

MINUTES
Iowa County – Health and Human Services Committee
December 3, 2008

1. **The Health and Human Services Committee met in the County Board Room of the Iowa County Courthouse in the City of Dodgeville on Wednesday, December 3, 2008 at 6:15 p.m. and was called to order by Sup. Bill Ehr.**
2. **Roll call was taken.**
Committee members present: Sups. Greg Parman, John Meyers, Mark Masters, Tom Mueller, Ron Benish and Bill Ehr. Excused/absent: Dan Oleson, Phil Mrozinski and John Lind.

Also present: June Meudt, Judy Lindholm, Barbara Linscheid, Darin Smith and Randy Terronez, County Administrator.
3. **Motion by Sup. John Meyers, second by Sup. Tom Mueller to approve the certification of the meeting. Motion carried.**
4. **Motion by Sup. Greg Parman, second by Sup. John Meyers to approve the agenda for this December 3, 2008 meeting. Motion passed.**
5. **Motion by Sup. Greg Parman, second by Sup. Tom Mueller to approve the minutes of the October 29, 2008 meetings. Motion passed.**
6. **Open session – Comments from audience /Committee members: None.**
7. **Department/Agency Reports**

Social Services Department

Postage meter Replacement Proposal

Darin Smith reviewed agenda enclosure. Effective January 1, 2009, all postage meters can only be refilled electronically and the current machine cannot handle this function. Funds are available in the department's budget to purchase the equipment.

Motion by Sup. Ron Benish second by Sup. Greg Parman to approve the Social Services Department Postage Meter replacement request of a Pitney Bowes DM in the amount of \$2,499 with funds to come from the Social Services Department budget. Motion passed.

Phone System Replacement Proposal

Darin Smith reviewed agenda enclosure and noted the existing phone system dates to 1984 and was a hand-me-down from an earlier Courthouse phone system. Funds are available in the department's budget to purchase the equipment.

Amy Kaup is working on getting a 2nd quote and item will be referred to Administrative Services Committee.

Annual State Contract Authorization Resolution

Darin Smith reviewed agenda enclosure noting this request is done annually.

Motion by Sup. Tom Mueller second by Sup. Ron Benish to approve the Social Services Department Annual State Contract Authorization Resolution and forward to the full Board. Motion passed.

Quarterly Budget Updates

Darin Smith reported that the next quarterly budget status will be given in February and will reflect the 4th quarter of 2008. In order to get the reports in the agenda packet, this is the earliest the department can provide the Committee with the reports. Committee members agreed to schedule.

General Relief Program

Darin Smith reviewed agenda enclosure. It is projected that the funds for this program will be depleted by fall 2009. The state requires a minimum 10 day notice that the program is ending. The dollars for this program have lasted approximately 10 years.

Strategic Plan Update

Darin Smith updated the Committee on the department's strategic planning process. Paul Ohlrogge has been facilitating this activity. He distributed results of the employee internal survey and reviewed highlights. Early next year, the department will be allocating a ½ day to meet offsite to prioritize the department's goals and objective.

Health Department

Agent Status

June Meudt reviewed agenda enclosure. The state has already approved the fee increase and will go into effect on April 1, 2009. The fee increase would cover the costs of operation. Iowa County has been involved in a five county consortium that contracts for environmental health consultants who go from county to county on specific environmental issues (lead abatement, etc.).

Grant County has agreed to be the lead county in hiring personnel, budget, etc. Implementation is planned for July 1, 2009.

The approximately 50 page ordinance that contains the fees, etc will be distributed to Committee members next month. The ordinance will be scheduled to be presented to the February round of Committee meetings.

County Population Health Profile

June Meudt briefly reviewed the agenda enclosure and noted Iowa County has in recent years ranked very high in the state on overall health indicators. Discussion given on mammograms for women over age 65. June also briefly updated the Committee on the Community Needs Assessment activities.

Office Space Lease

Randy Terronez reviewed the discussion from the Economic Development, Extension and Property Committee that authorized the bidding out of office space for the Health Department. June Meudt noted it cost the County approximately \$15,000 to move her office the last time due to data/phone moving costs.

June Meudt also noted that the Emergency Management Coordinator office may also be relocated to her area but additional phone/data lines will need to be added.

Commission on Aging

ADRC Office Space

Judy Lindholm and Randy Terronez briefly updated the Committee on the conversion of the Veterans Library and Emergency Management Office to ADRC office space.

Discussion given on the Care Management activities/fiscal condition and state budget outlook.

CDBG-EAP Grant

Flood Housing Repair Grant Administration Request for Proposal

Randy Terronez reviewed agenda enclosure noting that only SW CAP submitted a proposal.

Motion by Sup. Ron Benish second by Sup. John Meyers to approve the CDBG-EAP grant administration award to Southwest Community Action Program at 25% of the grant award and forward to the full Board. Motion passed.

Other

Winter Planning

Darin Smith noted that he has seen an increase in the number of applications being approved for energy assistance as a result of the mass mailings to local churches.

Bloomfield Manor

Maintenance Position Request for Inclusion in the Compensation Study

Agenda enclosure reviewed and it was noted that the consultant charges \$250 for each position review. Earlier Administrative Services Committee discussion questioned the need for the request so information was prepared to show the history/background of the issue.

Discussion given on nepotism.

Motion by Sup. Ron Benish, seconded by Sup. John Meyer to concur with the recommendation to include the Bloomfield Manor maintenance position in the compensation study and forward to Administrative Services Committee. Motion passed.

- 8. The next meeting date will be Wednesday, December 3, 2008 at 6:15 p.m. at County Board Room.**
- 9. Motion by Sup. John Meyers, second by Sup. Ron Benish to adjourn the meeting. Motion carried.**

Meeting adjourned at 7:18 p.m.

Minutes by Randy Terronez, County Administrator