

Iowa Local Emergency Planning Committee Meeting Minutes for May 5, 2010

Minutes of the Local Emergency Planning Committee Meeting held May 5th, 2010 at the Iowa County Courthouse County Board Room. Meeting time was 4:30 p.m.

Members Present: Joe Thomas, Steve Michek, Keith Hurlbert, Jeff Weber, June Meudt, Brian Cushman, Craig Hardy, Tom Adams.

Members Absent: Stan McGraw, Pat Reilly, Robert Brainerd

Meeting was called to order at 4:34 p.m. by Chairman Jeff Weber

Posting and Agenda Approved – Motion by Joe Thomas, 2nd by June Meudt

Minutes from September 9, 2009 LEPC Meeting- Approval with no changes – motion by Tom Adams, 2nd by Joe Thomas.

Keith Gave Report on Plan Reviews – visits for first half of planning facilities were reviewed.

Two of the three facilities had minor changes in their plans – contact info and chemical quantities.

Third Planning Facility reviewed– Keith Informed the committee that this facility had new owners and that the new plan was in place. He explained the problems with the State Planning Facility Report and getting the name change implemented. In addition there is another address on the report that was part of original facilities operation and is not part of the new facilities operations. Keith will be working on the second address issue over the next few weeks to try and determine if any EHS issues need to be addressed. A letter from the new owners affirming the change in ownership was included in the committee's information packet.

Keith pointed out a facility in Mineral Point that is on the list but there is no plan. He will be working on that issue as well.

Incident Reviews

Spill reports for the time period since the September 9, 2009 LEPC meeting were presented. All spills were minor in nature. Keith explained that the DNR Spill Response Team was used at a crash on 151 in January. Steve Michek commented that the process went very smooth and only took a few hours to complete.

Keith commented that he had presented updated spill reporting requirements to the County Fire Chiefs in January.

Training

Keith brought to the committees attention that Mineral Point Fire had recently completed a Hazardous Materials Operations course.

Barneveld Fire Department had recently completed a Decontamination course.

A County Wide Drill is scheduled for June 26th and will include a Haz Mat scenario.

Discussion about getting public works involved in the public safety training. It was mentioned that municipalities resist letting this happen due to compensation issues for the employees. The consensus was that local governments need to be educated in the need for Public Works to be a part of these training exercises. Keith mentioned that he had some contact with township governments over the winter and has had a favorable response when talking to them about bringing Public Works closer to the Public Safety sector. He has talked to some that don't provide radios, to consider installing radios in equipment that will allow for communications between Public Safety and Public Works staff.

Keith has been to some training meetings on EPCRA related topics and informed the committee that EPCRA reporting will be going Web Based by 2011. This will streamline the process for the business owners and hopefully encourage compliance. Trainings have also included information on how to get facilities removed from the Planning List.

June Meudt informed the committee of a Special Needs Population Training Exercise taking place in Fennimore on July 7th.

Backup Generator Update

Craig Hardy updated the committee on the status of Backup Generator Power for Iowa County Government. Craig pointed out some severe weaknesses in the current capabilities and that a list of priorities has been developed and there is movement toward addressing issues at Bloomfield, Iowa County Airport and Sheriff's Office. It was explained that the generator at the Courthouse is not big enough to run anything but the computer server room and some interior lighting. Craig Hardy added that the study showed that the electrical outlets in the Emergency Operations Center would not even function. Keith pointed out that the irony of this is that the Computer Server room will be powered so outlying county government offices will be able to resume business as normal, but the courthouse itself will not since much of the lighting and no office outlets for computers will be live.

Road Closure Information

Road closure information was included in the LEPC committee info packet. Craig elaborated on the information. There was discussion on timely notification to Emergency Services and Dispatch when there are changes in closure info.

Level B Team Info

A copy of a letter and survey that was given to all fire departments in the county for the purpose of determining the level of interest in forming a Level B Response Team. Keith advised that so far there have only been a few surveys returned.

Bylaws Proposal

Member had been mailed a proposed update to the LEPC Bylaws in early March.

Recommended changes to the proposed bylaws were:

The Emergency Management Coordinator will be the Secretary of the LEPC.

To revise the By-Laws of this Committee, a majority vote of the quorum present of the Iowa County LEPC is required.

A motion to accept the proposed bylaws on the condition of incorporating the two requested changes was made by Steve Michek and 2nd by Craig Hardy. All approved.

Craig requested that the committee membership be reset before the next meeting in September. Keith suggested that the committee hold off on electing a Chairman and Vice Chairman as per the new bylaws until the September meeting and the committee vote to leave Jeff in place as Chairman until that meeting.

Motion to have Jeff Weber remain as LEPC Chairman until the next LEPC meeting made by Craig Hardy, 2nd by Steve Michek – all Approved

There was a brief discussion on getting in touch with the media representatives to encourage their participation. Committee members remembered only one appearance by the media members. Keith advised that he would make personal contact.

Special Events

Craig Hardy provided information on Bicycling Events that are becoming numerous in the county. He specifically talked about the Centurion event that will be taking place on August 8th and will be covering areas in the northern end of Brigham Township and southern Arena Township. Estimates are of 3000 – 8000 participants and up to 24000 spectators. The event starts and ends in Middleton. Brian indicated that the hospital was unaware of the event and should be informed of these types of events to be prepared staffing wise. Keith will make it a point to keep the Hospital informed of such events.

Craig briefed the committee on ordinances and fees that other governing bodies are placing on such events and that Iowa County is considering to something along these lines as well.

Approved Minutes 3/30/2011