

**MINUTES**  
**Iowa County – Justice Committee**  
**April 7, 2009**

1. **The Justice Committee met in the Lower Level Meeting Room of the Sheriff's Department in the City of Dodgeville on Tuesday, April 7, 2009 at 6:15 p.m. and was called to order by Sup. Phil Mrozinski with Sup. Joe Thomas assuming the Chair shortly thereafter.**
2. **Roll call was taken.**  
**Committee members present: Sups. Joe Thomas, Gerald Dorscheid, , Bob Bunker, Mark Masters, Dwayne Hiltbrand, Phil Mrozinski, Greg Parman and Carol Anderson.**  
**Excused/absent: Larry Steffes.**  
  
**Also present: Sheriff Steve Michek, Clerk of Court Carolyn Olson, District Attorney Larry Nelson, Humane Society Officer Cheri Philmore and Randy Terronez, County Administrator.**
3. **Motion by Sup. Gerald Dorscheid, second by Sup. Dwayne Hiltbrand to approve the certification of the meeting. Motion carried.**
4. **Motion by Sup. Dwayne Hiltbrand, second by Sup. Gerald Dorscheid to approve the agenda for this April 7, 2009 meeting. Motion carried.**
5. **Motion by Sup. Carol Anderson, second by Sup. Bob Bunker to approve the minutes of the March 3, 2009 meeting. Motion carried.**
6. **Open session – Comments from audience /Committee members: None.**
7. **Old Business: None**
8. **New Business**

**Clerk of Court**  
**2008 Annual Report**

Carolyn Olson reviewed highlights of agenda enclosure. Fines were down and caseload was up primarily in traffic citations due to the economy. Passports were down compared to the 2007. The 2007 increase was a result of the new federal rules.

Motion by Sup. Phil Mrozinski second by Sup. Greg Parman to approve the 2008 Clerk of Court Annual Report. Motion passed.

### Staffing Update

Carolyn Olson gave a brief update. For April, the office will be scheduled one day/week on average.

### **District Attorney**

#### Special Investigator Proposal

Larry Nelson reviewed agenda enclosure. Due to concerns with contracting (IRS rulings), the proposal would be in the form of a part-time payroll position (up to 50%). A draft job description was distributed. Funds would come from savings from the Clerk of Court part-time position vacancy. The position would only be used on an as needed basis.

Larry Nelson discussed his preference for a contract position. Discussion given on increasing Sheriff's Department budget to account for District Attorney need with funds to come from the Contingency budget, and having a memo of understanding between both departments.

Item to be brought back to next Committee meeting.

### **Child Support**

#### Department Assistant Vacancy

Due to pending state changes in May, the department is keeping this position vacant at this time.

### **OWI Intensive Supervision Program**

#### Program Update

The program is ramping up. A meeting of the Justice Council was held this afternoon.

### **Emergency Management**

#### Update on Cost Sharing with adjoining county - Recruitment

The County Administrator has been invited to the April 13 Grant County Emergency Management Committee meeting and will report back on discussions. Discussion given on having a person within the County organization to be assigned the "assistant coordinator" function. In regard to the recruitment, over 40 applications have been received a handful would be considered for interviews.

Sup. Bob Bunker noted he attended the weather spotter training workshop last week that was held in the County Board room. The turnout was tremendous - standing room only.

### **Sheriff's Department**

#### Trempealeau County Resolution Department of Corrections Reimbursement payment

Agenda enclosure reviewed.

Motion by Sup. Dwayne Hiltbrand second by Sup. Bob Bunker to approve the resolution and forward to the full County Board. Motion passed.

### Inmate Jail Population Update

Sheriff Steve Michek stated that there were approximately 5 empty beds. There are 9 Huber inmates as compared to last year when there 2 or 3. One inmate is being housed in Lafayette County. Of four inmates on electronic monitor, 1 has a very serious health condition that would place the County at financial risk if housed in the jail.

#### Warrant Pick Up Fee

Agenda enclosure reviewed.

Motion by Sup. Gerald Dorscheid second by Sup. Carol Anderson to approve the Warrant Pick Fee resolution and forward to the full County Board. Motion passed.

#### Capital Projects Update

Agenda enclosure reviewed showing \$193,000 available. Use of the funds would go towards implementing recommendations of the proposed radio communications study and for patrol car in-car computers.

#### Radio Communications Request for Proposals.

Agenda enclosure reviewed. Sheriff Steve Michek and Sup. Carol Anderson gave highlights.

Motion by Sup. Carol Anderson second by Sup. Gerald Dorscheid to approve the proposal from RCC in the amount of \$51,845 with funds to come from the Sheriff's Department radio communications contingency budget and the balance from the Sheriff's Department Capital projects budget and forward to the full County Board. Motion passed.

#### Noise Ordinance Review

Committee members requested updating the terminology in Sections #2 and #5 and bring back to the next Committee meeting.

#### Animal Control Ordinance Update

Agenda enclosure reviewed. Cheri Philmore reviewed changes and distributed additional suggestions including Abatement Order. The Abatement Order would be used in situations where immediate compliance is necessary. Item to be forwarded to Corporation Counsel for opinion.

#### Proposed Revisions to Drunk Driving Laws

Sheriff Steve Michek noted no new information.

#### Sheriff's Dept. Report including Employment Update

Sheriff Steve Michek gave the following report:

1. 911 Phone Surcharge legislation appears likely and would benefit the department in a number of ways. Randy Terronez noted that this information came in at the last minute and a resolution of support will be processed through next week's Administrative Services Committee.
2. No staff turnover during this period.
3. An officer was involved in an accident that caused injury to a citizen. An investigation is underway with possible follow up action.

Sup Joe Thomas inquired on training given to officers and Sheriff indicated that there is annual driving safety training.

4. A Chapter 59 Grievance Committee will be scheduled sometime this month. Justice Committee members serving on the Committee are Sups. Bunker and Hiltbrand.

2016 Chicago Olympics

No update.

10. **The next meeting date was set for Tuesday, May 5, 2009 at 6:15 p.m., at the Sheriff's Department Lower Level Conference Room.**
11. **Motion by Sup. Bob Bunker, second by Sup. Carol Anderson to adjourn the meeting. Motion carried.**

**Meeting adjourned at 7:41 p.m.**

Minutes by Randy Terronez, County Administrator