

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
Serving Iowa and Lafayette Counties, aka The SUN Program
BOARD OF DIRECTORS MEETING MINUTES July 20, 2017

- 1. Meeting Called to Order-** at 1:05 p.m. by Chairman Leon Wolfe, at the Arena Manor, 343 West Street, Arena, WI 53503.
- 2. Roll Call-** Iowa County Board: Marjorie Bomkamp and Jeremy Meek. Absent-Dan Nankee. Lafayette County Board: John Bartels and Leon Wolfe. Absent-Carol Korn. **Others Present-** Cecile McManus, Executive Director, Jay Loop, Financial Asst., Katie Batton, ADRC Iowa County. Bob Schroeder, ADRC Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** McManus stated that on Friday July 14, 2017 prior to the meeting, the agenda was posted at the HHS Building and via email to- Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda for July 20, 2017 Meeting – a.)** Motion to approve the Agenda was made by Bomkamp. Seconded by Bartels. Motion carried.
- 5. Approval of the Minutes of July 20, 2017 Board Meeting-** motion to approve the minutes was made by Bartels. *Seconded by Meek. Motion carried.*
- 6. Reports from other Board members; opportunity for members of the audience to address the Board-** Bartels reported the Lafayette County Fair was a huge success. The weather was good. There were tractor pulls, car races, trailer pulls and all events had great crowds. C-Moore Grain paid for some of the events.
- 7. Aging Resource Center and County Aging Unit Reports- a.)** Schroeder , Lafayette County ADRC Manager, stated he also would call the Fair, as well as the Senoir Day, very successful. There were 15 pies submitted for the contest, with a Banana Cream pie being the winner. The Larry Bursh Orchestra played for about 2 hours, about 200 people attended. The ADRC served 20 pies total and ice cream, both events were well attended. A new Specialist, Emily Hermanson, was hired and will cover a 4 county region. The Ice Cream Social in Wiota is Sunday July 23th,2017; the local 4H will be helping with the program. **b.)** Katie Batton, filling in for Valarie Hiltbrand, stated ADRC has 7 remaining Vouchers for the Farmers Market, \$25.00 each; it runs until October 31, 2017. Brittany Mainwaring, Janet Butteris and Sue McDermott will be hosting the " Stepping On " program August 17th to September 28th, 9:30-11:30 Uplands Hills Health. Whitney Thompson has left the Dementia program; they're looking for a replacement. Care Talks ends July 25, 2017. There will be driver and safety training, with help from AARP. Contact ADRC for details.
- 8. Monthly reports-possible action- a.)** Cash Flow Statement showed beginning balance on June 21, 2017 of 45,333.29, donations of \$7,889.02 with total deposits of \$ 30,075.17 minus total vouchers of \$48,340.20, leaving an ending balance of \$27,068.26. CD's showed interest of \$3.04 added, making new total of \$83,546.51. **b.)** Budget Reports-the month of July showed total income of \$25,104.37 and total expenses of \$40,755.44 leaving a net decrease of \$\$15,651.07.

YTD shows a net decrease of \$37,717.31, mostly the result of the GWAAR funding allocation.. **c.)** Monthly Participant Numbers for June showed 3955 meals were served. Total donations received were \$15,109.55. Dodgeville , Argyle and Belmont remain strong. Arena and Shullsburg are showing signs of doing much better. Motion to approve reports was made by Bartels. Seconded by Bomkamp. Motion carried.

- 9. Sick Leave Policy X1X.J;Vested Sick Time-possible action-**Tabled until next month.
- 10. Staff and Site Issues/Reports-possible action-**McManus read Billie Ferger's retirement letter dated June 26, 2017. Ferger will retire officially September 1, 2017. There are currently two candidates for the job. An ad was placed in two newspapers for the next three weeks.
- 11. Annual Report-** Was handed out to all the Board for review. Will be on agenda next month.
- 12. Grant update-**A grant from the Benton Community Fund is in the works. The funds will be used for Site improvements at the VFW.
- 13. Director Report-** McManus to attend the Iowa County Cattlemen's Steak Feed tonight. The Cattlemen gave us \$1000.00 last year. The Steak Cookout will be tomorrow at the Dodgeville site. The Volunteer Appreciation Day will be October 19th, 2017 at the Wheel Inn in Shullsburg. This year is the 40th anniversary of SUN, so will be special celebration. McManus is asking for stories and pictures from the past. The Dodgeville Kiwanis donated \$300.00 toward Emergency Meals early in the year; McManus had not reported earlier. Benton will be having a Village appreciation party on August 15, 2017 at the site, Benton VFW. McManus, while doing assessments in Highland, looked at an alternative site hoping to encourage more participants.
- 14. Training Request-**None at this time.
- 15. Chairman's Report-** Wolfe commented all seems well with the program; meal counts up and donations are up.
- 16. Vouchers-possible action-**A motion to approve all vouchers was made by Bomkamp. Seconded by Meek. Motion carried.
- 17. Next meeting Date & Adjournment-** the next meeting will be August 16, 2017,at the Blanchardville Site, Viking Café , 210 S. Main St. Blanchardville, WI 53516; lunch at 11:30 A.M., meeting to follow. Motion to adjourn from Meek. Seconded by Bartels. Motion carried. Meeting adjourned at 3:05 PM.