

MINUTES
Iowa County – Justice Committee
October 6, 2009
(Minutes subject to review & approval)

- 1. The Justice Committee met in the Lower Level – Meeting Room of the Iowa County Sheriff's Department in the City of Dodgeville on Tuesday, October 6, 2009 at 6:15 p.m. and was called to order by Sup. Mark Masters.**

- a. Roll call was taken.**

Supervisors present at roll call were Sups. Carol Anderson, Greg Parman, Mark Masters, Dwayne Hiltbrand, Bob Bunker, Joe Thomas (arriving at 6:17 pm) and Larry Steffes (arriving at 6:21 p.m.). Absent/Excused: Sups. Phil Mrozinski and Jerry Dorscheid excused. Also present: Steve Michek, Sheriff, Jon Pepper, Chief Deputy, Marcia Richgels, Court Ordered Programs Director, Larry Nelson, District Attorney, Deb Rosenthal, Child Support Director, Carolyn Olson, Clerk of Courts, Roxie Hamilton, Finance Director, Eric Drachenberg, Arena Fire District, and Cheri Phillmore Iowa County Humane Society.

- b. Motion by Sup. Carol Anderson, second by Sup. Greg Parman to approve the agenda for this October 6, 2009 meeting. Motion Carried. Motion by Sup. Greg Parman, second by Sup. Bob Bunker to approve the minutes of the September 1, 2009 meetings. Motion carried.**

- 2. Open Session – Comments from audience/Committee members**

Eric Drachenberg, Arena Fire Department, spoke in support of the RCC Communication Study and need of improved communications in various parts of the county.

- 3. Department Reports**

- Child Support**

- 1. Present Proposed 2010 Budget**

Deb Rosenthal, Child Support Director, presents her budget and reported to the committee that it does not appear she will receive \$2,400 in MSL incentive revenues and that the indirect costs is not known at this time so she used the 2009 amount. Sup. Carol Anderson told Deb that the summary of her program that she completed in June was very helpful. Deb also mentioned she has stimulus funds to use by the end of the year and asked the committee if she could talk to Amy Kaup, I.S. Director, about replacing the department computers. Based on the consensus of the committee Deb is to work with Amy and spend the funds if possible. Motion by Sup. Bob Bunker second by Sup. Carol Anderson to recommend this budget to the Administrative Services Committee with the \$2,400 incentive revenue removed. Motion Carried.

- Clerk of Court**

- 2. Present Proposed 2010 Budget**

Carolyn Olson, Clerk of Courts, reviewed her budget with the committee highlighting the GAL fees now collected up front from the families, cash bonds that are used to pay off fines first before they are refunded to the offenders and then these offenders are put on a payment schedule for

attorney fees and court costs, and she is having Tim Helmlberger, Corporation Counsel, reviewing the passport fees and if mailing costs be passed onto the applicant. Roxie Hamilton, Finance Director, and Carolyn Olson also reported that they are reviewing downsizing from two postage meters to one in the courthouse that will save over \$1,800 in costs per year. Carolyn stated she agrees 100% with this. The Administrative Services Committee will review this next week. Motion by Sup. Larry Steffes second by Sup. Greg Parman to approve and forward to the Administrative Service Committee. Motion Carried.

District Attorney

3. Present Proposed 2010 Budget

Larry Nelson, District Attorney, reviewed his budget with the committee and said it is the same as last year. He said currently his department is under budget because of 3 major cases being plead instead of going to trial. Sup. Dwayne Hiltbrand asked if the additional investigation hours were helping his department and Larry said in his twenty years of office it was the best idea the office has ever done. He said because of the investigating work done that costs are saved in other areas. Larry said he has been rationing the hours for the investigator position and could have used this in other cases for smaller municipalities and would like to do so in the future. Sup Mark Masters asked if the expense should be included in the Sheriff's Department or District Attorney budget and it was determined it should be in the District Attorney's department budget for 2010. Motion by Carol Anderson second by Sup. Dwayne Hiltbrand to add \$7,000 to the District Attorney's 2010 budget for investigator costs. Motion carried. Motion by Sup. Greg Parman second by Sup. Bob Bunker to approve the budget with the addition and forward to the Administrative Services Committee. Motion Carried

Court Ordered Programs

4. Present Proposed 2010 Budget

Marcia Richgels Court Ordered Program Director presented her budget to the committee. Sup Carol Anderson asked if the June 30, 2009 program numbers have change as she is concerned with the cost per person served. Marcia reported that the completion rate has increased as so have the numbers and she did not have the updated numbers with her. Sup Dwayne Hiltbrand asked were offenders completed the community service hours and Marcia reported the Hodan Center, Humane Society, Road Crew, Kiwana's, Farmers Appreciation, Governor Dodge and any other non-profit that requests hours. There was discussion on the under age and how teens from outside the area are handled. Sup. Carol Anderson mentioned that the majority of the costs are for wages and benefits. Marcia did report that the health insurance should change to a single plan for 2010 and Roxie will make that change. Motion by Sup. Larry Steffes second by Sup. Carol Anderson to recommend the budget with the insurance change to Administrative Services Committee. Motion Carried.

