

SENIORS UNITED FOR NUTRITION PROGRAM, INC.  
***Serving Iowa and Lafayette Counties, aka The SUN Program***  
BOARD OF DIRECTORS MEETING MINUTES August 23, 2017

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- 1. Meeting Called to Order-** at 12:58 p.m. by Chairman Leon Wolfe, at the Community Townsend Center, Shullsburg, WI 53586
- 2. Roll Call-** Iowa County Board: Marjorie Bomkamp and Dan Nankee. Absent Jeremy Meek. Lafayette County Board: John Bartels, Leon Wolfe and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst., Valerie Hiltbrand, ADRC Iowa County; Bob Schroeder, ADRC Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** McManus stated that on Wednesday August 16, 2017 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda for August 23, 2017 Meeting – a.)** Motion to approve the Agenda was made by Korn. Seconded by Bartels. Motion carried.
- 5. Approval of the Minutes of August 23, 2017 Board Meeting-** motion to approve the minutes was made by Bartels. *Seconded by Bomkamp. Motion carried.*
- 6. Reports from other Board members; opportunity for members of the audience to address the Board-** Nankee mentioned the passing of Olivia Loop and what an interesting person she was. Nankee commented on McManus's Article on how the SUN program is funded and where the percentages of funding come from. (State, County, Federal and Donations). Donations represent 36% of the program income. The Article also mentioned the \$1,500 donation from the Iowa County Cattlemen's Association. Nankee was pleased to see that Highland was now part of the ADRC bus route. McManus commented on Bruce & Donna Paull, the drivers now handling Ridgeway and Barneveld from Dodgeville. Donna is also filling in at the site. McManus stated we may have to take a look at the contract with Bloomfield concerning meal counts over 50 per day, since we have hit that several times.
- 7. Aging Resource Center and County Aging Unit Reports- a.)** Schroeder, Lafayette County ADRC Manager, stated starting August 24<sup>th</sup>, 2017 there will be an informational meeting at 5:00 P.M. at the Schreiner Memorial Library 113 Elm Street, Lancaster, WI 53813. These open meetings are part of a combined effort of the 4 counties in the region. (Iowa, Lafayette, Green & Grant). They're looking for input from Adults over 60, Adults with Disabilities, or Family & Friends who may have concerns about Caregiver Assistance, Housing, Community Resources, Nutrition, Transportation, In-Home Care Options, Health & Wellness and Long-term Care Options. Additional dates are September 28<sup>th</sup> in Monroe; October 6<sup>th</sup> in Dodgeville and December 7<sup>th</sup> in Darlington. Lafayette Manor 8th Annual Fall Cookout is Wednesday, September 6, 2017, 4:00 P.M.to 7:00 P.M. at the Lafayette County Fairgrounds Foral Hall. Medicare Part D-Education September 7, 2017, 5-7P.M. at Town Bank, Darlington, WI. The Healthy Living Expo will be Thursday September 28, 2017, 4-8 P.M., Belmont Convention Center, Belmont, WI. October 10-12 (10a.m. to 2p.m.) a Safe Driver program will be conducted

with the help of AARP, in Darlington. **b.)** Hiltbrand advised Brittany Mainwaring had her baby. Nikki Brennum is now back fulltime. They will start interviewing for the Dementia Care Specialist position. Stepping On (Prevention Program) starts Thursday, 8/17/17, at Upland Hills Hospital. The Aging and Disability Network Conference will be held September 6-8<sup>th</sup> in Madison. The 2017 Health & Wellness Expo will be Friday, September 29, 9:00 a.m.-Noon at the Hidden Valley Community Church, 605 N. Bennett Rd., Dodgeville. Volunteers are needed. Hiltbrand wrote a grant for a new van to aid with rural transportation.

- 8. Monthly reports-possible action- a.)** Cash Flow Statement showed beginning balance on July 20, 2017 of \$27,086.26, donations of \$31,065.97, with total deposits of \$42,508.07 minus total vouchers of \$54,673.14, leaving an ending balance of \$14,904.19. CD's showed interest of \$3.15 added, making new total of \$83,549.66.51. **b.)** Budget Reports-the month of July showed total income of 37,260.78 and total expenses of \$55,181.20 leaving a net decrease of \$17,920.42. YTD shows a net decrease of \$48,683.74, mostly the result of the GWAAR funding allocation.. **c.)** Monthly Participant Numbers for July showed 3873 meals were served. Total donations received were \$31,065.97. Dodgeville, Argyle and Belmont remain strong. Arena, Shullsburg and Benton are showing signs of doing much better. Motion to approve reports was made by Bomkamp. Seconded by Bartels. Motion carried.
- 9. Sick Leave Policy X1X.J;Vested Sick Time-possible action-**after discussion, Korn made a motion we leave it as is. Seconded by Bartels. Motion carried.
- 10. Staff and Site Issues/Reports-possible action-**McManus advised they interviewed two cook candidates for the Shullsburg opening. McManus will check references and do background check and make a decision. Margaret Hentrich, Belmont site Manager will be retiring at the end of year.
- 11. Annual Report-** There was discussion about some of the budget changes for next year. No real issues with last years' numbers. It was overall a good year.
- 12. Grant update-**A grant from the Benton Community Fund was approved. The funds will be used for site improvements at the VFW. McManus will attend the award program, Wednesday August 30<sup>th</sup>, 7:00 P.M. at the Benton VFW. \$3,000 was received.
- 13. Director Report-** McManus will be gone September 14<sup>th</sup> to September 26, 2017.
- 14. Training Request-**None at this time.
- 15. Chairman's Report-** Wolfe commented we should start looking into our annual appeal fund raising program.
- 16. Vouchers-possible action-**A motion to approve all vouchers was made by Nankee. Seconded by Bomkamp. Motion carried.
- 17. Next meeting Date & Adjournment-** the next meeting will be September 13, 2017, at the Darlington Site, Municipal Building Senior Center, Darlington WI 53530, Lunch, at 11:30 A.M., meeting to follow. Motion to adjourn from Bartels. Seconded by Bomkamp. Motion carried. Meeting adjourned at 2:35 PM.

