

SENIORS UNITED FOR NUTRITION PROGRAM, INC.

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES January 19, 2017

-
- 1. Meeting Called to Order-** 1:10 p.m. by Chairman Wolfe, Health & Human Services building, 303 W. Chapel St, Dodgeville, WI, 53533; Room 1001.
 - 2. Roll Call-** Iowa County Board: Jeremy Meek, Dan Nankee, and Marjorie Bomkamp. Lafayette County Board: John Bartels, Carol Korn, and Leon Wolfe, were present.

Others Present- Cecile McManus, Executive Director, Jay Loop, Financial Asst., Bob Schroeder, ADRC Lafayette Co., and Valerie Hiltbrand, ADRC Iowa County.
 - 3. Certification of Compliance with Open Meeting Law-** McManus stated that, three days prior to the meeting, the agenda and minutes were posted via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
 - 4. Approval of the Agenda for January 19, 2017 Board meeting -** *Motion by Bomkamp to approve the agenda; seconded by Nankee. Motion carried.*
 - 5. Approval of the Minutes of December 21, 2016 Board Meeting-** McManus asked the Board how "Nay" votes should be recorded in the minutes; whether names should be listed. It was decided names should be listed in future minutes. *Motion by Bartels to approve minutes; seconded by Nankee. Motion carried.*
 - 6. Reports from other Board members; opportunity for members of the audience to address the Board-** McManus noted that we will have representation in the newspaper, "The Flash", covering southwestern Wisconsin and northwestern Illinois. Nankee noted another excellent article by McManus in the News & Views discussing the closing of the South Wayne site. Also the Annual Appeal Donors were listed. Wolfe talked about the possible support from Lamont Township and noted their donation.
 - 7. Aging Resource Center and County Aging Unit Reports-** **a.)** Lafayette County; Schroeder listed the different sites for Tax assistance by appointment. The Darlington Town Bank, both February and March, call ADRC for appointment. Rita Stanton Foot Clinics, February 6th at 9:00 A.M., at the Highview Apts, sign up at the site, cost \$20.00. Whitney Thompson, Dementia Specialist, will have a program and free lunch, at 210 N Water St., Shullsburg, February 2, 2017. Ann Weuter, E.B.S., will be holding an outreach program at clinics and hospitals. Kay Schulte as over 200 appointments and will be visiting all sites. **b.)** Hiltbrand noted she will be part-time for a while longer. The Caregiver Support group meets the Third Tuesday of each month, 10:30a.m., at the Dodgeville Public Library, volunteers are needed. Tax assistance will be at the Dodgeville, Health & Human Services building, in Community Room, every Thursday. Katie Batton will be working with the coalition committee to organize a fund raiser for the Homeless. Brittany Mainwaring, Care Talks, will be holding workshops the end of March, beginning of April, to help your friends and family members learn how to communicate with your health care team.
 - 8. Monthly Reports-possible action-** **a).** Cash flow should be okay for month of January with the

offset of the Lafayette Co. loan. We have two CD's coming due and should monitor rates for the best alternative. **b).** Final budget review has been completed for 2016. The income numbers showed significant increases in donations, but as a result of September and October GWAAR funds, of \$42,000, we showed a negative \$10,000. Participant donations were \$22,000 over budget. The GWAAR funds should be posted sometime in late January or early February. **c).** McManus noted Family Care programs are up and since these are full cost meals it should help our donation totals. Motion to approve reports made by Bomkamp; seconded by Korn. Motion carried.

- 9. Pension Plan Change in Fees-discussion; possible action-** After discussion of various rate plans and charges a motion was made by Nankee do go with the Simple IRA Plan staying with Edward Jones. SUN would again allow each employee to determine the amount of self-contribution with a combined employee/employer maximum contribution of 15% of gross income. seconded by Meek. Motion carried.
- 10. Facility Agreements- discussion possible action-** We are still waiting for some of the agreements to be returned. Those received were approved and signed by Wolfe. A motion to approve agreements was made by Korn; seconded by Bomkamp. Motion carried.
- 11. SUN & ADRC Working Agreement-possible action-** a motion made by Bartels to approve agreement; Seconded by Bomkamp. Motion Carried.
- 12. Staff/Site Issues/Reports-possible action-** **a.)** The Darlington site has been delivering the home delivered meals to South Wayne area. The biggest concern is not changing the delivery time too greatly for present participants. The route takes about an extra half hour. **b.)** Arena- Mona Summers is still out on medical leave (has a clot in her leg) and may be out longer than expected. Candace Wilson is filling in; so far, no real issues.
- 13. Annual Appeal Report-** McManus handed out a list of donors; total to date is \$5185.
- 14. Grant Update-** Received \$500 from DUWI fund; applied for United Fund grant.
- 15. Director Report-** Jean Lynch, GWAAR, stated in her report we need to get the home assessments up to date. McManus stated overall, the Nutrition Assessment, was very positive. We will be working with managers to complete the home assessments ASAP. New GWARR funding for 2017 is \$152,066. (\$54,316 Lafayette Co... & \$87,750 Iowa Co).
- 16. Training Request-possible action-** Nothing at this time.
- 17. Chairman's Report-** Wolfe complimented McManus for the great numbers in 2016.
- 18. Vouchers- possible action-** A motion to approve all vouchers was made by Bomkamp; Seconded Korn. Motion carried.
- 19. Next meeting Date & Adjournment-** The next board meeting will be at 1:00 P.M. on Thursday, February 16, 2017, at The Health & Human Services building; 303 W. Chapel St., Dodgeville, WI, 53533. Motion to adjourn was made by Meek, seconded by Bomkamp. Motion carried. Meeting adjourned at 3:50 P.M.