Coroner

5. Present Proposed 2010 Budget

Motion by Sup Greg Parman second by Dwayne Hiltbrand to recommend the Coroner's budget to the Administrative Services Committee. Motion Carried.

Emergency Government

6. Present Proposed 2010 Budget

Roxie Hamilton reported that she compiled the 2010 budget information for the Emergency Government Department. Sup Joe Thomas asked about other expense for training. Based on the consensus of the committee that once a director is hired then the budget would be reevaluated and that individual will need to be aggressive on grants. Motion by Sup. Carol Anderson second by Sup. Dwayne Hiltbrand to approve this budget and forward to the Administrative Services Committee. Motion Carried.

Sheriff

7. Present Proposed 2010 Budget

Steve Michek, Sheriff, presented the Sheriff's Department budget to the committee. It was reported that the wage and fringe included in the budget includes wages at the 2010 wage rates due to the union contract settlement. Steve Michek reported that they have had inquiries from Grant County to house prisoners in the Iowa County Jail if beds are available. This could be a good revenue source if the beds are available. It would not have an impact on the amount of staff on duty. Sup. Larry Steffes asked Steve if the main increase is wage, overtime and fringe then in order to get down to the 2009 tax levy he would have to cut other operating costs and Steve Michek said that was correct. Sup. Mark Masters asked if the other operating cost increased and decreased and Roxie Hamilton reported that the other costs had decreased \$32,474 from the 2009 budget. Sup. Carol Anderson said she would still like to see a reduction in the tax levy for the Sheriff's Department. Jon Pepper, Chief Deputy, reported that the eight radar units that are being replaced are 20 plus years old. Sup. Joe Thomas asked about putting money in the budget for the communications project and the possibility of grants for a communication project was discussed. Sup. Mark Masters commented that there are three sources of funding for the project: grants, bonding/borrowing and sell assets to generate money to pay for a communications project. Motion by Sup. Carol Anderson second by Sup. Dwayne Hiltbrand to reduce the tax levy by 3% with the Sheriff determining how to accomplish this, Sup. Larry Steffes made a friendly amendment to the motion second by Sup. Greg Parman to recommend any budget balances remaining at the end of 2010 is carried over into the communications project. Amendment Carried. Amended Motion Carried.

8. Resolution for Sheriff's Office Fees

The Committee reviewed and discussed the resolution for Sheriff's Office Fees. Motion by Sup. Mark Masters second by Sup. Larry Steffes to have Steve Michek fine tune the resolution and forward to the Administrative Services Committee. Motion Carried.

9. Sheriff's Department Report including Employment Update:

- Discussed that several employees are currently taking FMLA.

10. Review of the Communications Assessment- RCC Consultants.

- It was briefly discussed that the Sheriff wanted to inform the Committee that he wants this project to continue to move forward, and asked that they review the RCC Consultants final report, which each member has a copy of.

- As part of the RCC contract, they are obligated to give a presentation to the full County Board. Hopefully this can be done in December or January.

11. Animal Control Ordinance.

- Cheri Phillmore, Animal Control Officer, was present and stated that she had been in contact with Greg Klusendorf on who would be the responsible party to issue the Animal Permits, as stated in the new ordinance? Cheri stated Greg felt his office was too busy to issue such permits. After discussion the Committee recommended that both Cheri and the Sheriff speak to Scott Godfrey about Planning and Development Office issuing the permits, and come back next month to inform the Committee.

12. Noise Ordinance.

- Issue was tabled until next month.

The next meeting date is Tuesday November 3, 2009 at 6:15 p.m.

- 4. Motion by Sup. Bob Bunker, second by Sup. Mark Master to adjourn the meeting. Motion carried**

Meeting adjourned at 8:35 p.m.

Minutes by Roxie Hamilton, Finance Director and Jon Pepper, Chief Deputy