

Meeting Minutes for  
**Iowa County Justice Committee**  
**Date: Tuesday, September 6, 2011 @ 6:00 P.M.**

**Iowa County Sheriff's Department**  
**Lower Level – Meeting Room**  
**1205 N Bequette St.**  
**Dodgeville, WI 53533**

Call to Order by committee chair Carol Anderson.

Roll Call.

Present: Supervisors Carol Anderson, Bob Bunker, Dwayne Hiltbrand, Philip Mrozinski, Joe Thomas, Robert Zinck

Excused: Supervisors Doug Richter, Ed Weaver,

Also present – Judge William Dyke, Clerk of Courts Lia Gust, Sheriff Steve Michek, Emergency Management Director Keith Hurlbert, Coroner Bill Finley, Supervisor Dan Nankee, Supervisor Steve Deal, Administrator Curt Kephart

Reading of Certification of open meeting notice.

Meeting was properly posted.

Approve the agenda for this September 6, 2011 meeting.

Motion to approve the agenda: Supervisor Mrozinski; 2nd: Supervisor Zinck **Carried**

Approve the minutes of the August 2, 2011 meeting.

Motion to approve the minutes of the August 2, 2011 meeting: Supervisor Thomas; 2nd: Supervisor Hiltbrand **Carried**

Supervisor Mrozinski abstained due to his absence at the previous meeting

**Open Session** – Comments from Audience /Committee members.

Chair Anderson acknowledged the Dairyland Dare donation – \$1600 for the Red Cross youth club.

**Year-to-Date Revenue and Expenditures Report.**

The report was reviewed and it was evident departments are in general within the budget.

**Review Proposed Budgets for 2012.**

Sheriff Michek presented how the Sheriff's Office could reduce its budget by 3% - He explained that it was primarily cut via one staff position and a reduction to the Humane Society support and various smaller amounts to meet the \$93,000 cut. There were questions and discussion regarding the position and the reduced amount to the Humane Society.

**Clerk of Court**

1. **Introduction** of Clerk of Court Lia Gust. – Judge William Dyke introduced Lia Gust as the new Clerk of Court replacing the late Carolyn Olson. All supervisors present introduced themselves. Welcome Clerk of Court Gust.

**Corporation Counsel**

2. **Role/Function** of Corporation Counsel.  
Corporate Counsel Tim Helmberger has resigned to go into private practice and his last day is Sept. 23<sup>rd</sup>.

Chair Anderson asked committee to identify what they perceived to be the primary functions of Corporation Counsel. County Administrator Kephart explained Corporation Counsel's primary duties. Supervisor Zinck suggested that the Corporation Counsel position be separate from the DA's Office. Supervisor Hiltbrand asked if the Corporation Counsel should designate specific times to deal with county issues. Supervisor Bauer explained that time sensitive issues cause this to be difficult to implement. He stated that an analysis of the position will occur during the probationary period of the new Corporation Counsel.

The county administrator stated that the District Attorney (Larry Nelson) needs the position filled as soon as possible. The District Attorney is ok if the Corporation Counsel position remains part of the DA's Office as this allows him to hire an Assistant DA under full time status as the DA portion of the position is three-quarters. The county administrator advised that the hiring of a new Corporation Counsel will include the Committee on Committees interviewing the finalist identified by the DA.

A suggestion has been made that the county consider employing a paralegal to do the needed research. Supervisor Thomas stated that time won't allow for exploring other options because of the DA's need for an ADA.

The consensus was that the county continues with the current split and conduct an analysis so that an informed decision can be made after the probationary period. The individual employed will be invited to the October Justice Committee meeting.  
No formal action taken

### **OWI Intensive Supervision**

#### **3. Aftercare – Written Report**

Chair Anderson shared that Angie Serwa has resigned. She was promoted to a management position with Attic Corrections in Sauk County.  
Committee had received the written report in the packet– no discussion

### **Coroner**

#### **4. Storage Cooler for Deceased Subjects**

Coroner Bill Finley presented pricing for Body Coolers and shared that Ellestad Funeral Home charges \$250 per day for body storage. Coroner Finley shared a scenario that occurred in August at Blackhawk Lake. He explained that finding the family of deceased individuals from out-of-state can be difficult and time consuming and becomes complicated by needing to abide by religious beliefs and being able to embalm someone for preservation.

Coroner Finley presented a plan that would have two coolers in Iowa County – one purchased jointly by the Gorgan Funeral Home and the Lulloff Peterson Houck Funeral Home. The other would be purchased by the county and would be kept at one of the two funeral homes. This would give Iowa County a cooler capacity for 4 deceased individuals.

Coroner Finley stated that the coroner's office has increased revenue from bringing funeral homes up-to-date on cremation charges and collecting. The Coroner's office has \$3,200 available for covering a portion of the cost. The proposal for the purchase of two coolers is \$5,600 per cooler.

Chair Anderson stated that the purchase should go into the 2012 budget since it had not been in the 2011 budget. Supervisor Thomas asked: "From where can the county come up with the \$2,400 difference?" Supervisor Bunker asked: "What are we currently charged for body storage?" – Coroner Finley explained it ranges from \$250 – \$300 per day.

Motion: Supervisor Thomas moved that the \$3,200 available in the Coroner's account be used and the balance of \$2,400 be added to the 2012 budget. 2<sup>nd</sup> – Supervisor Bunker  
**Carried**

#### **Sheriff's Department**

5. **Report from meeting and future directions for Bike Rallies.**

Supervisor Zinck reported on a meeting that was held regarding bike events at the Barneveld Village Hall on August 18<sup>th</sup>.

Chair Anderson – Need to figure out alternative so these groups can be more self regulated. Had received information that promoters need to communicate with the public that events are planned and where.

Supervisor Zinck described what took place at the meeting and stated that there were many differing opinions of what to do to rectify the problem. Committee discussed next steps.

Motion: Supervisor Zinck – have at least one meeting of joint membership – to include representatives of the Sheriff's Office, Emergency Management, Highway Department, Justice and Transportation committees, and township representatives – Supervisor Zinck will represent the Justice Committee and Supervisor Meyer the Transportation Committee. Bike Event promoters will be invited. 2<sup>nd</sup> – Supervisor Hiltbrand  
**Carried**

6. **Update on the kitchen remodeling project.**

Sheriff Michek reported that Monday, Sept 12 – projects starts. Rob Busser taking lead on the project.

7. **Review the Iowa County Noise Ordinance.**

Supervisor Bauer: Motion to postpone action until next month so the proper version of the ordinance can be presented and members look at the existing ordinance as well as the two proposed ordinances and notes from the public hearing July 19, 2009. 2<sup>nd</sup> - Supervisor Zinck  
**Carried**

8. **Sheriff Office Open Position.**

Sheriff Michek reported another position opened in Dispatch/Jail – female.

#### **Emergency Management**

9. **Emergency Management Report.**

Emergency Management Director Hurlbert advised the committee of the storm damage from the past weekend. No injuries and all structure damage is insured.  
Board Chair Bauer signed the \$200K grant award last week and agencies are now in the process of ordering their radios.

#### **Other**

Set next meeting date. (October 4, 2011)

#### **Adjournment.**

Motion to adjourn: Supervisor Bunker; 2<sup>nd</sup>: Supervisor Zinck **Carried**