, September 13, 2017 of \$35,809.13, donations of \$11719.00, with total deposits of \$41,186.50 minus total vouchers of \$49,698.19, leaving an ending balance of \$27,292.44. CD's showed interest of \$4.41 added, making new total of \$83,558.03. **b.)** Budget Reports-the month of

September showed total income of 47,904.56 and total expenses of 48182.97 leaving, a net decrease of \$278.41. YTD shows a net decrease of \$60,823.20, mostly the result of the GWAAR funding allocation. We had discussion on the GWAAR allocation process to understand the timing of the claims. **c.)** Monthly Participant Numbers for September showed 4005 meals were served. Total donations received were \$13194.34. The meal counts continue to rise with Dodgeville (789), Argyle (386) and Belmont (387) remaining strong. Arena (236), Shullsburg (350) and Benton (374) are showing signs of doing much better. Motion to approve reports was made by Bartels. Seconded by Bomkamp. Motion carried.

9.2018 Budget-review-The income cost account for Family Care including Inclusa, Care Wisconsin and Iris were split in 2017; Iris and Care Wisconsin in one income center and Inclusa (ContinuUs) in a separate account. For 2018 we will split the budget allocation to show the income split better.

10. Staff/Site Issues/Reports-possible action- a.) The dishwasher at the Dodgeville site as issues because of hard water and a lime build-up. The funds from the Jenny Olson Grant could provide funding to help purchase a commercial dishwasher with a cost of \$6,500. There may be an additional \$500.00 needed to update the electrical. A commercial dishwasher would cycle in around 3 minute's versa 2.5 hours for a home dishwasher. The volume at the Dodgeville site requires a lot of trays and dishes and extra time to wash them. **b.)** Both Arena and Shullsburg sites are doing well with the new managers.

11. Annual Appeal- There is no update at this time. The goal is to have it completed the first week of December.

12. Grant Update- There was discussion on the benefits of creating a SUN Web-site to encourage donations. Waiting to hear on the Jenny Olsen Grant.

13. Director's Report- McManus expressed a lot of time lately was spent preparing the Volunteer Appreciation Party and the 40th Anniversary Celebration. The party went extremely well. Site managers created picture boards with help from Sonia Herman for sites with no manager.

14. Training Request- November 9th, Dodgeville will host the Southwest Regional Staff training, to include Iowa, Green, Lafayette, Grant, Juneau, Richland, Crawford and Sauk counties. This is as a result of a re-alignment within GWAAR.

15. Chairman's Report- Wolfe stated 40 years for this program has passed and it has been a good 40 years. The program has been serving over 4,000 meals per month.

16. Vouchers-possible action- Motion to approve all vouchers was made by Bartels. Seconded by Korn. Motion carried.

17. Next Meeting & Adjournment- The next meeting will be November 16, 2017 following lunch at Belmont Community Building, 222 S. Mound St., Belmont, WI 53510. A motion to Adjourn was made by Bartels. Seconded by Meek. Motion carried at 3:13 P.M.

