

## **Minutes**

### **Iowa County Justice Committee Meeting**

April 6, 2010 @ 6:15p.m.

(Minutes subject to review and approval)

1. **The Justice Committee met in the lower conference room at the Sheriff's Department on April 6, 2010. The Meeting was called to order by Joe Thomas, Chair.**
  - a. **Roll Call:** All members present, except L. Steffes. Excused: Masters, Mroziwiski, and Bunker.
  - b. **Certification:**
  - c. **Approval of Agenda:** Motion by Parman, seconded by Anderson. Carried.
  - d. **Approval of minutes from March 2, 2010:** Motion by Anderson, seconded by Parman. Carried.
  - e. **Open Session:** Nobody from audience spoke. L. Steffes arrived at 6:20p.m.
2. **OWI Intensive Supervision:** Ms. Dona Zander gave update on the program, and handed out four (4) separate documents to the Committee.
3. **Child Support:** Ms. Deb Rideout gave her 2009 Annual Report, and Agency update. Ms. Rideout also expressed her thoughts on the central purchasing issue, and how it applies to the purchasing of envelopes. County Administrator Curt Kephart stated this issue will be further reviewed by Admin. Services Comm. Motion by Dorscheid to accept Ms. Rideouts 2009 Annual Report; seconded by Steffes. Motion carried.
4. **Clerk of Court:** Ms. Carolyn Olson presented her 2009 Annual Report to the committee. Ms. Olson also discussed that her office does not charge fees for "Divorce packages" to indigent persons, and asked the committee to seek a fee of \$20.00 per packet. After discussion, Dorscheid made motion to have a \$25.00 per packet fee. Seconded by Hiltbrand. Motion carried.
5. **Emergency Management:** Mr. Hurlbert gave out copies of his report to the committee.

6. **Sheriff's Department:** Sheriff Michek gave the status on pending grievance(s), and Employment update.
7. **Next Meeting:** The next scheduled Justice Committee meeting will be **Tuesday, May 4, 2010 at 6:15p.m.**
8. **Adjournment:** Motion made by Steffes, seconded by Dorscheid to adjourn the meeting. Motion carried. Time was 7:40p.m.

Respectfully submitted,

Jon W. Pepper

Chief Deputy

Iowa County Sheriff's Department