

Wednesday, September 5, 2012

State of
Wisconsin
County of
Iowa

**MINUTES OF THE
HUMAN SERVICES COMMITTEE MEETING HELD ON
September 5, 2012
HEALTH & HUMAN SERVICES BUILDING
DODGEVILLE, WISCONSIN**

2012-09

Item		Index
#1	Supervisor Benish called the meeting to order at 6:00 p.m., in Room 1001 of the Health & Human Services Building at Dodgeville, WI.	Call to Order
#2	Roll Call – Members Present: Supervisors Benish, Nankee, Bomkamp, Bauer, Meek, Richter, Lindholm, Deal and Mrozinski	Present
	Others Also Present: County Administrator Curt Kephart, Social Services Director Tom Slaney, Bloomfield Administrator Penny Clary, Public Health Director June Meudt, Unified Community Services Director Neal Blackburn, SUN Program Director Cecile McManus and ADRC Manager Rebecca Wetter.	Present
#3	The Certification Notice of this meeting was confirmed by the Social Services Director Tom Slaney.	Certification of Meeting
#4	Motion by Supervisor Mrozinski and seconded by Supervisor Meek to amend the agenda to move UCS update to the first department report under Section 5 – Agency Reports. Motion adopted.	Approval of Agenda
#5	Motion by Supervisor Nankee seconded by Supervisor Lindholm to approve the minutes of the meetings held on August 8, 2012. Motion adopted.	Approval of Minutes
#6	Public Comment: None	Public Comment from Public and Supervisors
#7	<p>Discussion on four proposed personnel policies derived from the Iowa County Benefits Task Group.</p> <p><u>Iowa County Compensation Pay Policy</u> Motion by Supervisor Mrozinski and seconded by Supervisor Bomkamp to approve the Iowa County Compensation Pay Policy with the Highway Department Addendum. Motion adopted.</p> <p><u>Iowa County On Call/Call Back Policy</u> Supervisor Benish commented that some people do not think the \$200 per week should be included in the policy. The committee asked that the “DSS On Call Addendum Rationale” informational paper be presented to committees and boards considering this policy. Additional discussion on what constitutes exempt and non-exempt employees. Motion by Supervisor Lindholm and seconded by Supervisor Deal to approve the Iowa County On Call/Call Back Policy with The Social Services</p>	

	<p>Department Addendum. Motion adopted.</p> <p><u>Iowa County Overtime Pay Policy</u> Discussion on which holiday (observed or actual) is time and a half paid out on. Motion by Supervisor Bauer and seconded by Supervisor Mrozinski to move the Highway Department Addendum into the Iowa County Overtime Pay Policy with consideration and clarification of days of observance, scheduled staff as opposed to non-scheduled staff and implications to other departments. Motion adopted.</p> <p><u>Iowa County Paid Time Off Plan</u> Supervisor Lindholm asked if staff had anything taken away or given to them in this policy. Administrator Kephart indicated that if staff had used all sick time, then they are losing. Supervisor Deal asked if the banking of PTO would create an unfunded liability. Administrator Kephart indicated that a payout of banked PTO would be an unfunded liability but the used PTO is funded in the budget. Motion by Supervisor Mrozinski and seconded by Supervisor Bomkamp to approve the Iowa County Paid Time Off plan. Motion adopted.</p>	
#8	<p><u>Unified Community Services</u> Director Neal Blackburn informed the committee of the joint UCS/Social Services annual public hearing held on 8/22/12. No community attendance was noted.</p> <p>UCS has a budget meeting tonight. It appears that they are going to have a \$54,000 profit based on current projections.</p>	
#9	<p><u>Sun Board request for County Levy contribution toward 2013 Operating Budget</u> SUN Program Director Cecile McManus indicated they anticipate a shortfall of \$34,000 in 2013 funding. Their current funding consists approximately of 50% State/Federal allocation, 40% client donations and remaining 10% is fundraising and grants. They have been supplementing their budget with assets held from earlier donations for the last several years. The SUN Board recommended that they ask Iowa and Lafayette Counties to contribute County levy based on allocation of the current usage by county and factor in Iowa County's in-kind contributions. They are requesting \$8,890 from Iowa County and \$25,110 from Lafayette County.</p> <p>Discussion ensued around the program's operating procedures, cost containments, communities served, individual county costs and future potential resources. Motion by Supervisor Meek and seconded by Supervisor Bomkamp to approve and send on to ASC Committee a request for \$8,890 in County Levy for the 2013 SUN Program budget. Motion adopted. Supervisor Deal voted against motion.</p>	
#10	<p><u>Health Department:</u></p> <p>Director June Meudt indicated they are combining efforts with Upland Hills Health and UW Extension to complete a Community Needs Assessment. This is required every 5 years by local health departments.</p>	

	<p>They have a student nurse from UW doing their clinicals this semester.</p> <p>On September 12, 2012, at Upland Hills Health at 7:30 a.m., they are having a meeting with medical providers to discuss annual flu/immunizations issues.</p> <p>There will be an Open House and Dedication at the Access Dental Clinic, Community Connections Free Clinic and Neighborhood Partners new building on Monday September 10, at 11:00 a.m.</p> <p>They will be participating in a “Plan and Prepare Fair” to be held in the HHS building on September 27, from 2:00 – 5:00 p.m.</p>	
#11	<p><u>Bloomfield Healthcare & Rehabilitation:</u></p> <p>Administrator Clary reviewed report on average daily census and the payer source mix.</p> <p>Discussed staffing vacancies.</p> <p>Gave a brief update on the status of the elevator project.</p>	
#12	<p><u>ADRC:</u></p> <p>The ADRC, Health Department and Emergency Management are coordinating an emergency preparedness event. The “Plan and Prepare Fair” is scheduled for September 27, from 2:00 to 5:00 p.m. They will have two speakers presenting, one on current scams and one on fire and carbon monoxide safety. Many other activities are scheduled for that day.</p> <p>Community Links Medicare Benefit Explanation will take place on September 19 from 5:00 to 6:00 p.m., at Upland Hills Health.</p> <p>The ADRC is offering a new prevention program called “Walk with Ease,” which began August 14, 2012. It is an exercise program for individuals with arthritis to help reduce pain and increase balance. It will run twice a week for 6 weeks and is held at the HHS building. Nineteen individuals are enrolled in the program.</p> <p>The Stepping On Program, which focuses on fall prevention, will begin on September 19 and end on October 31. This is a seven week program. The Dodgeville Police Department, Corner Drug Store and Upland Hills Therapy Department have agreed to partner with us on this program.</p> <p>A public hearing was held on August 22, 2012, at the Dodgeville Senior Center to obtain feedback on our 2013-2015 Aging Plan. Seventeen community members attended this hearing. The draft Aging Plan was submitted on September 4, 2012 to GWAAR (Greater Wisconsin Area on Aging Resources).</p>	
#13	<p><u>Social Services:</u></p>	

	Director Slaney informed the committee that 2 interns are currently assisting our agency. The first is a student at SWTC in the Human Service Program and is working the Energy Assistance Program. The second is a UW-Madison Social Work student assisting our ongoing social workers with their cases.	
#14	Motion by Supervisor Meek, seconded by Supervisor Nankee to adjourn the meeting at 8:00 p.m., and schedule next HHS Committee meeting for October 3, 2012 at 6:00 p.m. Motion adopted.	Adjourn